

Welcome

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Chief Financial Officer

Office of
Children's Services

CSA Finance:

Overview of the CSA funding and reimbursement process

October 2025

Learning Objectives:

- Provide overview of CSA financial processes
- Provide information about the financial reports available on the CSA web site
- Discuss tools and reports available to assist with reviewing CSA financial information
- Discuss the Medicaid Reporting and Funding

CSA Funding

CSA is funded through the Virginia State Budget Process

- \$438,012,921 in General Funds (GF) - used to reimburse localities for the state share of their CSA costs
 - The state funds support four reimbursement funding streams
 - Base State Pool Allocation funds
 - Supplemental State Pool funds
 - Special Education Wraparound funds
 - Local Administrative Plan funds
- \$31,214,350 GF - used pay the state share of Medicaid claims related to CSA clients

All CSA Funds Require a Local Match

- Every locality has a base match rate which was established by Legislative action in 1997.
- The 2008 General Assembly approved CSA to begin using a three "tiered" match rate system to reimburse localities for their incurred CSA Expenditures

Pool Fund Expenditure Category	Pool Fund Expenditure Category Description
1a	Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)
1b	Foster Care - all others in Licensed Residential Congregate Care
1c	Residential Congregate Care—CSA Parental Agreements ; DSS non-custodial Agreements
1d	Non-Mandated Services/Residential/Congregate
1e	Educational Services - Congregate Care
2a	Therapeutic Foster Care – IV-E
2a1	Therapeutic Foster Care
2a2	Therapeutic Foster Care – CSA Parental Agreements ; DSS noncustodial Agreements
2c	Family Foster Care – IV-E ; Community Based Services
2e	Family Foster Care – Children receiving maintenance and basic activities payments; independent living stipend/arrangements
2f	Community - Based Services
2f1	Community Transition Services – Direct Family Services to Transition from Residential to Community
2g	Special Education Private Day Placement
2h	Wrap-Around Services for Students With Disabilities
2i	Psychiatric Hospitals/Crisis Stabilization Units
3	Non-Mandated Services/Community-Based

Base
Match Rate

Base
Match Rate

Base
Match Rate

Residential
Rate

125% of Base

Community
- Based
Rate

50% of Base

The CSA Reimbursement Process

- The locality must incur the expenditure before requesting reimbursement from the State.
- All CSA expenditures are maintained, reviewed, and approved at the local level.
- Localities must submit their expenditure data into the OCS Local Expenditure and Data Reimbursement System (LEDERS) in order to be reimbursed for the state share of the local CSA cost.
- LEDERS does a validation check of the expenditure data submitted. If there are no errors a Pool Reimbursement Request is generated showing the state share of allowable CSA costs.

SPED Wrap

Special Education Wraparound Funding

- \$2.2 million from the state pool is set aside for serving students with educational disabilities in a community-based (non-school) settings per policy 4.1.3 of the SEC
- Students are considered to be eligible under the special education mandate
- Localities are allocated funds at the beginning of each year by OCS.
 - The allocation is based on the locality's prior 3 years of utilization.
 - Localities may request funds beyond their initial allocation by completing a SPEDWRAP form located on the CSA website under "Resources / Forms" (<https://www.csa.virginia.gov/Resources/Forms>)



SPEDWRAP Request Form

OCS Submission

Pool Reporting

Upload LEDRS

Supplement Section

FY22 - Request New Supplement

WRAP Section

Fiscal Year - 2022

Request New Wrap

Reports

LEDRS Upload Details

Transaction History▼

Pool Reimbursement History▼

Supplement Request History▼

View Child Data....

WRAP Request Report ▼

Wrap Details

		Actual FY 2025	Projected FY 2025	Total FY 2025
		Expenditures	Additional Expenditures	Actual + Projected Expenditures
		(Includes Pooled Pool Report)	(b)	(a)+(b-c)
I	2h Wrap-Around Services for Students With Disabilities	\$0.00	0	\$0.00
II	Less Current Reported Wrap Refunds	\$0.00		\$0.00
III	Net Projected Wrap Expenditures (Line I - Line II)	\$0.00		\$0.00
	Comments: If your WRAP request exceeds your prior year expenditures, please provide a detailed explanation for the need for increase in WRAP allocation.			
		Total	Local Share	State Share
IV	Current Total Wrap Allocation: Total dollar amount of wrap allocated for FY 2025 which includes total and any approved wrap allocations/adjustments	\$0.00	\$0.00	\$0.00
V	Wrap Allocation Funds Requested (Line III - Line IV)	\$0.00	\$0.00	\$0.00

Pend

Submit

ADMINISTRATIVE FUNDS

Local Administrative Funding

- \$2,560,000 of the State Pool is allocated to support the administrative costs to operating a local CSA program
- To receive administrative funds, each locality must provide a local match per the local base match rate
- To receive these funds the CSA coordinator must complete an Administrative Budget Plan found in their Local Government Reporting area.
 - Once complete select submit, the Account Management System will notify the CSA Fiscal Agent the request is pending their approval,
 - After the CSA Fiscal Agent approves the request, payment will be submitted by separate ETF after September 30th.
- Administrative Plan funds must be request in the Account Management System by June 15 of each fiscal year.

Administrative Plan

CSA Coordinator Section - Allegheny

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OCS Submission

File Transfer

IACCT
Private Day Rate

Other File Upload

OCS Admin Plan

Initiate Admin Plan



Reports

FY 19 SEFA Reporting

Administrative Plan

Transaction History ▾

Pool Reimbursements History ▾

Supplement Request History ▾

LEDRS Upload Details

Export Medicaid File

Select Year: ▾

Select Month: ▾

Download File

View of an Administrative Plan

OFFICE OF CHILDREN'S SERVICES
ADMINISTRATIVE BUDGET PLAN
FY 2025

DATE	10/1/2024
LOCALITY/CPMT	King & Queen (097)

LOCAL MATCH RATE	31.44 %
STATE SHARE	\$13,405.00
LOCAL SHARE	\$6,147.00
TOTAL ADMINISTRATIVE ALLOCATION	\$19,552.00

By approving these CSA Administrative Funds, I certify that they will be budgeted and utilized for allowable expenditures including Personnel, Non-Personnel and Equipment costs for the operation of the **King & Queen (097)** CSA Program for FY 2025.

I understand that the Department of Education as fiscal agent for the Children's Services Act will make payment of the state's share of this budget allocation according to my locality match rate for the pool funds under the Children's Services Act.

☐ I acknowledge the above statement

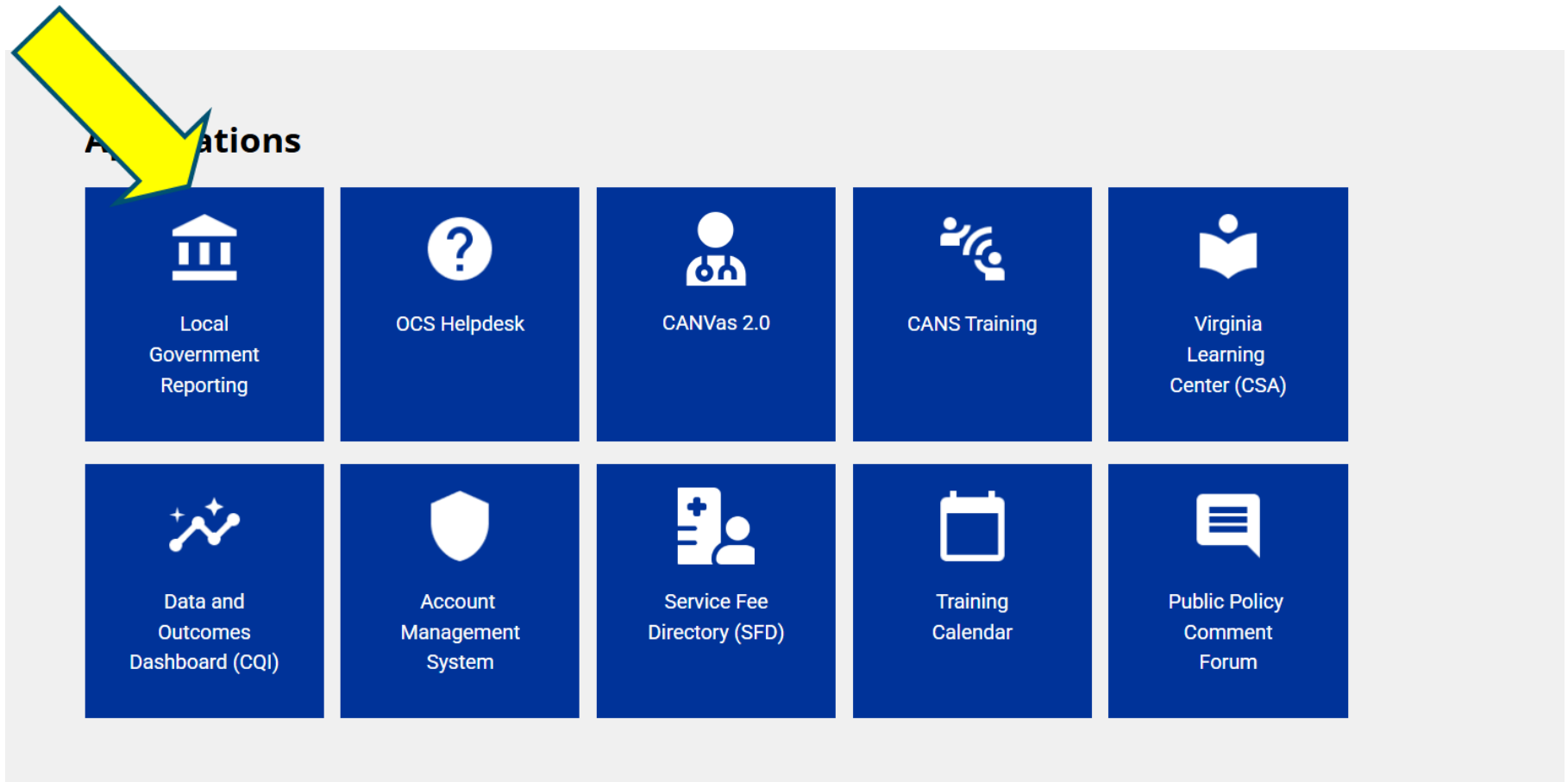
FISCAL AGENT	
DATE FISCAL AGENT APPROVED	
DOE	
DATE DOE APPROVED	
<div>Approve & Submit</div>	

CSA Reporting

CSA Public Facing Reports Often Used

- Detailed Pool Fund Reimbursement History
 - This is a cash distribution report showing the actual reimbursement by DOE and any adjustments for things like local Medicaid share. (Only available on Public facing site)
- Pool Transaction History
 - This is a report showing the status of reimbursement and a breakdown between state and local month reimbursement request. (Available in the AMS and the Public site)
- Approved Pool Totals Report
 - Often used by localities to report their expenditures by expenditure category at meeting.

Scroll down on the OCS Home Page and log in:




Public Facing Reports Often Used

- Detailed Pool Fund Reimbursement History
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- Pool Transaction History
 - This is a report showing the status of reimbursement and a breakdown between state and local month reimbursement request. (Available in the AMS and the Public site)
- Approved Pool Totals Report
 - Often used by localities to report their expenditures by category.



CSA Public Facing Reports

Selection You Know

Office of Children's Services
Empowering communities to serve youth

HomeAbout+Parents & Families+Resources+CSA Financial ReportingContacts+

CSA Financial Reporting

Pool Fund Reports

Pool Fund Distribution History

A detailed breakdown of the monthly CSA reimbursement for each locality for the current and prior fiscal years. Shows amounts reimbursed and payment dates. And includes amounts deducted for Medicaid local share and any audit-based recoveries.

Pool Transaction History

Current and Prior year monthly reimbursement activity for each locality. Includes a record of all LEDRS reimbursement filings, and state and local pool fund balances (including Special Education Wraparound and Protected funds) and status of CSA Administrative funds submissions.

Pool Daily History Comparison

The report provides four fiscal years of financial information by Expenditure Description. For the active fiscal year selected, the information displays, the active fiscal year and its three prior fiscal years' financial expenditures, by category, submitted to LEDRS, as of the same run date each year. If any year, other than an active fiscal year, is selected, the report reflects for the fiscal year selected and its three prior fiscal years, as of the end of the CSA fiscal year.

Approved Pool Totals Report

The report shows the expenditures by category and reflects the total expenditure less any refunds to reflect a net expenditure. The report also shows the state's share and the locality's share of the net expenditure by category as well as a total for each at the bottom of the report. This report can be viewed by that which has been approved by the Report Preparer (RP), Local Fiscal Agent (FA), and Department of Education (DOE).

Net Expenditures Report

The report shows, for an active fiscal year selected, the total net expenditures, by locality and pool fund expenditure category, which have been submitted to LEDRS, at the time the report is requested. If the fiscal year selected, is not an active fiscal year, at the date of report request, then the report shows, the net expenditures reported in LEDRS by locality and pool fund expenditure category, as of the end of the CSA fiscal year.

Effective Match Rate Report

The report provides a summary of each locality's pool expenditures and the corresponding effective match rate based on that locality's utilization of the three different match rates (Base Rate Services, Community Rate Services (50% less than Base Rate) and Residential Rate Services (125% of Base Rate)), as of the date of report creation, for the chosen "Report Fiscal Year". Additionally user has the ability to compare corresponding effective match rate between the "Report Fiscal Year" and a "Compare Fiscal Year" as of the date of report creation.

Refund Report

The report reflects refund information submitted to LEDRS by localities and the categories of refunds being reported.

Local Allocation Reports

Local Pool Fund Allocation (Non-Medicaid)

The report provides the annual (state and local) pool fund allocation by locality and the local base match rate.

Allocation for Special Education Wraparound

The report provides the annual (state and local) share of the Special Education Wraparound funds allocated to each locality.

Allocation for non-sum-sufficient youth (Protection Amount)

The report provides the annual state share of the Protected (non-mandated) amount for each locality.

Allocation for Administrative Plan

This report provides the annual (state and local) share for the Administrative Plan funds for each locality.

Filing Status Reports

Filed LEDRS Status Reports

The report provides a detailed list of reports filed for reimbursement by locality. It includes the period (month) covered and the approval status (i.e., Pending, Report Preparer Approved, Fiscal Agent Approved, DOE Approved (paid)).

Filing Submission Report - LEDRS and Others

This report provides filing status, dates and other information to assist users in tracking the various files they have uploaded to the OCS system. It is searchable by locality/agency, date range, and type of report filed.

Filed Admin Plan Status Reports

This report contain the current year status of the locality's CSA administrative funds (requested/not requested) and a list of those localities who have not yet requested these funds.

Medicaid Reports

Local Medicaid Billings by Month

The report provides the detailed monthly Medicaid costs for each locality for the current and prior fiscal years.

Empowering Communities to Serve Youth

20



CSA Financial Reporting

[Return](#)

Pool Fund Distribution History Report

CSA Pool Fund Distribution History

Select Locality

Arlington (013)

Select Fiscal Year

2024

Information current as of 9/19/2024

[Please click here for details prior to FY2023](#)[Pool Fund Distribution History Report Navigation](#)

Monthly Detail: Arlington (013), FY2024

Activity Month	Period End	LEDRS Record ID	LEDRS Request	Prior FY Balance	Audit Recovery	Medicaid-Regular	Medicaid-TFC	Medicaid-EXT	Medicaid-TFC/EXT/FAM	EFT Payment	Payment Date	Balance
Oct-23	Jul-23	40223	\$309.74			(\$12,581.76)	(\$158.39)					
	Aug-23	40446	\$31,956.08			(\$10,220.57)	(\$712.74)					
	Sep-23					(\$11,211.74)	(\$237.58)					
	Total		\$32,265.82			(\$34,014.07)	(\$1,108.71)					(\$2,856.96)
Nov-23	Sep-23	40798	\$102,962.81									
	Oct-23					(\$5,577.89)	(\$167.85)					
	Total		\$102,962.81			(\$5,577.89)	(\$167.85)			(\$94,360.11)	11/30/23	(\$0.00)
Dec-23	Oct-23	40978	\$206,227.94									
	Total		\$206,227.94							(\$206,227.94)	12/31/23	(\$0.00)
Jan-24	Nov-23	41093	\$554,156.30									
	Total		\$554,156.30							(\$554,156.30)	1/31/24	(\$0.00)
Feb-24	Dec-23	41234	\$614,109.31									
	Jan-24	41345	\$117,160.89									
	Total		\$731,270.20							(\$731,270.20)	2/28/24	(\$0.00)
Mar-24	Nov-23						(\$55.95)					
	Dec-23					(\$4,251.74)						
	Jan-24					(\$2,369.52)	(\$115.45)					
	Total					(\$6,621.26)	(\$171.40)					(\$6,792.66)
Apr-24	Feb-24	41492	\$581,788.32			(\$9,488.84)	(\$230.90)	(\$9,350.07)				
	Mar-24	41620	\$316,356.77									
	Total		\$898,145.09			(\$9,488.84)	(\$230.90)	(\$9,350.07)		(\$872,282.62)	4/30/24	(\$0.00)
May-24	Apr-24	41747	\$281,448.22									
	Total		\$281,448.22							(\$281,448.22)	5/31/24	(\$0.00)
Jun-24	Mar-24					(\$19,243.97)		(\$1,275.01)				
	Apr-24					(\$9,001.49)						
	Total					(\$28,245.46)		(\$1,275.01)				(\$29,520.47)
Jul-24	May-24	41884	\$431,066.57			(\$22,769.12)						
	Jun-24					(\$25,487.73)						
	Total		\$431,066.57			(\$48,256.85)				(\$353,289.25)	6/27/24	(\$0.00)

Pool Reimbursement History

Often used by localities to view their expenditures by category.

OCS Submission

Private Day Rate

Click the link below to update Private Day Rates

Update

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IACCT

Other File Upload

Reports

SEFA Reporting ▾

Administrative Plan ▾

Transaction History ▾

Pool Reimbursements History ▾

Supplement Request History ▾

WRAP Request Report ▾

Export Me

Select Year: ▾

Select Month: ▾

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FY:22, March
FY:22, February
FY:22, January
FY:22, December
FY:22, November
FY:22, October
FY:22, September
FY:22, August
FY:22, July
FY:21, September
FY:21, August
FY:21, July
FY:21, June
FY:21, May
FY:21, May



2022

Hanover - 85

Search

Print

Date Report Created: April 13, 2022

Locality: Hanover - 85

Report Fiscal Year: 2022

Report Comparison Years: 2021,2020,2019

Net Expenditures include all Report Preparer Approved pool reports (status 1 or greater) for each Fiscal Year as of April 13 of that Fiscal Year

Note: This report compares "Total" Net Expenditures of each Fiscal Year

Expenditure Description		Net Total Expenditure FY19	Net Total Expenditure FY20	Net Total Expenditure FY21	Net Total Expenditure FY22	Change	% Change
Number of Pool Reports: RP-APPROVED (STATUS 1 or GREATER)		9	8	8	8		
1. Congregate care / Mandated and Non-Mandated Residential Services		a	b	c	d	e=d-c	f= (e/c)*100
1a.	Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	\$9,639.00	\$2,447.28	\$13,248.00	\$12,240.00	-\$1,008.00	-7.61%
1b.	Foster Care - all others in Licensed Residential Congregate Care	\$17,212.14	\$83,976.06	\$212,520.23	\$61,992.22	-\$150,528.01	-70.83%
1c.	Residential Congregate Care-CSA Parental Agreements ; DSS Noncustodial Agreements	\$190,082.50	\$197,068.02	\$8,569.50	\$105,078.18	\$96,508.68	1,126.19%
1d.	Non-Mandated Services/Residential/Congregate	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
1e.	Educational Services - Congregate Care	\$408,907.44	\$273,640.40	\$279,775.44	\$285,442.06	\$5,666.62	2.03%
2. Other Mandated Services							
2a.	Treatment Foster Care - IV-E	\$84,898.35	\$59,641.19	\$109,046.73	\$102,017.50	-\$7,029.23	-6.45%
2a.1	Treatment Foster Care	\$161,630.41	\$148,206.00	\$250,390.48	\$428,861.83	\$178,471.35	71.28%
2a.2	Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%



2a.1	Treatment Foster Care	\$161,630.41	\$148,206.00	\$250,390.48	\$428,861.83	\$178,471.35	71.28%
2a.2	Treatment Foster Care – CSA Parental Agreements ; DSS Noncustodial Agreements	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2b.	Specialized Foster Care – IV-E ; Community Based Services	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2b.1	Specialized Foster Care	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2c.	Family Foster Care – IV-E ; Community Based Services	\$894.25	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2d.	Family Foster Care Maintenance only	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2e.	Family Foster Care – Children receiving maintenance and basic activities payments; independent living stipend/arrangements	\$103,255.66	\$184,249.88	\$36,046.35	\$109,637.70	\$73,591.35	204.16%
2e.1	State Kinship Guardianship	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2e.2	Federal Kinship Guardianship	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2f.	Community - Based Services	\$510,811.49	\$537,267.81	\$561,922.47	\$615,972.84	\$54,050.37	9.62%
2f.1	Community Transition Services – Direct Family Services to Transition from Residential to Community	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
2g.	Special Education Private Day Placement	\$1,778,873.92	\$1,288,040.80	\$1,482,864.07	\$1,488,609.17	\$5,745.10	0.39%
2h.	Wrap-Around Services for Students With Disabilities	\$1,700.00	\$31,577.65	\$7,364.00	\$4,609.50	-\$2,754.50	-37.40%
2i.	Psychiatric Hospitals/Crisis Stabilization Units	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
3.	Non-Mandated Services/Community-Based	\$25,061.35	\$15,548.65	\$18,567.31	\$11,826.88	-\$6,740.43	-36.30%
4.	GRAND TOTALS: (Sum of categories 1 through 3)	\$3,292,966.51	\$2,821,663.74	\$2,980,314.58	\$3,226,287.88	\$245,973.30	8.25%

Pool Transaction History

This is a report showing the status of reimbursement and a breakdown between state and local month reimbursement request.

Total Amount		State	
Administrative Allocation		\$13,910.00	\$10,787.00
Status	Date Filed	Date CPMT Approved	Date DOE Approved
Locality has NOT filed the Administrative Plan for current Fiscal Year. The Administrative Plan needs to be filed and approved fully by Locality by 6/16/2022			

Transaction History (With WRAP)

Total Amount		Local		State	
Beginning Balance		\$1,199,720.00	\$269,337.00	\$930,383.00	
Status	Period End Date	Date Filed	Total Amount	Local	State
9	8/31/2021	9/28/2021	\$46,486.78	\$10,380.75	\$36,106.03
9	9/30/2021	9/30/2021	\$112,630.05	\$24,534.32	\$88,095.73
9	10/31/2021	11/15/2021	\$79,335.50	\$17,687.30	\$61,648.21
9	11/30/2021	2/22/2022	\$117,399.39	\$20,891.65	\$96,507.74
9	12/31/2021	2/22/2022	\$106,618.80	\$23,604.28	\$83,014.52
Pool Reimbursement Expenditure Totals (With WRAP)			\$462,470.52	\$97,098.30	\$365,372.23
Remaining CSA Balance (With WRAP)			\$737,249.48	\$172,238.70	\$565,010.77

Transaction History (NON-WRAP Dollars only)

Total Amount		Local		State	
Beginnings Balances		\$1,199,720.00	\$269,337.00	\$930,383.00	
Period End Date	Date Filed	Total Amount	Local	State	
8/31/2021	9/28/2021	\$46,486.78	\$10,380.75	\$36,106.03	
9/30/2021	9/30/2021	\$112,630.05	\$24,534.32	\$88,095.73	
10/31/2021	11/15/2021	\$79,335.50	\$17,687.30	\$61,648.21	
11/30/2021	2/22/2022	\$117,399.39	\$20,891.65	\$96,507.74	
12/31/2021	2/22/2022	\$106,618.80	\$23,604.28	\$83,014.52	
Pool Reimbursement Expenditure Totals (NON-WRAP only)		\$462,470.52	\$97,098.30	\$365,372.23	
Remaining CSA Balance (NON-WRAP only)		\$737,249.48	\$172,238.70	\$565,010.77	

Total Amount		State	
Administrative Allocation		\$14,793.00	\$10,787.00
Status	Date Filed	Date CPMT Approved	Date DOE Approved
9	2/23/2022	2/24/2022	2/25/2022
			3/17/2022

Transaction History (With WRAP)

Total Amount		Local		State	
Beginning Balance		\$1,950,701.00	\$528,250.00	\$1,422,451.00	
Supplement	4/13/2022	\$528,576.30	\$148,258.43	\$380,317.87	
Supplement	4/13/2022	\$528,576.30	\$148,258.43	\$380,317.87	
Status	Period End Date	Date Filed	Total Amount	Local	State
9	7/31/2021	8/2/2021	\$1,226.90	\$318.31	\$908.59
9	8/31/2021	9/2/2021	\$117,716.95	\$32,631.03	\$85,085.92
9	9/30/2021	9/28/2021	\$157,408.24	\$43,316.56	\$114,091.68
9	10/31/2021	10/31/2021	\$239,107.20	\$64,623.58	\$174,483.62
9	11/30/2021	12/1/2021	\$235,032.17	\$65,082.77	\$169,949.40
9	12/31/2021	1/5/2022	\$254,839.03	\$70,186.74	\$184,652.29
9	1/31/2022	2/3/2022	\$206,568.66	\$54,792.90	\$151,775.76
9	2/28/2022	3/1/2022	\$232,859.51	\$64,123.04	\$168,736.47
9	3/31/2022	4/1/2022	\$260,990.93	\$72,864.25	\$188,126.68
Pool Reimbursement Expenditure Totals (With WRAP)			\$1,705,749.59	\$467,939.18	\$1,237,810.41
Remaining CSA Balance (With WRAP)			\$1,302,104.01	\$336,827.68	\$965,276.33

Transaction History (NON-WRAP Dollars only)

Total Amount		Local		State	
Beginnings Balances		\$1,950,701.00	\$528,250.00	\$1,422,451.00	
Supplement	4/13/2022	\$528,576.30	\$148,258.43	\$380,317.87	
Supplement	4/13/2022	\$528,576.30	\$148,258.43	\$380,317.87	
Period End Date	Date Filed	Total Amount	Local	State	
7/31/2021	8/2/2021	\$1,226.90	\$318.31	\$908.59	
8/31/2021	9/2/2021	\$117,716.95	\$32,631.03	\$85,085.92	
9/30/2021	9/28/2021	\$157,408.24	\$43,316.56	\$114,091.68	
10/31/2021	10/31/2021	\$239,107.20	\$64,623.58	\$174,483.62	
11/30/2021	12/1/2021	\$235,032.17	\$65,082.77	\$169,949.40	
12/31/2021	1/5/2022	\$254,839.03	\$70,186.74	\$184,652.29	
1/31/2022	2/3/2022	\$206,568.66	\$54,792.90	\$151,775.76	
2/28/2022	3/1/2022	\$232,859.51	\$64,123.04	\$168,736.47	
3/31/2022	4/1/2022	\$260,990.93	\$72,864.25	\$188,126.68	
Pool Reimbursement Expenditure Totals (NON-WRAP only)		\$1,705,749.59	\$467,939.18	\$1,237,810.41	
Remaining CSA Balance (NON-WRAP only)		\$1,302,104.01	\$336,827.68	\$965,276.33	

Status Numbers on Pool Transaction

- There is an easy way to check the status of your LEDRS reimbursement request, so you don't miss any deadlines. Use the chart below to determine where in the approval process your submission is pending:
- For Pool Reimbursement:
- 0- LEDRS file submitted
- 1-Report Preparer has approved the pool report generated by the LEDRS
- 5-Fiscal Agent has approved the pool report
- 6-OCS Business Manager approved for DOE processing
- 9-DOE Processed

Medicaid

Medicaid Billing process

- CSA is authorized to recover from a locality their share of the monthly Medicaid billing.
- OCS receives a detailed Medicaid billing report from DMAS. This report provides a list of clients for which services were provided and the vendor's name.
- The locality must verify the detail Medicaid billings.
- The Medicaid cost by client report is provided to a localities to verify they are only being charged for their children

CSA Coordinator Section - Accomack

[Return Home](#)
[Logout](#)

OCS Submission

OCS Admin Plan

FY 2025 - Admin Plan is awaiting DOE approval.
For details, click the "Administrative Plan" button in the reports section.

Reports

SEFA Reporting ▾

Administrative Plan▾

Transaction History ▾

Pool Reimbursements History ▾

Supplement Request History▾

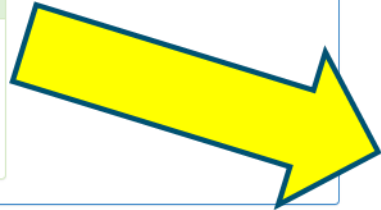
LEDRS Upload Details

WRAP Request Report ▾

Medicaid

Medicaid Report

Medicaid Child-Locality Transfer



Medicaid

[Return](#)

Medicaid Child-Locality Transfer

Medicaid Locality Transfer Request

Transfer Request

Medicaid Locality Transfer Request Report

Transfer Request Report

29

CSA Coordinator Section - Buchanan

[Return Home](#) [Logout](#)

OCS Submission

Reports

SEFA Reporting ▾

Administrative Plan▾

Transaction History ▾

Pool Reimbursements History ▾

Supplement Request History▾


LEDRS Upload Details

WRAP Request Report ▾

Medicaid

Medicaid Report

Medicaid Child-Locality Transfer

A large yellow arrow with a blue outline points from the 'Medicaid Child-Locality Transfer' button in the Reports section to the 'Medicaid Child-Locality Transfer' link in the expanded Medicaid section below.

Medicaid

[Return](#)

Medicaid Child-Locality Transfer ▾

Medicaid Locality Transfer Request

Transfer Request

Medicaid Locality Transfer Request Report

Transfer Request Report

Transfer Request - CSA Jurisdiction for Medicaid

[Return Home](#)

The earliest month allowable is July 2023. Please select the earliest month you need for child-payment correction, as the system will be able to pick up all subsequent months.

Report Year*:

2024

Report Month*:

December

Search

Reset

* Underlying payments associated with this Transfer-Request belong to multiple report periods.

REPORT YEAR	REPORT MONTH	FIPS	ENROLLEE NUMBER	ENROLLEE NAME	FIRST NAME	MIDDLE NAME	LAST NAME	MEDICAID ENROLLEE CHANGE
2024	12	27	976720043022					Request
2024	12	27	027030105031					Request
2024	12	27	051009358068					Request
2024	12	27	185056001034					Request
2024	12	27	350279878010					Request
2024	12	27	976741050029					Request
2024	12	27	976875324028					Request
2024	12	27	185049613024					Request
2024	12	27	976751811028					Request
2024	12	27	976746076026					Request

Transfer of CSA Jurisdiction for Medicaid Funded

I certify the following:

This youth is no longer affiliated with Buchanan(27) is now affiliated with

*Transfer reason:

*Comment:

*Close/Move/Change Date:

*Authorized CSA User Acknowledgment:

Request Submitted By:

Kristy Wharton

Request Date:

4/9/2025

Note: Underlying payments associated with this Transfer-Request belong to two or more report periods from December 2024 to January 2025

MEDICAID REPORT ID	REPORT YEAR	REPORT MONTH	ENROLLEE NAME	FIRST NAME	MIDDLE NAME	LAST NAME	AMOUNT PAID	ENROLLEE
772148	2024	12					\$367.31	
776680	2025	1					\$367.31	

1 / 1

items per page

1 - 2 of 2 items

Submit

Cancel

Close



Medicaid Excel Spreadsheet

CSA Financial Reporting													Return
Local Medicaid Billings by Month													
Medicaid Billings Report													
Select Locality													
Arlington (013)													
Select Fiscal Year													
2024													
Report updated: 7/30/2024													
Please click here for reports prior to FY2023													
<input type="checkbox"/> Display Local Information Only?													
Arlington (013), FY2024													
	Jul 2023	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	Jun 2024	Grand Total
REGULAR Payment	46,684.77	37,923.53	41,601.29	20,508.58		15,632.66	8,444.26	33,815.42	68,579.79	32,078.64	81,142.40	90,830.73	477,242.07
REGULAR Federal Medicaid Rate	0.5315	0.5315	0.5315	0.5272	0.5272	0.5272	0.5122	0.5122	0.5122	0.5122	0.5122	0.5122	
REGULAR Local Base Match Rate	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	
REGULAR Federal Medicaid	24,812.96	20,156.36	22,111.09	10,812.12		8,241.54	4,325.15	17,320.26	35,126.57	16,430.68	41,561.14	46,523.50	247,421.37
REGULAR State and Local	21,871.81	17,767.17	19,490.20	9,696.46		7,391.12	4,119.11	16,495.16	33,453.22	15,647.96	39,581.26	44,307.23	229,820.70
REGULAR Local	12,581.76	10,220.57	11,211.74	5,577.89		4,251.74	2,369.52	9,488.84	19,243.97	9,001.49	22,769.12	25,487.73	132,204.37
REGULAR State	9,290.05	7,546.61	8,278.46	4,118.57		3,139.38	1,749.59	7,006.32	14,209.26	6,646.47	16,812.14	18,819.50	97,616.35
TFC Payment	734.62	3,305.79	1,101.93	1,101.93	367.31		734.62	1,469.24					8,815.44
TFC Federal Medicaid Rate	0.5315	0.5315	0.5315	0.669	0.669	0.669	0.6585	0.6585	0.5122	0.5122	0.5122	0.5122	
TFC Local Base Match Rate	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	
TFC Federal Medicaid	390.45	1,757.03	585.68	737.19	245.73		483.75	967.49					5,167.32
TFC State and Local	344.17	1,548.76	516.25	364.74	121.58		250.87	501.75					3,648.12
TFC Local	158.39	712.74	237.58	167.85	55.95		115.45	230.90					1,678.86
TFC State	185.78	836.02	278.67	196.89	65.63		135.42	270.84					1,969.25
EXTENDED Payment								47,595.68	6,490.32				54,086.00
EXTENDED Federal Medicaid Rate	0.6724	0.6724	0.6724	0.669	0.669	0.669	0.6585	0.6585	0.6585	0.6585	0.6585	0.6585	
EXTENDED Local Base Match Rate	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	
EXTENDED Federal Medicaid								31,341.76	4,273.88				35,615.64
EXTENDED State and Local								16,253.92	2,216.44				18,470.36
EXTENDED Local								9,350.07	1,275.01				10,625.08
EXTENDED State								6,903.85	941.43				7,845.28
TFC-EXT & FAMIS Federal Medicaid Rate	0.6724	0.6724	0.6724	0.669	0.669	0.669	0.6585	0.6585	0.6585	0.6585	0.6585	0.6585	
TFC-EXT & FAMIS Local Base Match Rate	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	0.4602	
TOTAL Payment	47,419.39	41,229.32	42,703.22	21,610.51	367.31	15,632.66	9,178.88	82,880.34	75,070.11	32,078.64	81,142.40	90,830.73	540,143.51
TOTAL Federal Medicaid	25,203.41	21,913.39	22,696.77	11,549.31	245.73	8,241.54	4,808.90	49,629.51	39,400.45	16,430.68	41,561.14	46,523.50	288,204.33
TOTAL State and Local	22,215.98	19,315.93	20,006.45	10,061.20	121.58	7,391.12	4,369.98	33,250.83	35,669.66	15,647.96	39,581.26	44,307.23	251,939.18
TOTAL Local	12,740.15	10,933.31	11,449.32	5,745.74	55.95	4,251.74	2,484.97	19,069.81	20,518.98	9,001.49	22,769.12	25,487.73	144,508.31

SEFA

CSA Coordinator Section - Augusta

[Return Home](#) [Logout](#)

OCS Submission

OCS Admin Plan

FY 2026 - Admin Plan is awaiting DOE approval.
For details, click the "Administrative Plan" button in the reports section.

Reports

SEFA Reporting ▾

Administrative Plan ▾

Transaction History ▾

Pool Reimbursements History ▾

Supplement Request History ▾

LEDRS Upload Details

WRAP Request Report ▾

Medicaid

Medicaid Report

Medicaid Child-Locality Transfer

Local Government Reporting Reports

[Return Section](#)
[Print](#)
[Logout](#)

2025 - SEFA Report

Children's Service Act
FY2025 Local Payment Paid with SSBG Funds
CFDA: 93667

Note: During the 2025 fiscal year, the Children's Services Act received \$9,419,998 in TANF/SSBG funds. These funds were used to reimburse localities for eligible Title IV-E clients. Below is the locality's FY2025 reimbursement using SSBG funds. This information is being provided for your annual Statement of Expenditures of Federal Awards (SEFA). Please contact at if there are any questions.

Locality	FY2025 SSBG Amount
Accomack (001)	\$0
Albemarle (003)	\$88,705
Alleghany (005)	\$0
Amelia (007)	\$0
Amherst (009)	\$34,493
Appomattox (011)	\$35,188
Arlington (013)	\$1,496
Augusta (015)	\$115,288
Bath (017)	\$0
Bedford County (019)	\$58,793
Bland (021)	\$4,812
Botetourt (023)	\$2,094
Brunswick (025)	\$42,839
Buchanan (027)	\$158,906
Buckingham (029)	\$1,364
Campbell (031)	\$0

Additional Resources

- HELP Desk
- OCS.Helpdesk@csa.virginia.gov

GUIDANCE SECTION OF THE WEBSITE

[Home](#)[About ▾](#)[Parents & Families ▾](#)[Resources ▾](#)[Local CSA Contacts ▾](#)

Guidance

[Account Management
System Guide](#)[Adoption Assistance /
Fostering Futures](#)[Child in Need of Services](#)[Treatment Foster Care](#)[Family Engagement](#)[Funding and Financial
Reporting](#)[Kinship and Kinship Subsidy](#)[Special Education](#)[Utilization Review](#)

- [Administrative Plan Guide](#)
- [Can CSA Pay Slide Presentation.pdf](#)
- [CSA LEDRS Webinar](#)
- [CSA Service Names](#)
- [CSA Service Placement Types](#)
- [FAQ: Protected State Pool Funds](#)
- [Funding Sources for Child Specific Services](#)
- [Guidance on the Sliding Fee Scale](#)
- [LEDRS Coding Cheat Sheet](#)
- [LEDRS File Layout Details and Crosswalks](#)
- [LEDRS File Upload – User Manual](#)
- [LEDRS Coding for IL Arrangements](#)
- [Mandate Type Definitions](#)
- [Maximizing Medicaid Funding for Youth Served under the CSA](#)
- [Medicaid Review and Adjustment Instructions](#)
- [Pool Fund Expenditure Categories and Definitions](#)
- [Pool Fund Expenditure Categories mapping with Thomas Brothers System](#)
- [Supplement Projection Report for CSA with Thomas Brothers System](#)

CSA LEDRS Reporting

- CSA Services Names
(https://www.csa.virginia.gov/content/doc/CSA_Service_Names.pdf)
- CSA Service Placement Types and Definitions
(https://www.csa.virginia.gov/content/doc/CSA_Service_Placement_Types.pdf)
- LEDRS File Layout Details and Crosswalks (sa.virginia.gov/Resources/Guidance)
- Mandate Type Definitions
(https://www.csa.virginia.gov/content/doc/Mandate_Type_Definitions.pdf)
- Pool Fund Expenditure Categories and Definitions
(https://www.csa.virginia.gov/content/doc/Pool_Fund_Expenditure_Categories_and_Definitions.pdf)
- Pool Fund Expenditure Categories mapping with the Thomas Brothers System
(https://www.csa.virginia.gov/content/doc/Pool_Fund_Expenditure_Categories_mapping_with_Thomas_Brothers_System.pdf)
- CSA Coding Cheat Sheet
(https://www.csa.virginia.gov/content/doc/LEDRS_Coding_Cheat_Sheet.pdf)

CASE STUDIES

Case Study #1

- The CSA Coordinator has closed out the FY and you discover some eligible expenses have not been submitted for reimbursement. What's your corrective action plan?

Case Study #2

- The Treasurer has called and asked for a detailed reconciliation of the monthly CSA ETF. What steps do you take to provide that information?

CASE STUDY #3

- You have a question about coding an expenditure, what resources do you have?

QUESTIONS?

Kristy Wharton

804-662-9819

Kristy.Wharton@csa.virginia.gov