

Characteristics of a High-Functioning Community Policy and Management Team (CPMT)

CPMT Code Definition: “The CPMT has the authority to determine local policies and procedures regarding use of CSA funds within the statutory framework of the Act. Members of the CPMT are expected to be local agency leaders with authority to commit their agency’s expertise, resources, and funding for the purpose of providing services to the community’s youth and families”.

A high functioning CPMT shows a commitment to the following operational principles:

1. The local CSA program has an established mission, vision, and values.
2. The CPMT’s level of member engagement includes consistent attendance and focused participation in CPMT meetings, member participation in subcommittees, special projects and appeals as needed and evidence of collaborative efforts amongst CPMT member agencies. CPMT should consider itself as the coordinating body of a community’s system of care efforts.
3. The CPMT has a meeting attendance policy or expectation for members.
4. The CPMT has a required orientation process for new CPMT members.
5. The CPMT has developed a strategic plan that is reviewed regularly as a standing CPMT agenda item. Private providers, family members and other community stakeholders have an identified role in this planning process.
6. The CPMT has established local CSA program metrics utilized to assess the outcomes for youth and families served, efficacy of the intra-agency partnerships, service trends along with measures of overall system effectiveness.
7. The CPMT has an established plan for communicating with all stakeholders within the local CSA program.
8. The CPMT has an established procedure for receiving feedback from internal and external stakeholders along with a defined process for reviewing and utilizing the feedback received.
9. The CPMT has an established process for the development, review and amending of local CSA program policies and procedures.
10. The CPMT supports and engages in trainings for both internal and external stakeholders to advance the Children’s Services Act mission.