



COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.
Executive Director

OFFICE OF CHILDREN'S SERVICES
Administering the Children's Services Act

April 8, 2019

Ms. Vicky Collins, CPMT Chair
City of Radford CSA Program
928 West Main Street
Radford, VA 24141

RE: City of Radford Children's Services Act (CSA) Program
Audit Self-Assessment Validation, File No. 27-2019

Dear Ms. Collins,

In accordance with the Office of Children's Service's (OCS) Audit Plan for Fiscal Year 2019, the City of Radford Community Policy and Management Team (CPMT) has completed and submitted the results of the self-assessment audit of your local CSA Program. An on-site visit was scheduled and conducted by OCS Program Auditors on February 20, 2019 to perform the independent validation phase of the process.

Based on the review and examination of the self-assessment workbook and supporting documentation provided by the City of Radford CSA program, our independent validation:

Concurs Partially Concurs Does Not Concur

with the conclusion reported by the City of Radford CPMT that no significant observations of non-compliance and/or internal control weaknesses were identified in the design or operation of the processes or services conducted on behalf of the City of Radford CSA. The City of Radford CPMT has submitted a complete and satisfactory quality improvement plan addressing all non-significant observations that were identified by the CPMT, which included tasks, responsible parties, and target completion dates. OCS Program Auditors conducted a follow-up of the quality improvement plan and determined that tasks identified have been implemented and/or are currently in progress. We respectfully request that you periodically update our office once all quality improvement tasks have been fully implemented.

CLIENT COMMENT	We appreciate the working relationship with the Office of Children's Services.
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We would like to thank the City of Radford CPMT and related CSA staff for their contributions in completing the CSA Self-Assessment Workbook. We also would like to acknowledge the excellent assistance and cooperation provided by Karen LaPlante, CSA Coordinator during our on-site visit. Ms. LaPlante's efforts enabled the audit staff to resolve any questions/concerns that we observed during the validation process. Please feel free to contact us should you have any questions.

Sincerely,



Donald Brent Barcomb
Program Auditor



Stephanie S. Bacote, CIGA
Program Audit Manager

cc: Scott Reiner, Executive Director
David Ridpath, Radford City Manager
Chelista Linkous, CPMT Fiscal Agent
Assistant Finance Director
Karen LaPlante, CSA Coordinator