

State Executive Council (SEC) for Children’s Services

Notice of Intent to Develop/Revise Policy

Approved for Public Comment by the SEC: September 14, 2023

Public Comment Period Ends: 5:00 PM, October 30, 2023

Number and Name of Proposed/Revised Policy:

Policy 4.2 – Payment for Services and Change of Legal Residence

Basis and Purpose of the Proposed/Revised Policy:

Section 2.2-2648.D.9 of the *Code of Virginia* requires the SEC to: “provide administrative support and fiscal incentives for the establishment and operation of local comprehensive service systems.”

The proposed changes to the existing policy 4.2 align the policy with the standard policy format adopted by the State Executive Council in September 2022 by adding sections 4.2.1 (Purpose), 4.2.2 (Authority), 4.2.3 (Definitions), 4.2.4 (Payment for Services), 4.2.5 (Change of Legal Residence), and 4.2.6 (Policy Review), as well as footers to denote dates of Adoption, Effect, Revision, and page numbers.

The proposed changes also include formatting modifications of existing content to assist clarity and implementation.

Summary of the Proposed Policy:

Policy 4.2 provides guidance to local Children’s Services Act (CSA) programs regarding the processes related to the transfer of CSA cases upon the notification of a family’s change of legal residence.

Preliminary Fiscal Impact Analysis:

There is no anticipated fiscal impact of the revisions to this policy to either the Commonwealth or local governments.