

MINUTES – August 2, 2018
STATE & LOCAL ADVISORY TEAM (SLAT)
CHILDREN’S SERVICES ACT
Tuckahoe Area Library
1901 Starling Drive
Henrico, VA

Members Present: Karen Reilly-Jones, SLAT Chair, CSA Coordinators Network; Shannon Updike, SLAT Vice-Chair, VCOPPA; The Honorable Greg Carr, Juvenile and Domestic Relations District Court Representative; Andelicia Neville, Parent Representative; Nina Marino, DBHDS; Sabrina Gross, DOE; Valerie Boykin, DJJ; Chuck Walsh, CPMT – CSB Representative; Martha Carroll, CPMT – CSU Representative; Tamara Temoney, Ph.D., CPMT-LDSS Representative; Angela Neely, CPMT – School Representative; Jeannine Uzel, VDH

Members Absent: Carl Ayers, VDSS; Ann Bevan, DMAS

OCS Staff Members and Guests Present: Zandra Relaford, Maris Adcock, Stephanie Bacote, Marsha Mucha, (guest list attached)

Introductions and Chair Remarks

Karen Reilly-Jones, SLAT Chair, called the meeting to order at 9:35 a.m. She welcomed members and guests as the new SLAT chair.

Mrs. Reilly-Jones noted a new agenda and format for the meeting, which included member comments at the beginning of the meeting. She further explained that this would allow more time during the meeting to hear from the membership on activities related to their agencies and organizations. Feedback on the new agenda is welcomed.

Introductions of all attendees were made.

Approval of Minutes

The minutes of the June 7, 2018 meeting were approved on a motion by Tamara Temoney, seconded by Martha Carroll and carried.

Public Comment

There was no public comment.

Review of SLAT’s Purpose and Power

Mrs. Reilly-Jones reported that, as a refresher for those that have been serving on SLAT and for the new members, she would like to review SLAT’s purpose and power. She noted that SLAT is established in the Code of Virginia and its purpose is to advise the SEC on managing cooperative efforts at the state level and providing support to community efforts.

Mrs. Reilly-Jones asked members for suggestions on how SLAT could best advise the SEC moving forward. During discussion, it was noted that, at one time, SLAT and the SEC held joint meetings around specific issues. This will be explored further.

Review of Current Work/Task Groups

Mrs. Reilly-Jones reported that a number of workgroups facilitated by OCS and/or other child serving agencies are currently working on projects. The workgroups include the CANS Policy Workgroup, the SEC Utilization Management Improvement Workgroup, Service Fee Directory Workgroup and the OCS/VDOE Private Day Educational Outcomes Workgroup.

Mrs. Reilly-Jones asked if it would be beneficial to members to include an update on various workgroup activities as a standing agenda item on future SLAT agendas. Members were supportive on this idea.

Member Updates

Mrs. Reilly-Jones asked members to report on activities within their agencies and organizations. Members reported on on-going projects and new programs. Members also continue to work within their agencies, serve on workgroups and advocate through their associations for improvements to services and service delivery for the children, youth and families of Virginia. Upcoming trainings and conferences include:

- The Virginia Family Network Advanced Parent Leadership Training, which will be held October 21-22 in Blacksburg.
- The annual VCOPPA Critical Issues Symposium, which will be held November 7-8.
- The VCASE Fall Conference, which will be held September 19-20.

Mrs. Reilly-Jones asked members to send information about trainings and conferences to Marsha Mucha at OCS for distribution to SLAT and inclusion on the OCS Training Calendar.

OCS Report

Mrs. Relaford reported on the following items:

- *Family First Prevention Services Act* - Scott Reiner and leadership from VDSS are attending a meeting in Denver sponsored by Casey Family Programs regarding the Act.
- *Workgroup Activities* –
 - *CANS* – The Workgroup facilitated by Carol Wilson (OCS Program Consultant) has met several times. The Workgroup is charged with developing policy, based on existing guidance, for the CANS. A Notice of Intent to Develop Policy is out for public comment, which is due by August 10.
 - *Utilization Management Improvement* – The Workgroup facilitated by Zandra Relaford (OCS Assistant Director) is exploring options to develop tools and consistent terms to make the UM planning process for localities user friendly.
 - *Private Day Educational Outcomes* – The VDOE/OCS Workgroup facilitated by Kristi Schabo (OCS Program Consultant) has met and will be holding a series of meetings to address development of outcome measures for private day special education programs.
 - *Evidenced Based Practices* – Anna Antell (OCS Program Consultant) will be serving on this workgroup as part of implementation planning for the Family First Prevention Services Act in Virginia.
- *Request for Proposal (RFP)* - On July 3, OCS released an RFP for a consultant to conduct a study of rate setting for private day education programs. Responses to the RFP are due on August 9.
- *Training Calendar* – Members were reminded to please send notices of conferences, trainings, etc. that may be of interest to stakeholders for posting to the OCS training calendar.
- *2018 Program Year* – The rate of growth in CSA pool fund expenditures is expected to be approximately 6 percent (as projected by DPB) over the 2017 program year. Submissions for expenditure reimbursements for the 2018 CSA program year ends September 30. All

requests for reimbursement of expenditures for the 2018 program year must be submitted in LEDRS and approved by localities by midnight on September 30. Localities are encouraged to complete their submissions by the end of the day, Friday, September 28 as the 30th is a Sunday and the OCS office will be closed.

Members expressed interest in seeing quarterly financial reports and year-to-year comparisons.

SLAT Work Plan Review and Discussion

Mrs. Reilly-Jones reviewed with members the results of the survey of CSA coordinators completed in August 2017 that assessed the family engagement practices of local communities. Of particular note during discussion, were challenges reported in identifying parent representatives to serve on FAPT and CPMT. One of the challenges reported was the filing of Financial Disclosure Statements as required by Code for parent representatives serving on FAPT and CPMT. Members would like to review the form and the requirements for filing. In addition, if parents could receive information and education on why the filing is necessary, they may be more willing to comply with the filing requirement and more willing to serve.

Members also noted the significant time commitment that parent representatives make to serve on FAPT and CPMT, which led to an in-depth discussion of stipend payments for parent representatives and ways to fund those stipends. The majority of those responding to the SLAT survey do not pay a stipend.

Mrs. Reilly-Jones also reviewed with members a draft Congregate Care Utilization Survey. Members discussed the survey questions, which were developed to further explore the use of congregate care placements through CSA, reasons for the placements, and whether the desired outcomes are being achieved. During further discussion, members made suggestions to enhance and clarify the Survey. The draft Survey will be revised for further discussion at the October meeting.

Adjournment and Next Meeting

There being no further business, the meeting adjourned at 12:00 p.m. The next meeting will be held on October 4, 2018 in the Richmond Room, 1604 Santa Rosa Road in Richmond.