



COMMONWEALTH of VIRGINIA

OFFICE OF CHILDREN'S SERVICES

Administering the Children's Services Act

Scott Reiner, M.S.
Executive Director

February 21, 2017

Mr. Russell Houck, CPMT Chair
Culpeper County CSA Program
450 Radio Lane
Culpeper, VA 22701

RE: Culpeper County Children's Services Act (CSA) Program
Audit Self-Assessment Validation, File No. 24-2014

Dear Mr. Houck,

In accordance with the Office of Children's Service's (OCS) Audit Plan for Fiscal Years 2013-2015, the Culpeper County Community Policy and Management Team (CPMT) has completed and submitted the results of the self-assessment audit of your local CSA Program. An on-site visit was scheduled and conducted by OCS Program Auditors on April 25, 2016 to perform the independent validation phase of the process.

Based on the review and examination of the self-assessment workbook and supporting documentation provided by the Culpeper County CSA program, our independent validation:

Concurs Partially Concurs Does Not Concur

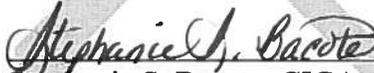
with the conclusion reported by the Culpeper County CPMT that no significant observations of non-compliance and/or internal control weaknesses were identified in the design or operation of the processes or services conducted on behalf of Culpeper County CSA. All non-significant observations identified during the validation process were immediately corrected, thus a quality improvement plan was not required.

CLIENT COMMENTS:	CPMT Chair: "Thanks for your time in conducting the audit and I am pleased we are meeting the expectations of the Commonwealth. I give credit to Margie Messick and her administrative assistant, Linda Close for keeping the CPMT in compliance. Their wealth of knowledge, outstanding organizational skills, and attention to the details serve the citizens of Culpeper County well."
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We would like to thank the Culpeper County CPMT and related CSA staff for their contributions in completing the CSA Self-Assessment Workbook. We also would like to acknowledge the excellent assistance and cooperation that was provided by Margie Messick, CSA Director during our on-site visit. Ms. Messick's efforts enabled the audit staff to quickly resolve any questions/concerns that we observed during the validation process. Please feel free to contact us should you have any questions.

Sincerely,


Stephanie S. Bacote, CIGA
Program Audit Manager

cc: Scott Reiner, Executive Director
John Egertson, Culpeper County Administrator
Valerie Lamb, CPMT Fiscal Agent
Margie Messick, CSA Director
SEC Finance and Audit Committee