



# COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.  
Executive Director

OFFICE OF CHILDREN'S SERVICES  
*Administering the Children's Services Act*

July 18, 2016

Mr. Scott Zeiter, CPMT Chair  
Loudon County CSA Program  
102 Heritage Way  
Leesburg, VA 20136

RE: Loudon County Children's Services Act (CSA) Program  
Audit Self-Assessment Validation, File No. 45-2014

Dear Mr. Zeiter,

In accordance with the Office of Children's Service's (OCS) Audit Plan for Fiscal Years 2013-2015, the Loudon County Community Policy and Management Team (CPMT) has completed and submitted the results of the self-assessment audit of your local CSA Program by the established due date of March 31, 2014. An on-site visit was scheduled and conducted by OCS Program Auditors on April 12, 2016 to perform the independent validation phase of the process.

Based on the review and examination of the self-assessment workbook and supporting documentation provided by the Loudon County CSA program, our independent validation:

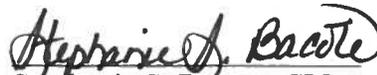
Concur                       Partially Concur                       Does Not Concur

with the conclusion reported by the Loudon County CPMT that no significant observations of non-compliance and/or internal control weaknesses were identified in the design or operation of the processes or services conducted on behalf of Loudon County CSA. The Loudon County CPMT has submitted a complete and satisfactory quality improvement plan addressing all non-significant observations that were identified by the CPMT, which included tasks, responsible parties, and target completion dates. OCS Program Auditors conducted a follow-up of the quality improvement plan and determined that tasks identified have been implemented and/or are currently in progress. We respectfully request that you periodically update our office once quality improvement tasks have been fully completed.

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We would like to thank the Loudon County CPMT and related CSA staff for their contributions in completing the CSA Self-Assessment Workbook. We also would like to acknowledge the excellent assistance and cooperation that was provided by Lesley Abashian, CSA Administrator during our on-site visit. Ms. Abashian's efforts enabled the audit staff to quickly resolve any questions/concerns that we observed during the validation process. Please feel free to contact us should you have any questions.

Sincerely,

  
Stephanie S. Bacote, CIGA  
Program Audit Manager

cc: Scott Reiner, Executive Director  
Tim Hemstreet, Loudon County Administrator  
Janet Romanchyk, CPMT Fiscal Agent  
Lesley Abashian, CSA Administrator