
AGENDA
State Executive Council for Children's Services
September 9, 2021

Richmond/Henrico Rooms
1604 Santa Rosa Road, Richmond VA 23229

- 9:30 Call to Order / Opening Remarks – Dr. Daniel Carey, Chair**
- 9:40 Action Item – Approval of June 2021 Minutes**
- 9:50 Public Comment I**
- 10:00 Proposed Policy Actions**
- Revision of SEC Policy 3.3 (Family Engagement)
 - Action Item – Approval of Initiation of Proposed Stage for 60 days, effective September 13, 2021
 - Revision of SEC Policy 3.2 (FAPT and Alternative Multidisciplinary Teams)
 - Action Item – Approval of Initiation of Proposed Stage for 60 days, effective September 13, 2021
- 10:15 State and Local Advisory Team Report – Lesley Abashian, SLAT Chair**
- 10:25 Executive Director's Report – Scott Reiner**
- Activities related to HB2212
 - Workgroup on transfer of special education funding from CSA to DOE
- 10:35 Break**
- 10:45 Discussion of Updates/Revisions to the SEC Strategic Plan**
- Draft of Report on Strategic Plan Goals and Objectives 2021-2022
 - Discussion of proposed (revised) Strategic Plan for 2022-2024
 - Action Item – Approval of Strategic Plan for 2022-2024
- 11:20 Public Comment II**
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- 11:25 Closing Remarks – Secretary Carey**
- 11:30 Adjourn**

Schedule of Remaining 2021 Meetings

December 9

Meeting Materials:

- Draft Minutes of the June 2021 meeting of the SEC
 - Draft of Section II of the SEC Strategic Plan Progress Report to the General Assembly, December 2021 (*Major Accomplishments 2020 – 2021*)
 - Draft of Revised SEC Strategic Plan for 2022 – 2024
 - Final FY2021 CSA Training Report
 - Proposed SEC Policy 3.3, *Family Engagement*
 - Proposed SEC Policy 3.2, *FAPT and Alternative Multidisciplinary Teams*
 - SEC Policy 2.4 (*Public Participation in Policy-making Actions*)
 - COV, §2.2-2649 (as amended by HB2212, 2021 Session)
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**STATE EXECUTIVE COUNCIL (SEC)
FOR CHILDREN'S SERVICES
1604 Santa Rosa Road, Suite 137
Richmond, VA
(VIRTUAL MEETING)
Thursday, June 10, 2021**

SEC Members Present:

The Honorable Daniel Carey, M.D., Secretary of Health and Human Resources
Lesley Abashian, Chair, State and Local Advisory Team (SLAT)
The Honorable Mary Biggs, Member, Montgomery County Board of Supervisors
Valerie Boykin, Director, Department of Juvenile Justice
Eric Campbell, City Manager, City of Harrisonburg
The Honorable Margaret Angela Franklin, Member, Prince William County Board of Supervisors
The Honorable Willie Greene, Mayor, City of Galax
The Honorable Elizabeth Guzman, Member, Virginia House of Delegates
Parham Jaber, M.D., for M. Norman Oliver, M.D., Commissioner, Virginia Department of Health
Karen Kimsey, Director, Department of Medical Assistance Services
Alison Land, Commissioner, Virginia Department of Behavioral Health and Developmental Services
The Honorable T. Montgomery "Monty" Mason, Member, Senate of Virginia
The Honorable Frank Somerville, Presiding Judge, 16th Judicial District, Juvenile and Domestic Relations District Court
Ron Spears, CEO, Elk Hill
Amanda Stanley, President and CEO, DePaul Community Resources
Duke Storen, Commissioner, Virginia Department of Social Services

SEC Members Absent:

Sophia Booker, Service Recipient Representative
Samantha Hollins, Ed.D. for James Lane, Ed.D. Superintendent of Public Instruction, Virginia Department of Education
Sandra Karison for Karl Hade, Executive Secretary of the Supreme Court of Virginia
Andelicia Neville, Parent Representative
Michelle Johnson, County Administrator, Charles City County
Jessica Stern, Parent Representative

Other Staff Present:

Marsha Mucha, Administrative Staff Assistant, OCS
Scott Reiner, Executive Director, OCS
Susan Whyte, Assistant Attorney General

Roll Call of Members

Scott Reiner noted that state law allows the meeting to be held virtually during the existing state of emergency due to the pandemic. The meeting was held via GoToMeeting and was being recorded.

Opening Remarks

Mr. Reiner, on behalf of Secretary Carey, called the meeting to order at 9:30 a.m. and he welcomed everyone. He explained that Secretary Carey would be joining the SEC meeting shortly. Mr. Reiner conducted a roll call of the membership for attendance purposes.

Secretary Carey joined the meeting and thanked everyone for their attendance. He noted that the Commonwealth has come a long way in the last 14 months in dealing with the pandemic. Virginia is moving in the right direction, but there is still work to be done. He encouraged everyone to get vaccinated. He thanked everyone for the great partnerships and teamwork and remarked on the resilience of Virginians.

Secretary Carey welcomed a new local government member to the SEC, Margaret Angela Franklin who is a member of the Prince William County Board of Supervisors. He also noted that Mary Biggs' term would be expiring the end of June. He acknowledged her work on behalf of the Council and thanked her for the two-terms she has served. Mr. Reiner thanked her for her service and presented Ms. Biggs with a certificate of appreciation. Ms. Biggs remarked that she had enjoyed her service on the SEC and thanked everyone for their dedication to serving children and families.

The minutes of the March 11, 2021 meeting were approved on a motion by Mary Biggs, seconded by Karen Kimsey, and approved by roll call vote as follows:

Aye: Secretary Carey, Duke Storen, Valerie Boykin, Karen Kimsey, Alison Land, Ron Spears, Amanda Stanley, Mary Biggs, Eric Campbell, Willie Greene, Delegate Elizabeth Guzman, Frank Somerville, Lesley Abashian

Abstain: Parham Jaber, Margaret Angela Franklin

Public Comment 1

There was no public comment.

FY2022 CSA Training Plan

Mr. Reiner presented a draft of the FY2022 CSA Training Plan for the SEC's approval. He noted that members received a copy of the draft plan with their meeting materials. Mr. Reiner explained that the plan is required annually by the Appropriation Act.

Mr. Reiner noted that over time, the Training Plan has evolved, with this year's plan including training activities to reflect legislation, the SEC's Strategic Plan, the Family First Prevention Services Act (FFPSA), etc. Mr. Reiner further noted that more training activities are being planned in partnership with other agencies and are of a collaborative, inter-agency nature.

The FY2022 CSA Training Plan was approved on a motion by Willie Greene, seconded by Mary Biggs, and approved by roll call vote as follows:

Aye: Secretary Carey, Duke Storen, Valerie Boykin, Karen Kimsey, Parham Jaber, Alison Land, Ron Spears, Amanda Stanley, Mary Biggs, Eric Campbell, Margaret Angela Franklin, Willie Greene, Delegate Elizabeth Guzman, Frank Somerville, Lesley Abashian

State and Local Advisory Team Report

Lesley Abashian, SLAT Chair presented on the following items assigned to SLAT as part of the implementation process of the SEC's Strategic Plan.

- *Local CSA leadership competencies* - Ms. Abashian presented draft documents focused on the identification of leadership and operational competencies for the CSA coordinator position, the Family Assessment and Planning Team (FAPT), and the Community Policy and Management Team (CPMT) in both general members' roles and their specific positions within FAPT and CPMT. Resources were also identified and included in the documents.
- *Development of a Youth and Family Guide to CSA* – Ms. Abashian presented a draft outline of contents for the CSA Youth and Family Guide that the workgroup is currently drafting.

Ms. Abashian also reported that she was re-elected to serve as SLAT Chair for the upcoming fiscal year. Rebecca Vinroot, the local DSS representative from James City County will serve as Vice-Chair. She also thanked Shannon Updike for her service as SLAT Vice-Chair and for assuming the duties of SLAT Chair when the previous Chair had to step down.

Ms. Abashian asked that feedback on the SEC Strategic Plan assignments be emailed to her or Mr. Reiner. Between now and the September SEC meeting, SLAT will be developing specific recommendations for next steps in implementing the work done in these assignment areas.

Strategic Plan Workgroup on Policy Alignment – Proposed Policy Actions per SEC Policy 2.4

Mr. Reiner reported on the work of the SEC Strategic Plan Workgroup on Policy Alignment. He noted that members received copies of two Notices of Intent to Develop Policy as the first step in the process to revise policies the Workgroup has examined and recommended for revision. Those policies are:

- *SEC Policy 3.3 – Family Engagement* – This policy was adopted over 10 years ago. The policy needs to be updated to reflect current best practices and conceptualizations regarding family engagement.
- *SEC Policy 3.2 – Family Assessment and Planning Team* – This policy was adopted in 2010. The proposed revisions to the policy include substantive changes to the section regarding Alternate Multidisciplinary Teams (MDTs) that may be employed by local CSA programs in lieu of FAPT. That section of the policy would benefit from additional detail and clarity of content.

In accordance with SEC Policy 2.4, Public Participation in Policy-making Actions, Mr. Reiner asked that the SEC consider the two Notices of Intent to Develop Policy for approval for a 30-day public comment process. The two Notices of Intent to Develop Policy were approved for dissemination on a motion by Amanda Stanley, seconded by Karen Kimsey, and approved by roll call vote as follows:

SEC Policy 3.3 Family Engagement

Aye: Secretary Carey, Duke Storen, Valerie Boykin, Karen Kimsey, Parham Jaber, Ron Spears, Amanda Stanley, Mary Biggs, Eric Campbell, Margaret Angela Franklin, Willie Greene, Delegate Elizabeth Guzman, Frank Somerville, Lesley Abashian

SEC Policy 3.2 Family Assessment and Planning Team

Aye: Secretary Carey, Duke Storen, Valerie Boykin, Karen Kimsey, Parham Jaber, Alison Land, Ron Spears, Amanda Stanley, Mary Biggs, Eric Campbell, Margaret Angela Franklin, Willie Greene, Delegate Elizabeth Guzman, Senator Monty Mason, Frank Somerville, Lesley Abashian

Executive Director's Report

Mr. Reiner reported on the following items:

- *Activities related to HB 2212* – This legislation originated from recommendations in the JLARC report. Requires OCS to provide for the effective implementation of CSA in all localities by regularly monitoring local performance measures and child and family outcomes and providing technical assistance to and working with local programs that are consistently underperforming to develop a corrective action plan.

Funding for 1 FTE was included in the legislation. A workgroup is being convened to assist OCS with developing a methodology for the corrective action plan and defining terms such as “underperforming”. The SEC will receive updates on this project. A report is due to the General Assembly in November 2021.

- *Workgroup on Transfer of Special Education Funding from CSA to DOE* – A workgroup is being established under the direction of the Secretary of Health and Human Resources (SHHR) and the Secretary of Education (SOE) to develop a plan to transfer to DOE, CSA funding and responsibility for private day or residential special education placements. A preliminary report is due November 1, 2021 with a final report due November 1, 2022.
- *Implementation of the Family First Prevention Services Act (FFPSA)* – Becomes effective July 1, 2021. CSA has been working collaboratively with DSS on implementation and alignment of services. Three new evidence-based services will be available July 1, 2021: Multi-Systemic Therapy (MST); Functional Family Therapy (FFT); and Parent-Child Interaction Therapy (PCIT). CSA has disseminated guidance on use of these services and on implementation of FFPSA.

Public Comment II

There was no additional public comment.

Closing Remarks and Adjournment

In closing, Secretary Carey thanked everyone for their commitment to serving youth and families and for today's discussions.

There being no further business the meeting adjourned at 11:34 a.m.

POLICY 3.3

FAMILY ENGAGEMENT

3.3.1 Purpose

To guide local Community Policy and Management Teams (CPMT) under the Children's Services Act (CSA) concerning effective engagement with children and families seeking and receiving services. Effective family engagement is a core component in the system of care and is essential for achieving positive outcomes for children, families, and communities.

3.3.2 Authority

- A. Section 2.2-5200.A. of the *Code of Virginia (COV)* defines the intention to the CSA "to create a collaborative system of services and funding that is child-centered, family-focused and community-based ..." emphasizing the key role of children and families as partners in the CSA process.
- B. COV Section 2.2-2506 states that the CPMT "shall manage the cooperative efforts in each community to serve better the needs of troubled and at-risk youth and their families..." This responsibility includes the duty to: "Develop interagency policies and procedures to govern the provision of services to children and families in its community. (§2.2-5206 (1))
- C. COV Section 2.2-2508 (2) specifies that the Family Assessment and Planning Team (FAPT) shall "Provide for family participation in all aspects of assessment, planning, and implementation of services."
- D. COV Section 2.2-2508 (3) specifies that the FAPT shall: "Provide for the participation of foster parents in the assessment, planning, and implementation of services when a child has a program goal of permanent foster care or is in a long-term foster care placement."... "The opinions of the foster parents shall be considered by the family assessment and planning team in its deliberations."
- E. COV Section 2.2-2649 (4) requires the Office of Children's Services (OCS) to "provide training and technical assistance to localities in the provision of efficient and effective services that are responsive to the strengths and needs of troubled youth and their families." COV Section 2.2-2649 (10) requires OCS to identify, disseminate, and provide annual training for CSA staff and other interested parties on best practices and evidence-based practices related to the CSA program.

3.3.3 Definitions

"Community Policy and Management Team (CMPT)" is the entity that develops, implements, and monitors the local CSA program through policy development, quality assurance, and oversight functions.

For this policy's purpose, *"Family"* is broadly defined to include the youth and all persons the youth considers/defines as part of their family and who may be involved with or affected by the services provided. The family includes birth parents, relative or fictive kin, adoptive parents, foster parents, grandparents, siblings (including half- and adult siblings), legal custodians, natural supports, and any other primary or secondary caretakers, including prospective caretakers in the case of children in the custody of a child-servicing agency.

"Family engagement" is a relationship-focused approach to establish and maintain full participation of families in the CSA process to make decisions leading to successful long-term outcomes. Families must be included as critical stakeholders to promote the safety, permanency, and well-being of youth and their families. Family engagement acknowledges, respects, and incorporates the family's unique history and experiences, including cultural, linguistic, and other essential aspects of self-identity into all decision-making processes.

"Family Assessment and Planning Team (FAPT)" is a locality's Multidisciplinary Team (MDT) that implements the CSA by recommending services for children and families. When making a decision, the team will take into consideration every child and family's unique strengths and challenges when addressing their specific needs as best they can. Families are included in all FAPT assessment, service planning, and decision making.

"System of Care" is the collaborative framework used in CSA to address youth and families' needs, ideally generating optimal solutions to complex situations. The System of Care places the youth and family in the central role in service planning.

3.3.4 Values Statements

- A. The State Executive Council for Children's Services (SEC) maintains that meeting the legislative intent for family participation in CSA must go beyond simply inviting family members to attend FAPT meetings and informing them about the decisions made in the FAPT process. The decision-making process must be family-driven.
- B. The underlying values of CSA and the System of Care include the following beliefs:
 1. All families have strengths;
 2. Families are the experts on themselves;

3. Families deserve to be treated with dignity and respect;
4. When supported, families can make well-informed decisions about themselves and their children;
5. Family voice and choice is a trauma-informed approach to service engagement;
6. Families are shaped by their rich and unique histories and cultural backgrounds. This includes the entirety of those elements that shape individual members' identities and the family as a whole. Such elements include but are not limited to race, ethnicity, culture, religion, language, sexual orientation, gender identity, disability status, and history of personal and collective trauma.
7. Outcomes improve when families are involved in decision-making; and
8. A team that genuinely includes youth and family is often more capable of creative and high-quality decision-making than individuals or groups of professionals alone.

3.3.5 CSA Family Engagement Requirements

- A. CPMTs must have written policies for FAPT processes that describe how they ensure family and youth involvement in the assessment, planning, delivery, and review of services.
 1. Policies should make allowances for family members who cannot attend meetings held during regular business hours. Local CSA programs should consider holding FAPT meetings at non-traditional hours, prioritizing maximum family engagement.
 2. Local CSA programs should explore and, where feasible, arrange audio, video, and other Access and Functional Needs component platforms for virtual participation, when appropriate.
- B. All communication with youth and family, whether oral or in writing, will be provided, as feasible, in the youth and family's language of choice, and be mindful of various dialects and literacy needs.
 1. CSA programs and participating agencies should identify resources and arrange for translation services where needed.
 2. CSA program policies and practices should incorporate a review process to assure that all communication materials are easily understandable and accessible to families. This should include minimal use of jargon and technical language.

3. The Office of Children's Services will provide a list of resources to assist localities with this requirement.
- C. The CPMT is responsible for equitable, consistent, efficient, and effective CSA services to children and their families. Redundant or duplicative processes should be streamlined, both within the CSA program and across child-serving agencies, to promote family engagement.
 1. For example, processes that require a youth and family to repeatedly "tell their story," which may be a traumatic trigger, should be eliminated to the greatest extent possible.
 - D. Youth and family shall be given accurate information regarding the CSA process, their role and rights during the process, and how decisions are made regarding service delivery. This information includes an explanation of the affiliations and roles of the various participant in the process.
 1. Training, along with general information regarding the eligibility for CSA and the CSA decision-making process, should be available for all interested stakeholders.
 - E. CPMTs are responsible for implementing procedures to assess and measure the quality of family engagement protocols and processes. These include, but are not limited to, periodic surveys of youth and families to better understand the CSA process from their perspectives. Local CSA programs should strive to stay aware of the success of their family engagement efforts and areas for improvement.
 - E. CSA program staff and agency participants should hold themselves to the highest standards of respect for and responsiveness to all aspects of diversity, including differences in race, economic status, culture, disability status, gender identity, and other areas when interacting with youth and family.
 - F. Local CSA programs should engage in outreach regarding the CSA process to marginalized youth and families, including, but not limited to, non-English speakers, those experiencing housing insecurity, and those experiencing poverty. In doing so, the CPMT should form partnerships with diverse and representative families, businesses, and community organizations.

3.3.6 Role of the Office of Children's Services (OCS)

- A. Following its statutory responsibilities (OCS) will provide training and technical assistance to local CSA programs regarding family engagement. Such training and technical assistance can take place through a variety of formats and delivery mechanisms.
1. OCS shall review family engagement practices in local CSA programs as a component of its interactions with local CSA programs. OCS will compile periodic state-level reports summarizing family engagement practices, activities, and available resources.
 2. OCS shall provide tools (e.g., a model family survey, program self-assessment frameworks) for use by local CSA programs in evaluating and improving their family engagement policies and practices.

Public Comment Draft

POLICY 3.2

FAMILY ASSESSMENT AND PLANNING TEAM

3.2.1 Purpose

To define the establishment, appointment, and membership of Family Assessment and Planning Teams (FAPT) and to establish requirements of the policies to be adopted by Community Policy and Management Teams (CPMT) for the designation of Alternative Multidisciplinary Teams (MDT).

Alternative multidisciplinary teams provide a local Children's Services Act program to organize and operate flexibly while maintaining core statutory requirements and adherence to the system of care model.

3.2.2 Authority

- A. Section 2.2-2648.D of the *Code of Virginia (COV)* establishes powers and duties of the State Executive Council for Children's Services (SEC). Subsection (14) requires the SEC to "review and approve a request by a CPMT to establish a collaborative, multidisciplinary team process for referral and reviews of children and families according to §2.2-5209."
- B. COV Section 2.2-5207 requires that "each community policy and management team shall establish and appoint one or more family assessment and planning teams as the needs of the community require" and lists the required representatives on each FAPT. This section also provides additional information concerning responsibilities of conditions about FAPT membership.
- C. COV Section 2.2-5209 states that "the community policy and management team shall establish policies governing the referral of troubled youths and families to the family assessment and planning team or a collaborative, multidisciplinary team process approved by the Council."

3.2.3 Definitions

"*Community Policy and Management Teams (CPMT)*" is the entity that develops, implements, and monitors the CSA local program through policy development, quality assurance, and oversight functions.

"*Family Assessment and Planning Team (FAPT)*" is a locality's Multidisciplinary Team (MDT) that implements the CSA by recommending services for children and families. The team considers every child and family's strengths and challenges to address their specific needs as best they *can*. Families are included in all FAPT assessment, service planning, and decision making.

"*Multidisciplinary Team (MDT)*" is an alternate to a "standard" FAPT that provides an option to local CSA programs to provide review and recommendations for an identified group or type of cases and can complete all of the statutory duties of a standard FAPT, including a recommendation of services for authorization by the CPMT.

"*State Executive Council for Children's Services (SEC)*" is the supervisory body established in the *Code of Virginia* to oversee the administration of the Children's Services Act (CSA).

"*Office of Children's Services (OCS)*" serves as the administrative entity of the executive branch of state government and the SEC to ensure that the decisions and policies of the Council are implemented in accordance with the powers and duties granted by statute in the *Code of Virginia*.

"*Parent Representative*" is an individual who is a parent and serves in the required role as a member of the FAPT. The parent representative should ideally be a person with "lived experience" and whose child has received services within the purview of, or similar to those provided through, the Children's Services Act.

3.2.4 Establishment, Appointment, and Membership

- A. Each CPMT shall establish and appoint one or more family assessment and planning teams ("FAPT") as the needs of the community require to act and perform the powers and duties granted by statute in COV §2.2-5208.
- B. Each FAPT shall include the following representatives of the following community agencies who have authority to access services within their respective agencies:
 - 1. Community services board;
 - 2. Juvenile court services unit;
 - 3. Department of social services;
 - 4. School division;
 - 5. If requested by the chair of the CPMT, a representative of the Department of Health;
 - 6. A parent representative; and
 - 7. At the discretion of the CPMT, a representative of a private organization or association of providers for children's or family services and other public agencies.
- C. Parent representatives employed by a public or private program that receives funds through the CSA or agencies represented on a FAPT may serve as a parent representative provided that they do not, as a part of their employment, interact directly on a regular and daily basis with children or supervise employees who interact

directly on a regular basis with children. Notwithstanding this provision, foster parents may serve as parent representatives.

- D. Parent representatives serving on the FAPT or members representing private service providers shall abstain from decision-making involving individual cases or agencies in which they have either a personal interest, as defined in §2.2-3101 of the State and Local Government Conflict of Interests Act, or a fiduciary interest.

3.2.5 Alternate Multidisciplinary Team

- A. As provided for in COV §2.2-2648 (14), the SEC shall review, and may approve, requests from CPMTs to establish a collaborative, multidisciplinary team ("MDT") (see COV §2.2-5209) to meet the requirements of the CSA.
- B. Requests for such approval shall be in writing and made available for review by the OCS and the SEC.
- C. The CPMT shall develop and approve written policy governing the membership and operation of the MDT. The CPMT shall make these policies available for review to OCS before referral to the SEC for consideration. The policies must specify:
 - 1. The purpose of the MDT, including the types of cases/circumstances that will be considered.
 - 2. How the MDT procedures and practices align and integrate with those of the CPMT's member agencies.
 - 3. Whether the MDT shall be a standing team that meets regularly or if it will operate on an ad hoc basis. If on an ad hoc basis, under what circumstances will the MDT be convened and through what procedure. Examples of regular, standing MDTs include teams for children in residential care, truancy cases, or foster care prevention.
 - 4. The minimum number of agency representatives to constitute the MDT (from among the FAPT-required agencies). This specification shall identify the agencies that shall be represented on the MDT and processes for soliciting additional input from other agencies, as needed MDTs may include additional members as needed.
 - 5. How the MDT will include family engagement practices and be family-driven (See SEC Policy 3.3).
 - 6. The process through which funding approval requests will be submitted directly from the MDT to the CPMT.

7. Alternate multidisciplinary teams must meet all relevant statutory and policy requirements of the CSA.
- D. Specific requirements for MDT members (i.e., those delineated in Section 3.2.4.C. and 3.2.4.D of this policy) shall apply.

Public Comment Draft

2.4 Public Participation in Policy-making Actions

2.4.1 Purpose

The purpose of this policy is to promote public involvement in the development, amendment, or repeal of policies of the State Executive Council for Children's Services (SEC).

2.4.2 Authority

Section 2.2-2648 D 4 of the *Code of Virginia* states that the SEC shall:

"Provide for a public participation process for programmatic and fiscal guidelines and dispute resolution procedures developed for administrative actions that support the purposes of the Children's Services Act (§ 2.2-5200 et seq.). The public participation process shall include, at a minimum, 60 days of public comment and the distribution of these guidelines and procedures to all interested parties."

§ 2.2-2648 D 5 specifies that the SEC shall:

"... consult with the Virginia Municipal League and the Virginia Association of Counties about state policies governing the use, distribution and monitoring of moneys in the state pool of funds and the state trust fund."

In addition, § 2.2-2648 enumerates specific areas in which the SEC shall be responsible for the development and implementation of guidelines and practices for the Children's Services Act (CSA).

The Office of Children's Services (OCS) is established pursuant to § 2.2-2649 A as the administrative entity of the SEC.

2.4.3 Definitions

"Basic law" means provisions in the *Code of Virginia* that delineate the basic authority and responsibilities of an agency and/or governing body.

"Commonwealth Calendar" means the electronic calendar for official government meetings open to the public as required by § 2.2-3707 C of the Virginia Freedom of Information Act.

"Fiscal impact analysis" means a systematic review of the potential fiscal impact of a proposed policy which includes an analysis of the impact on CSA state pool funds and other state funding sources, CSA local matching funds requirements, local government administration of CSA, and any potential federal funding sources.

"Legal review" means a review of a proposed policy by the Office of the Attorney General to ensure that the proposed policy is in compliance with all relevant state and federal laws and regulations.

"Notice Stage" means the first stage of an SEC policy development where the SEC indicates the intent to initiate a policy-making action.

"Notification list" means a list of persons, maintained by OCS, to be notified of SEC policy-making actions.

"Open meeting" means any scheduled meeting of a unit of state government empowered by an agency's basic law to establish policies or decide cases related to a policy-making action.

"Person" means any individual, corporation, partnership, association, cooperative, limited liability company, trust, joint venture, government, political subdivision, or any other legal public or private entity and any successor, representative, agent, agency, or instrumentality thereof.

"Policy" means any requirement adopted by the SEC that governs the implementation of the CSA.

"Policy-making action" means the development, amendment, or repeal of a policy by the SEC.

"Proposed Stage" means the second stage of an SEC policy-making action where the SEC has drafted the proposed requirements for the operation of the CSA, OCS, or the SEC that is within the legal authority of the SEC under [§ 2.2-2648](#) of the *Code of Virginia* or which the SEC is directed to adopt by the General Assembly of Virginia.

"Public comment" means the mechanisms by which the SEC receives input from interested parties concerning policy-making actions.

"Public hearing" means a scheduled time at which members of the SEC meet for the purpose of receiving public comment on a policy-making action.

"Public notice" means informing the public of the policy-making activities of the SEC.

2.4.4 Notification List and Public Notice

A. Notification List

1. The OCS shall maintain a list of persons who have requested to be notified of policy-making actions being considered by the SEC.
2. Any person may request to be placed on the notification list by making a request to OCS via e-mail at csa.office@csa.virginia.gov or 804-662-9815. Notification of persons on the notification list shall be made by electronic means unless the person specifically indicates a preference for notification via First Class mail.
3. When electronic mail is returned as undeliverable on two occasions, at least 24 hours apart, that person will be deleted from the notification list. A single undeliverable message shall be insufficient cause to delete a person from the notification list.

4. When mail delivered by First Class mail is returned as undeliverable on two occasions, that person will be deleted from the list.
 5. The OCS may periodically request those persons on the notification list to indicate the desire to remain on or be deleted from the list and their preferred method of notification.
 6. All members of the SEC and the State and Local Advisory Team (SLAT) ([§2.2-5201](#)), all persons registered via the CSA website rosters as chairpersons of CSA Community Policy and Management Teams (CPMT, [§2.2-5205](#)) and CSA Coordinators shall be placed on the notification list without the necessity of a specific request.
- B. Additional Public Notice
1. In addition to the use of the notification list, OCS shall use the following mechanisms for informing the public of proposed policy-making actions of the SEC:
 - a. Prominent display of current information about policy-making activities of the SEC on its website at www.csa.virginia.gov. The information shall indicate the stage of the action and when the SEC is scheduled to meet to consider the policy-making action.
 - b. Include notice of policy-making activities on the published agendas of public meetings of the SEC and any related committee, work group, or task force meeting.

2.4.5. Information to be Sent to Persons on the Notification List

- A. OCS shall send to persons on the notification list, and publish on its website, the following information:
1. A notice of intent to develop policy (Initiation of the Notice Stage),
 2. A notice of the public comment period on a proposed policy-making action, including the specific proposed policy documents and/or information on how to electronically obtain a copy of the specific proposed policy documents, and information on how to submit public comments.
- B. The failure of any person to receive any notice of any documents shall not affect the validity of any policy if approved by the SEC.

2.4.6 Public Comment

- A. In considering any policy-making action not exempted in Section 2.4.8, the SEC shall afford interested persons an opportunity to submit data, views, and arguments, either orally or in writing. Such opportunity to comment shall include an on-line public comment forum maintained on the CSA website.
1. The SEC shall provide a copy of the Notice Stage document to all persons on the Notification List as described in Section 2.4.4 A.

2. Nothing herein shall prevent the SEC from developing and drafting policy-making actions prior to or during any opportunity it provides to the public to submit comments.
- B. The SEC shall accept public comments in writing after the issuance of public notice of a policy-making action in accordance with Section 2.4.4. Public comment in writing shall be accepted as follows:
1. For a minimum of thirty (30) calendar days following the issuance of the Notice Stage (see Section 2.4.7 B).
 2. For a minimum of sixty (60) calendar days following the preliminary approval of the proposed policy (see Section 2.4.7 C).
 3. For a minimum of sixty (60) calendar days following the approval of a re-proposed policy (see Section 2.4.7 E (1) (c)).
- C. The SEC may extend any of the comment periods listed in Section 2.4.6 B.
- D. Oral public comment on any policy-making action shall be accepted at all public meetings of the SEC and of any committee, work group, or task force established to consider the policy-making action. Notice of any open meeting shall be posted on the Commonwealth Calendar at least five (5) working days prior to the date of the meeting. The exception to this requirement is any meeting held in accordance with [§2.2-3707 D](#) of the *Code of Virginia* allowing for contemporaneous notice to be provided to participants and the public.
- E. Response to Public Comment

The OCS shall compile a summary description of and prepare a response to all public comments on the policy-making action. Such summary description shall be sent to members of the SEC and all members of the Notification List described in Section 4A, and published on the CSA website, at least five (5) business days before the meeting of the SEC at which final approval of the proposed policy will be considered.

In this summary description, the OCS shall indicate for each comment or group of comments that are of a similar nature whether the comment has been incorporated into the proposed policy or, if not, a brief explanation of the rationale for the action taken.

2.4.7 SEC Policy-making Process

A. Petition for a Policy-making Action

1. Any person may petition the SEC to initiate a policy-making action. The petition shall state:
 - a. The petitioner's name and contact information; and
 - b. The substance and purpose of the policy-making action that is requested, including reference to any applicable SEC policies and/or reference to the legal authority of the SEC to take the action requested. However, the failure of a petitioner to include the legal authority shall not preclude consideration of the petition.
2. Petitioners shall submit a written petition to the Executive Director of the OCS. The petition shall be included in the documents provided in advance of the next scheduled meeting of the Executive Committee of the SEC. At this meeting, the Chair of the SEC, in consultation with the Executive Committee of the SEC and the Executive Director of the OCS, shall determine the disposition of the petition.
3. Disposition of such petitions may include:
 - a. Acceptance of the petition and initiation of a policy-making action.
 - b. A request for the petitioner to present the request for consideration to the full SEC.
 - c. Denial of the petition.
4. Within ten (10) days of disposition, OCS shall notify the petitioner in writing of the disposition including the rationale for the decision if the request is denied.
5. The disposition of all petitions for policy-making will be made known to the State Executive Council at its next scheduled meeting.
6. Nothing in this policy shall prohibit the OCS or the SEC from receiving information or from proceeding on its own motion for initiation of a policy-making action.

B. Notice Stage

1. A determination to begin a policy-making action will be made by the Executive Director of the OCS, in consultation with the Chair and the Executive Committee of the SEC.¹

¹ §2.2-2649 B 1 of the *Code of Virginia* provides that the Director of OCS shall "Develop and recommend to the state executive council programs and fiscal policies that promote and support cooperation and collaboration in the provision of services to troubled and at-risk youths and their families at the state and local levels." Section B 2 further requires to OCS to "Develop and recommend to the Council state interagency policies governing the use, distribution and monitoring of moneys in the state pool of funds and the state trust fund."

2. At a minimum, the Notice Stage shall include (i) a summary of the intended policy-making action, a statement of the basis, purpose, and substance thereof; (ii) issues to be addressed therein; and (iii) a preliminary estimate of the fiscal impact of the policy-making action on both state and local governments.
3. Should the SEC approve the Notice Stage, it shall be issued via public notice and open for public comment as provided for in Section 2.4.6 B. The Executive Director of the OCS or designee shall be responsible for compiling, organizing, and presenting to the SEC public comments received.

C. Initiation of the Proposed Stage

1. The SEC shall consider the draft of the proposed policy-making action a maximum of six (6) months after the close of the public comment period of the Notice Stage.
2. The draft shall be made available via public notice no less than five (5) days prior to the scheduled meeting of the SEC at which the draft of the proposed policy-making action will be considered. When distributing the draft, the OCS shall also provide a summary of public comments with the agency's response as provided for in Section 2.4.6 E.

D. Approval of Proposed Stage for Public Comment

1. The SEC shall consider issuance of the proposed policy for public comment. At this time, the SEC may take one of three actions:
 - a. Approve the issuance of public notice of the proposed policy for a period of public comment not less than sixty (60) days.
 - b. Reject the proposed policy-making action.
 - c. Take other action to gather further information prior to proceeding on the proposed policy under 1 or 2 above. Such actions may include the appointment of an ad hoc work group, consultations with groups and/or individuals with interest in the proposed policy, or other steps the SEC may deem appropriate.

E. Proposed Stage Fiscal Impact Analysis and Legal Review

If the SEC approves the Proposed Stage, (i) the OCS shall complete a fiscal impact analysis and (ii) a legal review shall be conducted for consideration by the SEC.

1. Fiscal Impact Analysis
 - a. Before taking further action on a proposed policy-making action the SEC shall consider the potential fiscal impact of the policy. The OCS, in conjunction with local government representatives, shall provide a thorough analysis of the fiscal impact of the proposed policy-making action based on the best available information.

- b. In completing the fiscal impact analysis, OCS, with the input of the SEC shall:
 - i. Convene a group of potentially impacted parties to define the parameters, sources of data and analytic process to be utilized in completing the fiscal impact analysis. In accordance with §2.2-2648.5 of the Code of Virginia, input shall be solicited from the Virginia Municipal League (VML) and the Virginia Association of Counties (VACO). VML and VACO shall be provided a minimum of thirty (30) business days in which to provide comments. The fiscal impact analysis shall include whether there is an estimated impact on the Commonwealth, localities or other potentially impacted entities, such as private service providers and/or recipients of services and identify any parties particularly affected by the proposed policy. If no parties are particularly affected by the proposed policy, the analysis shall so state.
 - ii. The fiscal impact analysis shall be made available via public notice no less than five (5) business days prior to the scheduled meeting of the SEC at which the proposed policy-making action will next be considered.

2. Legal Review

- a. When the proposed policy-making action is posted for public comment, the OCS shall submit the proposed policy to the Office of the Attorney General to ensure statutory authority for the proposed policy-making action.
- b. Should the legal review of the proposed policy reveal non-compliance with relevant statutes and/or regulations, the SEC shall be so informed by legal counsel and shall make such revisions in the proposed policy as are necessary.

F. Final Approval

1. No less than five (5) business days prior to the scheduled meeting of the SEC for consideration of approval of the policy-making action, the following shall be sent via public notice:
 - a. A draft of the proposed final policy with any deletions indicated with strike through notations and any new language underlined;
 - b. A summary of all changes and the rationale for the change;
 - c. A summary of all comments received and the agency's response as provided in Section 2.4.6 E; and
 - d. The fiscal impact analysis.

2. The SEC may take one of the following actions:
 - a. Approve the proposed policy and establish an implementation or effective date;
 - b. Reject the proposed policy;
 - c. Revise the proposed policy and initiate an additional period of public comment (re-proposed policy); or
 - d. Defer final action on the proposed policy in order to gather other specific information prior to taking additional action at a future meeting.

2.4.8 Exemptions

- A. The provisions of this SEC Policy 2.4 shall not apply to policy-making actions that:
 1. Consist only of changes in style or form or are corrections of technical errors in existing SEC policies;
 2. Are necessary to conform to changes in Virginia statutory law or the appropriation act where no agency discretion is involved. However, notice of such policies shall be disseminated via public notice within ninety (90) days of the law's effective date;
 3. Are required by order of any state or federal court of competent jurisdiction where no agency discretion is involved; or
 4. Are necessary to meet the requirements of federal law or regulations, provided such policies do not differ materially from those required by federal law or regulation, and the Office of the Attorney General has so determined in writing. Notice of such policies shall be disseminated via public notice not less than thirty (30) days prior to the effective date of the policy.

§ 2.2-2649. Office of Children's Services established; powers and duties

A. The Office of Children's Services is hereby established to serve as the administrative entity of the Council and to ensure that the decisions of the council are implemented. The director shall be hired by and subject to the direction and supervision of the Council pursuant to § 2.2-2648.

B. The director of the Office of Children's Services shall:

1. Develop and recommend to the state executive council programs and fiscal policies that promote and support cooperation and collaboration in the provision of services to troubled and at-risk youths and their families at the state and local levels;

2. Develop and recommend to the Council state interagency policies governing the use, distribution and monitoring of moneys in the state pool of funds and the state trust fund;

3. Develop and provide for the consistent oversight for program administration and compliance with state policies and procedures;

4. Provide for training and technical assistance to localities in the provision of efficient and effective services that are responsive to the strengths and needs of troubled and at-risk youths and their families;

5. Serve as liaison to the participating state agencies that administratively support the Office and that provide other necessary services;

6. Provide an informal review and negotiation process pursuant to subdivision D 19 of § 2.2-2648 ;

7. Implement, in collaboration with participating state agencies, policies, guidelines and procedures adopted by the State Executive Council;

8. Consult regularly with the Virginia Municipal League, the Virginia Coalition of Private Provider Associations, and the Virginia Association of Counties about implementation and operation of the Children's Services Act (§ 2.2-5200 et seq.);

9. Hire appropriate staff as approved by the Council;

10. Identify, disseminate, and provide annual training for CSA staff and other interested parties on best practices and evidence-based practices related to the Children's Services Act Program;

11. Perform such other duties as may be assigned by the State Executive Council;

12. Develop and implement uniform data collection standards and collect data, utilizing a secure electronic database for CSA-funded services, in accordance with subdivision D 16 of § 2.2-2648;

13. Develop and implement a uniform set of performance measures for the Children's Services Act program in accordance with subdivision D 17 of § 2.2-2648;

14. Develop, implement, and distribute management reports in accordance with subdivision D 18 of § 2.2-2648;

15. Report to the Council all expenditures associated with serving children who receive pool-funded services. The report shall include expenditures for (i) all services purchased with pool funding; (ii) treatment, foster care case management, community-based mental health services, and residential care funded by Medicaid; and (iii) child-specific payments made through the Title IV-E program;

16. Report to the Council on the nature and cost of all services provided to the population of at-risk and troubled children identified by the State Executive Council as within the scope of the CSA program;

17. Develop and distribute model job descriptions for the position of Children's Services Act Coordinator and provide technical assistance to localities and their coordinators to help them to guide localities in prioritizing coordinator's responsibilities toward activities to maximize program effectiveness and minimize spending;

18. Develop and distribute guidelines, approved by the State Executive Council, regarding the development and use of multidisciplinary teams, in order to encourage utilization of multidisciplinary teams in service planning and to reduce Family Assessment and Planning Team caseloads to allow Family Assessment and Planning Teams to devote additional time to more complex and potentially costly cases; and

19. Provide for the effective implementation of the Children's Services Act (§ 2.2-5200 et seq.) in all localities by (i) regularly monitoring local performance measures and child and family outcomes; (ii) using audit, performance, and outcomes data to identify local programs that need technical assistance; and (iii) working with local programs that are consistently underperforming to develop a corrective action plan for submission to the Office and the Council.

C. The director of the Office of Children's Services, in order to provide support and assistance to the Children's Policy and Management Teams (CPMTs) and Family Assessment and Planning Teams (FAPTs) established pursuant to the Children's Services Act (§ 2.2-5200 et seq.), shall:

1. Develop and maintain a web-based statewide automated database, with support from the Department of Information Technology or its successor agency, of the authorized vendors of the Children's Services Act (CSA) services to include verification of a vendor's licensure status, a listing of each discrete CSA service offered by the vendor, and the discrete CSA service's rate determined in accordance with § 2.2-5214; and

2. Develop, in consultation with the Department of General Services, CPMTs, and vendors, a standardized purchase of services contract, which in addition to general contract provisions when utilizing state pool funds will enable localities to specify the discrete service or services they are purchasing for the specified client, the required reporting of the client's service data, including types and numbers of disabilities, mental health and intellectual disability diagnoses, or delinquent behaviors for which the purchased services are intended to address, the expected outcomes resulting from these services and the performance timeframes mutually agreed to when the services are purchased.

2000, c. [937](#), § 2.1-746.1; 2001, c. [844](#);2002, c. [410](#);2003, c. [485](#);2008, cc. [38](#), [277](#);2009, c. [275](#);
2012, cc. [476](#), [507](#);2013, c. [1](#);2015, c. [366](#);2021, Sp. Sess. I, c. [226](#).

The chapters of the acts of assembly referenced in the historical citation at the end of this section(s) may not constitute a comprehensive list of such chapters and may exclude chapters whose provisions have expired.

Major Accomplishments 2020-2021

The following are a synopsis of major accomplishments related to the Goals and Objectives for the FY2020 – FY 2021 Strategic Plan approved in December 2019.

Goal 1: Policy and Oversight

Objective 1: SEC with input from SLAT and others will determine which CSA policies need greater uniformity, flexibility, and alignment (internally and across partners)

Two year metric: Develop a policy revision committee with stated purpose and work plan and begin implementation of the work plan.

Status:

- Based on additional feedback, modified the objective to include reviewing and revising policies through equity and trauma-informed lenses.
- Convened the work group with diverse membership from state agencies involved with the CSA; members from the State and Local Advisory Team; representatives for the office of the Secretary of Health and Human Resources; and local government representatives from the Virginia Association of Counties and the Virginia Municipal League. Members with specific expertise in equity and trauma-informed policy analysis are present in the work group. A work plan charter was developed and adopted.
- Reviewed and revised SEC policies on Family Engagement and the Family Assessment and Planning Teams. The revision to the latter policy included a section on alternative Multidisciplinary Teams to align with VDSS guidance for the prevention services under the Family First Prevention Services Act, implemented on July 1, 2021. Both of these revised policies were placed in the SEC public comment and policy review process and were adopted in December 2021 (anticipated).
- A new policy addressing diversity, equity, and inclusion in the CSA program was developed and is presently in the SEC public comment and policy review process.

Objective 2: SEC will identify and capitalize on the practice enhancements occurring throughout the CSA participating systems.

Two year metric: Engage in regular updates and discussions of the various system improvement initiative to identify areas requiring additional alignment.

Status:

- The SEC has received regular updates on the implementation of following system improvement initiatives: the Family First Prevention Services Act (VDSS), Project BRAVO (DMAS); STEP-VA (DBHDS); the JLARC Report on CSA; the VDSS five year plan to prevent child abuse and neglect; and various agency activities to respond to the COVID-19 pandemic.
- The participating state and local agencies involved in the system of services for Virginia's children and families have engaged in intensive and substantive collaborative efforts to ensure alignment of the various initiatives. Specifically:

- All of the agencies that are or will be funders of certain evidence-based practices (e.g., Functional Family therapy and Multisystemic Therapy) worked (under DMAS leadership) with the Department of Health Professions to adopt unified licensure and clinical supervision requirements for those services
- The Office of Children's Services and the Department of Social Services worked together to modify the Child and Adolescent Needs Assessment (CANS) instrument and the Local Expenditure Reimbursement System (LEDRS) to support the implementation of the VDSS In-Home Services Model
- OCS and DSS developed and disseminated a model service contract for use by local DSS and CSA programs in procuring three evidence based services to be funded under either the Family First Prevention Services Act or through CSA
- OCS and DSS worked in a highly coordinated manner to support the Family First implementation by developing congruent guidance for prevention services and congregate care through Qualified Residential Treatment Programs (QRTP)
- OCS, DSS and DMAS worked together to implement a new funding approach for psychiatric residential treatment facility placements for youth in foster care to meet clarified federal guidance
- OCS, DSS, DMAS, and DBHDS worked together to propose new licensure requirements for congregate care placements to meet the requirements of a QRTP
- Staff from OCS, DSS, DJJ, DMAS and DBHDS met regularly throughout the COVID-19 pandemic to discuss impacts on congregate care facilities utilized or regulated by all child-serving agencies
- Many of the practice enhancements were launched during the most recent 12 months (2021). Progress reports, lessons learning and modifications will remain prominently in the focus of the SEC, the State and Local Advisory Team (SLAT) and collaborative interagency groups.

GOAL 2: Leadership and Collective Action

Objective 1: The SEC and SLAT will define and support development of core leadership and operational competencies and a strategy for building local implementation of the competencies

Two year metric: Identify core leadership and operational competencies and assess current training plans

Status:

- The SLAT convened a work group to include various state and local partners and has developed a comprehensive Report detailing core leadership and operation competencies for local CSA Coordinators, members of Community Policy and Management Teams (CPMT), and members of local Family Assessment and Planning Teams (FAPT). The competencies for FAPT members are both generic and specific to the entities the member represents. The report was presented for feedback to the SEC in June 2021 and adopted by the SLAT in August 2021.
 - The report included a set of sample interview questions for CSA Coordinators hiring managers and a description of the *“Characteristics of a High Function CPMT”*
 - The report included an assessment and series of recommendations regarding training resources, both existing and proposed. This provides a foundation for continued work in the next few years.

Objective 2: SEC will implement and support outcome-driven practice

Two year metric: Catalogue current measureable outcomes across systems including the ways they are captured and communicated

Status:

- OCS designed and disseminated a survey to all the state agencies represented on the SEC (OCS, VDSS, DBHDS, DMAS, DOE) to reflect their outcome indicators, frequency and method of collection, and method and frequency of reporting.
 - This information was collated into a consolidated Outcomes Catalogue and presented to the State Executive Council, with discuss about how to proceed with this activity
- The SEC received a presentation from the Chief Data Officer, Carlos Rivero, on the Commonwealth’s data analytics initiative and the potential role of data trusts focusing on CSA outcomes

GOAL 3: Empowering Families and Communities

Objective 1: SEC, SLAT and additional partners will develop a guide for youth and families to build understanding about access to needed services

Two year metric: Identify and prioritize relevant categories to be included in the family and youth guide

Status:

- The SLAT convened a work group to include various state and local partners, with strong representative from family members with lived experiences to develop the Guide which is not complete and being prepared for publication
 - The work group was chaired by an individual with significant lived experience and who is now a professional family support partner worked with youth and families
 - The work group has also made recommendations for companion products to the Guide, for example, brief video addressing different aspects of family involvement in the CSA process
- In a related activity, OCS staff have developed a self-paced distance learning course for the parent representatives on FAPT and CPMT, updated OCS materials on recruitment and retention of parent representatives and updated the “Information for Families” section on the CSA website

Objective 2: The SEC through OCS will build community capacity by preparing and assisting localities to successfully implement and sustain evidence –based practices

Two year metric: Create a work plan with the goal of assisting localities with selecting and implementing EBPs

Status:

- The state agencies represented on the SEC, as well as local partners, jointly planned, funded, and implemented a series of training events names “Virginia, Are You Ready?” to assist local teams from the various child-serving agencies to learn about and enhance their readiness to implement and support evidence-based practices. The events were led by faculty from the National Implementation Research Network (NIRN) and included presentations on agency implementations including the Virginia Tiered Systems of Support (DOE), Juvenile Justice Transformation (DJJ), and High Fidelity Wraparound *OCS and DBHDS). Pre and post-event surveys were collected and analyzed, revealing that the largest gains were seen in participants cognitive understanding of the principles and benefits of implementation science (e.g., “I understand the stages of implementation”), while the smallest gains were seen in participants perceived confidence in their ability to apply these concepts and their feasibility on application to their work. Follow up activities are being planned to advance local implementation.
- The Center for Evidence Based Partnerships in Virginia was formed through a process of cross-agency planning, funding, and development of an interagency Memorandum of Agreement. Participating agencies included DBHDS, DSS, DJJ, OCS, DMAS, and VDH. An interagency Governance Committee has been established and is meeting on a monthly

basis to define, monitor, and support this work of the Center. The purpose of the Center is to facilitate partnerships between state agencies and institutions of higher education (initially with Virginia Commonwealth University) Initial projects in include development of an evidence-based provider data base, fidelity monitoring across agencies, and conducting needs assessments for further expansion of EBPs.

DRAFT

Office of Children's Services
 FY 2021 Training Progress Report

Topic (Presenter)	Organization/Group/Audience	Date	# of Participants
2020 New CSA Coordinator Academy (Virtual)	New CSA Coordinators	7/10; 7/17; 7/31/2020	20
High Fidelity Wraparound Overview (Anna Antell)	Arlington County CSA Stakeholders	7/16/2020	24
Statewide High Fidelity Wraparound Conference	High Fidelity Wraparound Practitioners	9/16/2020 cancelled COVID-19	
CSA and Foster Care (Scott Reiner)	VACO Human Services Committee	10/16/2020	20
CSA Coordinator Pre-Conference (Virtual)	CSA Coordinators	10/23/2020	75
9th Annual CSA Conference (Virtual)	All CSA Stakeholders	10/29 - 10/30/20	960
CSA Continuous Quality Improvement (Zandra Relatford)	Charles City County CSA Team	11/16/2020	6
High Fidelity Wraparound: Introduction (Virtual) (Anna Antell)	ICC Providers	12/1; 12/3; 12/8; 12/10; 12/16/2020	33
CSA Update (Scott Reiner)	VCOPPA Annual Critical Issues Symposium	12/2/2020	77
HFWR Refresher Training (Virtual) (Anna Antell)	Existing HFWR Practitioners	Self-paced	98
CANS and Service Planning (Anna Antell and Carol Wilson)	Norfolk Area CSA	1/26/2021	70
HFWR Supervisor Training (Anna Antell)	HFWR Supervisors	2/2; 2/4/2021	26
CSA Continuous Quality Improvement (Zandra Relatford)	Gloucester CSA Team	3/2/2021	12
HFWR Overview (Anna Antell)	Northumberland County CSA	3/3/2021	17
HFWR Overview (Anna Antell)	Franklin County CSA	3/9/2021	19
CSA Diversity, Excellence and Inclusion Efforts (Zandra Relatford)	Northern Virginia CSA Symposium	3/10/2021	420
CSA Strategic Planning (Zandra Relatford)	Charles City County CSA Team	3/15/2021	11
HFWR Family Support Partner Training (Anna Antell)	HFWR Family Support Partners	3/16; 3/18; 3/23; 3/30/2021	29
CANS and Service Planning (Anna Antell and Carol Wilson)	Loudoun Area CSA	3/17/2021	81
CANS and Service Planning (Anna Antell)	Central Virginia (Rural) CSA	3/30/2021	65
HFWR Overview (Anna Antell)	Dinwiddie County CSA	4/18/2021	19
CANS and Service Planning (Anna Antell and Carol Wilson)	Virginia Beach / Eastern Shore CSA	4/30/2021	86
EBP Readiness Workshop - Session A (NIRN)	Local Child Serving Teams	5/4; 5/17/2021	200
New CSA Coordinator Academy	New CSA Coordinators and Others	5/7/21; 7 dates	25
CANS 101 (Carol Wilson)	DSS Regional Consultants	5/12/2021	90
Documentation: Internal Control and Process Improvement (Stephanie Bacote)	Hopewell CSA	5/12/2021	17
Remote Audit Process (Annette Larkin)	Surry County CSA	5/19/2021	14
EBP Readiness Workshop - Session B (NIRN)	Local Child Serving Teams	5/19; 5/27/2021	148
CANS and Service Planning (Anna Antell and Carol Wilson)	Henry-Martinsville CSA	5/19/2021	87
CANS and Service Planning (Anna Antell and Carol Wilson)	Richmond City CSA	5/26/2021	58
High Fidelity Wraparound: Introduction (Virtual) (Anna Antell)	ICC Providers	6/1; 6/3; 6/8; 6/10; 6/17	36
HFWR Overview (Anna Antell)	Staunton/Waynesboro/Augusta	6/8/2021	8
J&DR Pre-Bench Orientation (Scott Reiner)	New J&DR Judges	6/8/2021	12
OCS Special Education Webinar (Scott Reiner)	Statewide Audience	6/9/2021	166
Family Engagement Training (Anna Antell)	Suffolk/Franklin/Isle of Wright	6/10/2021	15
CANS and Service Planning (Anna Antell and Carol Wilson)	Arlington/Manassas CSA	6/11/2021	48
EBP Readiness Workshop - Session C (NIRN)	Local Child Serving Teams	6/14; 6/28/2021	151
Individualized Service Planning (Anna Antell)	Eastern Region DSS and CSA	6/16/2021	102
OCS Family First Implementation Webinar (Scott Reiner)	Statewide Audience	6/16/2021	233
On-Line Courses			
CSA for New LDSS Staff - Module 1 (On-Line)	New LDSS Staff and Other Interested Parties	ongoing	156
CSA for New LDSS Staff - Module 2 (On-Line)	New LDSS Staff and Other Interested Parties	ongoing	132
CSA for New LDSS Staff - Module 3 (On-Line)	New LDSS Staff and Other Interested Parties	ongoing	129
CSA for New LDSS Staff - Module 4 (On-Line)	New LDSS Staff and Other Interested Parties	ongoing	127
CSA for New LDSS Staff - Module 5 (On-Line)	New LDSS Staff and Other Interested Parties	ongoing	124
Special Education Wraparound Funding Under the CSA (On-Line)	All CSA Stakeholders	ongoing	29
CSA Continuous Quality Improvement (On-Line)	All CSA Stakeholders	ongoing	15
Can CSA Pay? (Standalone Course) (On-Line)	All CSA Stakeholders	ongoing	52

CPMT Training - Module 1 (The Big Picture) (On-Line)	CPMT Members and Other Interested Parties	ongoing	42
CPMT Training - Module 2 (CPMT/FAPT Roles and Responsibilities) (On-Line)	CPMT Members and Other Interested Parties	ongoing	61
CPMT Training - Module 3 (Funding and Eligibility) (On-Line)	CPMT Members and Other Interested Parties	ongoing	38
CPMT Training - Module 4 (Can CSA Pay?) (On-Line)	CPMT Members and Other Interested Parties	ongoing	40
CPMT Training - Module 5 (Utilization Review) (On-Line)	CPMT Members and Other Interested Parties	ongoing	17
CPMT Training - Module 6 (Audit) (On-Line)	CPMT Members and Other Interested Parties	ongoing	17
CSA Fiscal Overview (On-Line)	CSA Finance Staff and Other Interested Parties	ongoing	21
CSA Parental Agreements (On-Line)	All CSA Stakeholders	ongoing	7
CANS Certification/Recertification Training (On-Line)	All Local CSA Case Managers	ongoing	4300
			5307