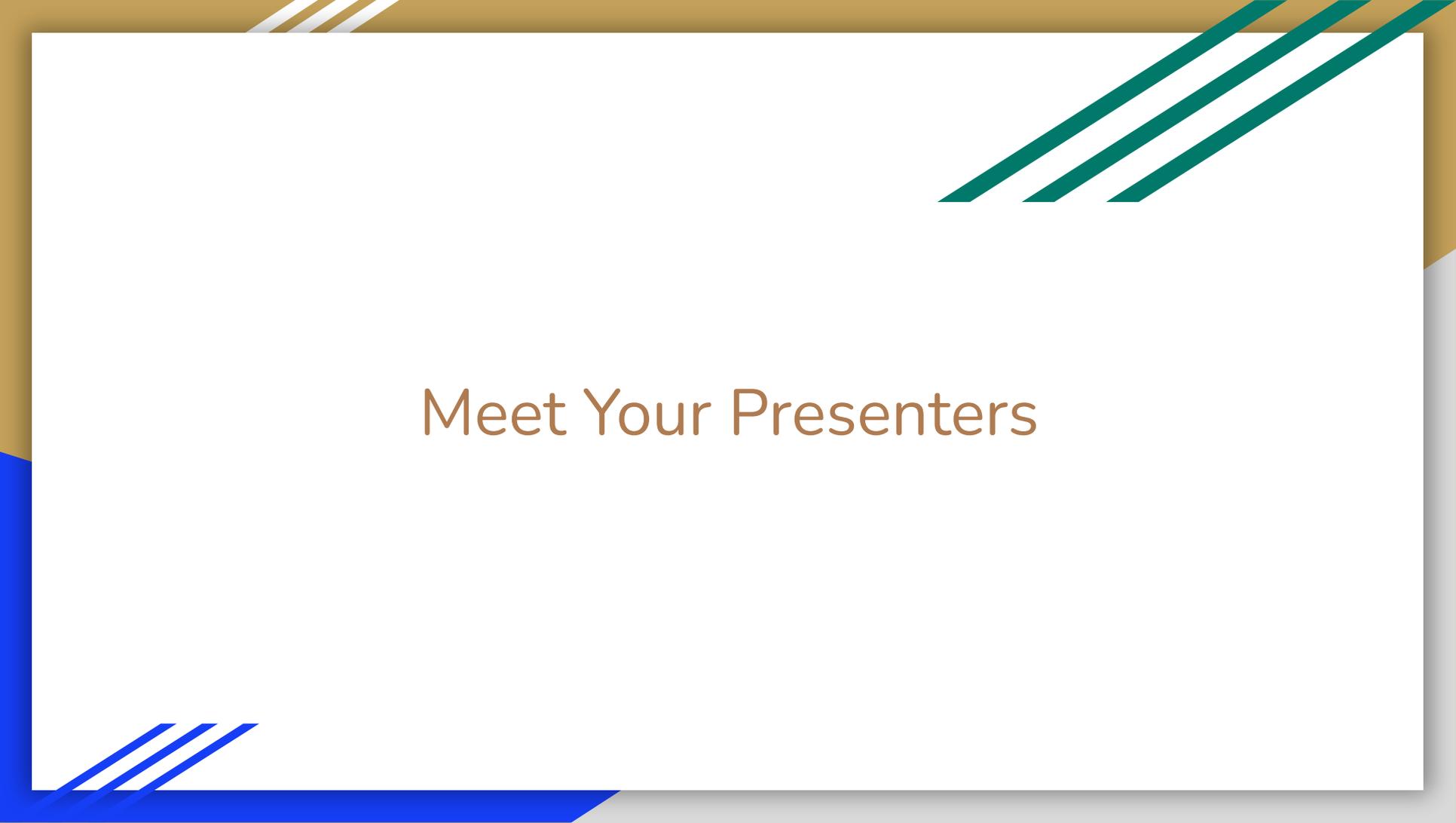




# FAPT Connecting In The Virtual World

Guidance for Virtual Family Assessment and Planning Teams





# Meet Your Presenters



# GOOCHLAND COUNTY

Mills Jones, MSW  
Director of Human Services/CSA

TEAMS: 1 Team meets monthly (Virtually as needed)

CENSUS: 21 Children served in FY 22.

FAPT Meetings: Range from all in-person to all-virtual depending on circumstances of the team and family. FAPT typically is in-person with families and providers appearing virtually.

Challenge: Large areas of Goochland County do not have reliable internet service (income not a factor in some cases). Program prioritizes flexibility with families and Service Providers.



Dayna Bandy, ACSW, LCSW  
CSA Administrator

TEAMS: 2 Teams meet twice a week

CENSUS: 461 Children served in FY 22.

FAPT Meetings: All-virtual, Teams platform and use of telephone

Challenge: Obtaining signatures



## Jessica Webb, MBA DSS Assistant Director, CSA

TEAMS: 3 Teams, each team meets for a full day weekly

CENSUS: 525 Children served in FY 22.

FAPT Meetings: All-virtual, WebEx platform

Challenges: Virtual platform is not ideal in situations where there is an interpreter needed; Obtaining family member signatures

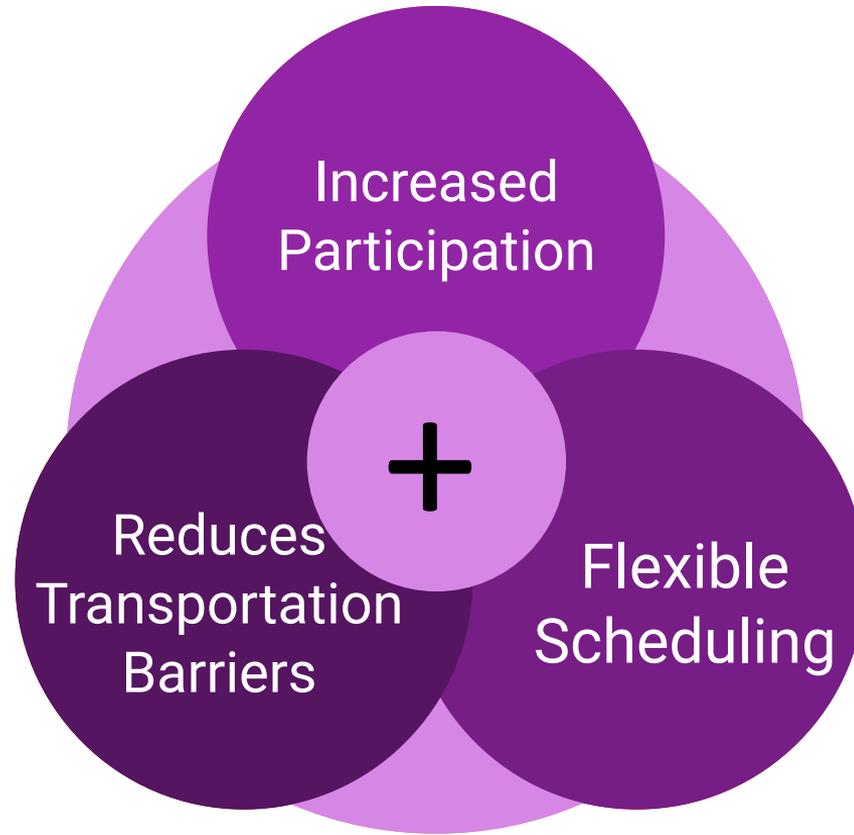
# Meaning of Virtual FAPT



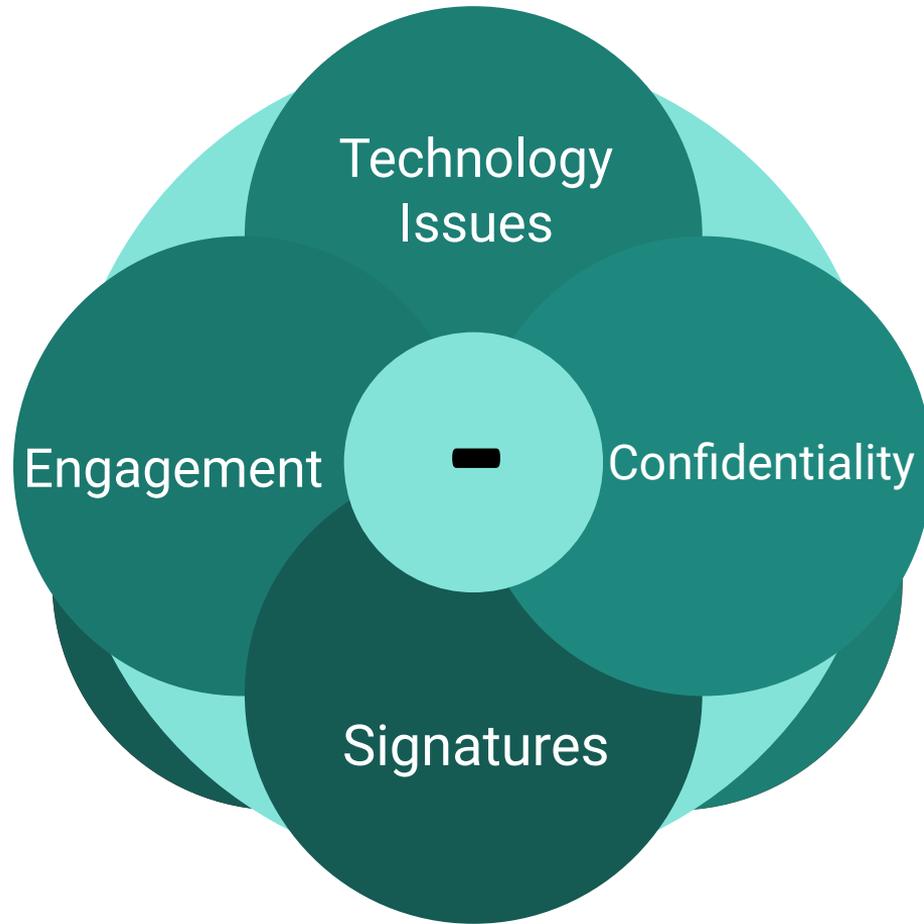
# Virtual FAPT Policy

- Define the terms of virtual FAPT
- Clear about when and under what circumstances a virtual FAPT is allowable
- May include best practices regarding virtual FAPT

# Benefits



# Barriers





# Best Practices/Guidance





CONFIDENTIALITY

Annual  
Agreements



Statements of  
Confidentiality on  
the IFSP

# Signatures



DocuSign



Adobe Sign



Faxing/Scanning



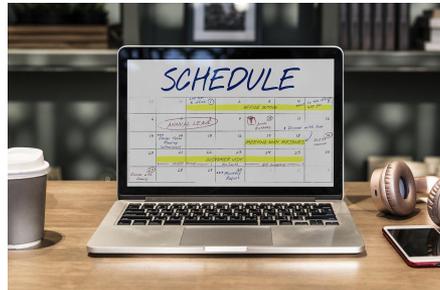
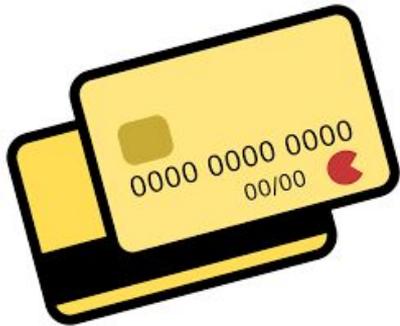
Verbal Consent



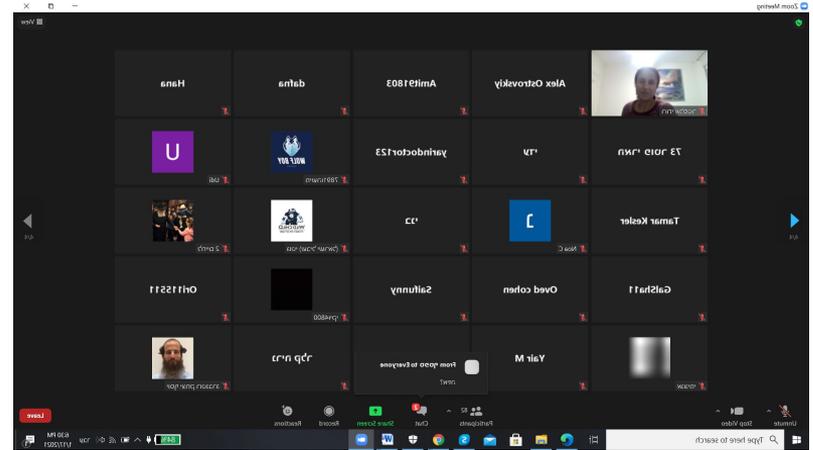
VS



## FAMILY ENGAGEMENT



# FAPT Member Engagement/Professionalism



### FAPT Virtual Etiquette

The following etiquette has been adopted in response to COVID-19 and the shift to virtual facilitation of FAPT sessions. FAPT team members and presenting Case Managers are to conduct themselves in the same manner in which they presented for in-person meetings. Please see below for general etiquette tips and reminders:

- Vibrate is MAGIC; please ensure phones and gadgets are off or on vibrate to prevent interruption
- Team Member and Case Managers will ensure that their cameras are on for the duration of meetings; exception of those with equipment issues or extenuating circumstances
- In the event a team member enters the virtual platform after a FAPT session has already started, their equipment will be muted and FAPT Coordinator will ensure CM and family awareness of their arrival and participation.
- There will be no eating during FAPT sessions
- Team members will remain respectful of each other, case managers, and families at all times. Remain mindful of tone of voice, body language, and biases when engaging in feedback or asking questions.





**QUESTIONS**