



COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.
Executive Director

OFFICE OF CHILDREN'S SERVICES
Administering the Children's Services Act

April 17, 2017

Dr. Patricia Devitt, CPMT Chair
Augusta Staunton Waynesboro CSA Program
68 Dick Huff Lane
Verona, VA 24482

RE: Augusta Staunton Waynesboro Children's Services Act (CSA) Program
Audit Self-Assessment Validation, File No. 41-2014

Dear Dr. Devitt,

In accordance with the Office of Children's Service's (OCS) Audit Plan for Fiscal Years 2013-2015, the Augusta Staunton Waynesboro Community Policy and Management Team (CPMT) has completed and submitted the results of the self-assessment audit of your local CSA Program. An on-site visit was scheduled and conducted by OCS Program Auditors on April 21, 2016 to perform the independent validation phase of the process.

Based on the review and examination of the self-assessment workbook and supporting documentation provided by the Augusta Staunton Waynesboro CSA program, our independent validation:

Concur Partially Concur Does Not Concur

with the conclusion reported by the Augusta Staunton Waynesboro CPMT that no significant internal observations of non-compliance or internal control weaknesses were identified in the design or operation of the processes or services conducted on behalf of Augusta Staunton Waynesboro CSA. The explanation for our assessment results are as follows:

The Augusta Staunton Waynesboro CPMT concluded that there were only non-significant compliance and/or internal control weakness observations noted. However, validation procedures of the locally prepared CSA Self-Assessment Workbook identified a deficiency indicating non-compliance in the local CSA program. Non-compliance with the statutory requirements of CSA is considered significant because the local program is not operating fully in accordance with the laws of the Commonwealth. Specifics pertaining to the Augusta Staunton Waynesboro CSA Program are detailed on page two (2) of this report.

SIGNIFICANT NON-COMPLIANCE OBSERVATION

Statements of Economic Interest Forms have not been completed by the non-public representatives of the CPMT and the Family Assessment and Planning Team (FAPT). Criteria: Code of Virginia (COV) [§ 2.2-5205](#) and [§ 2.2-5207](#).

RECOMMENDATION

The CPMT should ensure that Statement of Economic Interests Forms are immediately completed for all non-public participating members of the CPMT and FAPT, and annually thereafter.

The Augusta County CPMT has submitted a quality improvement plan addressing the observation detailed in this report. In addition, we ask that you notify this office as quality improvement task identified are completed. OCS will conduct a follow-up validation to ensure the quality improvements have been implemented as reported.

We would like to thank the Augusta Staunton Waynesboro CPMT and related CSA staff for their contributions in completing the CSA Self-Assessment Workbook. We also would like to acknowledge the assistance and cooperation that was provided by Crystal Breeden, CSA Coordinator during our on-site visit. Ms. Breeden's efforts enabled the audit staff to resolve any questions/concerns that we observed during the validation process. Please feel free to contact us should you have any questions.

Sincerely,


Stephanie S. Bacote, CIGA
Program Audit Manager

cc: Scott Reiner, Executive Director
Timothy Fitzgerald, Augusta County Administrator
Stephen F. Owen, Staunton City Manager
Michael G. Hamp, II, Waynesboro City Manager
Jerry Orlando, CPMT Fiscal Agent
Crystal Breeden, CSA Coordinator
SEC Finance and Audit Committee