



# COMMONWEALTH of VIRGINIA

Susan Cumbia Clare, M.Ed  
Executive Director

OFFICE OF COMPREHENSIVE SERVICES  
*Administering the Comprehensive Services Act for At-Risk Youth and Families*

## ADMINISTRATIVE MEMO #13-04

TO: CPMT CHAIRS  
CSA COORDINATORS

FROM: SUSAN CUMBIA CLARE, EXECUTIVE DIRECTOR  
OFFICE OF COMPREHENSIVE SERVICES

CINDI JONES, DIRECTOR  
DEPARTMENT OF MEDICAL ASSISTANCE SERVICES

DATE: June 11, 2013

SUBJECT: LOCAL MATCH FOR CSA-MEDICAID FUNDED SERVICES

The Department of Medicaid Assistance Services has recently identified an error in its reporting to the Office of Comprehensive Services related to youth served under the CSA who received Medicaid funded services. Medicaid eligible youth enrolled in a managed care health plan (MCO) were omitted from the monthly Medicaid locality payment report used to calculate local share for these services. This reporting error has occurred for the past several years resulting in a failure to collect the appropriate local match for affected children.

DMAS is currently taking action to identify these children in its reporting however the fix may not be in place at the start of FY2014. The date when the fix is completed could be as late as October 2014. Until the fix is completed the youth who are managed care will continue to be excluded from the DMAS reporting to OCS, and therefore from the collection of local share.

Because the error was not identified until FY2013, there will be no retroactive collection of local share for services provided prior to July 1, 2012. A decision has not yet been

Collection of Local Match for CSA-Medicaid Funded Services, page 2

made regarding retroactive collection of the local share for FY2013 (July 1, 2012 – June 30, 2013) and any period of FY2014 prior to the correction in reporting. The impact of this error for FY2013 and the portion of FY2014 until the error is corrected is estimated to be \$440,000 in local collections statewide.

The purpose of this memorandum is to ensure local awareness of the following:

- 1) there has been an historical error in collection of local share for Medicaid-funded services;
- 2) there is potential for retroactive collection of local share for Medicaid funded services in FY2013 and for several months of FY2014; and
- 3) localities can anticipate an increase in local share for Medicaid funded services beginning in FY2014 that will result from the inclusion of youth who have been omitted erroneously from Medicaid reporting.

Questions about this matter may be directed to Chuck Savage, OCS Business Manager, by phone at (804) 662-9815 or by e-mail at [Charles.savage@csa.virginia.gov](mailto:Charles.savage@csa.virginia.gov).