

MINUTES – October 3, 2013
STATE & LOCAL ADVISORY TEAM (SLAT)
COMPREHENSIVE SERVICES FOR AT RISK YOUTH & FAMILIES
Richmond Room
1604 Santa Rosa Road
Richmond, VA 23229

Members Present: Victor Evans, SLAT Chair, CSA Coordinators' Network; Jeannie Decker, CSA Coordinators' Network; The Honorable Anita Filson, Virginia Council of Juvenile and Domestic Relations District Court Judges (VCJDRDCJ); Janet Lung, DBHDS; Shawn Rozier, League of Social Services Executives; Pat Haymes, DOE; Cristy Gallagher, Parent Representative; Ronald Belay, CSU Directors' Association; Karen Tompkins, VCOPPA; Penny Combs, VCOPPA; Angela Neely, Virginia Council of Administrators of Special Education (VCASE); Jodie Wakeham, VDH; Alex Kamberis, VDSS

Members Absent: Chuck Walsh, VACSB; Sandra Brown DMAS

Guests and Staff Members Present: Katharine Hunter, Di Hayes, Karen Reilly-Jones, Mills Jones, Abigail Schreiner, John Dougherty, Susan Clare, Scott Reiner, Stacie Fisher, Janice Graham, Stephanie Bacote, Marsha Mucha

Introductions and Chair Remarks

Victor Evans, SLAT Chair, called the meeting to order at 9:35 a.m. He welcomed the new VDH representative, Jodie Wakeham, and asked for introductions. Mr. Evans offered congratulations to Scott Reiner the new OCS Assistant Director. He noted that Mr. Reiner had previously served as the DJJ representative to SLAT. Mr. Evans reminded members of the purpose of SLAT as noted on the bottom of each meeting's agenda.

Approval of Minutes

The minutes of the August 1, 2013 meeting were approved on a motion by Shawn Rozier, seconded by Pat Haymes and carried.

Public Comment

There was no public comment.

SEC Goals and Strategies

Goal 1, Strategy 1

Policies that govern use of funds (CSA pool funds, Medicaid, Title IV-E, PSSF, VJCCCA, MH Initiative)

Janet Lung provided background information and facilitated the discussion of the agency charts related to the funds through child-serving agencies as related to the CSA population. The charts of VDSS and DOE were reviewed and discussed.

Topics/concerns discussed will be added to the working document distributed with today's meeting materials. At the December 5, 2013 SLAT meeting, SLAT members will discuss and make final recommendations in preparation for a report to the SEC at their December 19, 2013 meeting.

SLAT Training Committee Report

Shawn Rozier reported for the SLAT Training Committee. He provided a written report and distributed a copy of statewide training events for October – December 2013. SLAT members are encouraged to promote and report training opportunities to the SLAT Training Committee.

Mr. Rozier further reported that the SLAT Training Committee is in the process of developing a CSA Community Inventory for presentation to SLAT at its December meeting. He noted that the inventory will be based on an existing tool for CSA community self-assessments. Mr. Rozier stressed that this self-assessment is not meant to be utilized by CPMTs as an audit tool but rather to be used for strategic planning purposes and assessment of training needs and objectives.

The SLAT Training Committee has also had initial discussions around the concepts of training tracks, levels of participation, and other positive reinforcement strategies. The Committee plans a more in-depth discussion at their November meeting about options to recommend to SLAT.

In closing his report, Mr. Rozier reported that VDSS has appointed Lyndell Lewis to serve on the SLAT Training Committee. The Committee recommends approval of the appointment and requests that additional members be added to the committee (roster of members will be available at the next SLAT meeting). The next SLAT Training Committee meeting is scheduled for November 14 at the Henrico County Human Services Building.

Review of Proposed Dispute Resolution Policy

Mrs. Clare provided background information on the need to revise the Dispute Resolution Policy. She explained that a case several years ago highlighted the need to make the policy more detailed. The current dispute resolution process lacks detail regarding how informal and formal proceedings shall be conducted, representation by counsel, and timelines for decisions. At the SEC's July 31, 2013 meeting, the SEC recommended posting the proposed policy amendment for a 60-day public comment period. Public comments are due to OCS by 5:00 p.m., October 18, 2013.

SLAT members reviewed the proposed dispute resolution policy. The following topic areas were discussed:

- Where hearings would take place, i.e., Richmond
- Timeframe for appeal – 30 days, etc.
- Calculation of timeframe for appeal – calendar days vs. working days
- When the appeal process begins, i.e., date of notification of denial of funds vs. date of receipt of notification by locality
- Burden of proof – locality or state
- Inclusion of informal hearing documentation as part of the formal appeal process
- Scheduling a formal hearing before panel members are selected
- Final decision process – locality not able to make an appeal to the full SEC

SLAT will discuss further at their December 5, 2013 meeting and make recommendations to present to the SEC at their December meeting.

Special Election for Vice Chair

As required by the SLAT bylaws, a special election was held to fill the position of SLAT Vice Chair previously held by Mr. Reiner. Mr. Evans called for nominations from the SLAT membership. Mr. Rozier nominated Karen Tompkins. No other nominations were received. Ms. Tompkins' nomination as SLAT Vice-Chair was seconded by Janet Lung and carried.

OCS Director's Report

Susan Clare reported on the following items:

- Assistant Director Hired - Scott Reiner joined OCS as Assistant Director on September 25, 2013. Mr. Reiner has an extensive background serving at-risk youth primarily within the field of juvenile justice. He has extensive experience with program evaluation, monitoring, and improvement. He has a lengthy history with CSA serving on SLAT, participating in workgroups and major initiatives including development of the Virginia CANS and Children's Services Systems Transformation. Mr. Reiner's focus as Assistant Director will be advancing systems of care (maximizing quality and effectiveness of CSA programs) statewide.
- SAS Data Integration and Analysis - SAS recently demonstrated the data integration and analysis system prototype. A demonstration version, with personally identifiable information masked, is in development and will be delivered within the next months. Final delivery of the system to OCS is on target for November 30, 2013.

The first submissions of local data files to be submitted on a quarterly basis are due October 15, 2013. The integrity of data analysis will be dependent upon submission of data from 100% of localities in a timely manner. The value of the data analysis will be significantly enhanced with standardization of data elements (e.g., service names).

- Three Branch Institute – Virginia's successful application process required the coordination and collaboration of the state's executive, legislative and judicial branches of government. The goal was to develop a state-specific plan to measure and improve social and emotional well-being of children and youth receiving foster care services through the state's child welfare system. States receive customized technical assistance from national partners. Virginia's areas of practice/focus are: psychotropic medications, managing by data, trauma, and behavioral health.
- CANS – Child Welfare –OCS is working with VDSS and the League of Social Services Executives to identify ways of maximizing utilization of CANS within the child welfare system.
- Current Workgroups – The Standardizing Service Names workgroup submitted a preliminary report to the SEC at its September meeting. Work continues on cataloging existing services, establishing discrete definitions and differentiating licensed from non-licensed services. The Standardizing TFC levels of Care workgroup is finalizing recommendations and will report to the SEC in December.
- Training – A new CSA Coordinators' Academy will be held in Richmond, November 13-15. Approximately 20 new coordinators have come on board since the first Academy was held in the spring of 2012.

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The Virginia Wraparound Center of Excellence will begin new cohorts training in high fidelity wraparound for Intensive Care Coordination providers in January 2014. Follow-up training and technical assistance support for previously trained cohorts is being provided. An opportunity for advanced high fidelity wraparound training via an application process will be announced soon.

Adjournment

There being no further business, the meeting adjourned at 12:35 p.m.