



COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.
Executive Director

OFFICE OF CHILDREN'S SERVICES
Administering the Children's Services Act

September 5, 2018

Mr. F. Woodrow Harris, CPMT Chair
Greensville Emporia CSA Program
401 B South Main Street
Emporia, VA 23901

RE: Greensville Emporia Children's Services Act (CSA) Program Audit Self-Assessment
Validation, File No. 29-2018

Dear Mr. Harris,

In accordance with the Office of Children's Service's (OCS) Audit Plan for Fiscal Year 2018, the Greensville Emporia Community Policy and Management Team (CPMT) has completed and submitted the results of the self-assessment audit of your local CSA Program. An on-site visit was scheduled and conducted by OCS Program Auditors on June 7, 2018 to perform the independent validation phase of the process.

Based on the review and examination of the self-assessment workbook and supporting documentation provided by the Greensville Emporia CSA program, our independent validation:

Concur Partially Concur Does Not Concur

with the conclusion reported by the Greensville Emporia CPMT that no significant observations of non-compliance and/or internal control weaknesses were identified in the design or operation of the processes or services conducted on behalf of Greensville Emporia CSA. Greensville Emporia CPMT has submitted a complete and satisfactory quality improvement plan addressing all non-significant observations that were identified by the CPMT, which included tasks, responsible parties, and target completion dates. OCS Program Auditors conducted a follow-up of the quality improvement plan and determined that tasks identified have been implemented and/or are currently in progress. We respectfully request that you periodically update our office once quality improvement tasks have been fully completed.

Mr. F. Woodrow Harris, CPMT Chair

September 5, 2018

Page 2

We would like to thank the Greenville Emporia CPMT and related CSA staff for their contributions in completing the CSA Self-Assessment Workbook. We also would like to acknowledge the excellent assistance and cooperation that was provided by Kim Swenson, CSA Coordinator during our on-site visit. Ms. Swenson's efforts enabled the audit staff to resolve any questions/concerns that we observed during the validation process. Please feel free to contact us should you have any questions.

Sincerely,


Stephanie S. Bacote, CIGA
Program Audit Manager

cc: Scott Reiner, Executive Director
K. David Whittington, Greenville County Administrator
Dr. Edwin C. Daley, Interim Emporia City Manager
Pam Lifsey, CPMT Fiscal Agent
Kim Swenson, CSA Coordinator
SEC Finance and Audit Committee
