



Office of Children's Services
Empowering communities to serve youth

CSA IT Applications

New Coordinators Academy

Preetha Agrawal
Information Technology Director
Office of Children's Services

CSA Main Website

www.csa.virginia.gov



Office of Children's Services
Empowering communities to serve youth

Agencies Governor
Search Virginia.Gov

Virginia.gov

Home About Parents & Families Local Government Resources Statistics and Publications Contacts



What's New:

The instructions for submitting the request for FY2019 CSA Local Administrative Funds are now available. Please look at [Administrative Memo 18-09](#) and the accompanying [Instructions](#).

Applications

- Local Government Reporting
- OCS Helpdesk
- CANVAS 2.0
- Policy Public Comments Form
- Virginia Learning Center (CSA)
- Service Fee Directory
- Training Calendar
- CANS Training
- Account Management System

What is CSA

The Children's Services Act (CSA) is now the name for a law enacted in 1993 that establishes a single state pool of funds to support services for eligible youth and their families. State funds, combined with local community funds, are managed by local interagency teams who plan and oversee services to youth.

Welcome to OCS

Welcome to the website for the Children's Services Act (CSA) and the Office of Children's Services (OCS). This website is one part of our effort here at OCS to provide the highest quality information and support to the public, our state government partners, and local CSA programs in the spirit of "empowering communities to serve youth." The site contains a wealth of materials and I am confident it is a valuable resource.

In the 2018 fiscal year, CSA served over 15,000 children and families in the 133 cities and counties in the Commonwealth. With a combined state and local budget of over \$390 million, CSA is a major contributor to supporting the system of care in Virginia. We are proud partners with state agencies, local government, public and private service providers, and parents and families in improving lives and communities. Thank you for visiting the CSA website.

Scott Reiner, Executive Director

Mission Statement

The mission of the CSA is to create a collaborative system of services and funding that is child-centered, family-focused and community-based when addressing the strengths and needs of troubled and at-risk youth and their families in the Commonwealth.

CSA Administration

The State Executive Council (SEC) is the supervisory body responsible for the establishment of programmatic and fiscal policies that support the purposes of the CSA. The Office of Children's Services (OCS) is the administrative entity responsible for implementation of the decisions of the SEC.

Vision Statement

OCS envisions CSA as a national model in providing effective and innovative systems of care statewide for at-risk youth and families. We strive for CSA to be highly regarded as a leader in: improving outcomes for children and their families; facilitating the highest quality technical assistance and training to strengthen the capacity of communities to implement CSA; maintaining high standards for sound fiscal accountability and responsible use of taxpayer funds; and partnering with families and all CSA stakeholders to implement best practices and technology to continually improve the performance of CSA. OCS strives to maintain an enthusiastic, creative and knowledgeable staff empowered to work with CSA stakeholders to sustain the highest quality system of care for Virginia's youth and their families.

About

- Contact OCS
- Governance
- Policy Public Comment Forum
- FOIA Requests
- 20 Years of CSA

Parents & Families

- Information for Families
- Overview of Systems of Care

Local Government

- Program Audits
- Reporting
- Service Fee Directory

Statistics and Publications

- Reports and Publications
- Service Gap Survey
- Statewide Statistics

Resources

- Administrative Memos
- CANS
- Forms
- Guidance
- High Fidelity Wraparound
- OCS Newsletters
- CSA Policy Manual and CSA User Guide
- Training Material


Government Agencies

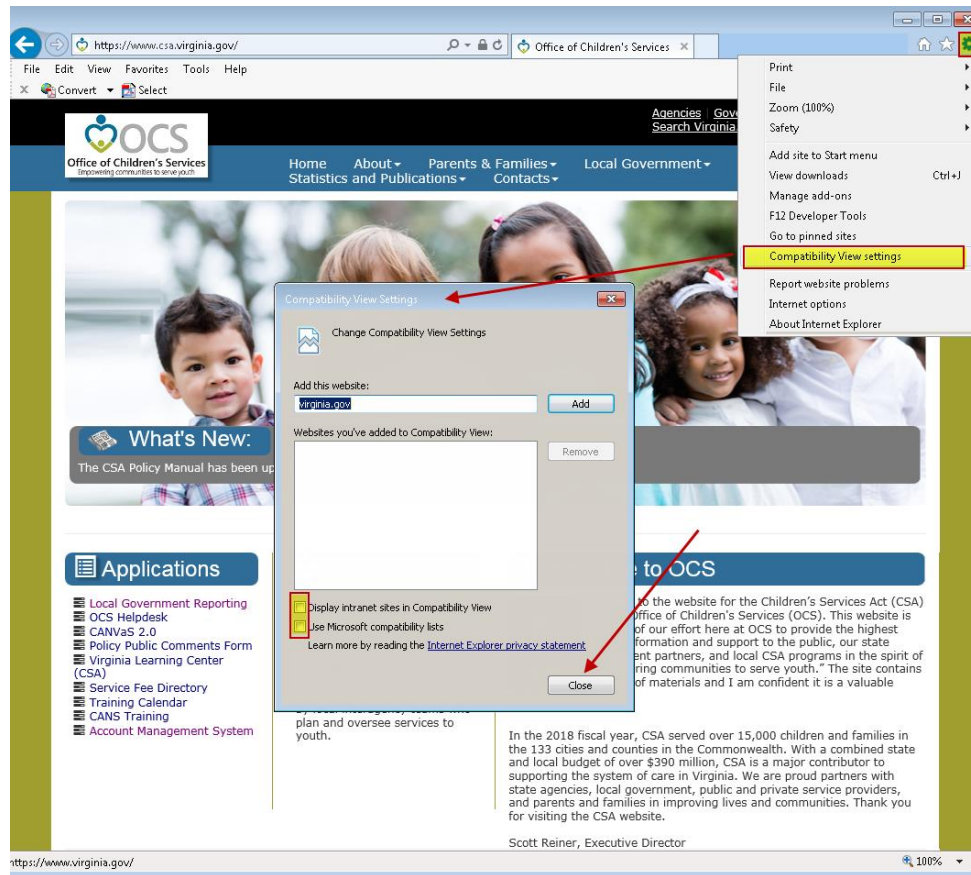
- Department of Education
- Department of Social Services
- Department of Juvenile Justice
- Department of Behavioral Health and Developmental Services
- Department of Medical Assistance Services
- Department of Health

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1604 Santa Rosa Road, Suite 137, Richmond, VA 23229
Phone (804) 662-9815 Fax (804) 662-9831
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Compatibility View Settings - Change

Steps to change settings (a screen shot is also provided for convenience):

- Step 1: Click on the IE Tools Settings icon 
- Step 2: Click on Compatibility View Settings
- Step 3: If virginia.gov is in the big white box select it and click on **Remove**
- Step 4: **Uncheck** the Display Internet Site in Compatibility View
- Step 5: **Uncheck** the Use Microsoft compatibility lists
- Step 6: Close



Resources



- Administrative Memos
- CANS
- Forms
- Guidance
- High Fidelity Wraparound
- OCS Newsletter
- CSA Policy Manual and CSA User Guide
- Training Material



What's New:

The FY2018 CSA Performance Measures Statewide Report and Locality Level Spreadsheet is now available in the Statistics and Publications > Reports and Publications area of the CSA website and can be found [here](#).

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Scott Reiner, Executive Director

Resources - Funding and Financial Reporting

Resources



Guidance



[Adoption and Fostering Future Assistance](#)

[Child in Need of Services](#)

[Family Engagement](#)

[Frequently Asked Questions](#)

[Funding and Financial Reporting](#)

[Special Education](#)

[Utilization Review and Management](#)

Funding and Financial Reporting

- [Can CSA Pay Slide Presentation.pdf](#)
- [CSA LEDRS Webinar](#)
- [Funding Sources for Child Specific Services Updated December 2016](#)
- [Guidance on the Sliding Fee Scale](#)
- [LEDRS File Layout Details and Crosswalks](#)
- [LEDRS File Upload - User Manual](#)
- [Maximizing Medicaid Funding for Youth Served under the CSA](#)
- [Pool Fund Expenditure Categories and Definitions](#)
- [Service Placement Categories](#)
- [Service Names Definitions](#)

Account Management System (AMS)

What is the purpose?

The Account Management System (AMS) provides a user-friendly application to create, manage and search existing accounts in Local Government Reporting / Roster Reporting that is used by local government and agency staff. Depending on role, users are able to access and use the web pages on Local Government Reporting.

Account Management System (AMS)

What are the features?

AMS allows users to:

- Create new user or system accounts with an associated password.
- Search for existing user or system accounts.
- Manage an existing user or system account.
- Reset passwords on existing accounts

Account Management System (AMS)

What are the benefits?

- Provides an organized way to create, manage, search or deactivate existing user or system accounts.
- Improves role assignment functionality.
- Consolidates actions on search results screen.

Account Management System (AMS)

CSA maintains an on-line directory, of individuals filling a variety of local CSA roles including:

- CPMT Chair
- Fiscal Agents
- CSA Coordinator
- Report Preparers
- CANS Super Users
- Title IV-E File Uploader

Account Management System (AMS)

Keeping the AMS Up to Date

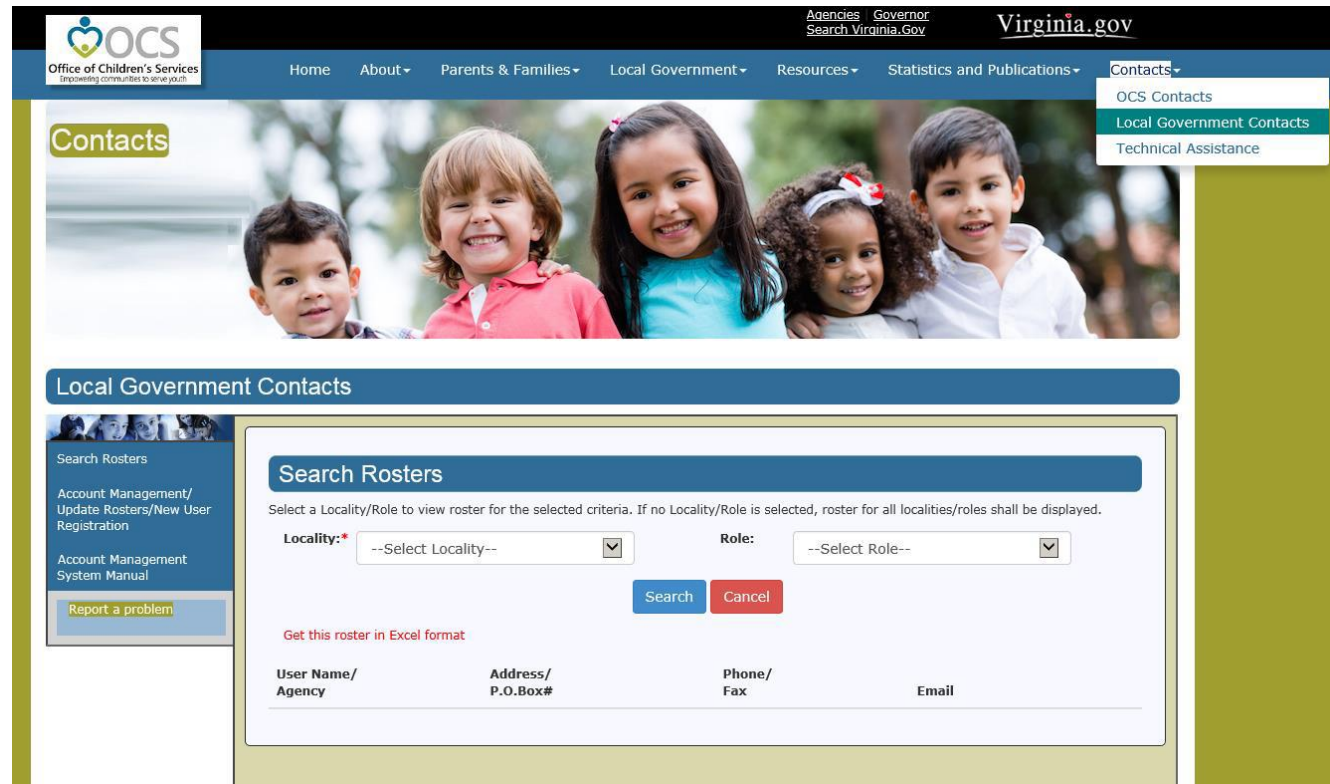
- It is the responsibility of the locality to keep these rosters current and accurate.
- Request to make additions/deletions/changes to the directories, can be done by any individual, but these changes go through an Approval flow in the Account Management System (AMS) where the data resides

Account Management System (AMS)

AMS – Search Roster

The Local Government Contact Screen is as shown below. The Rosters section has the following features:

1. Search by Locality and/or Role
2. Sort the data displayed on the screen
3. Export the searched data (to an Excel file)



The screenshot shows the OCS website interface for the 'Local Government Contacts' section. The page features a navigation menu at the top with links for Home, About, Parents & Families, Local Government, Resources, Statistics and Publications, and Contacts. The 'Contacts' dropdown menu is open, showing options for OCS Contacts, Local Government Contacts, and Technical Assistance. The main content area is titled 'Local Government Contacts' and contains a 'Search Rosters' form. The form includes a search bar, a 'Search' button, and a 'Cancel' button. Below the search bar, there are two dropdown menus for 'Locality' and 'Role'. A link to 'Get this roster in Excel format' is also present. At the bottom of the form, there is a table header with columns for 'User Name/ Agency', 'Address/ P.O.Box#', 'Phone/ Fax', and 'Email'.

Account Management System (AMS)

AMS – Update Rosters/New User Registration

When a User clicks on the Account Management/ Update Rosters/New User Registration link on the left "rail".

Click on the "*Click here to proceed*" button.

The screen displayed is as follows. The User has three options:

1. Login to AMS (using an established e-mail address and password)
2. Create New Account
3. Reset/Forgot Password

Creating a new User account

There are two ways to create a new User account:

1. By clicking on the Create New Account button
2. Or by Login to AMS button (if you have an existing registered account)

Account Management System (AMS)

Depending on the Role requested an approval request notification is sent to either Locality's CPMT Chair or Locality's CSA Coordinator.

CPMT Chair – CSA Coordinator & Fiscal Agent

CSA Coordinator – All other roles

The Local Approver will need to login into the AMS system and approve the new User.

Account Management System (AMS)



The screenshot shows the login interface for the Office of Children's Services Account Management System (AMS). At the top, there is a navigation bar with the OCS logo on the left and links for Agencies, Governor, Search Virginia.Gov, and Virginia.gov on the right. Below the navigation bar is a main menu with links for Home, About, Parents & Families, Local Government, Resources, Statistics and Publications, and Contacts. The main content area features the OCS logo and the text "Office of Children's Services Empowering communities to serve youth" next to the Virginia state seal. The login form includes a "Please Sign In" button, a text input field, a "Password" input field, checkboxes for "Remember Me" and "Show password", a green "Login" button, a blue "Create New Account" button, and a purple "Reset/Forgot Password" link.

Account Management System (AMS)

Using the Create New Account Button

When User clicks on the Create New Account button. The following screen is displayed and the User needs to enter all the required data and click on Register button.



The screenshot shows the 'Create New User' form with the following fields and options:

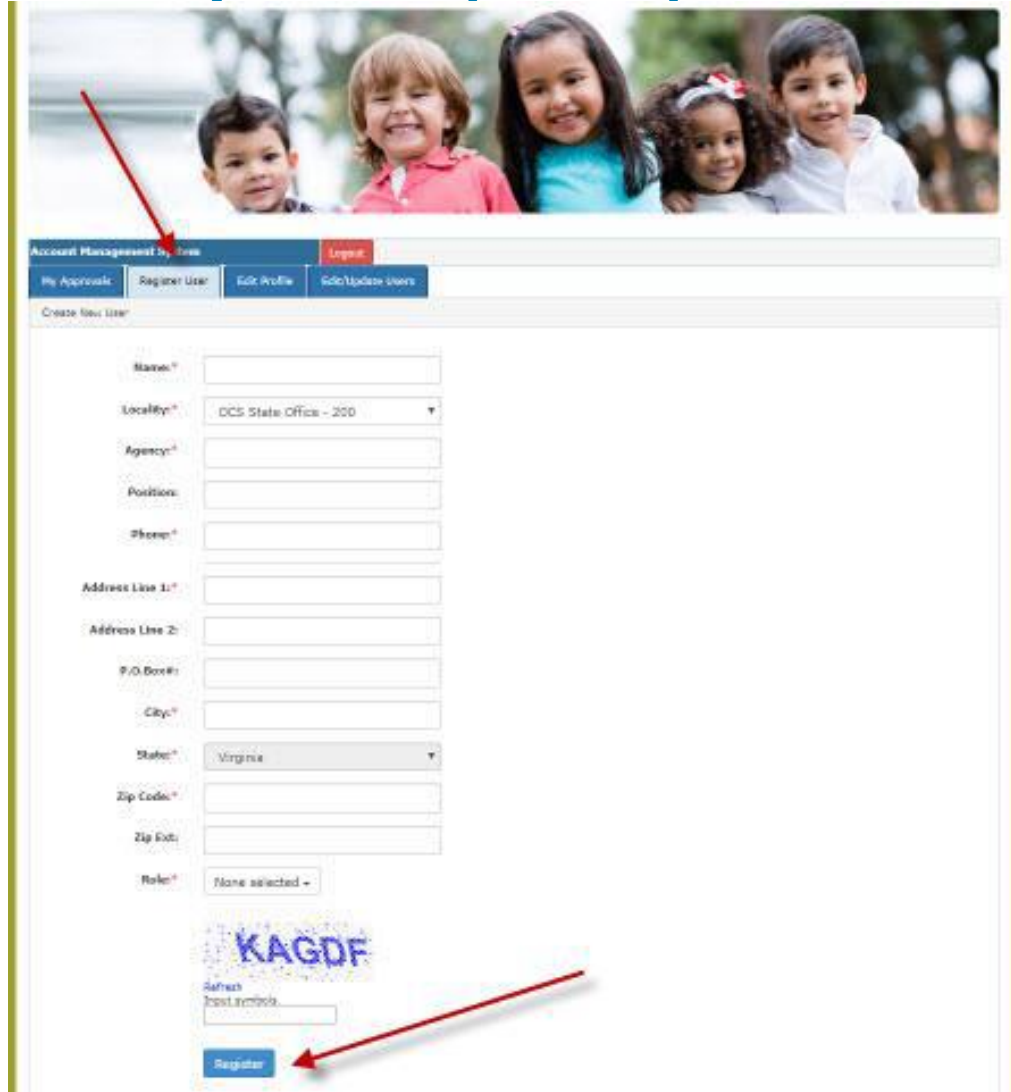
- Name:** Text input field.
- Locality:** Dropdown menu with "--Select Locality--" and a dropdown arrow.
- Agency:** Text input field.
- Position:** Text input field.
- Phone:** Text input field.
- Ext:** Text input field.
- Fax:** Text input field.
- Email:** Text input field.
- Address Line 1:** Text input field.
- Address Line 2:** Text input field.
- P.O.Box#:** Text input field.
- City:** Text input field.
- State:** Dropdown menu with "Virginia" and a dropdown arrow.
- Zip Code:** Text input field.
- Zip Ext:** Text input field.
- Role:** Dropdown menu with "None selected" and a dropdown arrow.

At the bottom of the form, there is a "Refresh" button with a "Input symbols" label and a small input field. Below that is a blue "Register" button, which is pointed to by a red arrow.

Account Management System (AMS)

By Login to AMS Button (for users with existing registered account)

The User enters their registered email and password and clicks on Login button to log into the AMS account. User has the Register User tab, clicking on it will display the Create New Account page as shown below. The User needs to enter all the required data and click on Register button.



Account Management System

My Account Register User Edit Profile Edit/Update Users Login

Create New User

Name*

Locality* DCS State Office - 200

Agency*

Position*

Phone*

Address Line 1*

Address Line 2*

P.O. Box#

City*

State* Virginia

Zip Code*

Zip Ext*

Role* None selected

KAGDF

Refresh

Post symbols

Register

Account Management System (AMS)

AMS – Local Approver Screen

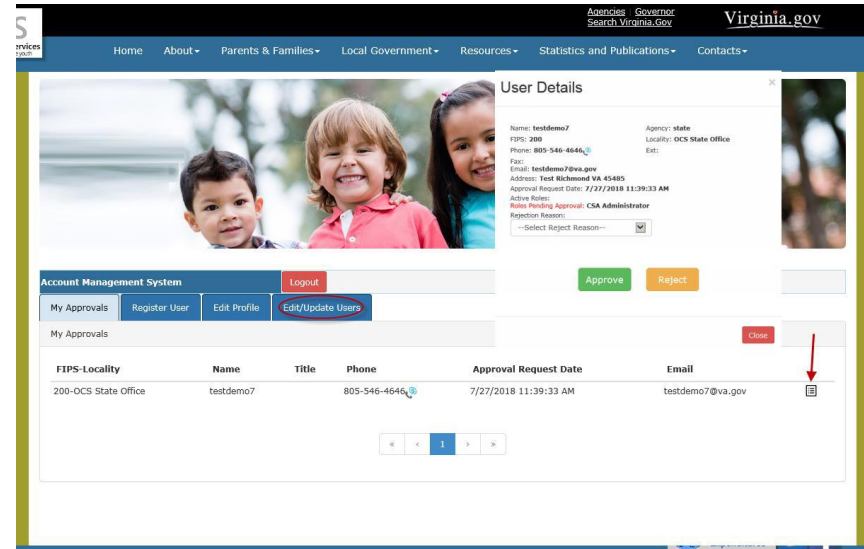
My Approvals tab

Local Approver's (CSA Coordinator and CPMT Chair) have the My Approvals tab that will display a list of Users in their approval "basket." To Approve or Reject a request the Local Approver will click on the review icon in the far right column. A popup screen to Approve or Reject the User is displayed.


When the User is approved the User will no longer appear in the Approval "basket." When the State Approver approves the User (the next step in the process), then the User will be displayed in the Local Government Contacts screen for the Locality.

The User is full approved, the User shall also receive an email notification to create his credentials to access the system.

If the User is rejected by the Local Approved or State Approver. An email is sent to the User with the Reject reason stated.



The screenshot displays the 'Account Management System' interface. At the top, there is a navigation bar with links for Home, About, Parents & Families, Local Government, Resources, Statistics and Publications, and Contacts. The 'My Approvals' tab is selected, and the 'Edit/Update Users' button is highlighted with a red circle. A 'User Details' popup window is open, showing information for a user named 'testdemo7'. The popup includes fields for Name, FIPS, Phone, Fax, Email, Address, Approval Request Date, and Rejection Reason. There are 'Approve' and 'Reject' buttons at the bottom of the popup. A red arrow points to a review icon in the 'My Approvals' table.

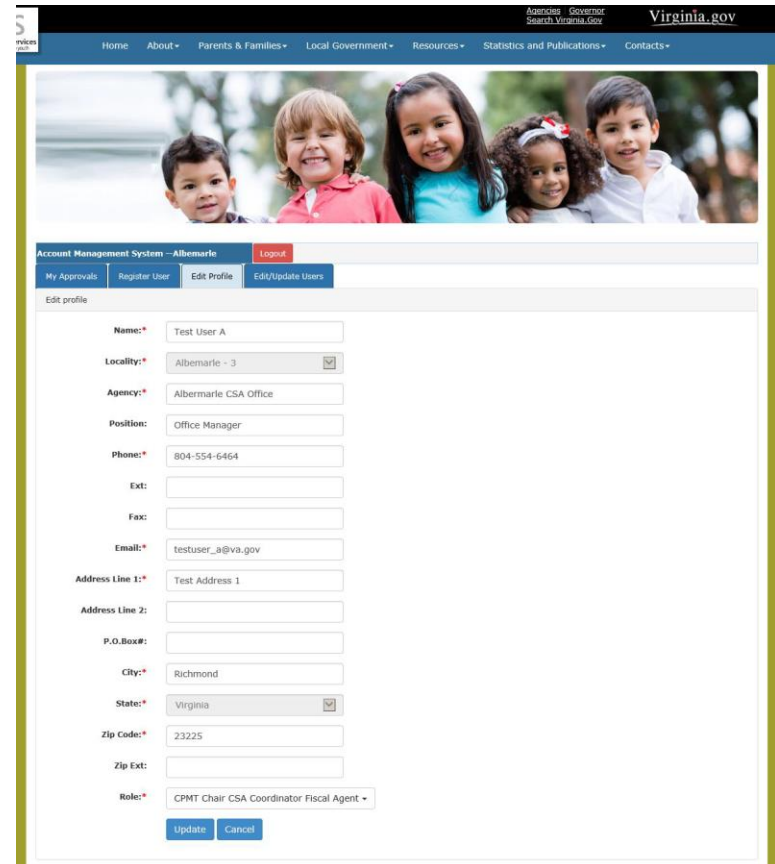
FIPS-Locality	Name	Title	Phone	Approval Request Date	Email	
200-OCS State Office	testdemo7		805-546-6646	7/27/2018 11:39:33 AM	testdemo7@va.gov	

Account Management System (AMS)

Edit Profile tab

Local Approver's and established users have access to Edit Profile tab.

On this tab the User can edit or modify the user's own profile detail. After needed changes are entered, click on the Update button



Account Management System - Albemarle

Logout

My Approvals Register User Edit Profile Edit/Update Users

Edit profile

Name* Test User A

Locality* Albemarle - 3

Agency* Albermarle CSA Office

Position: Office Manager

Phone* 804-554-6464

Ext:

Fax:

Email* testuser_a@va.gov

Address Line 1* Test Address 1

Address Line 2:

P.O. Box#:

City* Richmond

State* Virginia

Zip Code* 23225

Zip Ext:

Role* CPMT Chair CSA Coordinator Fiscal Agent

Update Cancel

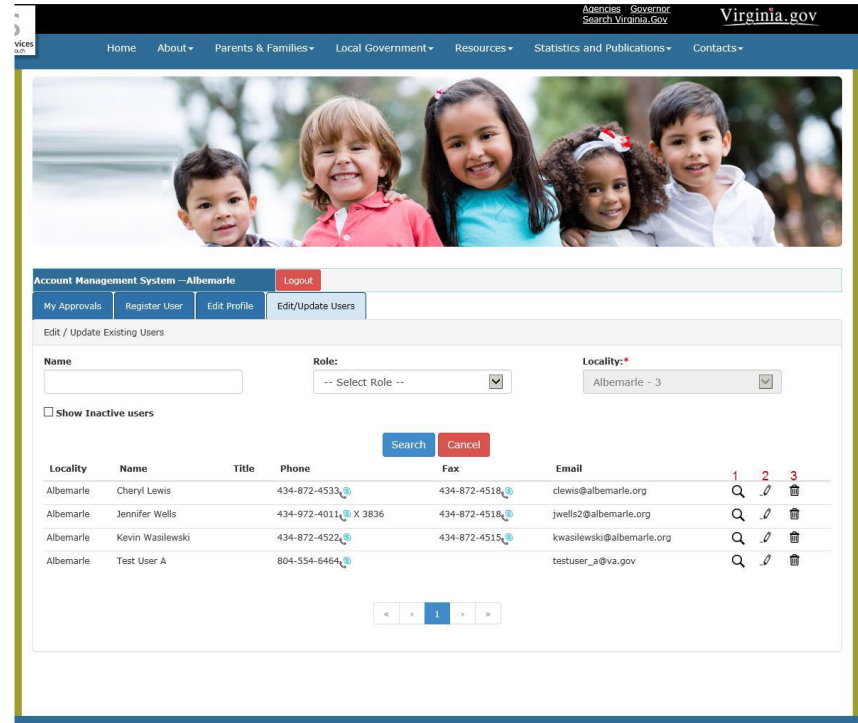
Account Management System (AMS)

Edit/Update Users tab

Local Approver's have the Edit/Update User tab.

This tab will display list of all Users in the locality.

This tab has three important features.

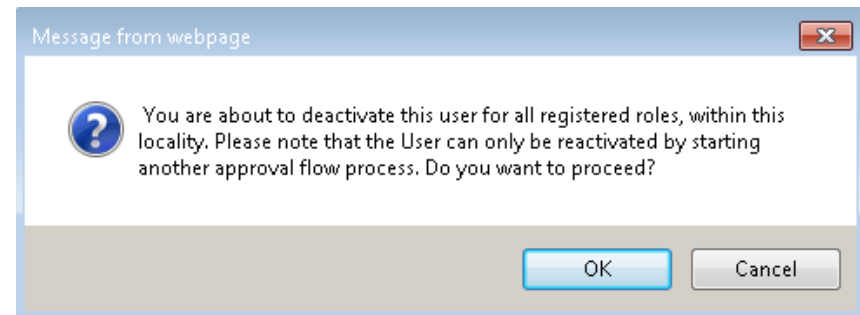


The screenshot displays the 'Account Management System - Albemarle' interface. The 'Edit/Update Users' tab is active. The page includes a search bar for Name, Role, and Locality. Below the search filters, there is a table of users with columns for Locality, Name, Title, Phone, Fax, and Email. Each row in the table has three icons for search, edit, and delete.

Locality	Name	Title	Phone	Fax	Email	1	2	3
Albemarle	Cheryl Lewis		434-872-4533	434-872-4518	clewis@albemarle.org	Q	✎	🗑️
Albemarle	Jennifer Wells		434-972-4011 X 3836	434-872-4518	jwells2@albemarle.org	Q	✎	🗑️
Albemarle	Kevin Wasilewski		434-872-4522	434-872-4515	kwasilowski@albemarle.org	Q	✎	🗑️
Albemarle	Test User A		804-554-6464		testuser_a@va.gov	Q	✎	🗑️

Account Management System (AMS)

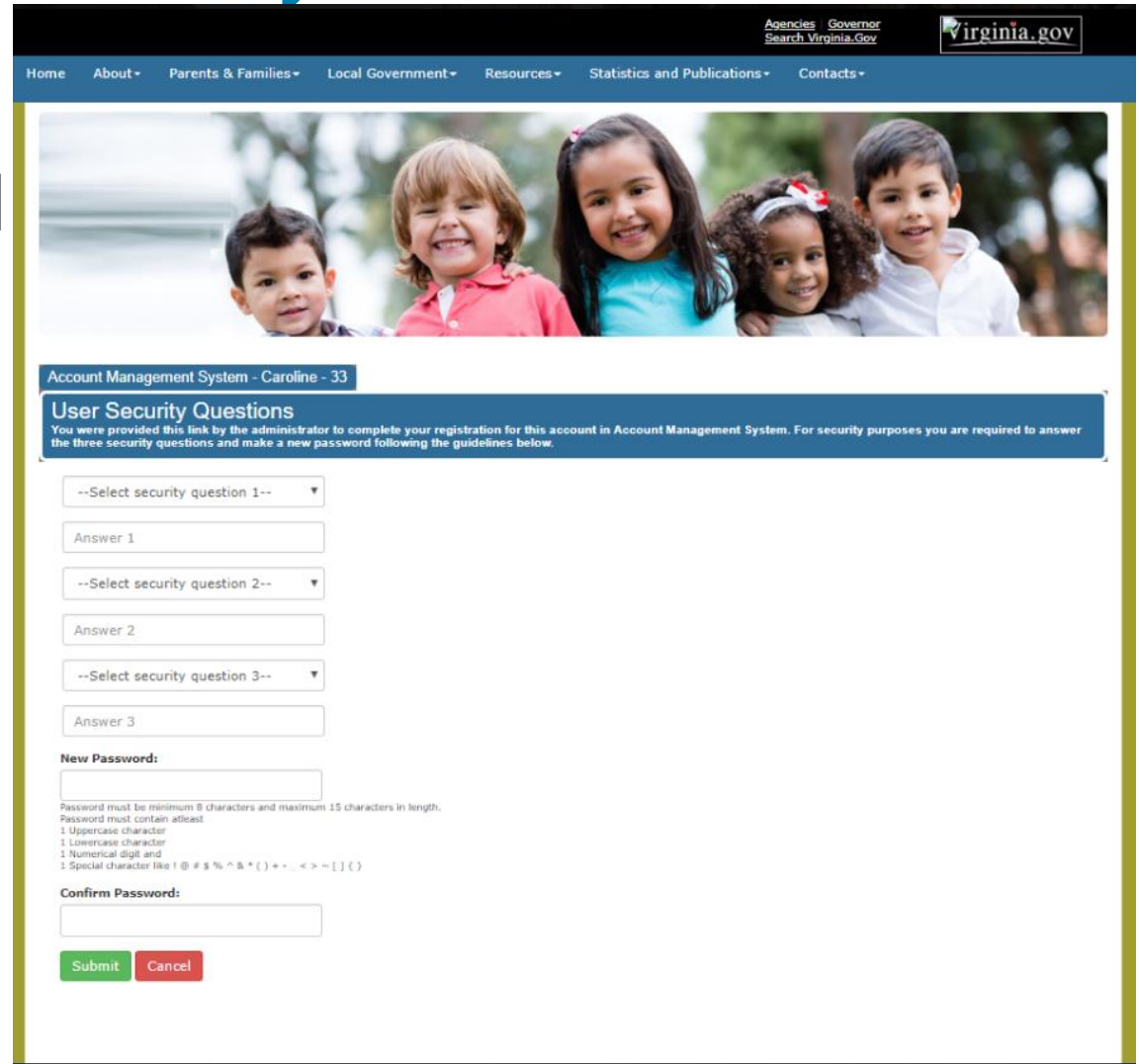
1. The View (Magnifying Glass icon) is used to view the details of a User.
2. The Edit (Pencil icon) is used to Edit the details of a User. It can be used to:
 - i. Edit User Information
 - ii. Add User roles
 - iii. Delete User roles
3. The Delete (Trash Can) icon is used to Delete/Deactivate a User in the AMS. When the following message is displayed, the User will have to click on the OK button, Once a User is



Account Management System (AMS)

User Security Questions/Password for New Users

- To establish password
- To establish security questions



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virginia.gov

Account Management System - Caroline - 33

User Security Questions
You were provided this link by the administrator to complete your registration for this account in Account Management System. For security purposes you are required to answer the three security questions and make a new password following the guidelines below.

--Select security question 1--

Answer 1

--Select security question 2--

Answer 2

--Select security question 3--

Answer 3

New Password:

Password must be minimum 8 characters and maximum 15 characters in length.
Password must contain atleast:
1 Uppercase character
1 Lowercase character
1 Numerical digit and
1 Special character like ! @ # \$ % ^ & * () + , . < > ~ [] { }

Confirm Password:

Submit Cancel

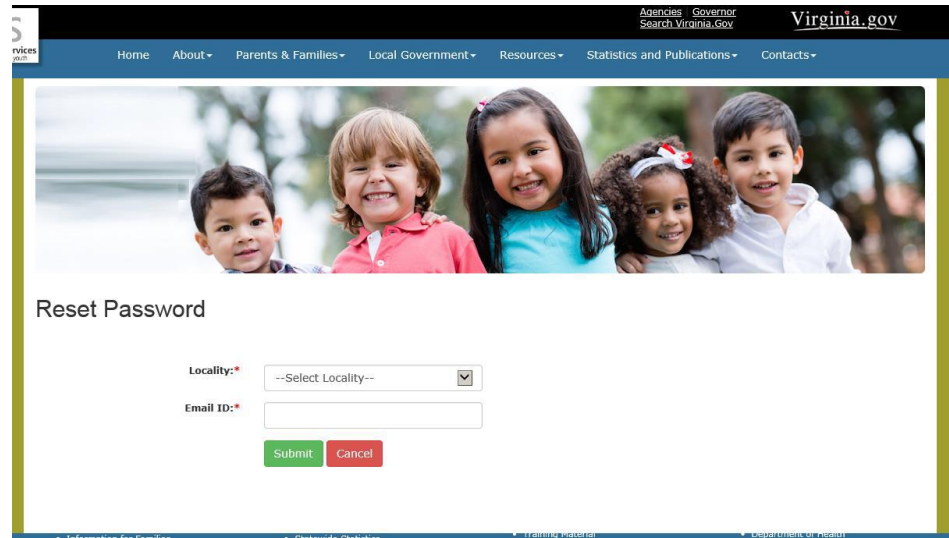
Account Management System (AMS)

Reset/ Forgot Password

If you are a registered User and cannot remember your Password. Click on "Reset/Forget Password."

1. Select your Locality
2. Enter your email address
3. Click on Submit

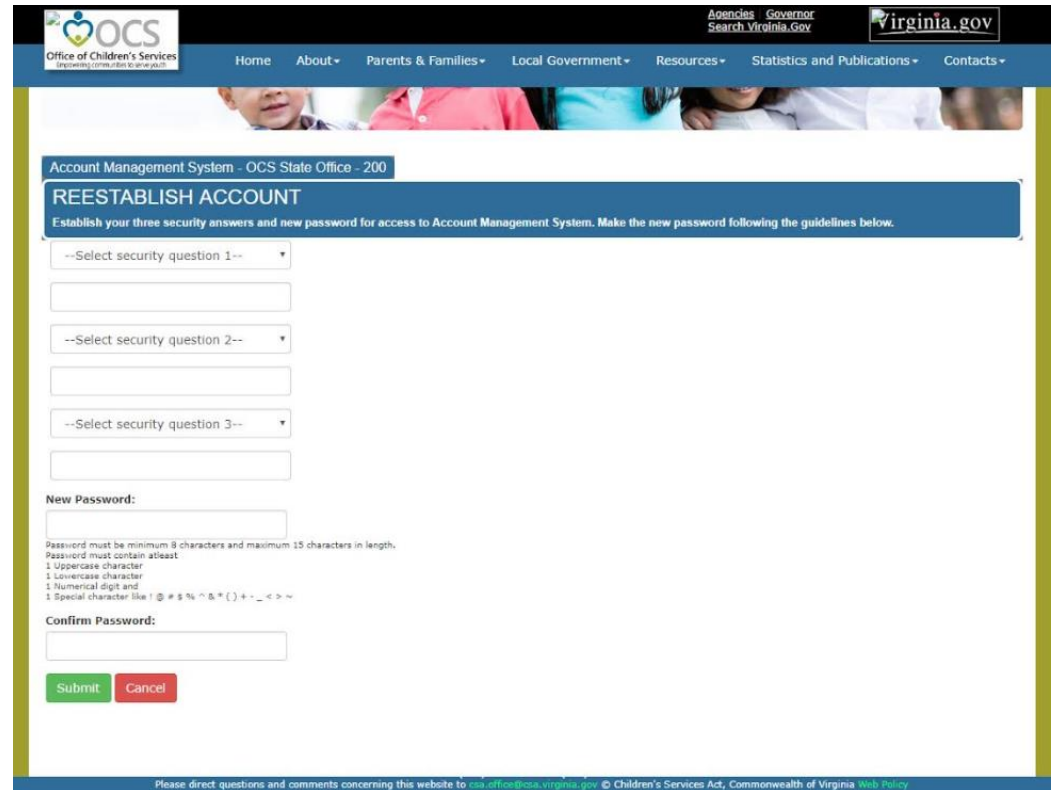
To your registered email address, an email with instructions is sent, on how to proceed.

A screenshot of the Account Management System (AMS) website. The page is titled "Reset Password" and features a navigation menu at the top with links for Home, About, Parents & Families, Local Government, Resources, Statistics and Publications, and Contacts. A header banner shows a group of diverse children smiling. Below the banner, the "Reset Password" form includes a "Locality" dropdown menu with "--Select Locality--" and a "Submit" button. The "Email ID" field is empty. The footer contains links for Information for Families, Statewide Statistics, Training Material, and Department of Health.

Account Management System (AMS)

Reestablish Account

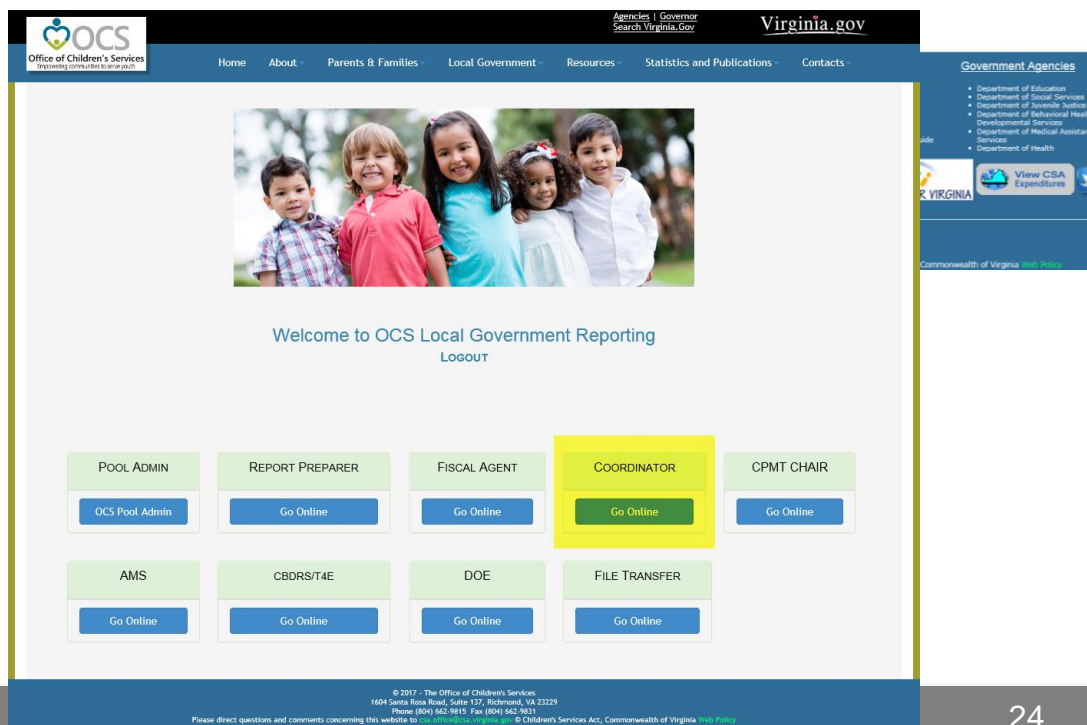
- Redo security Question / Answer
- Set new password



The screenshot shows the 'REESTABLISH ACCOUNT' page of the Account Management System (AMS) for the OCS State Office - 200. The page includes a navigation menu with links for Home, About, Parents & Families, Local Government, Resources, Statistics and Publications, and Contacts. The main content area features a blue header with the title 'REESTABLISH ACCOUNT' and a sub-header 'Establish your three security answers and new password for access to Account Management System. Make the new password following the guidelines below.' Below this, there are three dropdown menus for selecting security questions, each followed by a text input field for the answer. A 'New Password' section includes a text input field and a list of password requirements: minimum 8 characters and maximum 15 characters in length; must contain at least 1 Uppercase character, 1 Lowercase character, 1 Numerical digit, and 1 Special character like ! @ # \$ % ^ & * () + = < > ~. A 'Confirm Password' section includes another text input field. At the bottom, there are 'Submit' and 'Cancel' buttons. The footer contains contact information and a copyright notice for the Commonwealth of Virginia.

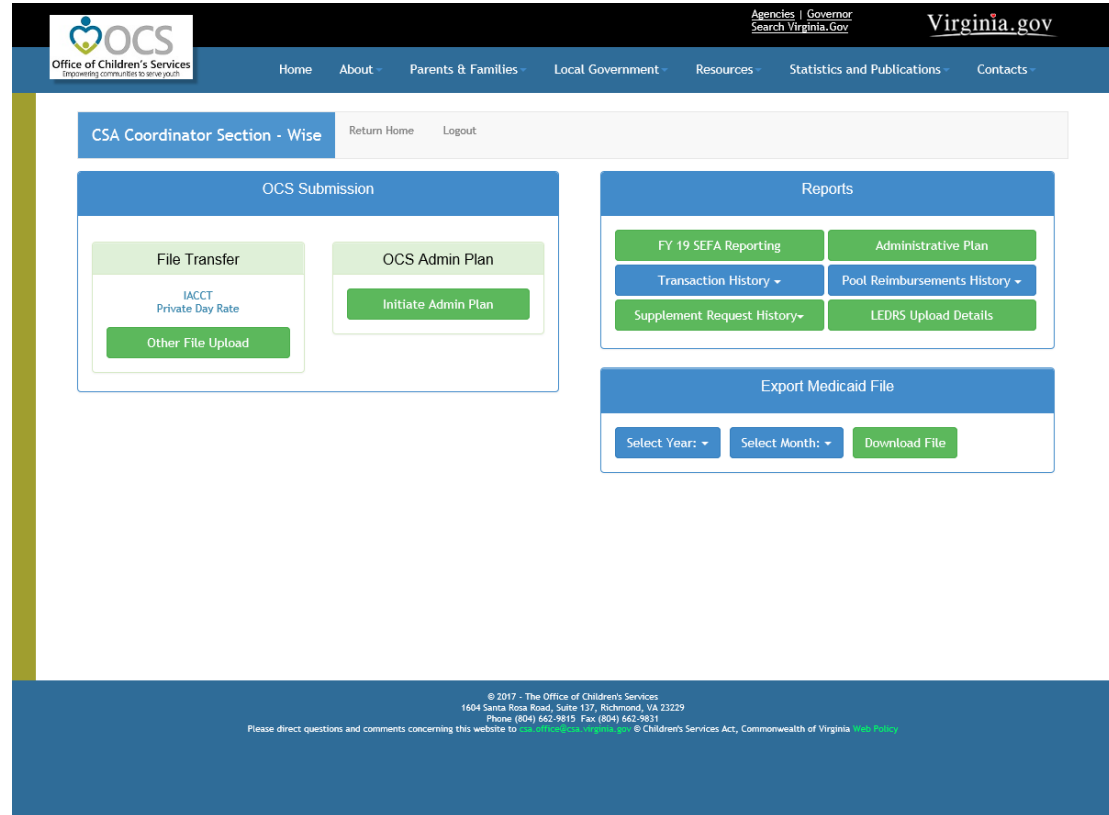
Local Government Reporting

- LEDRS submission
- Pool Reimbursement Approval
- Additional Supplement
- Admin Plan
- Medicaid Reports
- Other Reports
- AMS
- T4E File Transfer



CSA Coordinator Section

- IACCT File Upload
- OCS Admin Plan
- Reports
- Export Medicaid File



The screenshot displays the CSA Coordinator Section web application interface. At the top, there is a navigation bar with the OCS logo and the text "Office of Children's Services Empowering communities to serve youth". To the right of the logo, there are links for "Home", "About", "Parents & Families", "Local Government", "Resources", "Statistics and Publications", and "Contacts". Further right, there are links for "Agencies | Governor Search Virginia.Gov" and "Virginia.gov".

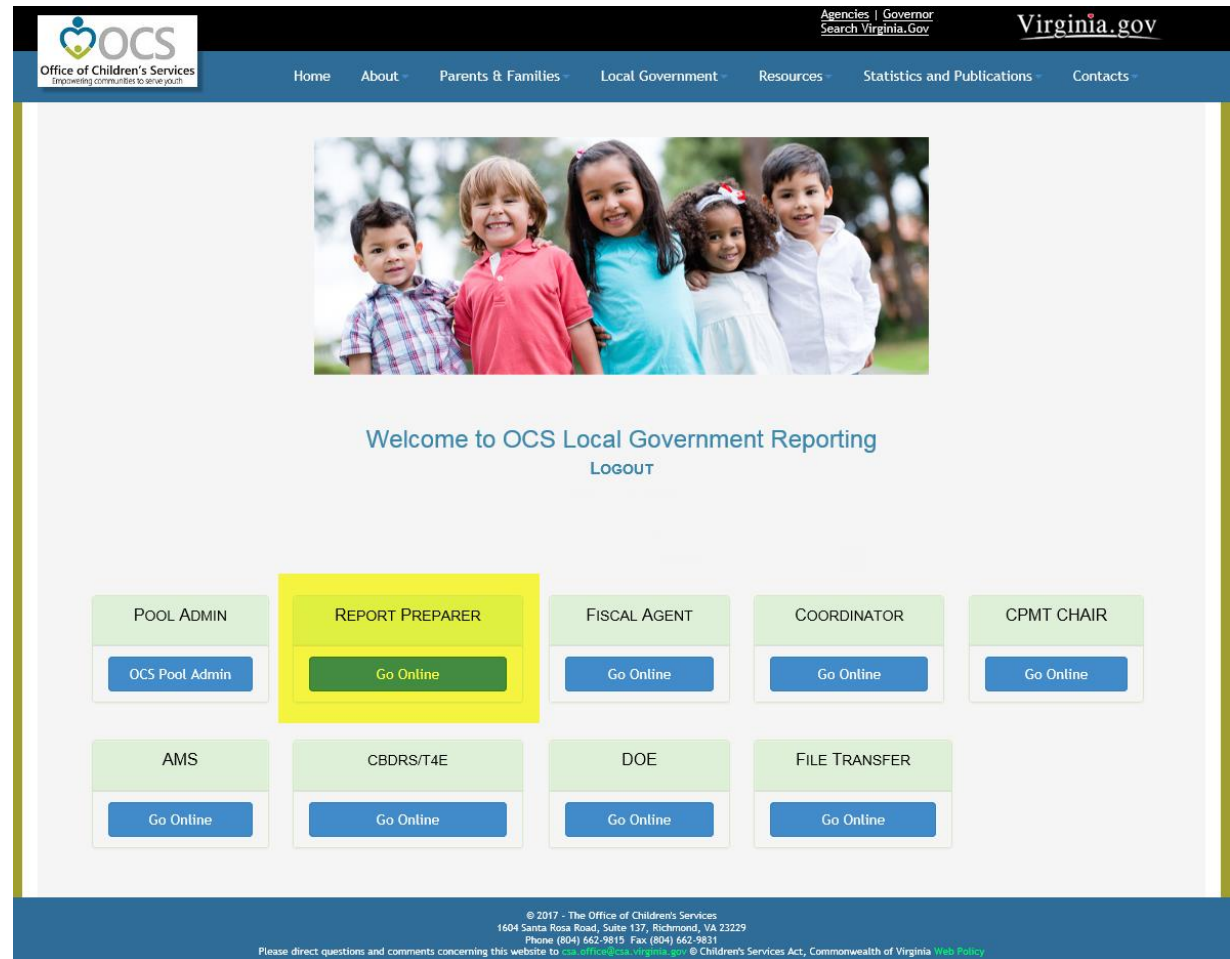
The main content area is titled "CSA Coordinator Section - Wise" and includes a "Return Home" and "Logout" link. The interface is divided into several sections:

- OCS Submission:** This section contains two main areas:
 - File Transfer:** Includes links for "IACCT Private Day Rate" and "Other File Upload".
 - OCS Admin Plan:** Includes a prominent "Initiate Admin Plan" button.
- Reports:** This section contains several buttons for reporting and history:
 - "FY 19 SEFA Reporting" (green)
 - "Administrative Plan" (green)
 - "Transaction History" (blue)
 - "Pool Reimbursements History" (blue)
 - "Supplement Request History" (green)
 - "LEDRS Upload Details" (green)
- Export Medicaid File:** This section includes a "Download File" button, preceded by "Select Year:" and "Select Month:" dropdown menus.

At the bottom of the page, there is a footer with the following text:
© 2017 - The Office of Children's Services
1604 Santa Rosa Road, Suite 127, Richmond, VA 23229
Phone (804) 662-9815 Fax (804) 662-9831
Please direct questions and comments concerning this website to csa_office@csa.virginia.gov © Children's Services Act, Commonwealth of Virginia [Web Policy](#)

Local Government Reporting

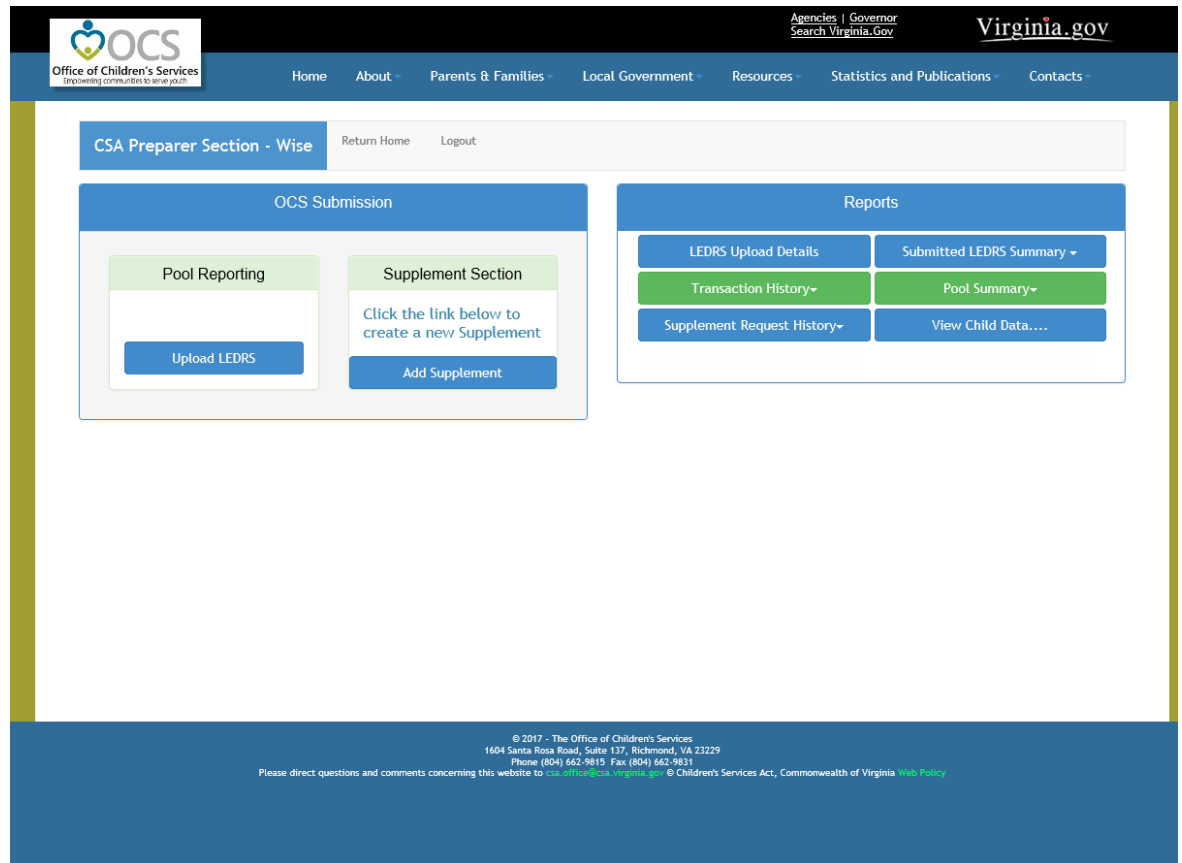
- Report Preparer



The screenshot shows the OCS Local Government Reporting web application. At the top, there is a navigation bar with the OCS logo on the left and links for Home, About, Parents & Families, Local Government, Resources, Statistics and Publications, and Contacts. On the right side of the navigation bar, there are links for Agencies, Governor, and Search Virginia.Gov, along with the Virginia.gov logo. Below the navigation bar is a large image of five diverse children smiling. Underneath the image, the text reads "Welcome to OCS Local Government Reporting" followed by a "LOGOUT" link. The main content area features a grid of service tiles. The "REPORT PREPARER" tile is highlighted with a yellow border and contains a "Go Online" button. Other tiles include "POOL ADMIN" (with "OCS Pool Admin" button), "FISCAL AGENT" (with "Go Online" button), "COORDINATOR" (with "Go Online" button), "CPMT CHAIR" (with "Go Online" button), "AMS" (with "Go Online" button), "CBDRS/T4E" (with "Go Online" button), "DOE" (with "Go Online" button), and "FILE TRANSFER" (with "Go Online" button"). At the bottom of the page, there is a footer with copyright information for 2017, contact details for the Office of Children's Services (1604 Santa Rosa Road, Suite 137, Richmond, VA 23229), phone and fax numbers, and a link to the Child's Services Act and Web Policy.

CSA Report Preparer Section

- Upload LEDRS
- Add Supplement
- Reports

A screenshot of the CSA Report Preparer Section web application. The interface is framed by a dark blue header and footer. The header contains the OCS logo, navigation links (Home, About, Parents & Families, Local Government, Resources, Statistics and Publications, Contacts), and the Virginia.gov logo. The main content area is titled "CSA Preparer Section - Wise" and includes a "Return Home" and "Logout" link. It is divided into two main sections: "OCS Submission" and "Reports". The "OCS Submission" section has two sub-sections: "Pool Reporting" with an "Upload LEDRS" button, and "Supplement Section" with a link to "Click the link below to create a new Supplement" and an "Add Supplement" button. The "Reports" section contains four buttons: "LEDRS Upload Details", "Submitted LEDRS Summary", "Transaction History", "Supplement Request History", "Pool Summary", and "View Child Data...". The footer contains copyright information for 2017 and contact details for the Office of Children's Services.

CSA Preparer Section - Wise [Return Home](#) [Logout](#)

OCS Submission

Pool Reporting

[Upload LEDRS](#)

Supplement Section

[Click the link below to create a new Supplement](#)

[Add Supplement](#)

Reports

[LEDRS Upload Details](#) [Submitted LEDRS Summary](#)

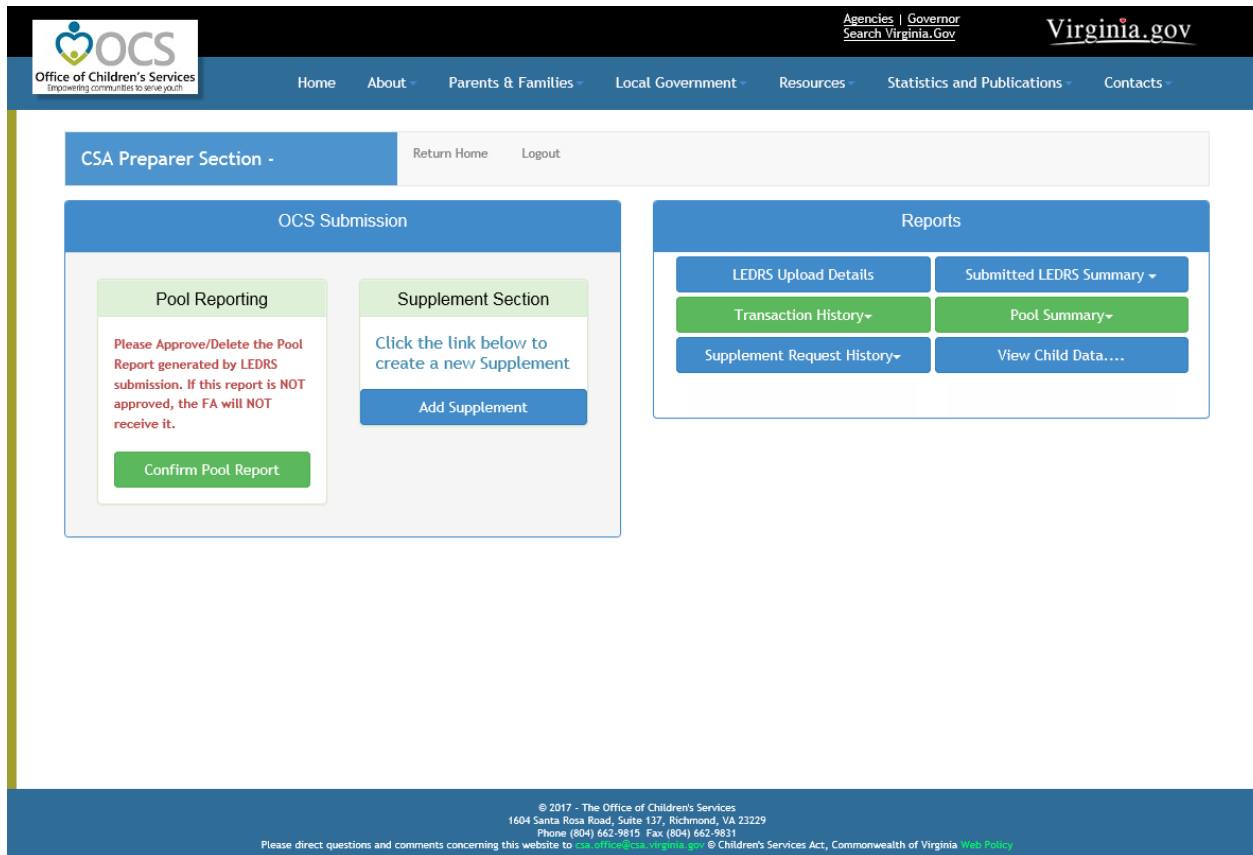
[Transaction History](#) [Pool Summary](#)

[Supplement Request History](#) [View Child Data....](#)

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CSA Report Preparer Section – Upload LEDRS

- Submit File to OCS



The screenshot displays the OCS CSA Report Preparer Section interface. At the top, there is a navigation bar with the OCS logo and the text "Office of Children's Services Empowering communities to serve youth". To the right of the logo, there are links for "Home", "About", "Parents & Families", "Local Government", "Resources", "Statistics and Publications", and "Contacts". Further right, there are links for "Agencies", "Governor", and "Search Virginia.Gov", along with the "Virginia.gov" logo.

The main content area is titled "CSA Preparer Section" and includes a "Return Home" and "Logout" link. It is divided into two main sections: "OCS Submission" and "Reports".

The "OCS Submission" section contains two sub-sections: "Pool Reporting" and "Supplement Section".

- Pool Reporting:** Contains a warning message: "Please Approve/Delete the Pool Report generated by LEDRS submission. If this report is NOT approved, the FA will NOT receive it." Below this is a green button labeled "Confirm Pool Report".
- Supplement Section:** Contains a message: "Click the link below to create a new Supplement" and a blue button labeled "Add Supplement".

The "Reports" section contains a grid of buttons:

- LEDRS Upload Details
- Submitted LEDRS Summary
- Transaction History
- Pool Summary
- Supplement Request History
- View Child Data....

At the bottom of the page, there is a footer with copyright information: "© 2017 - The Office of Children's Services 1604 Santa Rosa Road, Suite 137, Richmond, VA 23229 Phone (804) 662-9815 Fax (804) 662-9831" and a note: "Please direct questions and comments concerning this website to csa_office@csa.virginia.gov © Children's Services Act, Commonwealth of Virginia [Web Policy](#)".

Local Expenditure, Data Reimbursement System (LEDRS)

File Naming Convention

File Type	text filetxt
File Delimiter	(pipe)	1 123456789 Anna Bell Thomas
File Naming Convention	<u>CSA</u>	
	CSA_Fips_Frequency_Year_Period_Report#.txt	File Name eg. ---> CSA_1_M_2016_10_1.txt
		Fips = County Fips Code (no padding of zeros)
		Frequency = M (Monthly)
		Year = Year of the file submission; calendar year
		Period = Month# of the calendar month; incase of Monthly submission
		Report# = Only ONE file submission is allowed for months 1, 2, 3, 4, 5, 6, 7, 8, 10, 11, 12.
		MULTIPLE File submissions are allowed in the month 9. Maximum of 3.
	<u>Title IV-E</u>	
	T4E_Fips_Frequency_Year_Period_Report#.txt	File Name eg. ---> T4E_1_Q_2016_1_1.txt
		Fips = County Fips Code (no padding of zeros)
		Frequency = Q (Quarterly)
		Year = Year of the file submission; calendar year
		Period = Quarter# of the reporting quarter in case of quarterly submission; Sept - 1; Dec - 2; Mar - 3; Jun - 4
		Report# = Only ONE file submission is allowed for a quarter

Crosswalk

Service Name

vs.

Service Placement Type

<http://csa.virginia.gov/content/pdf/LEDRS.xlsx>

Crosswalk

Expenditure Category
vs.
Service Placement Type

Crosswalk

Expenditure Category

vs.

Mandate Type

CSA Report Preparer Section – Upload LEDRS

- Browse
- Validate File



The screenshot shows the OCS File Upload System interface. At the top, there is a navigation bar with the OCS logo and the text "Office of Children's Services Empowering communities to serve youth". To the right, there are links for "Agencies | Governor Search Virginia.Gov" and "Virginia.gov". Below the navigation bar, there are links for "Home", "About", "Parents & Families", "Local Government", "Resources", "Statistics and Publications", and "Contacts".

The main content area is titled "LEDRS Upload - Wise" and includes links for "Return To Section" and "Logout". Below this, there is a section titled "OCS File Upload System" with a sub-header "Please read before uploading files".

The text in the main content area reads:

The standards related to the Upload files can be found in the two files listed below.
[File Naming Standard](#)
[LEDRS File Layout](#)

The only acceptable file extensions are:

- Local Expenditure, Data and Reimbursement System(LEDRS) Files - CSA and/or Title4E - **.TXT**
- Medicaid - Claim, Member or Provider - **.ZIP**
- Medicaid - Payment or Adjustment - **.CSV**
- Oasis & VEMAT - **.ZIP**

Any other file extensions will be rejected.
Click on the "Browse" button to find and select the file you wish to upload on your local computer.
Once the path of the file you wish to upload appears in the text area, click on the "Upload File" button.

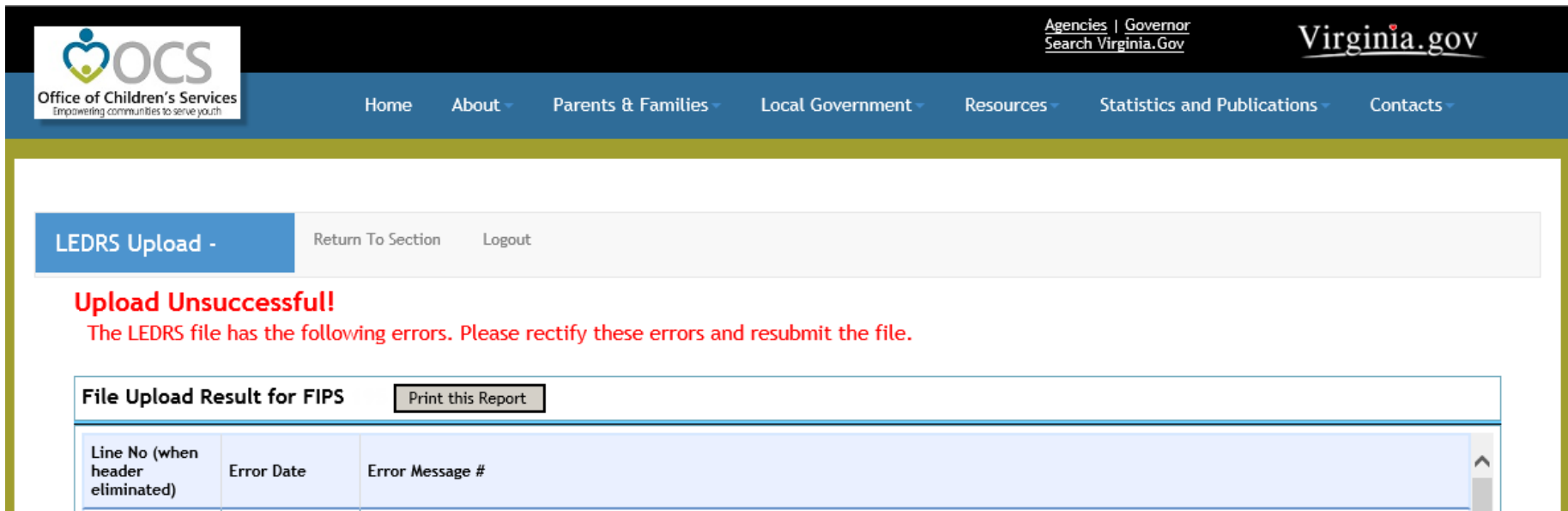
Below the text, there is a text input field with a "Browse..." button and a "Validate File" button. A red asterisk indicates that the "Browse..." button is required.

At the bottom of the page, there is a footer with the following text:

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CSA Report Preparer Section – Upload LEDRS

- Upload Error



The screenshot shows the OCS website interface. At the top right, there are links for "Agencies | Governor" and "Search Virginia.Gov", and the "Virginia.gov" logo. The main navigation bar includes "Home", "About", "Parents & Families", "Local Government", "Resources", "Statistics and Publications", and "Contacts". Below this, a breadcrumb trail shows "LEDRS Upload -" with links for "Return To Section" and "Logout".

Upload Unsuccessful!
The LEDRS file has the following errors. Please rectify these errors and resubmit the file.

File Upload Result for FIPS [Print this Report](#)

Line No (when header eliminated)	Error Date	Error Message #
----------------------------------	------------	-----------------

CSA Report Preparer Section – Upload LEDRS

- Upload Success

Office of Children's Services
empowering communities to serve youth

[Home](#) | [About](#) | [Parents & Families](#) | [Local Government](#) | [Resources](#) | [Statistics and Publications](#) | [Contacts](#)

Virginia.gov

LEDRS Upload - [Return To Section](#) [Logout](#)

Action Requested: [Submit File to OCS](#) [Cancel Upload](#) [Print Report](#)

Results of LEDRS File validated on 2/15/2019

FIPS: -
#Rows in the File (CSA): 98

Payment/Adjustment date range within the File: 1/3/2019 - 1/31/2019

						Total State Allocation Balance(Non Wrap): \$1,758,208.00
						Total Expenditure(Non Wrap) in this LEDRS file: \$126,639.90
						Total State Allocation Balance(Wrap only): \$0.00
						Total Expenditure(Wrap only) in this LEDRS file: \$0.00

Part 1 - Expenditure Description (FY 2019)

EXPENDITURE CATEGORY DESCRIPTION	LOCAL MATCH RATE (a)	GROSS EXPENDITURE THIS PERIOD (b)	EXPENDITURE REFUNDS THIS PERIOD (c)	NET TOTAL EXPENDITURES (b minus c) (d)	LOCAL MATCH (a x d) (e)	STATE MATCH (d-e) (f)
1. CONGREGATE CARE / MANDATED AND NON-MANDATED RESIDENTIAL SERVICES						
1a. Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	0.3256	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1b. Foster Care - all others in Licensed Residential Congregate Care	0.3256	\$12,185.41	\$0.00	\$12,185.41	\$3,967.57	\$8,217.84
1c. Residential Congregate Care-CSA Parental Agreements ; DSS Noncustodial Agreements	0.3256	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1d. Non-Mandated Services/Residential/Congregate	0.3256	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1e. Educational Services - Congregate Care	0.2605	\$4,835.00	\$0.00	\$4,835.00	\$1,259.52	\$3,575.48
2. OTHER MANDATED SERVICES						
2a. Treatment Foster Care - IV-E	0.2605	\$44,033.28	\$0.00	\$44,033.28	\$11,470.67	\$32,562.61
2a.1 Treatment Foster Care	0.2605	\$36,690.69	\$0.00	\$36,690.69	\$9,557.92	\$27,132.77
2a.2 Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements	0.2605	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2c Family Foster Care - IV-E ; Community Based Services	0.1302	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2e Family Foster Care - Children receiving maintenance and basic activities payments; independent living stipend/arrangements	0.2605	\$22,683.42	\$0.00	\$22,683.42	\$5,909.03	\$16,774.39
2f Community - Based Services	0.1302	\$2,889.30	\$0.00	\$2,889.30	\$376.19	\$2,513.11
2f.1 Community Transition Services - Direct Family Services to Transition from Residential to Community	0.1302	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2g Special Education Private Day Placement	0.2605	\$3,322.80	\$0.00	\$3,322.80	\$865.59	\$2,457.21
2h Wrap-Around Services for Students With Disabilities	0.2605	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2i Psychiatric Hospitals/Crisis Stabilization Units	0.2605	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3 Non-Mandated Services/Community-Based	0.1302	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4 Grand Totals: (Sum of categories 1 through 3)		\$126,639.90	\$0.00	\$126,639.90	\$33,406.49	\$93,233.41

PART 2 - EXPENDITURE REFUND DESCRIPTION

Information regarding total expenditure refunds reported in Part 1, Line 4(c).

EXPENDITURE REFUND DESCRIPTION	CODE	AMOUNT
Vendor Refunds and Payment Cancellations	010	\$0.00
Parental Co-Payments	020	\$0.00
Payments made on behalf of the child (ex: SSA, SSI, VA benefits, ...)	030	\$0.00
Child Support Collections through DCSE	040	\$0.00
Pool prior-reported expenditures re-claimed under IV-E	050	\$0.00
Other:	090	\$0.00
Refund Total:		\$0.00

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CSA Report Preparer Section – Upload LEDRS

- Upload Success

Office of Children's Services
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Virginia.gov
Agencies Governor Search Virginia.Gov

LEDRS Upload - [Return To Section](#) [Logout](#)

Action Requested: Submit File to OCS Cancel Upload Print Report

Results of LEDRS File validated on 2/15/2019

FIPS: -
#Rows in the File (CSA): 98

Payment/Adjustment date range within the File: 1/3/2019 - 1/31/2019

							Total State Allocation Balance(Non Wrap): 51,758,208.00
							Total Expenditure(Non Wrap) in this LEDRS file: 5126,639.90
							Total State Allocation Balance(Wrap only): 50.00
							Total Expenditure(Wrap only) in this LEDRS file: 50.00

Part 1 - Expenditure Description (FY 2019)

EXPENDITURE CATEGORY DESCRIPTION	LOCAL MATCH RATE (a)	GROSS EXPENDITURE THIS PERIOD (b)	EXPENDITURE REFUNDS THIS PERIOD (c)	NET TOTAL EXPENDITURES (b minus c) (d)	LOCAL MATCH (a x d) (e)	STATE MATCH (d-e) (f)
1. CONGREGATE CARE / MANDATED AND NON-MANDATED RESIDENTIAL SERVICES						
1a. Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	0.3256	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1b. Foster Care - all others in Licensed Residential Congregate Care	0.3256	\$12,185.41	\$0.00	\$12,185.41	\$3,967.57	\$8,217.84
1c. Residential Congregate Care-CSA Parental Agreements ; DSS Noncustodial Agreements	0.3256	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1d. Non-Mandated Services/Residential/Congregate	0.3256	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1e. Educational Services - Congregate Care	0.2605	\$4,835.00	\$0.00	\$4,835.00	\$1,259.52	\$3,575.48
2. OTHER MANDATED SERVICES						
2a. Treatment Foster Care - IV-E	0.2605	\$44,033.28	\$0.00	\$44,033.28	\$11,470.67	\$32,562.61
2a.1 Treatment Foster Care	0.2605	\$36,690.69	\$0.00	\$36,690.69	\$9,557.92	\$27,132.77
2a.2 Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements	0.2605	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2c. Family Foster Care - IV-E ; Community Based Services	0.1302	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2e. Family Foster Care - Children receiving maintenance and basic activities payments; independent living stipend/arrangements	0.2605	\$22,683.42	\$0.00	\$22,683.42	\$5,909.03	\$16,774.39
2f. Community - Based Services	0.1302	\$2,889.30	\$0.00	\$2,889.30	\$376.19	\$2,513.11
2f.1 Community Transition Services - Direct Family Services to Transition from Residential to Community	0.1302	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2g. Special Education Private Day Placement	0.2605	\$3,322.80	\$0.00	\$3,322.80	\$865.59	\$2,457.21
2h. Wrap-Around Services for Students With Disabilities	0.2605	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2i. Psychiatric Hospitals/Crisis Stabilization Units	0.2605	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3. Non-Mandated Services/Community-Based	0.1302	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4. Grand Totals: (Sum of categories 1 through 3)		\$126,639.90	\$0.00	\$126,639.90	\$33,406.49	\$93,233.41

PART 2 - EXPENDITURE REFUND DESCRIPTION

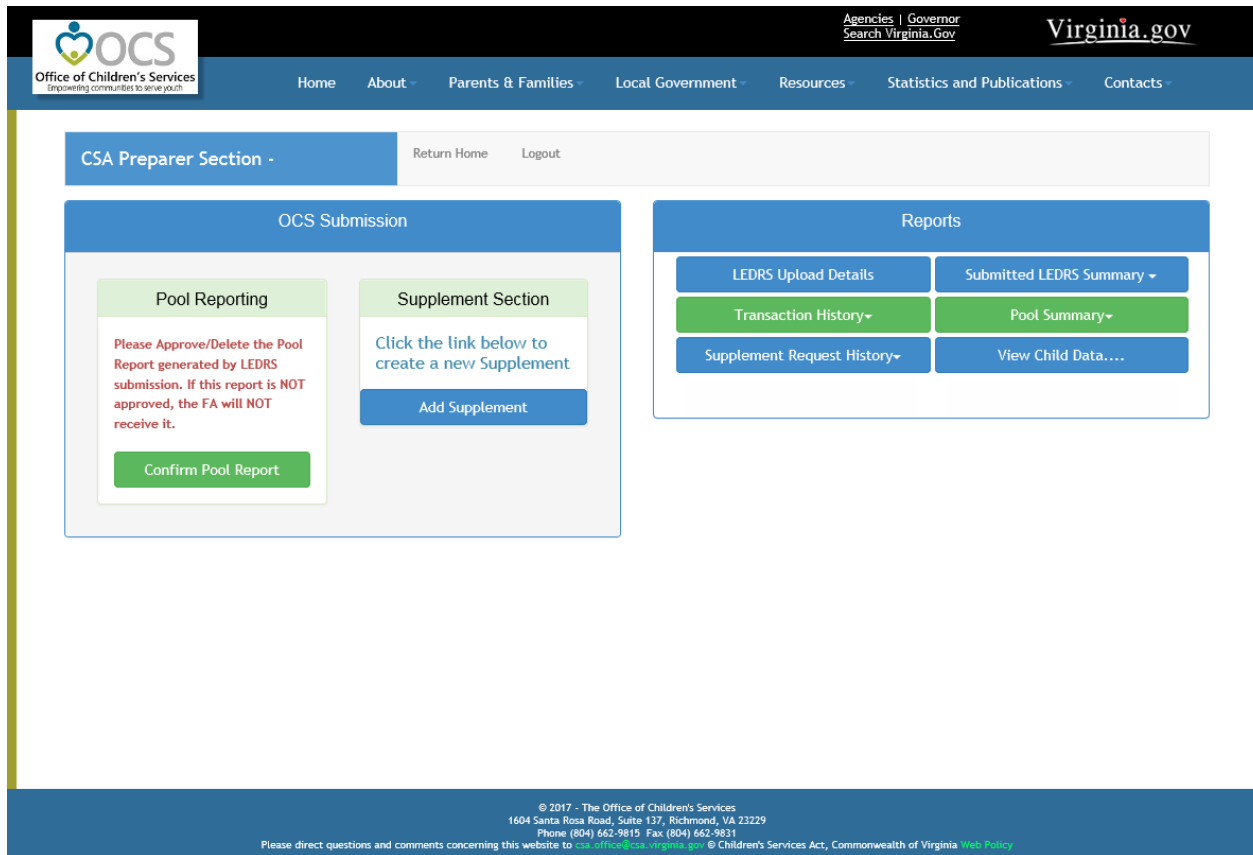
Information regarding total expenditure refunds reported in Part 1, Line 4(c).

EXPENDITURE REFUND DESCRIPTION	CODE	AMOUNT
Vendor Refunds and Payment Cancellations	010	\$0.00
Parental Co-Payments	020	\$0.00
Payments made on behalf of the child (ex: SSA, SSI, VA benefits, ...)	030	\$0.00
Child Support Collections through DCSE	040	\$0.00
Pool prior-reported expenditures re-claimed under IV-E	050	\$0.00
Other:	090	\$0.00
Refund Total:		\$0.00

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CSA Report Preparer Section – Upload LEDRS

- Submit File to OCS



The screenshot displays the OCS CSA Report Preparer Section interface. At the top, there is a navigation bar with the OCS logo and the text "Office of Children's Services Empowering communities to serve youth". To the right of the logo, there are links for "Home", "About", "Parents & Families", "Local Government", "Resources", "Statistics and Publications", and "Contacts". Further right, there are links for "Agencies", "Governor", and "Search Virginia.Gov", along with the "Virginia.gov" logo.

The main content area is titled "CSA Preparer Section" and includes a "Return Home" and "Logout" link. It is divided into two main sections: "OCS Submission" and "Reports".

The "OCS Submission" section contains two sub-sections: "Pool Reporting" and "Supplement Section".

- Pool Reporting:** Contains a warning message: "Please Approve/Delete the Pool Report generated by LEDRS submission. If this report is NOT approved, the FA will NOT receive it." Below this is a green button labeled "Confirm Pool Report".
- Supplement Section:** Contains a message: "Click the link below to create a new Supplement" and a blue button labeled "Add Supplement".


The "Reports" section contains a grid of buttons:

- LEDRS Upload Details
- Submitted LEDRS Summary
- Transaction History
- Pool Summary
- Supplement Request History
- View Child Data....

At the bottom of the page, there is a footer with copyright information: "© 2017 - The Office of Children's Services 1604 Santa Rosa Road, Suite 137, Richmond, VA 23229 Phone (804) 662-9815 Fax (804) 662-9831" and a note: "Please direct questions and comments concerning this website to csa_office@csa.virginia.gov © Children's Services Act, Commonwealth of Virginia [Web Policy](#)".

CSA Report Preparer Section – Upload LEDRS

- Approve Pool Report



[SEARCH](#) [LOGOUT](#)
[myVA](#) [Virginia.gov](#)

Home About Parents & Families Local Government Resources Statistics and Publications Contacts

CSA Child Information Section [Back to Section](#) [Logout](#)

PREPARER'S POOL REIMBURSEMENT REPORT REVIEW

Payment/Adjustment Date From: 1/1/2019 To: 1/31/2019

Please review the report. If the information is correct then click the Approve button, if not click Delete button.
(The delete function will remove the uploaded file. You will be able to upload a new corrected file.)

CSA POOL REIMBURSEMENT REQUEST REPORT

ALL COSTS REPORTED IN COLUMN (b) PERTAIN TO SERVICES PROVIDED DURING THE FISCAL YEAR (19)
(NOTE: Expenditure refunds reported in Column (c) may pertain to any year)

DATE: 2/15/2019	FOR PERIOD ENDING: 1/31/2019
LOCALITY:	REPORT ID:

PART I: EXPENDITURE DESCRIPTION

EXPENDITURE DESCRIPTION	LOCAL MATCH RATE (X)	GROSS TOTAL EXPENDITURES THIS FISCAL YEAR (B)	EXPENDITURE REFUNDS THIS FISCAL YEAR (C)	NET TOTAL EXPENDITURES (D) (B-MINUS-C)	LOCAL MATCH (E) (X * D)	STATE MATCH (F) (F)
1. MANDATED SERVICES- RESIDENTIAL						
1a. Foster Care - F/E Children in Licensed Residential Congregate Care: pool expenditures for costs not covered by F & E (i.e., non-rate and board)	0.4644	50.00	50.00	50.00	50.00	50.00
1b. Foster Care - all others in Licensed Residential Congregate Care	0.4644	50.00	50.00	50.00	50.00	50.00
1c. Residential Congregate Care- CSA Parental Agreements / OSS Noncustodial Agreements	0.4644	\$43,115.20	50.00	\$13,115.20	\$6,090.79	\$7,024.40
1d. Non-Mandated Services- Residential/ Congregate	0.4644	50.00	50.00	50.00	50.00	50.00
1e. Educational Services - Congregate Care	0.3715	\$30,911.00	50.00	\$30,911.00	\$11,403.44	\$19,427.56
2. MANDATED SERVICES- NON-RESIDENTIAL						
2a. Treatment Foster Care - F/E	0.3715	\$45,290.76	50.00	\$15,290.76	\$5,665.66	\$9,625.10
2a.1 Treatment Foster Care	0.3715	50.00	50.00	50.00	50.00	50.00
2a.2 Treatment Foster Care - CSA Parental Agreements / OSS Noncustodial Agreements	0.3715	50.00	50.00	50.00	50.00	50.00
2a.3 Specialized Foster Care - F/E - Community Based Services	0.3715	50.00	50.00	50.00	50.00	50.00
2a.4 Specialized Foster Care - F/E - Community Based Services	0.3715	50.00	50.00	50.00	50.00	50.00
2a.5 Family Foster Care - F/E - Community Based Services	0.1858	50.00	50.00	50.00	50.00	50.00
2a.6 Family Foster Care Maintenance only	0.3715	50.00	50.00	50.00	50.00	50.00
2a.7 Family Foster Care - Children receiving maintenance and basic activities payments; independent living placement arrangements	0.3715	\$48,120.64	50.00	\$48,120.64	\$17,876.83	\$30,243.83
2b. Community - Based Services	0.1858	\$82,828.90	50.00	\$17,828.90	\$2,363.61	\$15,465.29
2b.1 Community Transition Services - Direct Family Services to Transition from Residential to Community	0.1858	50.00	50.00	50.00	50.00	50.00
2c. Special Education Private Day Placement	0.3715	\$113,470.82	50.00	\$113,470.82	\$42,134.41	\$71,336.41
2c.1 Wrap-around Services for Students With Disabilities	0.3715	\$4,855.75	50.00	\$4,855.75	\$1,803.91	\$3,051.84
2c.2 Psychiatric Hospital/ Crisis Stabilization Units	0.3715	\$62,195.23	50.00	\$62,195.23	\$23,101.81	\$39,093.42
2c.3 Non-Mandated Services/Community-Based	0.1858	\$40,727.56	50.00	\$10,727.56	\$2,000.61	\$8,726.95
4. GRAND TOTAL: (Sum of columns 1 through 3)	0.3715	\$191,505.88	50.00	\$111,505.88	\$112,560.97	\$188,944.91

Current Match Rate: 0.3715

The expenditures and refunds reported herein were incurred in accordance with provisions of the Children's Services Act, and have not been reported on a previous claim. Documentation is maintained to support the expenditure and refund amounts reported, and to demonstrate that each expenditure and refund was made on behalf of a specific child for the specific children and complies with the CSA Manual, COV and Appropriation Act requirements including utilization management and EAFI criteria.

FOR STATE USE ONLY:

TOTAL COST REPORTED:	\$
LOCAL SHARE:	\$
APPROVED STATE SHARE:	\$
METHOD OF PAYMENT:	\$ []
STATE PAYMENT:	\$

STATE FISCAL AGENT: _____ DATE: _____
SIGNATURE: _____

PART II: EXPENDITURE REFUND SOURCES

THESE EXPENDITURE REFUNDS ARE BEING REPORTED IN FISCAL YEAR (19)

DATE: 2/15/2019	FOR PERIOD ENDING: 1/31/2019
LOCALITY: Chesapeake - FPS: 300	REPORT ID: 30973

Information regarding total expenditure refunds reported on Part I, Line 4(c).

EXPENDITURE REFUND DESCRIPTION	CODE	AMOUNT
Vendor Refunds and Payment Cancellations	010	\$0.00
Parental Co Payments	020	\$0.00
Payments made on behalf of the child (ex. SSA, SSA, VA benefits, ...)	030	\$0.00
Child Support Collections through DCSE	040	\$0.00
Pool prior reported expenditures re obtained under FF E	050	\$0.00
Other (Please specify):	060	\$0.00
(Please use tab to exit this field)		
TOTAL REFUNDS:		\$0.00

Note: This total must agree with the GRAND TOTAL of all expenditure refunds for the reporting period (Part I, Line 4, Col c).

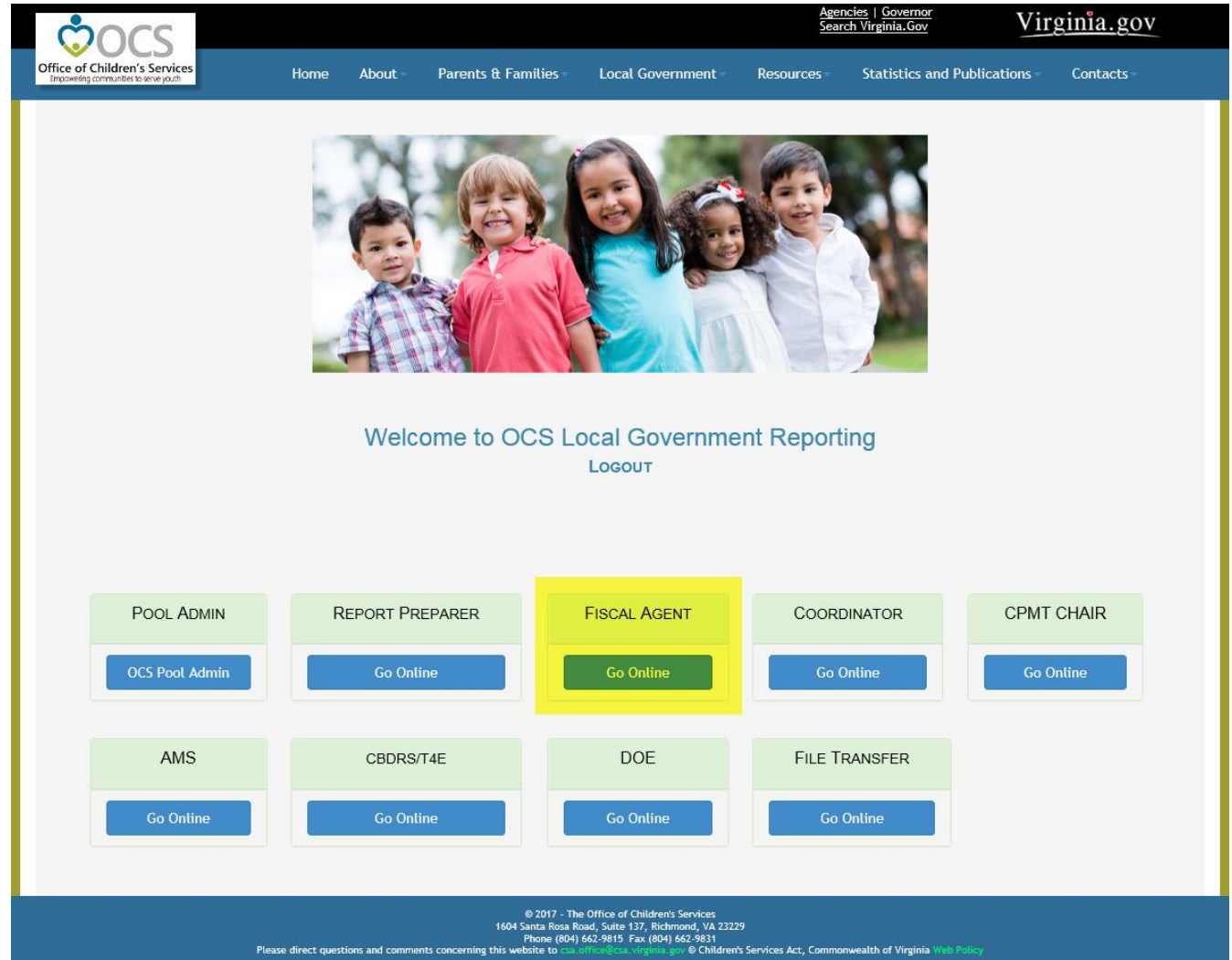
Approve Delete

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Virginia's Children's Services Act, Commonwealth of Virginia

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Local Government Reporting

- Fiscal Agent

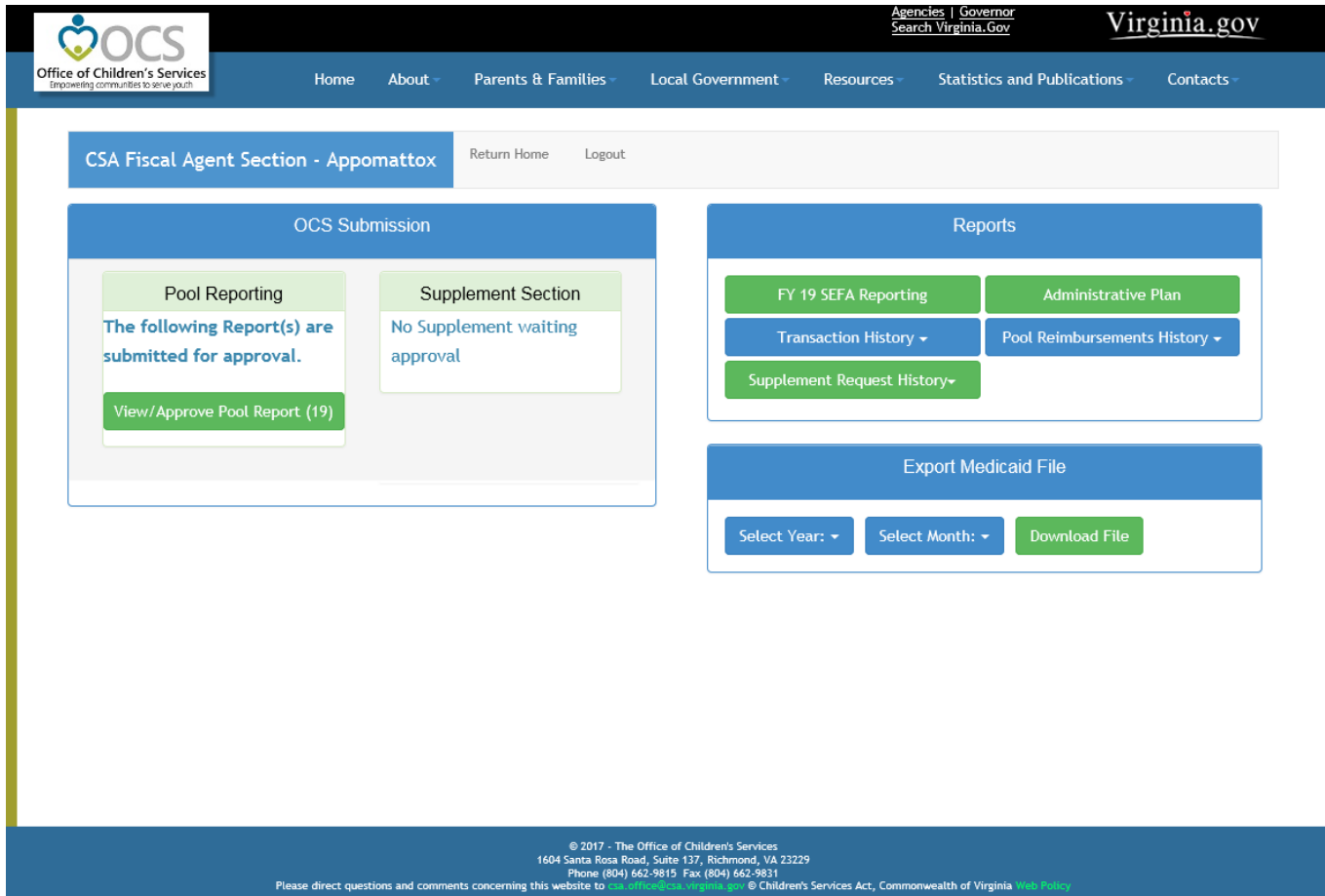


The screenshot shows the OCS Local Government Reporting website. At the top left is the OCS logo and the text "Office of Children's Services Empowering communities to serve youth". At the top right is the "Virginia.gov" logo and the text "Agencies | Governor Search Virginia.Gov". Below the header is a navigation menu with links for Home, About, Parents & Families, Local Government, Resources, Statistics and Publications, and Contacts. The main content area features a photograph of five diverse children smiling. Below the photo is the text "Welcome to OCS Local Government Reporting" and "Logout". There are two rows of service buttons, each with a title and a "Go Online" button. The "FISCAL AGENT" button in the first row is highlighted with a yellow border. The buttons are: POOL ADMIN (OCS Pool Admin), REPORT PREPARER (Go Online), FISCAL AGENT (Go Online), COORDINATOR (Go Online), CPMT CHAIR (Go Online), AMS (Go Online), CBDRS/T4E (Go Online), DOE (Go Online), and FILE TRANSFER (Go Online). At the bottom of the page is a footer with copyright information and contact details.

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CSA Fiscal Agent Section

- Approve Pool Report



The screenshot displays the CSA Fiscal Agent Section web application interface. At the top, there is a navigation bar with the OCS logo on the left and links for Home, About, Parents & Families, Local Government, Resources, Statistics and Publications, and Contacts. On the right side of the navigation bar, there are links for Agencies | Governor Search Virginia.Gov and Virginia.gov. Below the navigation bar, the main content area is titled "CSA Fiscal Agent Section - Appomattox" and includes links for Return Home and Logout. The interface is divided into three main sections: "OCS Submission", "Reports", and "Export Medicaid File".

OCS Submission

- Pool Reporting**: The following Report(s) are submitted for approval. [View/Approve Pool Report \(19\)](#)
- Supplement Section**: No Supplement waiting approval

Reports

- [FY 19 SEFA Reporting](#)
- [Administrative Plan](#)
- [Transaction History](#)
- [Pool Reimbursements History](#)
- [Supplement Request History](#)

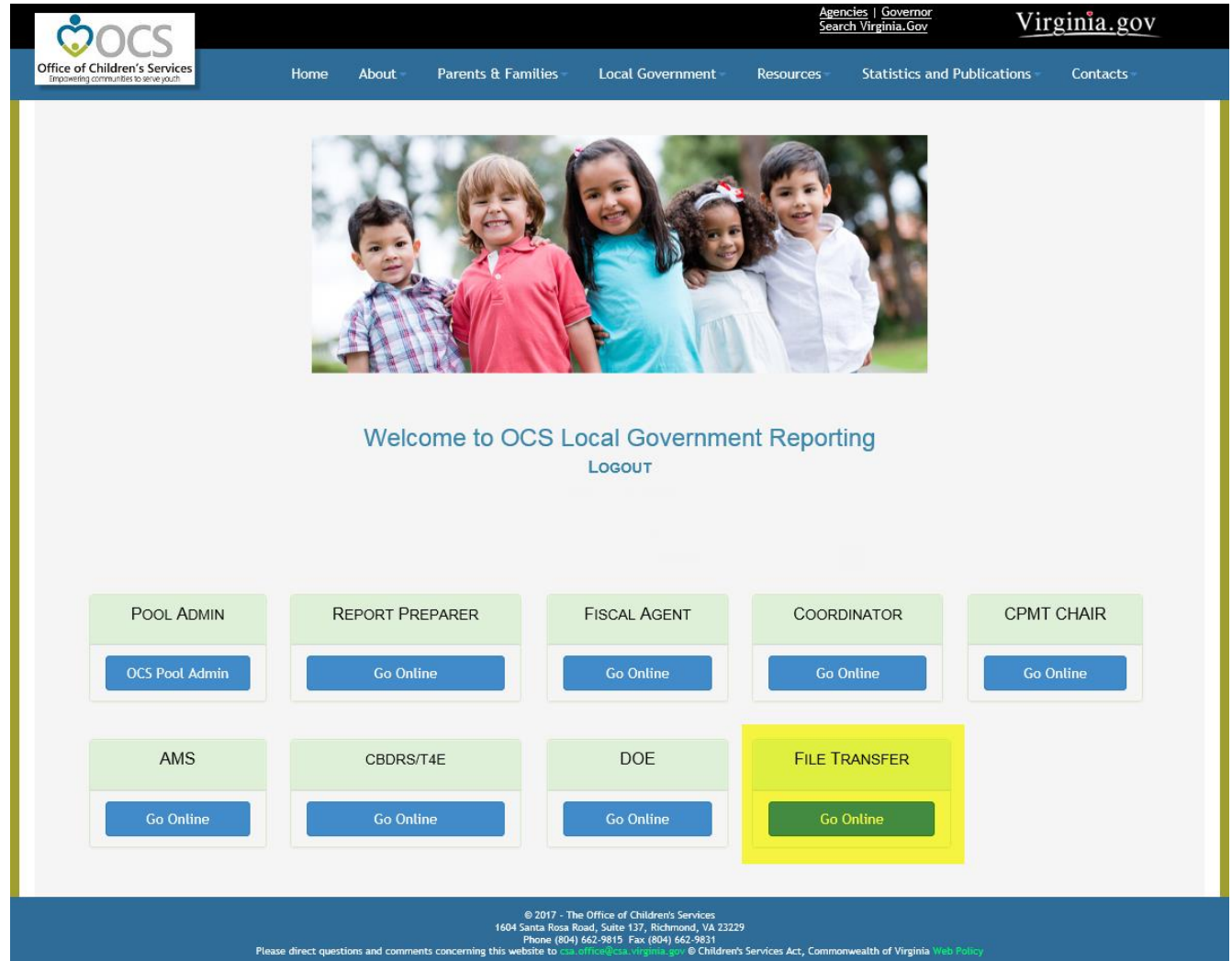
Export Medicaid File

- [Select Year:](#)
- [Select Month:](#)
- [Download File](#)

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Phone (804) 662-9815 Fax (804) 662-9831
Please direct questions and comments concerning this website to csa_office@csa.virginia.gov © Children's Services Act, Commonwealth of Virginia [Web Policy](#)


Local Government Reporting

- File Transfer



The screenshot shows the OCS Local Government Reporting web application. At the top, there is a navigation bar with the OCS logo on the left and links for Agencies, Governor Search, Virginia.Gov, Home, About, Parents & Families, Local Government, Resources, Statistics and Publications, and Contacts. Below the navigation bar is a large image of five diverse children smiling. Underneath the image, the text reads "Welcome to OCS Local Government Reporting" followed by a "LOGOUT" link. The main content area features a grid of ten reporting roles, each with a "Go Online" button. The "FILE TRANSFER" role is highlighted with a yellow background. The roles and their buttons are: POOL ADMIN (OCS Pool Admin), REPORT PREPARER (Go Online), FISCAL AGENT (Go Online), COORDINATOR (Go Online), CPMT CHAIR (Go Online), AMS (Go Online), CBDRS/T4E (Go Online), DOE (Go Online), and FILE TRANSFER (Go Online). At the bottom of the page, there is a footer with copyright information and contact details for the Office of Children's Services.

CSA File Transfer



Office of Children's Services
Empowering communities to serve youth

Agencies | Governor
Search Virginia.Gov

Virginia.gov

Home About Parents & Families Local Government Resources Statistics and Publications Contacts

File Transfer - [Return Home](#) [Logout](#)

OCS File Upload System

Please read before uploading files

The standards related to the Upload files can be found in the two files listed below.
[File Naming Standard](#)
[LEDRS File Layout](#)

The only acceptable file extensions are:

- Local Expenditure, Data and Reimbursement System(LEDRS) Files - CSA and/or Title4E - **.TXT**
- Medicaid - Claim, Member or Provider - **.ZIP**
- Medicaid - Payment or Adjustment - **.CSV**
- Oasis & VEMAT - **.ZIP**

Any other file extensions will be rejected.
Click on the "Browse" button to find and select the file you wish to upload on your local computer.
Once the path of the file you wish to upload appears in the text area, click on the **Upload File** button.

*=Required

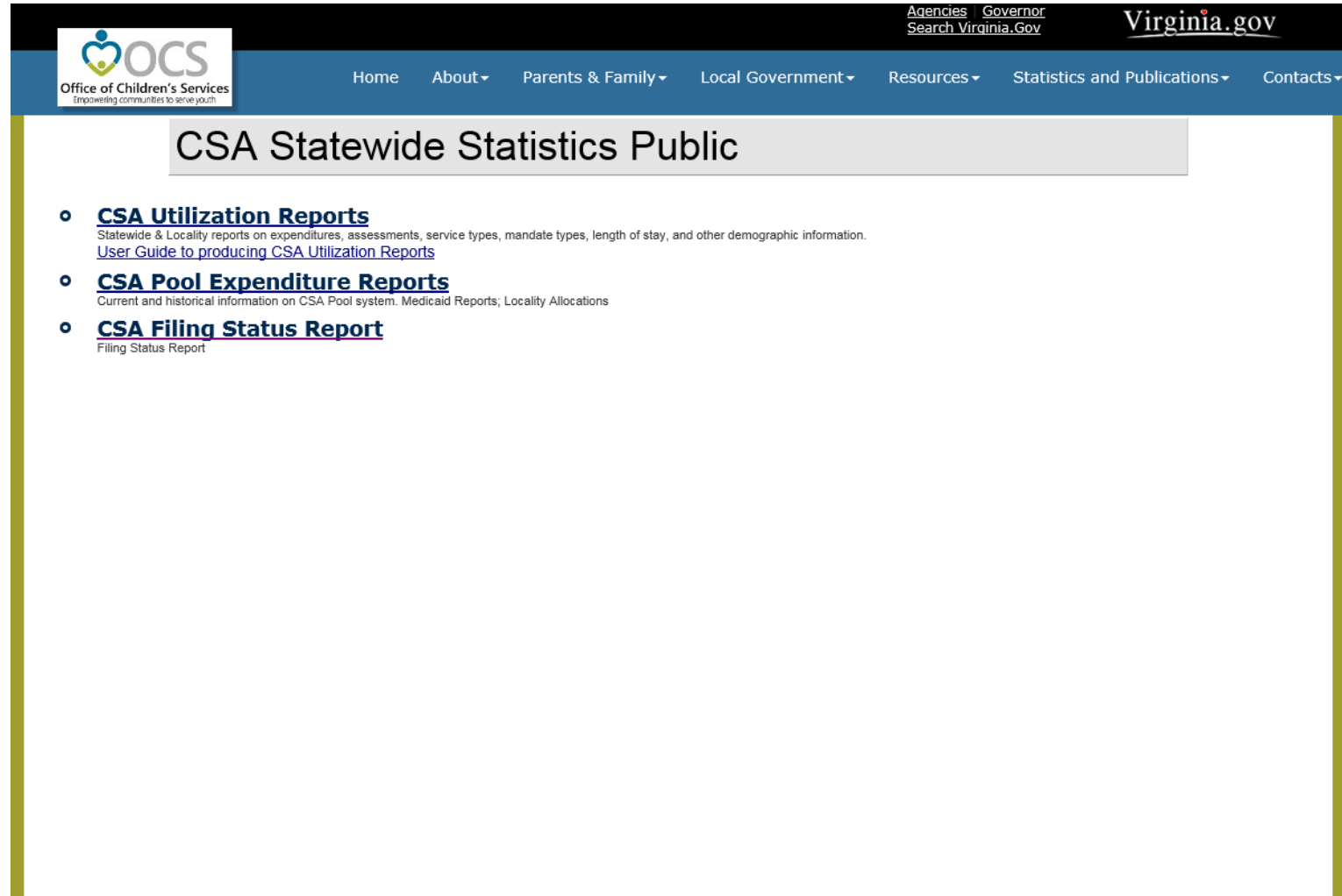
Click the button below if there are no Title IV-E Expenditures incurred in the current period

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Statewide Statistics

This is a screenshot of a web page titled "CSA Statewide Statistics Public". The page features a dark blue header with the OCS logo on the left and navigation links for "Home", "About", "Parents & Family", "Local Government", "Resources", "Statistics and Publications", and "Contacts". In the top right corner of the header, there are links for "Agencies", "Governor", and "Search Virginia.Gov", along with the "Virginia.gov" logo. The main content area is white and contains a list of three report categories, each with a sub-description and a link to a user guide.

- **[CSA Utilization Reports](#)**
Statewide & Locality reports on expenditures, assessments, service types, mandate types, length of stay, and other demographic information.
[User Guide to producing CSA Utilization Reports](#)
- **[CSA Pool Expenditure Reports](#)**
Current and historical information on CSA Pool system. Medicaid Reports; Locality Allocations
- **[CSA Filing Status Report](#)**
Filing Status Report



Statewide Statistics – Filing Status Report



Filing Status Report

[LEDRS CSA Filing Status](#)

[LEDRS Title-IVE Filing Status](#)

[Most Recent Locality Filing Status](#)

[Fiscal Year 2004-2016](#)

[Fiscal Year 2003 & Prior](#)

Statewide Statistics – CSA Utilization Report

CSA Utilization Reports

[Return Statewide Statistics](#) | [Return Home](#)

Disclaimer: Data is as submitted by Localities, not verified by OCS.

Report Type:

--



Statewide Statistics – CSA Utilization Report



CSA Utilization Reports

[Return Statewide Statistics](#) [Return Home](#)

Disclaimer: Data is as submitted by Localities, not verified by OCS.

Report Type: Locality - Service Placement Type

Fiscal Year: 2019

Quarter: Q2

Report Filter 1:

- All
- 001 - Accomack
- 003 - Albemarle
- 005 - Alleghany

Report Filter 2:

- All
- PMT 1 - Foster Care Abuse/Neglect - Prev
- PMT 2 - Foster Care Abuse/Neglect - DSS
- PMT 3 - Foster Care Abuse/Neglect - Loca

[View Report](#)

1 of 1 100% Find | Next

Office of Children's Services

Locality - Service Placement Type Report

Data Source : LEDRS

Fiscal Year 2019 Quarter 2

Selected Locality(s) 130 of 130 Localities reporting

Selected Primary All
Mandate Type(s)

SPT	SPT Description	Unduplicated Child Count	#Service days	Total Gross YTD	Avg Expenditure per Child	Per Diem	Avg Length of Stay
1	Community Service	5821	465,808	\$19,785,606	\$3,399.00	\$42.48	80.02
2	Community Transition Services	69	3,309	\$196,807	\$2,852.28	\$59.48	47.96
3	Intensive Care Coordination	397	11,760	\$1,304,803	\$3,286.66	\$110.95	29.62
4	Intensive In-Home	154	6,253	\$613,320	\$3,982.60	\$98.08	40.60
5	Wrap-Around Services for Students With Disabilities	268	24,458	\$872,110	\$3,254.14	\$35.66	91.26
6	Special Education Private Day Placement	3226	355,206	\$67,942,622	\$21,060.95	\$191.28	110.11
7	Family Foster Care Basic Maintenance Payments Only	0	0	\$0	\$0.00	\$0.00	0.00

Statewide Statistics – CSA Utilization Report

CSA Utilization Reports

[Return Statewide Statistics](#) | [Return Home](#)

Disclaimer: Data is as submitted by Localities, not verified by OCS.

Report Type: Statewide - Service Placement Type

Fiscal Year: 2019

Quarter: Q2

Report Filter 1:

- All
- SPT 1 - Community Service
- SPT 2 - Community Transition Services
- SPT 3 - Intensive Care Coordination

Report Filter 2:

- All
- PMT 1 - Foster Care Abuse/Neglect - Prev
- PMT 2 - Foster Care Abuse/Neglect - DSS
- PMT 3 - Foster Care Abuse/Neglect - Loca

[View Report](#)

1 of 1 | 100% | Find | Next

Office of Children's Services

Statewide - Service Placement Type Report

Data Source : LEDRS

Fiscal Year 2019 Quarter 2

Selected Service All
Placement Type(s)

Selected Primary All
Mandate Type(s)

FIPS	Locality	Unduplicated Child Count	#Service days	Total Gross YTD	Avg Expenditure per Child	Per Diem	Avg Length of Stay
001	Accomack	23	2,187	\$233,769	\$10,163.87	\$106.89	59.11
003	Albemarle	232	33,045	\$3,972,684	\$17,123.64	\$120.22	96.34
005	Alleghany	47	6,279	\$804,433	\$17,115.60	\$128.11	102.93
007	Amelia	7	726	\$120,621	\$17,231.57	\$166.14	72.60
009	Amherst	62	7,491	\$652,040	\$10,516.77	\$87.04	83.23
011	Appomattox	58	7,216	\$770,623	\$13,286.60	\$106.79	82.00
013	Arlington	118	10,917	\$1,019,013	\$8,635.70	\$93.34	64.60
015	Augusta	143	19,619	\$2,297,602	\$16,067.15	\$117.11	90.83
017	Bath	4	594	\$47,550	\$11,887.50	\$80.05	148.50
019	Bedford County	156	20,347	\$2,213,228	\$14,187.36	\$108.77	81.06



Statewide Statistics – CSA Utilization Report



CSA Utilization Reports

[Return Statewide Statistics](#) [Return Home](#)

Disclaimer: Data is as submitted by Localities, not verified by OCS.

Report Type:

Fiscal Year:

Quarter:

Report Filter 1:

Report Filter 2:

[View Report](#)

1 of 1 100% Find Next

Office of Children's Services

Locality - Primary Mandate Type Report

Data Source : LEDRS

Fiscal Year 2019 Quarter 2

Selected Locality(s) 130 of 130 Localities reporting

Selected Service All
Placement Type(s)

PMT	PMT Description	Unduplicated Child Count	#Service days	Total Gross YTD	Avg Expenditure per Child	Per Diem	Avg Length of Stay
1	Foster Care Abuse/Neglect - Prevention	1373	109,762	\$4,671,759	\$3,402.59	\$42.56	79.94
2	Foster Care Abuse/Neglect - DSS Non-Custodial Agreement	59	2,240	\$375,639	\$6,366.76	\$167.70	37.97
3	Foster Care Abuse/Neglect - Local DSS Entrustment/Custody	4880	567,426	\$61,261,011	\$12,553.49	\$107.96	116.28
4	Foster Care Child in Need of Services (CHINS) - Prevention	1235	109,729	\$5,898,492	\$4,776.11	\$53.76	88.85
5	Foster Care CHINS - CSA Parental	817	69,819	\$11,316,555	\$13,851.35	\$162.08	85.46



Statewide Statistics – CSA Utilization Report



CSA Utilization Reports

[Return Statewide Statistics](#) [Return Home](#)

Disclaimer: Data is as submitted by Localities, not verified by OCS.

Report Type: Statewide - Primary Mandate Type

Fiscal Year: 2019

Quarter: Q2

Report Filter 1:

- All
- PMT 1 - Foster Care Abuse/Neglect - Preve
- PMT 2 - Foster Care Abuse/Neglect - DSS
- PMT 3 - Foster Care Abuse/Neglect - Local

Report Filter 2:

- All
- SPT 1 - Community Service
- SPT 2 - Community Transition Services
- SPT 3 - Intensive Care Coordination

[View Report](#)

1 of 1 100% Find | Next

Office of Children's Services

Statewide - Primary Mandate Type Report

Data Source : LEDRS

Fiscal Year 2019 Quarter 2

Selected Primary Mandate Type(s) All

Selected Service Placement Type(s) All

FIPS	Locality	Unduplicated Child Count	#Service days	Total Gross YTD	Avg Expenditure per Child	Per Diem	Avg Length of Stay
001	Accomack	23	2,187	\$233,769	\$10,163.87	\$106.89	84.12
003	Albemarle	232	33,045	\$3,972,684	\$17,123.64	\$120.22	122.84
005	Alleghany	47	6,279	\$804,433	\$17,115.60	\$128.11	108.26
007	Amelia	7	726	\$120,621	\$17,231.57	\$166.14	66.00
009	Amherst	62	7,491	\$652,040	\$10,516.77	\$87.04	110.16
011	Appomattox	58	7,216	\$770,623	\$13,286.60	\$106.79	104.58
013	Arlington	118	10,917	\$1,019,013	\$8,635.70	\$93.34	88.04
015	Augusta	143	19,619	\$2,297,602	\$16,067.15	\$117.11	108.39
017	Bath	4	594	\$47,550	\$11,887.50	\$80.05	148.50
019	Bedford County	156	20,347	\$2,213,228	\$14,187.36	\$108.77	109.39

Statewide Statistics – CSA Utilization Report

CSA Utilization Reports

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Disclaimer: Data is as submitted by Localities, not verified by OCS.

Report Type:

Fiscal Year:

Quarter:

Report Filter 1:

- All
- 001 - Accomack
- 003 - Albemarle
- 005 - Alleghany

Report Filter 2:

- All
- SVC 1 - Acute Psychiatric Hospitalization
- SVC 2 - Applied Behavior Analysis
- SVC 3 - Assessment/Evaluation

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Office of Children's Services

Locality - Service Name Report

Data Source : LEDRS

Fiscal Year 2019 Quarter 2


Selected Locality(s) 130 of 130 Localities reporting

Selected Service Names All

ServiceName Code	Service Name	Unduplicated Child Count	#Service days	Total Gross YTD	Avg Expenditure per Child	Per Diem	Avg Length of Stay
1	Acute Psychiatric Hospitalization	2	9	\$10,959	\$5,479.50	\$1,217.67	4.50
2	Applied Behavior Analysis	104	6,918	\$667,988	\$6,422.96	\$96.56	66.52
3	Assessment/Evaluation	657	9,071	\$1,364,216	\$2,076.43	\$150.39	13.81
4	Case Support	505	20,804	\$794,379	\$1,573.03	\$38.18	41.20
5	Crisis Intervention	2	16	\$1,600	\$800.00	\$100.00	8.00
6	Crisis Stabilization	7	284	\$24,071	\$3,438.71	\$84.76	40.57
7	Family Partnership Facilitation	229	224	\$102,784	\$448.84	\$458.86	0.98
8	Family Support Services	2032	121,749	\$6,673,772	\$3,284.34	\$54.82	59.92
9	Independent Living Services	389	30,526	\$5,807,052	\$14,928.15	\$190.23	78.47



Statewide Statistics – CSA Utilization Report



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Disclaimer: Data is as submitted by Localities, not verified by OCS.

Report Type: Demographic

Fiscal Year: 2019

Report Filter 1: All
001 - Accomack
003 - Albemarle
005 - Alleghany

Quarter: Q2

Report Filter 2: All
SPT 1 - Community Service
SPT 2 - Community Transition Services
SPT 3 - Intensive Care Coordination

View Report

Office of Children's Services

Demographic Report

Data Source : LEDRS

Fiscal Year 2019 Quarter 2

Selected Locality(s) 001 - Accomack

Selected Service All

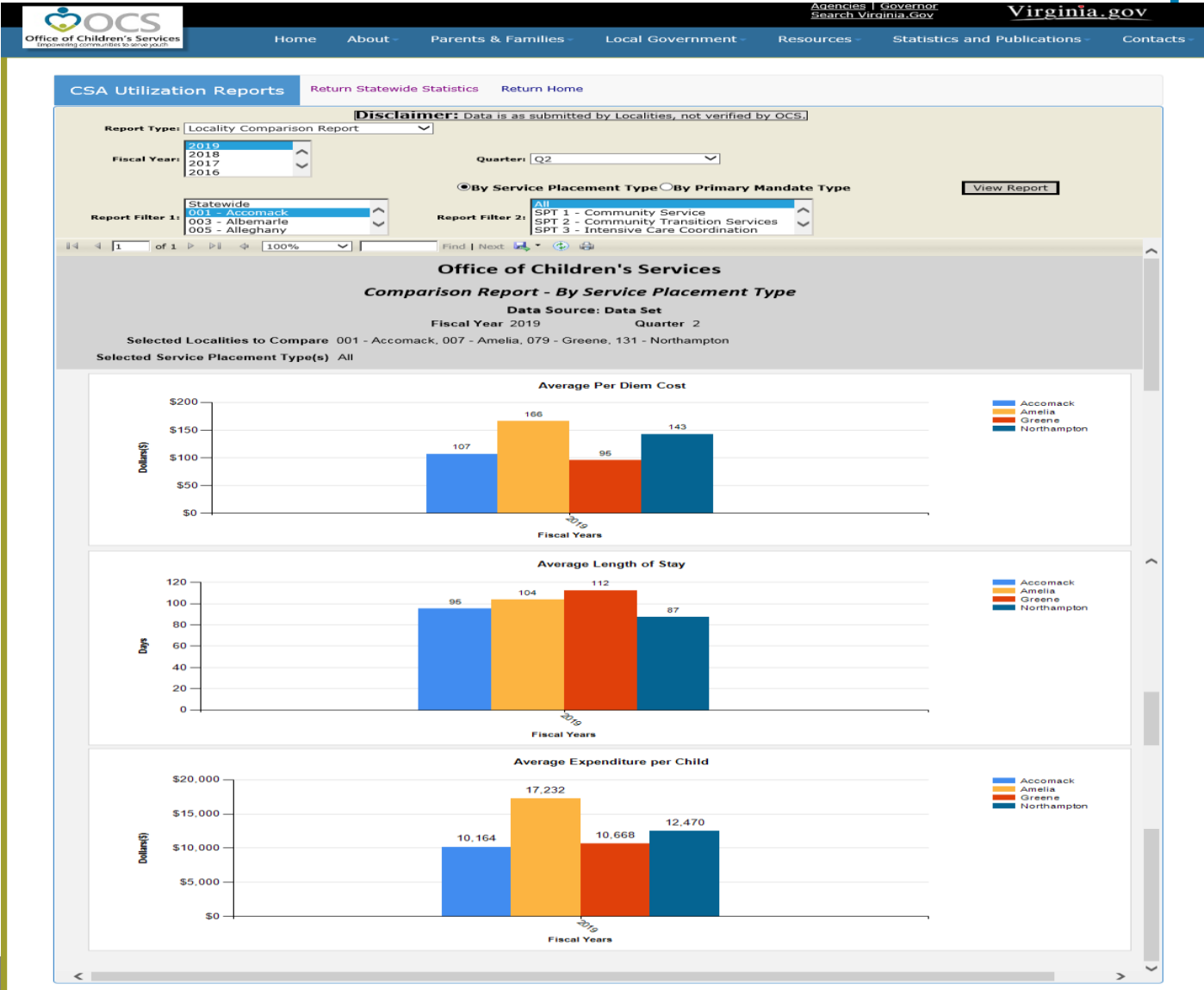
Placement Type(s)

Total Unduplicated Child count: 23

Demographic Desc	Unduplicated Child Count	#Service days	Total Gross YTD	Avg Expenditure per Child	Per Diem	Avg Length of Stay
Female	8	576	\$59,421	\$7,427.60	\$103.16	72.00
Male	15	1,611	\$174,349	\$11,623.24	\$108.22	107.40
African-American or Black	6	524	\$97,533	\$16,255.55	\$186.13	87.33
American Indian or Alaskan Native		0	\$0	#Error	#Error	0.00
Asian		0	\$0	#Error	#Error	0.00
Bi-racial	1	92	\$9,226	\$9,226.00	\$100.28	92.00
Native Hawaiian or Other Pacific Islander		0	\$0	#Error	#Error	0.00
Unable to determine		0	\$0	#Error	#Error	0.00
White	16	1,571	\$127,010	\$7,938.13	\$80.85	98.19
Hispanic		0	\$0	#Error	#Error	0.00
0-3 years Age	4	278	\$18,224	\$4,556.08	\$65.56	69.50
4-6 years Age	2	306	\$14,018	\$7,008.86	\$45.81	153.00
7-12 years Age	2	215	\$12,381	\$6,190.29	\$57.58	107.50
13-17 years Age	12	1,127	\$175,865	\$14,655.44	\$156.05	93.92
18-21 years Age	3	261	\$13,281	\$4,427.16	\$50.89	87.00
CSB (Community Services Board)	4	400	\$60,658	\$15,164.49	\$151.64	100.00
DSS (Dept Of Social Services)	12	1,199	\$122,323	\$10,193.62	\$102.02	99.92
Education	5	404	\$47,138	\$9,427.60	\$116.68	80.80
Family	0	0	\$0	#Error	#Error	0.00
Health Department	0	0	\$0	#Error	#Error	0.00
Interagency Team/Office	0	0	\$0	#Error	#Error	0.00
Juvenile Justice	2	184	\$3,650	\$1,825.00	\$19.84	92.00
OTHER	0	0	\$0	#Error	#Error	0.00

Service Placement types/Primary Mandate types are not mandatory for refunds and hence shall

Statewide Statistics – CSA Utilization Report



Data Security

- CSA is NOT on a private network. All communications to and from state and local is transmitted through the Commonwealth's enterprise network along with communications to and from many other state agencies.
- In order to protect the confidentiality of sensitive information (e.g. Personally Identifiable Information (PII) : Name, Address, SSN, DOB, Phone#, OASIS Id etc.) transmitted in electronic communications, it is necessary to encrypt the sensitive information prior to transmission.
- Use Microsoft File Encryption to encrypt sensitive information that will be sent over the Internet.

For more information:

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