

**Office of Comprehensive Services  
Annual Report to the General Assembly**

***Regional and Statewide Training  
Regarding the Comprehensive Services Act***

December 2011

---

**Report Mandate**

Language in the Appropriations Act, Chapter 890, Item 274, B.6, requires the following:

Out of this appropriation, \$50,000 the first year and \$50,000 the second year from the general fund is provided for a combination of regional and statewide meetings for technical assistance to local community policy and management teams, family assessment and planning teams, and local fiscal agents. Training shall include, but not be limited to cost containment measures, building community-based services, including creation of partnerships with private providers and non-profit groups, utilization management, use of alternate revenue sources, and administrative and fiscal issues. A state-supported institution of higher education, in cooperation with the Virginia Association of Counties, the Virginia Municipal League, and the State Executive Council, may assist in the provisions of this paragraph. A training plan shall be presented to and approved by the State Executive Council before the beginning of each fiscal year. A training calendar and timely notice of programs shall be provided to Community Policy and Management Teams and family assessment and planning team members statewide as well as to local fiscal agents and chief administrative officers of cities and counties. A report on all regional and statewide training sessions conducted during the fiscal year, including (i) a description of each program and trainers, (ii) the dates of the training and the number of attendees for each program, (iii) a summary of evaluations of these programs by attendees, and (iv) the funds expended, shall be made to the Chairmen of the House Appropriations and Senate Finance committees and to the members of the State Executive Council by December 1 of each year. Any funds unexpended for this purpose in the first year shall be reappropriated for the same use in the second year.

**Background**

The mission of the Virginia Comprehensive Services Act for At-Risk Youth and Their Families (*CSA*), enacted in 1993, is to create and maintain a collaborative system of services and funding that is child centered, family focused, community based and cost effective when addressing the strengths and needs of troubled and at-risk youths and their families in the Commonwealth. *CSA* was envisioned as a multi-agency effort to cross systems to create a model system of care for at-risk children and youth with complex issues that required coordination of services. First introduced and supported by the Federal Government in the late 1980s, "systems of care" for service provision to children with severe emotional/behavioral problems are now widely recognized as integral to improved outcomes for these youth. Community agencies, service providers and families "come to the table" to create one plan of services tailored specifically to meet that child and family's needs. Systems of care require flexible funding which may be used to purchase individualized services.

Virginia's effort is remarkable in that not only does CSA institutionalize interagency collaboration and planning for an individual child, but also combined eight separate funding streams of children's services. This blended funding, or the "pool fund," combines state funding with a locality-specific match and encourages locally-directed use of dollars to best meet a child's needs.

The Commonwealth's CSA system of care is also unique in that it incorporates several populations of children and youth, not solely those with severe emotional/behavioral needs. Children and youth receiving foster care services, including prevention of foster care and placement in foster care, as well as those receiving Special Education services whose Individualized Education Plans reflect the need for private day or residential school placements are eligible, and are required by law to receive services funded by the Comprehensive Services Act (CSA). Wraparound services in the home and community are provided to Special Education youth with disabilities to prevent a more restrictive placement. Lastly, children and youth with mental health needs and who are served in the Juvenile Justice system may be eligible for CSA.

The Comprehensive Services Act established a two-tier structure management and service structure at both the state and local levels. Local multidisciplinary teams known as Community Policy and Management Teams (CPMTs) were created to authorize funding and provide policy direction and oversight. Local Family Assessment and Planning Teams (FAPTs) were established to coordinate the provision of services to children and families who otherwise might be receiving disjointed services from multiple agencies. Professionals from existing child-serving agencies such as the local department of social services, the courts services unit, the school district and the community services board, the health department, private providers, and parents serve on the teams. If eligible for CSA, children, youth and families can receive a wide variety of services, ranging from community based services to more restrictive levels of treatment in out of home environments. In Fiscal Year 2011, 16,500 children and youth and their families received CSA-funded services.

The two-tier structure of CPMT and FAPT at the local level is mirrored at the state level by the State Executive Council (SEC), composed of Commissioners or heads of child-serving agencies and chaired by the Secretary of Health and Human Resources, and the State and Local Advisory Team (SLAT), which includes representatives from all stakeholder state agencies, local government representatives and parents. The SEC is the statutorily based supervisory council that provides leadership and oversees the development and implementation of state interagency program and fiscal policies. The SLAT is statutorily required to advise the SEC by managing cooperative efforts at the state level and to provide support to local efforts. SLAT members operationalize SEC decisions in the respective agencies and associations.

The Office of Comprehensive Services is the statutorily created administrative entity of the SEC and ensures that its decisions are implemented. OCS works collaboratively with all CSA stakeholders to increase the capacity of communities to successfully implement CSA. OCS envisions CSA as a national model in providing effective and innovative systems of care statewide for at-risk children and youth and their families. The mission of the Office of Comprehensive Services is to facilitate a collaborative system of care that improves outcomes for troubled and at-risk youth and their families that is child centered, family

focused, community based and cost effective. OCS staff members strive for CSA to be highly regarded as a leader in:

- Improving outcomes for children and their families,
- Partnering with families and all CSA stakeholders to implement best practices and technology to continually improve the performance of CSA,
- Facilitating the highest quality technical assistance and training to strengthen the capacity of communities to implement CSA; and
- Maintaining high standards for sound fiscal accountability and responsible use of taxpayer funds.

### **FY11 Training Activities**

Training efforts focus on the objectives identified above and emphasize assisting local governments in improving their ability to collaborate and maximize the potential of CSA. Comprised of eleven staff (including the Executive Director), there is no OCS position dedicated solely to training. Any staff member may be called upon to provide training on a specific topic area depending on his or her experience and expertise. As would be expected, the provision of training is an essential component of the role of the Technical Assistance (TA) Coordinators.

OCS promotes the integration of services across agencies by providing technical assistance in meeting all statutory expectations of localities regarding CSA. These expectations include requirements such as proper fiscal reporting for reimbursement, compilation of demographic, service and fiscal data for each child receiving CSA-funded services, use of Medicaid funding when appropriate, administration of a mandatory uniform assessment instrument and adhering to statutory requirements regarding FAPTs and CPMTs.

All local government reimbursement for services as well as the state match is administered by OCS in conjunction with the Virginia Department of Education (DOE). OCS financial and policy staff maintain the CSA data set, a comprehensive web-based system which contains demographic, service and fiscal data for all children receiving services through CSA. Data set information is submitted three times yearly by local governments. While useful for reporting purposes, the data set also provides a wealth of information regarding a locality's service usage trends and may be analyzed to identify specific training needs. OCS financial staff members work with the Department of Medical Assistance Services (DMAS) to track reimbursements and maintain a database for local governments regarding Medicaid funding for children served by CSA.

Four OCS staff members are Technical Assistance Coordinators who are designated to work with specific regions of the Commonwealth. The TA Coordinators provide on-site training and consultation on topics such as the roles of CPMT and FAPT members, service gaps assessment, resource development and community planning. The TA staff may also assist in coordinating training with other state agencies, such as the Department of Education. A Policy Analyst provides training on specific policy issues, such as CSA Parental Agreements, usually in conjunction with the Virginia Department of Social Services (VDSS), and coordinates training regarding the CSA mandatory uniform assessment instrument, the

CANS. Fiscal staff members provide training for local governments on topics such as submission of pool fund reimbursement reports and supplemental requests. Following a recommendation from the State Auditor of Public Accounts, the Financial/Policy Analyst provided programmatic training on the Comprehensive Services Act to local auditors. More detailed information regarding the local auditor training will be provided in the FY 2012 Training Report as these sessions were held after July 1, 2011.

The fiscal Year 2011 Training Plan, approved by the State Executive Council at its June 2010 meeting included the following planned events:

- Data Set/Pool Fund Reimbursement Training at two sites
- Parental Agreement Training Lynchburg
- Participation in the Family Engagement Training of Trainers
- Family Engagement Regional Training
- CPMT Training on new SEC policy related to Family Engagement
- CANS training, including training on use of the online assessment instrument, CANVaS, and training on how to use the CANS in service planning
- Regional collaborative training with the Department of Education

These trainings, as well as additional training sessions offered on these topics, were held or incorporated into other events. (For example, the CPMT training on new SEC policy related to Family Engagement was included in the Family Engagement/Family Partnership Implementation Regional sessions which will be described below.) Other specific training was planned and offered as needs were identified.

During the past year, the OCS Executive Director conducted Regional Roundtables which addressed a number of “hot” topics relevant to CSA of interest to local governments. All of these trainings will be discussed in more depth below. The four TA Coordinators and a Policy Analyst maintained 2011 training logs which are included with this report as Attachment A.

### ***Virginia Department of Social Services***

The Appropriations Act, Chapter 890, Item 337, requires:

“The **Department of Social Services**, in collaboration with the Office of Comprehensive Services, shall provide training to local staff serving on Family Assessment and Planning Teams and Community Policy and Management Teams. Training shall include, but need not be limited to, the federal and state requirements pertaining to the provision of the foster care services funded under § 2.2-5211, Code of Virginia. The training shall also include written guidance concerning which services remain the financial responsibility of the local departments of social services. Training shall be provided on a regional basis at least once per year. Written guidance shall be updated and provided to local Comprehensive Services Act teams whenever there is a change in allowable expenses under federal or state guidelines. In addition, the Department of Social Services shall provide ongoing local oversight of its federal and state requirements related to the provision of services funded under § 2.2-5211, Code of Virginia.”

During the past fiscal year, OCS Technical Assistance staff devoted a significant amount of time working with the Virginia Department of Social Services and local Departments of Social Services in the implementation of the Family Engagement Model, particularly the “roll-out” of the use of Family Partnership Meetings (FPM). On July 21-22, 2010, the TA Coordinators participated in a “Train-the-Trainer” event which included the formation of implementation teams including the OCS TA Coordinators, the VDSS Regional Permanency Consultants, the regional Project Life staff persons, the regional CRAFFT Consultant and the VDSS Resource Family Consultant. Each of these regional teams held numerous sessions over the past year devoted to the implementation of the FPM model. These sessions provided in-depth technical assistance to localities in three phases of implementation of the use of Family Partnership Meetings and how to meld FPM into the existing CSA framework of service planning and team review. Direction was also provided as to the appropriate use of CSA funds to pay for facilitators for the Family Partnership Meetings. The goals of these trainings were stated as follows:

- Complete online and classroom based trainings with VISSTA,
- Identify and select facilitators to conduct their family partnership meetings (FPM),
- Observe meetings conducted in neighboring communities,
- Conduct local stakeholder orientation meetings for representatives from parent groups, schools, community services boards, court services units, private providers and judges,
- Review CPMT policies regarding the relations between the FPM and the FAPT, descriptions of what costs will be covered for facilitation, changes in referral procedures and review policies to improve family involvement including strategies for preparing family members for both family partnership meetings and FAPT meetings; and
- Promote best practices regarding the use of family services satisfaction surveys.

The level of involvement of the Technical Assistance Coordinator varied by region; for example, the Central Region TA Coordinator provided training on eight occasions as different phases of the model were implemented. Training was also provided in the Eastern Region on the use of Family Partnership Team Meetings as a Multidisciplinary Team in lieu of the Family Assessment and Planning Team. For more details, please refer to the Training Logs included with this report as Attachment A.

The team regional trainings regarding the implementation of the use of Family Partnership Meetings met this requirement during Fiscal Year 2011. These trainings provided a forum for sharing necessary policy and guidance changes regarding the functioning of the FAPT in relationship to the FPM and what costs related to FPM would be considered CSA-allowable costs.

### ***Virginia Department of Education***

The Appropriations Act, Chapter 890, Item 133A requires:

“The **Department of Education**, in collaboration with the Office of Comprehensive Services, shall provide training to local staff serving on Family Assessment and Planning Teams and Community Policy and Management Teams. Training shall

include, but need not be limited to, the federal and state requirements pertaining to the provision of the special education services funded under § 2.2-5211, Code of Virginia. The training shall also include written guidance concerning which services remain the financial responsibility of the local school divisions. In addition, the Department of Education shall provide ongoing local oversight of its federal and state requirements related to the provision of services funded under § 2.2-5211, Code of Virginia.”

Federal and state education law and regulations comprise a complicated network of responsibilities, expectations and requirements to students with disabilities. When these expectations are intertwined with the requirements of the Comprehensive Services Act, local governments face a compounded difficulty in sorting through and understanding what is required to accomplish the provision of services. Consequently, training is necessary for local governments on which funding streams are appropriate for services to children and youth with educational disabilities.

During the past two years, efforts were made to ensure that localities gained increased understanding of responsibility for meeting educational needs of those students with disabilities who could be served in the public schools. These efforts resulted in the revision of the CSA data set mandate category known as “Services in the Public Schools.” In January 2011, the State Executive Council adopted a revised title of this category to better align with federal requirements regarding Special Education, re-naming it “Wraparound Services to Children with Disabilities.” This mandate category allows for Family Assessment and Planning Teams to review children who are receiving special education services to determine if there are additional services, i.e., non-educational services, that could be offered to support the child and family in the community. This change provided direction for joint DOE/OCS training including two webinar events held in February 2010 to discuss guidance and answer questions regarding the revised category. Ninety-four sites participated in the webinar broadcasts.

In addition to this specialized training, ongoing annual training with the Department of Education included the trainings below:

- “Non-educational Placements in Residential Facilities” offered in May in Henrico County with forty-eight representatives from private providers of residential school programs in attendance;
- “IEPs and CSA Funding” offered for Special Education Directors in the Middle Peninsula/Northern Neck in September;
- “Special Education Mandates and “CPMT/FAPT Local Policy re: Special Education” on the Eastern Shore in November with approximately forty participants; and
- Additional CPMT/FAPT/DOE trainings in Surry, Lunenburg and Southampton. Although an OCS staff member did not facilitate the session, a DOE representative provided a similar Special Education/CSA training in the Western Region.

### ***Department of Medical Assistance Services***

The Appropriations Act, Chapter 890, Item 306 P, requires:

“The **Department of Medical Assistance Services** in cooperation with the State Executive Council shall provide semi-annual training to local Comprehensive Services Act teams on the procedures for use of Medicaid for residential treatment and treatment foster care services, including, but not limited to, procedures for determining eligibility, billing, reimbursement, and related reporting requirements. The department shall include in this training information on the proper utilization of inpatient and outpatient mental health services as covered by the Medicaid State Plan.”

During September and October, 2010, DMAS conducted this required training regarding treatment foster care and residential placements at five sites: Richmond, Fairfax, Abingdon, Roanoke and Virginia Beach. DMAS provided additional training in the early summer of 2011 regarding the new Medicaid requirement for an independent clinical assessment to determine the medical necessity of need for a child to receive certain Medicaid-funded community mental health services.

### ***Other Involvement with State Agencies***

The Executive Director of the Office of Comprehensive Services worked closely with the Virginia Department of Social Services, the Virginia Poverty Law Center and the Office of the Executive Secretary of the Supreme Court to provide seven day-long trainings for attorneys who are involved in Family Partnership meetings, particularly Guardians *ad litem* and parents' attorneys. Sessions were held in Newport News, Richmond, Virginia Beach, Harrisonburg, Fairfax, Roanoke and Abingdon with a total of 176 attorneys in attendance. The vast majority of participants' evaluations was very positive and reflected that the training had met their expectations.

### ***Executive Director Regional Roundtables***

The Executive Director of OCS met with CSA stakeholders around the state in a series of Regional Roundtables on a yearly basis. In September-October 2010, she met with the Central Region in Chesterfield, Northern Region in Harrisonburg and Fairfax, in the Eastern Region in the Middle Peninsula/Northern Neck, in Kempsville and in Southside Virginia at the Crossroads Community Services Board for open forum discussions on current CSA issues and to provide guidance on CPMT roles and responsibilities. Approximately 200 stakeholders attended these forums.

In June 2011, the OCS Executive Director began a second series of Regional Roundtables in conjunction with staff from the Department of Medical Assistance Services (DMAS) to provide information and conduct a focused discussion on the advantages and disadvantages of migrating CSA finances to DMAS. One Roundtable was held in the Central Region and three in the Eastern Region during June, with the remainder of these Roundtables held in

the new fiscal year (after July 1, 2011). There were approximately 73 attendees at the four Roundtables held in FY 2011.

### ***Topical Training Events***

#### *CSA Roles and Responsibilities*

As an integral part of their work, OCS Technical Assistance Coordinators provide FAPT/CPMT/New CSA Coordinator training on CSA roles and responsibilities. These trainings and technical assistance were provided to staff in Carroll, Bland and Craig for the Western region, Culpeper for the Northern region, Mecklenburg and Chesapeake for the Eastern Region, and Charlottesville/Albemarle, Louisa, Cumberland, Fluvanna, Alleghany/Covington, Nottoway, King and Queen and Hopewell for the Central Region.

#### *CSA Statistics*

The OCS Business Manager and an OCS TA Coordinator/Utilization Review staff member conduct "CSA Statistics" training for local staff, including fiscal agents, on how to complete data set, pool fund, and supplemental reports as well as how to create local or regional reports using the CSA data set demographic, service and fiscal information. Four of these sessions were held in July and September 2010; two in the Central Region, one in Northern Virginia and one in the Eastern Region with a total of 78 participants. As with the Regional Roundtables conducted by the Executive Director, these trainings often overlap fiscal years and are only those conducted in the relevant fiscal year are included in this report.

#### *CSA Parental Agreements*

The OCS Policy Analyst conducted five trainings on the use of the CSA Parental Agreements, three in conjunction with the Central Region VDSS Permanency Consultant. The trainings focused on "CSA Parental Agreements and VDSS Non-Custodians" and assisted LDSS staff as well as FAPT and CPMT members in discerning the differences and the appropriateness in using the two types of agreements. Sixty-one participants attended these three sessions. The OCS Policy Analyst presented the fourth training to the LDSS Eastern Region Child Protective Services/Foster Care Supervisors with approximately 35 participants, and a fifth to approximately ten FAPT members and CSA staff in Lynchburg.

#### *CANS and CANVaS*

All children and youth who receive CSA-funded services must be administered the mandatory uniform assessment instrument, which is the Child and Adolescent Needs and Strengths (CANS). Case managers must be certified on the CANS and renew that certification annually to maintain reliability. OCS contracts with the Communimetrics Group to provide the online training and certification process located at [www.communimetrics.com/VirginiaCSA/Default.aspx](http://www.communimetrics.com/VirginiaCSA/Default.aspx) Over 3,500 individuals complete the process of certification yearly on the Virginia CANS website.

In an effort to ensure better understanding of the use of the website which hosts the online CANS assessment, CANVaS, the Office of Comprehensive Services contracted with the



software application vendor, RCR Technology, to provide fourteen sessions entitled “CANVaS Level 1.” Four sessions were held in Richmond in February, four in Virginia Beach in March and the remainder were held in the new fiscal year. A total of 105 participants attended the Richmond and Virginia Beach sessions which were conducted in VISSTA Training labs.

The OCS Policy Analyst played a leadership role in the planning and provision of the “CANS and Service Planning” training hosted by Timber Ridge School in October 2010. This event attracted 47 individuals from numerous localities across CSA stakeholder agencies and presented a mock interview, rating of CANS for the child and FAPT review and use of the CANS in service planning. OCS has identified the need for additional training of this type on a regional basis to assist local case managers in maximizing the use of the CANS as an effective tool and guide to service planning. A pilot curriculum has been developed and will be provided in Northern Virginia to several targeted localities in October 2011.

The OCS Policy Analyst was invited to present on Virginia’s implementation of the CANS at the CANS National Conference in Baltimore in May 2011. Approximately 160 individuals attended the opening session and learned about Virginia’s efforts in adopting a new assessment tool, online training and certification process, development of an online assessment process, etc.

### **OCS Training Calendar**

Launched in November 2009, OCS hosts a web-based training calendar which may be accessed by clicking on the calendar icon or link on the left side of the CSA home page at [www.csa.virginia.gov](http://www.csa.virginia.gov). This calendar is updated by OCS staff and partner agency staff and includes notification of, and information about, trainings or workshops that may be of interest to the CSA community, including CSA coordinators, CPMT members, FAPT members, parents and other public or private child-serving agency staff.

### **Future Training**

Public comments on a proposed policy received by OCS in Fiscal Year 2011 demonstrated the need for a more holistic, well organized, and strategic approach to the provision of CSA training to local governments. The State Executive Council authorized the State and Local Advisory Team to create a workgroup to develop a comprehensive CSA training plan. This workgroup will support the OCS in design and delivery of comprehensive training to improve implementation of the CSA across the state.

The Training Plan approved by the State Executive Council in June 2011 for FY 2012 includes the following:

- 1) New requirements in the Appropriations Act (Chapter 874, Item 274) regarding specific training required of OCS
- 2) CSA data set and fiscal reporting requirements

- 3) Child and Adolescent Needs and Strengths (CANS) Assessment and the online system, CANVaS
- 4) Joint training with the Department of Education (DOE)
- 5) Joint training with the Department of Social Services (DSS)
- 6) Joint training with the Department of Medical Assistance Services (DMAS)

During FY12, the OCS will collaborate with the SLAT training workgroup and stakeholders to build increased understanding of the CSA and its effective implementation.

### **Summary**

The Office of Comprehensive Services recognizes the need for a proactive and systematic approach to the delivery of training regarding the Comprehensive Services Act. Multiple strategies including a statewide conference, design and implementation of a “New CSA Coordinator Academy,” development of on-line training modules, and targeted presentations at stakeholder professional conferences/meetings are planned. Additional strategies to ensure the delivery of effective training and technical assistance will include the following:

- Redesign of the TA-Training page on the CSA Web site;
- Reorganization of the Office of Comprehensive Services;
- Redefinition of job roles and responsibilities within the Office of Comprehensive Services.

With expanded collection and analysis of data and the identification of key performance measures and youth/family outcomes, the OCS will be better positioned to identify where practices are effectively producing results for at-risk youth. Such data will enable targeted technical assistance to improve implementation of the CSA statewide.

## APPENDIX A

### Northern VA Regional Training log FY 2011: July 1, 2010 - June 30, 2011

**Date** 7/26/2010

**Program** CSA Data Set/Pool Fund reporting and Statistical Reports  
Venue: Northern VA Region Technical Training  
Topic: How to read the Reports, fill out Data Set and Pool Fund Reports

**Trainers** Chuck Savage Business Manager, OCS  
Stacie Fisher TA Consultant OCS

**Attendees** 20

**Evaluation** 86%Very useful/Useful for pool Fund  
93% Very useful/Useful for Reports and Charts

**OCS Funds** none

**Date** 7/12/2010

**Program** Host: VISSTA regional Office  
Venue: Richmond VISSTA Training Lab  
Topic: How to read the Reports, fill out Data Set and Pool Fund Reports

**Trainers** Stacie Fisher, TAC OCS  
Chuck Savage, Business Manager, OCS

**Attendees** 20

**Evaluation** 94%Very useful/Useful for pool Fund  
89% Very useful/Useful for Reports and Charts

**OCS Funds** none

**Date** 7/19/2010

**Program** Host: Eastern Region VISSTA  
Venue: Eastern VA Regional Training Office  
Topic: How to read the Reports, fill out Data Set and Pool Fund Reports

**Trainers** Stacie Fisher  
Chuck Savage

**Attendees** 28

**Evaluation** 97%Very useful/Useful for pool Fund  
92% Very useful/Useful for Reports and Charts  
**OCS Funds** none

**Date** 9/7/2010

**Program** Host: Rural CSA  
Venue: Cumberland Technical Center  
Topic: CSA Statistical/Data Set and Pool Fund Reporting  
**Trainers** Chuck Savage  
Stacie Fisher  
**Attendees** 10

**Evaluation** 93% Very Useful/ Useful Pool Fund Portion  
100% Very Useful/ UsefulStatistical Reports portion  
**OCS Funds** none

**Date** 10/19/2010

**Program** Host: Shenandoah DSS  
Venue: Shenandoah DSS  
Topic: FEM Roundtable  
**Trainers** Stacie Fisher  
**Attendees** 80  
**Evaluation** Done in conjunction with DSS Family Engagment no evaluations completed  
**OCS Funds** none

**Date** 9/29/2010

**Program** Host: Harrisonburg/Rockingham CSA  
Venue:Rockingham County Administrative Center  
Topic: Executive Director Roundtable with CPMTs  
**Trainers** Charlotte McNulty  
**Attendees** 30  
**Evaluation** No evaluation

**OCS Funds** none

**Date** 10/6/2010

**Program** Host: Fairfax County CSA office  
Venue: Fairfax County Administrative Office  
Topic: Executive Director Roundtable with CPMTs  
**Trainers** Charlotte McNulty

**Attendees** 24

**Evaluation** No evaluation

**OCS Funds** none

**Date** 4/10/2011

**Program** Host: Culpeper Juvenile and domestic Courts  
Venue: Germanna Community College  
Topic: CSA and the Courts: Where They Intersect  
**Trainers** Stacie Fisher

**Attendees** 85

**Evaluation** No evaluation information available, part of a larger training

**OCS Funds** none

**Results** Central Region Year to Date

Stacie Fisher: 6 trainings to 243 people  
Charlotte McNulty: 2 trainings to 54 people

---

totals: **8 trainings to 297 people**

funds: **\$0.00**

## Western Region Training Log

### FY 2011: July 1, 2010 - June 30, 2011

<b>Date</b>	7/19/2010
<b>Program</b>	Host: Virginia Dept. of Social Services Venue: Western Regional Office (Abingdon) Topic: Phase I Family Engagement Rollout
<b>Trainers</b>	Brady Nemeyer, Western Region Technical Assistance Coordinator also: Tammy Fransico, Lana Mullins, Mary Norris, Norma Wood, Kathleen Miller & Kim Gilley
<b>Attendees</b>	12 Lee, Washington, Floyd, Radford, and Scott
<b>Evaluation</b>	Nice to be able to see what other localities are doing to roll out FEM's Like the sharing of future planning
<b>OCS Funds</b>	none

<b>Date</b>	7/22/2010
<b>Program</b>	Host: Virginia Dept. of Social Services/ Casey Consultants Venue: Richmond Police Academy Topic: CPMTs and Family Engagement
<b>Trainers</b>	OCS TA Team; VDSS, Casey Consultants Regional FEM Teams
<b>Attendees</b>	42 Regional social services and private technical assistance stakeholders
<b>Evaluation</b>	good team building opportunities getting consultants on "same page" on FEM
<b>OCS Funds</b>	none

<b>Date</b>	8/29/2010
<b>Program</b>	Host: Virginia Dept. of Social Services Venue: Western Regional Office (Abingdon) Topic: Phase I, II & III Family Engagement Rollout
<b>Trainers</b>	Brady Nemeyer, Western Region Technical Assistance Coordinator also: Tammy Fransico, Lana Mullins, Mary Norris, Norma Wood, Kathleen Miller & Kim Gilley
<b>Attendees</b>	35 Lee, Washington, Floyd, Radfor, Schott, Bland, Bristol, Buchanan, Carroll, Dickenson, Galax, Giles, Grayson, Montgomery, Norton, Patrick, Russell, Smyth, Tazewell, Wise & Wythe
<b>Evaluation</b>	Need to continue meetings to share information Would be helpful to meet with Phase one localities
<b>OCS Funds</b>	none

<b>Date</b>	11/4/2010
-------------	-----------

**Program** Host: Virginia Dept. of Social Services  
 Venue: Western Regional Office (Abingdon)  
 Topic: Phase I Family Engagement Rollout

**Trainers** Brady Nemeyer, Western Region Technical Assistance Coordinator  
 also: Tammy Fransico, Lana Mullins, Mary Norris, Norma Wood, Kathleen Miller  
 & Kim Gilley

**Attendees** Lee, Washington, Floyd, Radford, and Scott

**Evaluation** Quarterly meetings are not longer needed due to successful implentation  
 May want to hold FEM roundtables during supervisor's meetings

**OCS Funds** none

15

**Date** 2/10/2011

**Program** Host: Bland County CSA  
 Venue: Bland County DSS  
 Topic: CPMT/FAPT Roles and Reponsibilities

**Trainers** Brady Nemeyer, Western Region Technical Assistance Coordinator

**Attendees** 16  
 Bland County

**Evaluation** The discussion on CSA policy was most helpful  
 It is helpful to know what is expected of both the CPMT and FAPT

**OCS Funds** none

**Date** 2/23/2011

**Program** Host: Carroll County CSA  
 Venue: Carroll County DSS  
 Topic: New Coordinator Orientation/Training

**Trainers** Brady Nemeyer, Western Region Technical Assistance Coordinator

**Attendees** 1  
 CSA Coordinator for Carroll County

**Evaluation**

**OCS Funds** none

**Date** 3/28/2011

**Program** Host: Craig County Administration  
 Venue: Craig County Administration Building  
 Topic: CPMT Training

**Trainers** Brady Nemeyer, Western Region Technical Assistance Coordinator

**Attendees** 16  
 Craig County CPMT Members  
**Evaluation** Craig County hasn't had a CPMT for years, it is good to finally see a functional team  
 This training was needed for Craig county to have a CSA system in place  
**OCS Funds** none

**Date** 3/29/2011

**Program** Host: Craig County Administration  
 Venue: Craig County Administration Building  
 Topic: FAPT Training  
**Trainers** Brady Nemeyer, Western Region Technical Assistance Coordinator

**Attendees** 14  
 Craig County FAPT

**Evaluation** I have been on FAPT for years and never knew the majority of what we discussed  
 Craig County needs a dedicated CSA Coordinator position  
**OCS Funds** none

**Date** 4/5/2011

**Program** Host: Virginia Dept. of Social Services  
 Venue: Western Regional Office (Abingdon)  
 Topic: Phase II & III Family Engagement Rollout  
**Trainers** Brady Nemeyer, Western Region Technical Assistance Coordinator  
 also: Tammy Fransico, Lana Mullins, Mary Norris, Norma Wood, Kathleen Miller & Kim Gilley

**Attendees** Bland, Bristol, Buchanan, Carroll, Dickenson, Galax, Giles, Grayson, Montgomery, Norton, Patrick, Russell, Smyth, Tazewell, Wise & Wythe

22

**Evaluation** Need additional DSS Training on the VMAT  
**OCS Funds** none

**Date** 9/7/2010

**Program** Host: Office of Comprehensive Services  
 Venue: Russell County Administration Building  
 Topic: CSA Issues/Concerns  
**Trainers** Charlotte McNulty, Executive Director, Brady Nemeyer, Western Region Technical Assistance Coordinator



<b>Attendees</b>		12
	CPMT and FAPT members from Norton, Wise, Lee, Russell, Bristol, Washington County and Smyth	
<b>Evaluation</b>	The round table was helpful in voicing the concerns the localities have in regards to CSA.	
<b>OCS Funds</b>	none	

<b>Date</b>	9/8/2010
-------------	----------

<b>Program</b>	Host: Office of Comprehensive Services Venue: Roanoke County Library – Hollins Branch Topic: CSA Issues/Concerns
<b>Trainers</b>	Charlotte McNulty, Executive Director, Brady Nemeyer, Western Region Technical Assistance Coordinator

<b>Attendees</b>		26
	CPMT and FAPT members from Galax, Roanoke City, Roanoke County, Salem, Franklin County, Pulaski County, Floyd, Giles, Montgomery Campbell,	
<b>Evaluation</b>	This forum would be helpful after each general assembly session to discuss any changes to CSA.	
<b>OCS Funds</b>	none	

<b>Results</b>	<b><u>Central Region FY 11 Year to Date</u></b>	
<b>July through June totals</b>		
<b># Trainings</b>		<b>9</b>
<b># Participants</b>		<b>173</b>
<b># Communities</b>		<b>22</b>
<b>Cost</b>		<b>0</b>

## Central Region Training Log

### FY 2011: July 1, 2010 - June 30, 2011

**Date** 7/16/2010

**Program** Host: Virginia Dept. of Social Services  
Venue: Santa Rosa Training Rooms, Henrico  
Topic: Phase II Family Engagement Rollout

**Trainers** Dave Nichols, Central Region Technical Assistance Coordinator  
also: Lisa Tully, Monica Hockaday, Jackie Cowan, Lavinia Hopkins, et al

**Attendees** 17  
Hanover, Amelia, Buckingham

**Evaluation** good practical discussions  
local action plans moving forward

**OCS Funds** none

**Date** 7/22/2010

**Program** Host: Virginia Dept. of Social Services/ Casey Consultants  
Venue: Richmond Police Academy  
Topic: CPMTs and Family Engagement

**Trainers** OCS TA Team; VDSS, Casey Consultants

**Attendees** 42  
Regional social services and private technical assistance stakeholders

**Evaluation** good team building opportunities  
getting consultants on "same page" on FEM

**OCS Funds** none

**Date** 8/20/2010

**Program** Host: Virginia Dept. of Social Services  
Venue: Santa Rosa Training Rooms, Henrico  
Topic: CSA and Family Partnership Training for new LDSS workers

**Trainers** Dave Nichols, Central Region Technical Assistance Coordinator  
also: Lisa Tully, Monica Hockaday, Jackie Cowan, Lavinia Hopkins, et al

**Attendees** 14  
New Kent, Essex, Henrico

**Evaluation** helpful input  
thanks for explaining confusing financial aspects

**OCS Funds** none

**Date** 9/3/2010

**Program** Host: Virginia Dept. of Social Services & OCS  
Venue: Santa Rosa Training Rooms, Henrico  
Topic: Phase II Family Engagement Rollout

**Trainers** Dave Nichols, Central Region Technical Assistance Coordinator

**Attendees** also: Lisa Tully, Monica Hockaday, Jackie Cowan, Lavinia Hopkins, et al  
20  
**Evaluation** Hanover, Amelia, Buckingham, Lunenburg, Chesterfield  
excellent energy  
**OCS Funds** good discussions on next steps  
none

**Date** 9/13/2010

**Program** Host: Office of Comprehensive Services  
Venue: Chestefield County Community Development Conference Room  
Topic: OCS Executive Director CPMT Roundtable  
**Trainers** Charlotte McNulty, OCS Executive Director  
Dave Nichols, Central Region Technical Assistance Coordinator  
**Attendees** 25  
Amelia, Charles City, Chesterfield, Fluvanna, Fredericksburg, Hanover,  
Petersburg, Powhatan, Spotsylvania, Sussex  
**Evaluation**  
**OCS Funds** none

**Date** 9/14/2011

**Program** Host: Albemarle and Charlottesville CSA Programs  
Venue: Albemarle Dept. of Social Services  
Topic: New Coordinator Orientation/Training  
**Trainers** Dave Nichols, Central Region Technical Assistance Coordinator  
**Attendees** 2  
New Albemarle and Charlottesville Coordinators  
**Evaluation**  
**OCS Funds** none

**Date** 11/30/2010

**Program** Host: Petersburg Dept. of Social Services  
Venue: Petersburg DSS Training Room  
Topic: Rolling out Family Engagement  
**Trainers** Dave Nichols, Central Region Technical Assistance Coordinator  
Brigail Williams-Brown, Richmond City TDM Coordinator  
**Attendees** 22  
Petersburg & Prince George social workers, school, csb & csu staff  
**Evaluation** helpful to hear nuts and bolts examples of how FPM are handled  
You've given us lots to think about. Please don't give us anything else new  
**OCS Funds** none

**Date** 12/6/2010

**Program** Host: Buckingham Dept. of Social Services  
Venue: Buckingham Agricultural Building  
Topic: Implementing Family Engagement

**Trainers** Dave Nichols, Central Region Technical Assistance Coordinator  
also: Lisa Tully, Monica Hockaday, Lavinia Hopkins

**Attendees** 25  
Buckingham, Cumberland, Prince Edward LDSS, CSB, Schools & JDR Juc

**Evaluation** this was really helpful; is it possible to have another one this winter?  
this was a great discussion and hopefully the first in a series

**OCS Funds** none

**Date** 12/8/2010

**Program** Host: Virginia Dept. of Social Services & OCS  
Venue: Charterhouse Auditorium, UMFS  
Topic: FEM Rollout for Phase III Communities

**Trainers** Dave Nichols, Central Region Technical Assistance Coordinator  
also: Lisa Tully, Jackie Cowan, Lavinia Hopkins, Andrew Martin

**Attendees** 26  
Petersburg, Hopewell, New Kent, Essex, Caroline, Goochland, Powhatan  
Prince Edward, Richmond County

**Evaluation** With each session, I'm getting a firmer grasp on it  
This is a big help. Now you need to get State Juvenile Justice on board

**OCS Funds** none; lunch provided by VDSS

**Date** 2/8/2011

**Program** Host: Virginia DOE and OCS  
Venue: Webinar via DOE link  
Topic: CSA Funding for Students with Disabilities

**Trainers** Susie Cumbia Clare, Dave Nichols

**Attendees** 41 sites signed onto the webinar link  
mostly special education staff and some csa staff  
primarily smaller and rural localities statewide

**Evaluation** poor audio problems with presentation  
appreciation expressed for the power point

**OCS Funds** 0

**Date** 2/10/2011

**Program** Host: Virginia DOE and OCS  
Venue: Webinar via DOE link  
Topic: CSA Funding for Students with Disabilities

**Trainers** Susie Cumbia Clare, Dave Nichols

**Attendees** 53 sites signed onto the webinar link

**Evaluation** more diverse mix of school and csa staff statewide  
thanks for a clear guidance document  
**OCS Funds** positive responses received for clarifying policy  
0

**Date** 3/17/2011

**Program** Host: Louisa CSA Program  
Venue: Louisa County Office Building  
Topic: New Coordinator Orientation/Training  
**Trainers** Dave Nichols, Central Region Technical Assistance Coordinator  
**Attendees** 2  
New Coordinator and Administrative Office Manager  
**Evaluation**  
**OCS Funds** none

**Date** 3/21/2011

**Program** Host: Cumberland County/Rural CSA Group  
Venue: Cumberland Fire Dept. Community Room  
Topic: Moving Family Engagement Forward  
**Trainers** Dave Nichols, Central Region Technical Assistance Coordinator  
Carol Wilson, Program Policy Analyst  
**Attendees** 13 FAPT/CPMT members, private providers  
Cumberland and Buckingham counties  
**Evaluation** Issues about facilitators and meetings was helpful  
Good discussions; appreciate being able to ask questions  
**OCS Funds** 0

**Date** 4/5/2011

**Program** Host: Caroline County CPMT  
Venue: Caroline County DSS Conference Room  
Topic: Family Engagement  
**Trainers** Dave Nichols, Central Region Technical Assistance Coordinator  
Monica Hockaday, Lisa Tully, Andrew Martin  
**Attendees** 16 CPMT and FAPT members, Private Providers  
**Evaluation** Appreciate your contributions to our program  
Looking forward to developing more independent living services  
**OCS Funds** 0

**Date** 4/26/2011

**Program** Host: Fluvanna County  
Venue: Fork Union Military Academy Community Room

**Trainers** Topic: Legislative Updates on CSA  
Dave Nichols, Central Region Technical Assistance Coordinator

**Attendees** 30 CPMT, FAPT and community stakeholders

**Evaluation** Always good to have someone from the state join us  
Conversation about special education and tutoring was helpful

**OCS Funds** 0

**Date** 5/3/2011

**Program** Host: Office of Comprehensive Services  
Venue: OCS Offices, Henrico  
Topic: New Coordinator Orientation/Training

**Trainers** Dave Nichols, Central Region Technical Assistance Coordinator

**Attendees** 1  
New Coordinator for Allegheny/Covington

**Evaluation**

**OCS Funds** none

**Date** 5/10/2011

**Program** Host: Nottoway CSA Program  
Venue: Nottoway Dept. Social Services  
Topic: New Coordinator Orientation/Training

**Trainers** Dave Nichols, Central Region Technical Assistance Coordinator

**Attendees** 1  
New Coordinator for Nottoway

**Evaluation**

**OCS Funds** none

**Date** 5/12/2011

**Program** Host: Virginia DOE  
Venue: Tuckahoe Library, Henrico County  
Topic: Non-educational Placements in Residential Facilities

**Trainers** Susie Cumbia Clare, CSA Liaison, DOE  
Dave Nichols, Central Region Technical Assistance Coordinator

**Attendees** 48 representatives from private residential providers with school programs

**Evaluation** Well delivered; very helpful to clarify complex issues  
Much appreciation for the discussion

**OCS Funds** 0

**Date** 5/24/2011

**Program** Host: Office of Comprehensive Services  
Venue: OCS Offices, Henrico  
Topic: New Coordinator Orientation/Training

**Trainers** Dave Nichols, Central Region Technical Assistance Coordinator

**Attendees** 1  
New Coordinator for King and Queen

**Evaluation**

**OCS Funds** 0

**Date** 6/20/2011

**Program** Host: Hopewell CPMT  
Venue: Hopewell Dept. of Social Services and CSA Building  
Topic: CSA Trends and priorities for the coming year

**Trainers** Dave Nichols, Central Region Technical Assistance Coordinator

**Attendees** 9 CPMT members

**Evaluation** Hadn't noticed the TFC trends; will have to give it some attention  
Applying for a Randolph Foundation grant is a real possibility

**OCS Funds** 0

**Date** 6/28/2011

**Program** Host: OCS  
Venue: Chesterfield Community Development Conference Room  
Topic: Potential Migration of CSA Financial System

**Trainers** Charlotte McNulty, Executive Director, OCS  
Bonnie Winn, Manager Payment Processing, DMAS

**Attendees** 20 CSA Coordinators and Fiscal Agents  
Dinwiddie, Petersburg, Hopewell, Sussex, Cumberland, Prince Edward,  
Chestfield, Hanover, Surry, Fluvanna, Spotsylvania

**Evaluation**

**OCS Funds** 0

**Results** Central Region FY 11 Year to Date

July through June totals

# Trainings	21
# Participants	428
# Communities	35
Cost	0

**Eastern Region Training Log**  
**FY 2010: July 1, 2010 - June 30, 2011**

**Date** 7/16/2010

**Program** Host: Chesapeake CSA Coordinator  
 Venue: Chesapeake Department of Social Services  
 Topic: Current updates on Family Engagement and MDT overview

**Trainers** Dawn Howard, Eastern Region Technical Assistance Coordinator

**Attendees** 15  
 Chesapeake CPMT members

**Evaluation** Obtained detailed information re use of MDT among CPMT & FAPT teams  
 Continued learning about CSA  
 Appreciative of sharing policy guidance and list of resources

**OCS Funds** None

**Date** 7/28/2010

**Program** Host: Southampton CSA Coordinator  
 Venue: Southampton Department of Social Services  
 Topic: CPMT and FAPT Team/DOE Training

**Trainers** Dawn Howard, Eastern Region Technical Assistance Coordinator

**Trainers** Susie Clare, DOE-Division of Special Education & Student Services

**Attendees** 20  
 Southampton, Franklin City and Isle of Wight

**Evaluation** Good dialogue between localities and local Community Services Board  
 Materials very helpful

**OCS Funds** None

**Date** 9/24/2010

**Program** Host: Middle Peninsula-Northern Neck Special Education Directors  
 Venue: Essex County School Board Building Conference Room  
 Topic: IEP's and CSA Funding

**Trainers** Susie Clare, DOE-Division of Special Education & Student Services  
 Dawn Howard, Eastern Region Technical Assistance Coordinator

**Attendees** 10  
 Colonial Beach, Essex, Gloucester, King & Queen, Middlesex & West Point

**Evaluation** Clarification of special education "other"  
 Reviews of what FAPT & CPMT teams are responsible for

**OCS Funds** None

**Date** 10/1/2010

**Program** Host: Middle Peninsula-Northern Neck CPMT/CSA Roundtable Forum



**Trainers** Venue: Northern Neck Electric Cooperative Training Facility  
Topic: Written policy requirements for CPMT & Family Engagement  
Dawn Howard, Eastern Region Technical Assistance Coordinator  
Charlotte McNulty, OCS Executive Director

**Attendees** 20

**Evaluation** CSA Coordinators, CSB & DSS Directors, Fiscal Agents & Private Providers  
Very appreciative in listening to the concerns of local stakeholders  
Excellent discussion about best practices and strategies

**OCS Funds** None

**Date** 10/5/2010

**Program** Host: Eastern Region CPMT/CSA Roundtable Forum  
Venue: Kempsville Recreation Center  
Topic: Roles & responsibilities in re to fiscal mgmt & Family Engagement

**Trainers** Dawn Howard, Eastern Region Technical Assistance Coordinator  
Charlotte McNulty, OCS Executive Director

**Attendees** 38

**Evaluation** CSA Coordinators, CSB & DSS Directors, Fiscal Agents & Private Providers  
Good discussion on how localities interact w/other stakeholder's system changes  
Hearing examples of community partners regarding service development

**OCS Funds** None

**Date** 10/7/2010

**Program** Host: Southside Region CPMT/CSA Roundtable Forum  
Venue: Crossroads Community Services Board  
Topic: Role of CSA Coordinators & Family Engagement

**Trainers** Dawn Howard, Eastern Region Technical Assistance Coordinator  
Charlotte McNulty, OCS Executive Director

**Attendees** 25

**Evaluation** CSA Coordinators, CSB & DSS Directors, Fiscal Agents & Private Providers  
Good dialogue between localities and providers  
Helpful information

**OCS Funds** None

**Date** 10/28/2010

**Program** Host: Essex CSA Coordinator  
Venue: Richmond County General District Court Conference Room  
Topic: Middle Peninsula DSS/CSA Training on Family Engagement

**Trainers** Dawn Howard, Eastern Region Technical Assistance Coordinator  
Lisa Tully, Central Region Permanency Program Consultant

**Attendees** 17

**Evaluation** DSS Directors, local DSS attorneys, Judge McKenney & MP CSA Coordinators  
Materials received very helpful  
Discussions that everyone had an opportunity to weigh in on

**OCS Funds** None

**Date** 11/9/2010

**Program** Host: Northampton and Accomack DSS  
Venue: Shore Savings Corporate Offices

**Trainers** Topic: Spec ed mandates & CPMT/FAPT local policy clarification re special ed  
Dawn Howard, Eastern Region Technical Assistance Coordinator  
Susie Clare, DOE-Division of Education and Student Services

**Attendees** 40

**Evaluation** CSB, DSS & Special Ed Directors, Ct Svcs Unit and DSS staff  
Addressed real issues. Informative discussion  
Materials and case scenarios very helpful  
Appreciate listening to concerns of local stakeholders

**OCS Funds** None

**Date** 12/14/2010

**Program** Host: Mecklenburg Fiscal Agent  
Venue: Mecklenburg Board of Supervisors Conference Room  
Topic: Southside VA CPMT and FAPT Training

**Trainers** Dawn Howard, Eastern Region Technical Assistance Coordinator

**Attendees** 22  
Brunswick, Halifax and Mecklenburg CPMT&FAPT members & private providers

**Evaluation** Very informative since I am the new CSA Coordinator. Great orientation  
Learning more about the use of flexible funding  
Excellent discussion about best practices and strategies  
Opportunity to re-establish partnerships with community stakeholders

**OCS Funds** None

**Date** 4/27/2011

**Program** Host: Chesapeake Community Needs Assessment Steering Committee  
Venue: Chesapeake DSS  
Topic: Overview of CPMT role re use of PSSF funds & CSA Gaps Analysis

**Trainers** Dawn Howard, Eastern Region Technical Assistance Coordinator

**Attendees** Lyndell Lewis, VDSS Family Stabilization Program Manager  
20  
CSA Coordinator, CPMT members, providers, court services and schools from Chesapeake and Western Tidewater

**Evaluation** Good ideas to share of what is occurring in other areas of the region  
Networking opportunity-Build partnerships to work together

**OCS Funds** None

**Date** 5/12/2011

**Program** Host: Eastern Region Independent Living Coordinators  
Venue: Newport News DSS  
Topic: OCS Overview

**Trainers** Dawn Howard, Eastern Region Technical Assistance Coordinator

**Attendees** 12

**Evaluation** Independent Living Coordinators from the eastern region to include Newport News, Norfolk, Portsmouth & Virginia Beach  
Informative discussion  
Excellent topics for conversation with IL workers and supervisors  
Continued learning of new things about CSA

**OCS Funds** None

**Date** 5/17/2011

**Program** Host: Surry CSA Coordinator  
Venue: Surry DSS  
Topic: CPMT/FAPT/DOE Training

**Trainers** Dawn Howard, Eastern Region Technical Assistance Coordinator  
Susie Clare, DOE Division of Education and Student Services

**Attendees** 14

**Evaluation** CSB, DSS & Special Ed Directors, Ct Svcs Unit, DSS staff, Fiscal Agent and private providers in Surry  
Materials received extremely helpful  
Allowed for all involved to know about services that are available to youth

**OCS Funds** None

**Date** 6/17/2011

**Program** Host: Crossroads Community Services Board (Lunenburg)  
Venue: Lunenburg Board of Supervisors Conference Room  
Topic: CPMT/FAPT/DOE Training

**Trainers** Dawn Howard, Eastern Region Technical Assistance Coordinator  
Susie Clare, DOE-Division of Education and Student Services

**Attendees** 12

CSB, DSS & Special Ed Directors, Ct Svcs Unit, DSS /School staff & fiscal agent  
from Lunenburg

**Evaluation** Open and honest discussion with presenters and participants  
Glad to receive policy guidance and clarification

**OCS Funds** None

**Date** 6/20/2011

**Program** Host: Eastern Region CPMT/CSA Roundtable Forum  
Venue: City Center Oyster Point-Newport News  
Topic: Potential impact of migrating CSA financial system to DMAS

**Trainers** Dawn Howard, Eastern Region Technical Assistance Coordinator  
Charlotte McNulty, OCS Executive Director

**Attendees** 38

CSA Coordinators, CSB & DSS Directors, Fiscal Agents & Private Providers  
from Accomack, Chesapeake, Hampton, Poquoson, Williamsburg & York

**Evaluation** Informative discussion

Looking forward to additional sharing of policy guidance and list of resources

**OCS Funds** None

**Date** 6/21/2011

**Program** Host: Middle Peninsula-Northern Neck Region CPMT/CSA Roundtable Forum  
Venue: Church of the Nazarene-White Stone, VA  
Topic: Potential impact of migrating CSA financial system to DMAS

**Trainers** Dawn Howard, Eastern Region Technical Assistance Coordinator  
Charlotte McNulty, OCS Executive Director

**Attendees** 15

CSA Coordinators, CSB & DSS Directors, Fiscal Agents & Private Providers  
from King William, Lancaster, Loudoun, Northumberland & Westmoreland

**Evaluation** Good discussion on how stakeholder's system changes  
Reviewing CSA policy as it relates to educational services

**OCS Funds** None

**Date** 6/27/2011

**Program** Host: Southside Region CPMT/CSA Roundtable Forum  
Venue: Southside Community College-Christann Campus (Alberta, VA)  
Topic: Potential impact of migrating CSA financial system to DMAS

**Trainers** Dawn Howard, Eastern Region Technical Assistance Coordinator

**Attendees** Charlotte McNulty, OCS Executive Director  
20

CSA Coordinators, CSB & DSS Directors, Fiscal Agents & Private Providers from Charlotte, Greenville\Emporia, Halifax, Lunenburg, Mecklenburg & Nottoway

**Evaluation** Interested in policy development outcome of CSA&DMAS financial system migrate

**OCS Funds** Numerous changes concerning CSA & more training is needed to keep up  
None

### Eastern Region Year To Date Results

Dawn Howard: 15 trainings to 328 people

Totals: **15 trainings to 328 people**

**Training Log**  
**Fiscal Year 2010 (July 1, 2009-June 30, 2010)**

**Date** 7/8/2010

**Program** Host: Lynchburg CSA  
 Venue: Lynchburg Department for Social Services, 99 9th Street, Lynchburg  
 Topic: CSA Parental Agreement Training

**Trainers** Carol Wilson, OCS Policy Analyst

**Attendees** Lynchburg FAPT members, CSA staff-approximately ten

**Evaluation** "helpful"-clarification about role of CSU

**OCS Funds** none

**Date** 8/18/2010

**Program** Host: Richmond City Department for Social Services  
 Venue: Southside Plaza DSS office, Richmond Virginia

Topic: CSA Parental Agreements and DSS Non-Custodial Agreements

**Trainers** Carol Wilson, OCS Policy Analyst  
 Lisa Tully, VDSS Central Region Permanency Specialist

**Attendees** Two sessions; 42 participants; primarily LDSS foster care, family stabilization staff, CSA from Richmond, but also CSA Coordinator from Middlesex

**Evaluation** "Yes, our agency has developed procedures, but we need to refine policy"; "excellent-this specific training should be offered on an ongoing basis"; "Trainers were very knowledgeable about subject"; "distinction between the two (CSA Parental Agreement & Non-custodial most helpful"

**OCS Funds** none

**Date** 10/1/2010

**Program** Host: Timber Ridge School  
 Venue: Timber Ridge School,  
 Topic: CANS and Service Planning  
 Ken Weigand, Ph.D., Timber Ridge, Ann Lamanna, Clarke County CSA Coordinator, Sherri

**Trainers** McFaden, Prince William UM/UR Specialist, Carol Wilson, OCS Policy Analyst

**Attendees** 47 individuals, included staff from Clarke, Page, Warren, Winchester, Frederick, Augusta, Alexandria and Shenandoah Valley DSS, 26th District CSU staff, Frederick and Warren

County Public Schools, Northwestern, Henrico and MP/NN CSBs and Orange County  
Department for Youth, private providers  
**Evaluation** role play interview and FAPT helpful;  
**OCS Funds** none

**Date** 10/18/2011

**Program** Host: VDSS Eastern Region Child Protective Services /Foster Care Consultants  
Venue: Chesapeake DSS

**Trainers** Topic: CSA Parental Agreements and DSS Non-Custodial Agreements  
Carol Wilson, OCS Policy Analyst

**Attendees** appx. 35 Eastern Region Local Department for Social Services CPS/FC Supervisors  
(numerous localities)

**Evaluation** "Wish had been presented earlier; topic confusing in past so this has been very helpful"  
**OCS Funds** none

**Date** February 15-16, 2011

**Program** Host: Office of Comprehensive Services  
Venue: VISSTA Training Labs, 1604 Santa Rosa Road, Richmond, Virginia 23229

**Trainers** Topic: CANVaS Level 1 Training (4 sessions; 2 each day)  
Christopher Sears, RCR Technology  
Carol Wilson, OCS Policy Analyst

**Attendees** 54 total participants; from numerous local DSS, CSB, CSU, school districts and CSA  
(Charles City, Dinwiddie, New Kent, Lancaster, Mecklenburg, Prince George, King William, Chesterfield, Middlesex, Richmond City, West Point, Mecklenburg, Henrico, Portsmouth, Madison, Southside CSB, Fredericksburg, RRCSB, Hanover, Hopewell, Essex, Richmond County, Louisa, Northumberland, 9th District CSU, Region 10 CSB, Gloucester)

**Evaluation** "The CANVaS handout/book is great to share w/co-workers!" "Excellent training-many questions & concerns were addressed"; "Too basic for existing users...great for new users!"

**OCS Funds** "thought this training was about how to rate CANS"; "excellent trainer"  
Costs for this training were paid through the CANS budget line.

**Date** March 15-16, 2011

**Program** Host: Office of Comprehensive Services  
 Venue: VISSTA Training Offices, Virginia Beach  
 Topic: CANVaS Level 1 Training (4 sessions; 2 each day)

**Trainers** Christopher Sears, RCR Technology  
 Carol Wilson, OCS Policy Analyst

**Attendees** 51 total participants, from numerous local DSS, CSU, CSB, school districts and CSA  
 (King & Queen, Franklin City, Portsmouth, Accomack, Virginia Beach, Suffolk, Newport News, Chesapeake, Northampton, Isle of Wight, Gloucester, 7th District CSU, Sussex, 4th District CSU, Lunenburg, Crossroads CSB, Brunswick, Norfolk, 2A CSU

**Evaluation** "Most helpful-learning how to correctly input data...very informative";  
 "most helpful was the information on the reassessments and modules as I've been completing modules unnecessarily" ; Trainers were very knowledgeable";

**OCS Funds** Costs for this training were paid through the CANS budget line.

**Date** May 15-16, 2011

**Program** Host: National CANS Conference-John S. Lyons, Ph.D. and the Praed Foundation  
 Venue: Marriott Inner Harbor at Camden Yards, Baltimore, Maryland  
 Topic: Implementation of the CANS in Virginia

**Trainers** Carol Wilson, OCS Policy Analyst, other speakers from states/jurisdictions outside Virginia

**Attendees** 160 individuals from many states and jurisdictions either involved in the use of or implementation of the CANS, including some from Virginia

**Evaluation** "helpful to new jurisdiction implementing CANS"; "great job presenting on Virginia's work"

**OCS Funds** registration fee waived as presenter; hotel and per diem not charged to training budget

**Date** 5/26/2011

**Program** Host: Essex County DSS  
 Venue:

**Trainers** Topic: CSA Parental Agreements and VDSS Non-Custodial Agreements  
 Lisa Tully, VDSS Central Region Permanency Consultant  
 Carol Wilson, OCS Policy Analyst

**Attendees** 19 representatives of FAPT, CPMT, DSS, one GAL and Judge from Richmond, Lancaster, Westmoreland and Essex Counties



**Evaluation** "Clear presentation and handouts"; "thank you to DSS & OCS for making this training available"; "most helpful-explaining difference in non-custodial and parental agreement; "having all parties at table; "glad you said FAPT & CPMT need a protocol to determine appropriate case manager"

**OCS Funds** none

**Date** 3/21/2011

**Program** Host: Cumberland County CSA/Rural CSA Group  
Venue: Fire Department Building, Cumberland  
Topic: Family Engagement  
CANS and CANVaS; Service Planning

**Trainers** Dave Nichols, OCS Technical Assistance Coordinator  
Carol Wilson, OCS Policy Analyst

**Attendees** 13 Cumberland FAPT and CPMT members, private providers

**Evaluation** already knew CANS information, but good refresher

**OCS Funds** none

**Results:** Policy Analyst Trainings for FY 2011 (July 1, 2010- June 30, 2011)

**# Trainings 11**

**# Participants 431**

**# Localities approx 77**

**Funds:** none