

**STATE EXECUTIVE COUNCIL (SEC)
FOR CHILDREN'S SERVICES
1604 Santa Rosa Road
Richmond/Henrico Rooms
Richmond, VA 23229**

Thursday, September 11, 2025

SEC Members Present:

Leah Mills, Deputy Secretary of Health and Human Resources for The Honorable Janet Kelly,
Secretary of Health and Human Resources (*SEC Chair*)
Carl Ayers for Kevin Erskine, Acting Commissioner, Virginia Department of Social Services
Shameera Carr for Karen Shelton, MD, Commissioner, Virginia Department of Health
The Honorable Kevin Carroll, Member, Chesterfield County Board of Supervisors
The Honorable Carrie Coyner, Member, Virginia House of Delegates (*virtually*)
Catherine Harrison for Kathryn Hayfield, Commissioner, Department for Aging
and Rehabilitative Services
Samantha Hollins, Ph.D. for Emily Anne Gullickson, Superintendent of Public Instruction,
Virginia Department of Education
Mills Jones, Chair, State and Local Advisory Team (SLAT)
Sandra Karison for Karl Hade, Executive Secretary of the Supreme Court of Virginia
The Honorable Chad Logan, Judge, 26th Judicial District, Juvenile and Domestic Relations
District Court
Andrea McMahon for Amy Floriano, Director, Department of Juvenile Justice
The Honorable Barbara Null, Member, James City County Board of Supervisors
Anahita Renner, Parent Representative
Nancy Robbins, Parent Representative
Holly Robinson for Cheryl Roberts, Director, Department of Medical Assistance Services
Ron Spears, CEO, Elk Hill, Private Provider Representative
Carl Street, Jr., Vice President for Behavioral Health Services, Youth for Tomorrow

Other Staff Present:

Anna Antell, Lead Program Consultant, OCS
Stephanie Bacote, Audit Manager, OCS
Mary Bell, Program Consultant, OCS
Marsha Mucha, Administrative Staff Assistant, OCS
Scott Reiner, Executive Director, OCS
Susan Whyte, Assistant Attorney General

Members Absent:

John Budesky, County Administrator, Hanover County
Nicole Gore for Nelson Smith, Commissioner, Virginia Department of Behavioral Health
and Developmental Services
The Honorable Jacob Holmes, Vice Mayor, City of Bristol
The Honorable Amelia Ross-Hammond, Member, Virginia Beach City Council
Melvin Roy, Founder and CEO of Foster-U, Service Recipient Representative

The Honorable Schuyler VanValkenburg, Member, Senate of Virginia

Call to Order/Opening Remarks

Scott Reiner, OCS Executive Director, called the meeting to order at 9:35 a.m. He noted that Deputy Secretary Leah Mills was on her way but was delayed by traffic. A quorum was present.

The meeting agenda was approved on a motion by Anahita Renner, seconded by Ron Spears.

Member Introduction

Two new members were introduced. Shameera Carr, representing the Virginia Department of Health, and Carl Street, a new provider representative from Youth for Tomorrow. Introductions were made.

Public Comment

Three public comments were made:

- Dave Pompilio, Oberle Academy/parent
- Kia Moore, Charterhouse School/UMFS/parent
- Jerry Baldwin, Virginia Association of Independent Specialized Education Facilities (VAISEF)

Deputy Secretary Leah Mills thanked everyone for their attendance and for making public comments.

Excellence in CSA Recognition

As part of the SEC's Strategic Plan, the SEC has developed a process to acknowledge areas of local excellence and best practices. The Excellence in CSA Award, established in March 2025, recognizes a local CSA program's commitment to positively impacting the lives of children, youth, and families through collaboration, authentic engagement, and a system of care.

Deputy Secretary of Health and Human Resources Leah Mills presented the SEC's September 2025 Excellence in CSA Award to the Lunenburg County CSA program on behalf of the SEC. Representing Lunenburg County CSA were:

- County Administrator and CSA Fiscal Agent - Tracy Gee
- CSA Coordinator - Brande Crutchfield
- Social Services Director - Melinda Elliott
- Social Services Assistant Director - Lisa Nagorsky

Approval of Minutes

One correction was noted for the June 12, 2025 SEC minutes. The Superintendent of Public Instruction should be changed to Emily Anne Gullickson. On a motion by Sam Hollins, seconded by Barbara Null, the SEC approved the corrected June 12, 2025 meeting minutes. Anahita Renner abstained.

SEC Policy Review

Policy 4.1.1 – Children in Need of Services (CHINS)

Mr. Reiner reported that at the SEC's June 12, 2025 meeting, the SEC approved draft policy 4.1.1 for a 45-day public comment period. No public comments were received. If approved by the SEC today, the draft policy would be disseminated for a final, 60-day public comment period.

After discussion, on a motion by Kevin Carroll, seconded by Carl Street, draft policy 4.1.1 was approved for a 60-day public comment period.

Policy 5.1 – Data Set

Mr. Reiner reported that Policy 5.1 is no longer technically appropriate as the CSA Data Set ceased to exist with the implementation of the Local Expenditure and Data Reimbursement System (LEDRS). He asked that the SEC consider a 45-day public comment period to begin the process of rescinding Policy 5.1 and replacing it with Policy 4.5.6 – Local Match Rates.

After discussion, on a motion by Sandra Karison, seconded by Barbara Null, the SEC approved Policy 5.1 for a 45-day public comment period.

Policy 4.5.6 – Local Match Rates

As noted above, Mr. Reiner explained that Policy 4.5.6 outlines specific local match rates for services as defined in Item 268 of the Appropriation Act. Policy 4.5.6 would replace Policy 5.1 – Data Set, which has just been approved for a 45-day public comment period to begin the process of rescinding that policy.

After discussion, on a motion by Carl Ayers, seconded by Ron Spears, the SEC approved draft policy 4.5.6 for a 45-day public comment period.

Policy 3.5 – Records Management

Mr. Reiner reported that Policy 3.5 was being revised to provide updated uniform guidelines for documentation for CSA-funded services. The proposed policy includes a CSA document inventory tool that localities can utilize. He asked the SEC to consider a 45-day public comment period for the proposed revised policy.

On a motion by Carl Street, seconded by Barbara Null, the SEC approved draft Policy 3.5 – Records Management for a 45-day public comment period.

State and Local Advisory Team (SLAT) Report

Mills Jones, SLAT Chair, reported on the following items:

- SLAT last met on August 7, 2025.
- SLAT received updates from OCS on SEC policy revisions and the new OCS website.
- SLAT received a presentation on the Anthem Foster Care Specialty Plan, DMAS Behavioral Health Redesign, and the Safe Kids/Strong Families initiative.
- SLAT further discussed the use of sponsored residential care. At the request of the Virginia League of Social Services Executives (VLSSE), SLAT formed a workgroup to address issues around foster care children who are placed in sponsored residential homes. The Workgroup

will be responsible for developing practical guidance for LDSS to utilize sponsored residential services offered through DBHDS licensing programs effectively.

Presentation

Dr. Samantha Hollins, Deputy Superintendent for Special Education and Specialized Populations with the Virginia Department of Education (VDOE), updated the SEC on special education and the use of private day schools for special education services.

OCS Executive Director's Report

Mr. Reiner reported on the following items:

- The OCS website has been updated for compliance with accessibility requirements. The new website is also compatible with mobile devices.
- Beginning in January 2026, OCS will offer a Virtual CSA Academy eight-session learning series designed to support CPMT members and those who supervise CSA Coordinators. Over 120 individuals registered during the first week that registration was open.
- Three localities have been invited to pilot a half-day virtual workshop on November 5, 2025. Strengthening Systems of Care: Connecting People, Purpose, and Practice will focus on supporting CPMT members to improve their capacity for collaboration, support, and adaptive leadership.
- The Annual CSA Conference will be held in Roanoke, October 15-16, 2025, with a pre-conference session to be held on October 14, 2025. SEC member Melvin Roy will be the keynote speaker.

Member Remarks/Updates

Deputy Secretary, Mills reported on Governor Youngkin's Executive Directive Twelve (2025), Transforming Rural Health and Supporting Health Care Providers. This Executive Directive directs the Secretary of Health and Human Resources, in conjunction with the Secretary of Finance, to work with state and local government agencies and stakeholders from the health care industry to develop a Rural Health Transformation Plan. The Plan will be submitted as Virginia's application to the Administrator of the Center for Medicare and Medicaid Services (CMS) for grant funds from the Rural Health Transformation Program created by H.R. 1 to support quality access to health care in rural Virginia.

Members reported for their agencies and organizations on upcoming trainings, projects, new programs, and other ongoing activities. Members continue to work within their agencies and advocate through their associations for improvements to services and service delivery for Virginia's children, youth, and families.

Closing Remarks and Adjournment

There being no further business, the meeting adjourned at 1:10 p.m. on a motion by Ron Spears, seconded by Barbara Null, and approved by the SEC. The next meeting is scheduled for December 11, 2025.