

AGENDA
State & Local Advisory Team (SLAT)
Children's Services Act

Thursday, June 7, 2018, 9:30 a.m. – 12:00 p.m.
Richmond Room
1604 Santa Rosa Rd., Henrico, VA 23229

- 9:30 Introductions & Chair Remarks – Dr. Tamara Temoney**
- 9:40 Approval of Minutes – April 5, 2018 Meeting**
- 9:45 Public Comment**
- 9:55 OCS Report – Scott Reiner, OCS Executive Director**
- 10:15 FY2019 CSA Training Plan - Zandra Relaford, OCE Assistant Director**
- 10:25 The Family First Prevention Act - Carl Ayers/Sue Reese, VDSS**
- 10:45 IACCT Transition to CCC+ / Medallion 4 Status – Ann Bevan/Ashley Harrell, DMAS**
- 11:05 Report from the Nominating Committee for FY2019 SLAT Officers – Dr. Tamara Temoney**
- 11:10 SLAT Work Plan Discussion**
- Family Engagement
 - Congregate Care
- 11:45 Member Updates**
- 12:00 Adjourn**

MINUTES – April 5, 2018
STATE & LOCAL ADVISORY TEAM (SLAT)
CHILDREN’S SERVICES ACT
Tuckahoe Area Library
1901 Starling Drive
Henrico, VA

Members Present: Tamara Temoney, Ph.D., SLAT Chair, CPMT-LDSS Representative; Karen Reilly-Jones, SLAT Vice-Chair, CSA Coordinators Network; The Honorable Ashley Tunner, Juvenile and Domestic Relations District Court Representative; Andelicia Neville, Parent Representative; Pam Fisher, DBHDS; Sabrina Gross, DOE; Jeannine Uzel, VDH; Valerie Boykin, DJJ; Sue Reese, VDSS; Kimberly Russo, CPMT – CSU Representative

Members Absent: Chuck Walsh, CPMT – CSB Representative; Kellie Evans, Private Provider Representative; Angela Neely, CPMT – School Representative; Ann Bevan, DMAS

Guests and Staff Members Present: (guest list attached), Scott Reiner, Zandra Relaford, Kristi Schabo, Rendell Briggs, Maris Adcock, Stephanie Bacote, Annette Larkin, Marsha Mucha

Introductions and Chair Remarks

Tamara Temoney, SLAT Chair, called the meeting to order at 9:40 a.m. She welcomed members and guests. Introductions were made.

Approval of Minutes

The minutes of the February 1, 2018 meeting were approved on a motion by Karen Reilly-Jones, seconded by Pam Fisher and carried.

Public Comment

There were no public comments.

State Executive Council (SEC) Report

Dr. Temoney reported that the SEC’s March 15, 2018 was chaired by Deputy Secretary Gena Boyle Berger as Secretary Carey was attending a meeting with the Governor. Secretary Carey arrived later in the meeting and introductions were made.

Dr. Temoney noted that during the meeting, Carl Ayers, Director of Family Services at VDSS, provided an update on legislation of interest to stakeholders. The Kinship Guardianship Assistance program, established by the 2018 General Assembly, will facilitate child placements with relatives and ensure permanency for children for whom adoption or being returned home are not appropriate permanency options. The Program is effective July 1, 2018. The federal Family First Prevention Services Act, which will become effective in October 2019, reforms the federal child welfare financing streams, Title IV-E and Title IV-B of the Social Security Act, to provide services to families who are at risk of entering the child welfare system. SLAT members asked that additional information on the legislation be shared at the June SLAT meeting.

The SEC also discussed OCS Administrative Memo #18-01, Parental Consent for Information Sharing for CSA Special Education Funding and will be working toward a resolution of this issue.

Mr. Reiner reported that the SEC has two new members: Dr. Jennifer Lee as Director of DMAS and Duke Storen as Commissioner of VDSS. He also noted that Greg Peters' (a private provider representative) term would expire on June 30, 2018. He is not eligible for reappointment. Sheila Olem (a local government representative) has resigned.

Mr. Reiner further reported that SEC members received an audit plan status update and reviewed common audit findings. Of particular note was the utilization management procedures and practices of local CSA programs. After discussion, the SEC voted to create an ad hoc work group (including community partners) to consider ways to address and assist localities with utilization management at the local level.

Another notable audit trend discussed by the SEC was the frequency of administering the Child and Adolescent Needs and Strengths (CANS) assessments in accordance with established guidelines. Mr. Reiner reported that the OCS would be developing CANS policy based on the existing guidelines for the consideration of the SEC. The policy development process will begin at the June SEC meeting.

OCS Report

Mr. Reiner reported on the following items:

- *OCS Assistant Director* – The new OCS Assistant Director, Zandra Relaford, was introduced. She comes to OCS from VDSS.
- *2018 General Assembly* – There are no changes to the CSA statutes. A number of items were included in the state budget that are pending resolution in the upcoming General Assembly Budget session to be convened April 11, 2018. Budget items at the time the General Assembly adjourned include:
 - Conducting a rate setting study for private day special education programs. OCS would receive \$250,000 to conduct the study.
 - Capping rate increases for private day special education programs at 2% during the rate setting study period.
 - Developing (with DOE and a designated list of entities) outcome measures for private day special education programs.
 - Transforming CSA into an evidence-based, trauma-informed system (with DMAS, DBHDS and stakeholders).
- *Training Progress Report* – Updates were provided on the following:
 - The New CSA Coordinator Academy was held March 27-29, 2018 with 25 new coordinators in attendance.
 - The CSA Conference will be held May 1-2, 2018 at the Hotel Roanoke and Conference Center.
 - Five on-line training modules for Community Policy and Management Team (CPMT) members are in development and nearing completion. Another training will be developed for those responsible for CSA financial reporting.
 - Training for the recruitment and retention of parent representatives who serve on CPMTs and FAPTs is in the development phase. The trainings will be provided through e-learning modules as well as video. Anelicia Neville offered to assist with the project.
- *Collaborative Activities* – OCS collaborative activities include:
 - Collaboration with DBHDS regarding discharge planning for children at the Commonwealth Center for Children and Adolescents (CCCA). A meeting of

stakeholders will be convened in the next several weeks to examine ways to improve discharge planning for those children and adolescents leaving the CCCA.

- Collaboration with DMAS on funding and services for the most challenging children in local DSS custody.
- *CSA Service Fee Directory* – OCS is beginning the process of upgrading the CSA Service Fee Directory. The upgrade will take place in two phases over the next year.

IACCT Update/Discussion

Mr. Reiner provided an update as Magellan and DMAS representatives were unable to attend today's meeting. As the Magellan contract period for behavioral health services will soon expire, DMAS has begun transitioning behavioral health services to six CCC+ and six Medallion 4 managed care entities.

Members also discussed IACCT and its direction moving forward. The DMAS representatives to SLAT will be asked to provide an update at the June SLAT meeting.

Report from the Nominating Committee

Dr. Temoney reported that Andelicia Neville, Kellie Evans and Ashley Harrell would serve on the Nominating Committee. They will report on nominations at the June SLAT meeting.

She also noted that several categories of SLAT representatives have terms expiring June 30, 2018. The individuals representing those groups were asked to follow-up with names of representatives for the term beginning July 1.

SLAT Work Plan Discussion

Dr. Temoney reported that, at SLAT's February meeting, SLAT members decided to scale back the Work Plan to focus on family engagement and congregate care. She suggested that SLAT develop a brief report for the SEC based on results of the recently conducted survey concerning parent representatives to FAPT and CPMT. After further discussion, Dr. Temoney will draft a report for SLAT's review at their June meeting.

For the second part of the discussion, Karen Reilly-Jones presented data she had compiled on congregate care. Discussion was centered on further exploration about the use of congregate care placements through CSA and whether these placements are clinically necessary, represent a lack of needed alternative community-based services, and whether they are achieving desired outcomes. In order to address some of the questions raised during discussion, a survey will be developed to disseminate to CSA coordinators. Karen Reilly-Jones and Andelicia Neville will develop a draft survey for review at the June SLAT meeting.

Member Updates

There were no member updates.

Adjournment and Next Meeting

There being no further business the meeting adjourned at 11:50 a.m. The next meeting will be held June 7 in the Richmond Room, 1604 Santa Rosa Road.

April 5, 2018

STATE AND LOCAL ADVISORY TEAM (SLAT)

GUESTS

Sign-in Sheet

<u>Name</u>	<u>Organization</u>	<u>Email Address</u>
Annette E. Larkin	OCS	AnnetteLarkin@csa.virginia.gov
Dani Halbleib	UMFS	dhalbleib@umfs.org
Will Egen	VCOY	wege@vcoy.virginia.gov
Janet Areson	VML	jareson@vml.org
Katie Boyle	VACo	kboyle@vac.org
Abigail Schreiner	Hopetree	AbigailS@HopetreeFS.org
Brady Nemyr	Richmond CSD	b.sady.nemyr@richmondscs.com
Kimberly Russo	DJJ	Kimberly.russo@djj.virginia.gov
Susan Reese	VDSS	susan.reese@dss.virginia.gov
Renzell Boisse	OCS	RENZELL.BOISSE@ocs.virginia.gov
Stephanie Barota	ocs	
Kristi Schabo	ocs	
Cristy Corbin	UMFS	ccorbin@umfs.org
Jane Vaught	UMFS	jvaught@umfs.org
Stephanie Barota		
Pam Fisher	DBHDS	
Di Hayes	Hallmark Youthon	di.hayes@hallmarksystems.com
Penny Combs	People Places	penny.combs@peopleplaces.org



TRAINING PLAN

Fiscal Year 2019

Developed in accordance with Chapter 836 (Appropriation Act), Item 285, Section B.6

Presented for Approval by the State Executive Council – June 21, 2018

The mission of the Children's Services Act (CSA) is to create a collaborative system of services and funding that is child-centered, family-focused and community-based when addressing the strengths and needs of troubled and at-risk youth and their families in the Commonwealth. One important mechanism for achieving this mission is through development and implementation of a robust training plan. The Code of Virginia requires that the Office of Children's Services (OCS) "provide for training and technical assistance to localities in the provision of efficient and effective services that are responsive to the strengths and needs of troubled and at-risk youths and their families." In accordance with provisions of the Appropriation Act, the Office of Children's Services presents an annual training plan to the State Executive Council for approval. This document outlines the OCS FY2019 Training Plan for the period of July 1, 2018 – June 30, 2019.¹ The list of training topics is intended to be broad and inclusive. Specific training activities will be planned and implemented in response to stakeholder requests and needs, important system-wide initiatives, and within the resources available.

I. GOALS

A. TO INCREASE KNOWLEDGE, SKILLS, AND COMPETENCIES OF INDIVIDUALS HOLDING CSA-SPECIFIC ROLES AND RESPONSIBILITIES TO ENSURE EFFECTIVE IMPLEMENTATION OF THE CSA.

Objectives:

- To enhance effectiveness and positive outcomes for youth and families by ensuring that the core requirements of CSA and the principles of a system of care are known to individuals who serve key roles within the structures of CSA.
- To assure that basic competencies in CSA practice are applied to local operations.
- To enhance the level of knowledge and skills of core members of local CSA team members.
- To support, encourage, and motivate key CSA participants to realize the mission and vision of the CSA and the system of care through collaboration and excellence in practice.

Target Audiences:

- CSA Coordinators; CPMT members; FAPT members; Fiscal Agents; Other local CSA staff (e.g., Utilization Review Specialists)

Possible Topics:

- Transition of children's behavioral health services to Medicaid Medallion 4 and CCC+ (with DMAS)
- Planning for the Virginia implementation of the Families First Prevention Services Act
- CSA Mission and Vision/CSA as a System of Care
- Building effective multi-disciplinary teams/collaboration

¹ Where appropriate, specific statutory requirements addressed through this training plan are indicated.

- Overview and prioritization of local CSA Coordinator responsibilities (§2.2-2649)
- Provision of effective and efficient services (§2.2-2649)
 - Use of data and data analytics to assess service patterns and improve outcomes
 - Understanding High Fidelity Wraparound and Intensive Care Coordination
 - Utilization Management and Utilization Review (*Appropriation Act*)
- Controlling costs and utilizing alternative funding streams and revenues (*Appropriation Act*)
 - Blending & Braiding Funds – Developing a Fiscal Plan
 - Accessing the full array of Medicaid services (*Appropriation Act, with DMAS*)
 - DSS Adoption Assistance funds
- Use of state pool funds: eligibility and decision points; use of Special Education Wraparound funds
- FAPT determination of CHINS: parental agreements and foster care prevention
- Understanding mission, purpose, and outcomes of child-serving agencies
 - Foster care services and the CSA (*Appropriation Act, with DSS*)
 - Requirements regarding IDEA and the use of CSA funds for special education services (*Appropriation Act, with DOE*)
- Guidelines for Therapeutic Foster Care and negotiating contracts with TFC providers (*Appropriation Act*)
- Building community services/public-private partnerships (*Appropriation Act*)
- Audits of local CSA programs: Compliance monitoring and program improvement; self-assessment process
- Navigating cross-jurisdictional issues: Fostering Connections; transfers across jurisdictions; out-of-state placements
- Administrative and fiscal issues: Local statutory responsibilities (*Appropriation Act*)
- Financial and data reporting requirements of CSA (supplemental funding requests; pool fund reimbursements; LEDRS; understanding service categories and match rates)
- Engaging families, empowering client/family voice and choice

Primary implementation methods:

- Annual CSA Conference
- Annual New CSA Coordinator Academy
- On-line courses and Webinars
- Information disseminated through the CSA website
- Technical assistance in response to specific inquiries

B. TO INCREASE KNOWLEDGE, SKILLS, AND COMPETENCIES OF CHILD SERVING ENTITIES TO MAXIMIZE USE OF CSA PROCESSES AND FUNDING TO EFFECTIVELY SERVE YOUTH AND FAMILIES.

Objective:

- To ensure that the key partners in the CSA gain specific and targeted knowledge and competencies to incorporate CSA into their primary areas of professional responsibility.

Target Audiences:

- Executive managers, supervisors, and direct service staff in local departments of social services, court service units, community services boards, and school divisions; state level managers in child-serving agencies; juvenile and domestic relations court judges; guardians ad litem; LDSS attorneys; elected and appointed local government officials; private service providers.

Possible Topics:

- Transition of children's behavioral health services to Medicaid Medallion 4 and CCC+ (with DMAS)
- Planning for the Virginia implementation of the Families First Prevention Services Act
- Foster care services and the CSA (including continued implementation of Fostering Futures and the new Kinship Guardian program) (Appropriation Act, with DSS)
- Requirements regarding IDEA and the use of CSA funds for special education services (Appropriation Act, with DOE)
- Vision and mission of CSA
- Accessing CSA funded services
- CANS certification and Super Users training
- Using CANS for service planning

Primary Implementation Methods:

- Stakeholder venues/conferences
- Locality-specific training events
- Virtual learning (on-line) opportunities developed and disseminated in conjunction with partner agencies

Supporting Activities:

- Coordinate with local CSA programs and stakeholder organizations to plan and deliver topical CSA training within agency-specific conferences and training sessions.
- Work with the State and Local Advisory Team (SLAT), the State Executive Council (SEC), partner agencies, and other affiliated organizations (e.g., VML/VACO, VCOPPA, VLSSE) to identify CSA-related training to be incorporated into agency training requirements and plans.

C. TO ENHANCE CSA OUTCOMES FOR YOUTH, FAMILIES AND COMMUNITIES BY ADOPTION OF EFFECTIVE, EVIDENCE-BASED AND EVIDENCE-INFORMED PRACTICES.**Objectives:**

- To provide opportunities for CSA stakeholders to learn about and develop competencies in effective, evidence-based models pertaining to the service needs of the CSA population.

Target Audiences:

- All CSA stakeholders

Topics:

- Best practices and evidence-based practices related to the CSA (*Appropriation Act*)
 - Introduction to Systems of Care
 - Intensive Care Coordination / High Fidelity Wraparound (HFW) Facilitator, Supervisor and Family Support Partner training
 - Trauma-informed services within an overall System of Care (in collaboration with DSS and DBHDS)
 - Use of the CANS as an outcomes management tool
 - Family engagement – families and youth as partners
 - Evidence-based/evidence-informed practices in children's services

Primary implementation methods:

- Annual CSA Conference
- Collaborative training efforts with partner agencies
- On-line courses and Webinars
- Information developed and disseminated through the CSA website

II. TRAINING AND TECHNICAL ASSISTANCE METHODOLOGIES

A. PROVIDE OCS SPONSORED TRAINING OPPORTUNITIES

Activities:

- Annual CSA Conference
- Pre-conference CSA Coordinator session at CSA Conference
- New CSA Coordinator Academy
- Regional training events on selected topics

B. INCORPORATE CSA RELATED TRAINING WITHIN STAKEHOLDER VENUES/CONFERENCES

Projected Activities:

- In collaboration with sponsoring entities, conduct training in a variety of venues. Examples include, but are not limited to:
 - Department of Education: Aspiring Leaders of Special Education Academy
 - Virginia League of Social Service Executives training events
 - Virginia Association of Counties/Virginia Municipal League meetings
 - Virginia Association of School Boards
 - Virginia Association of School Superintendents
 - Virginia Coalition of Private Provider Organizations Critical Issues Symposium
 - Virginia Association of Independent Special Education Facilities: Annual Conference
 - Office of Executive Secretary of the Supreme Court: Court Improvement Program training events
 - Office of Executive Secretary of the Supreme Court: Mandatory J&DR Judges Conference and New J& DR Judges events
- Through collaboration with stakeholder agencies, organizations and the State and Local Advisory Team (SLAT), identify and schedule venues.

C. DELIVER TARGETED, HIGH-QUALITY TECHNICAL ASSISTANCE

Objective:

- To respond to stakeholder identified needs for information that will enhance the effectiveness of CSA activities, minimize and/or respond to audit findings, and support overall system of care implementation

Activities:

- Maintain the "OCS Help Desk" on the CSA website to facilitate prompt, accurate and consistent responses to requests for specific guidance on policy and practice
- Provide targeted on-site training and technical assistance to meet needs identified by OCS, localities, and/or regions
- Provide targeted assistance to facilitate CPMT corrective action/program improvement activities

- Provide on-site and remote technical assistance on frequently asked questions/common issues
- Provide information through the Resource Library of the CSA website (FAQ's, Fact Sheets)

D. DEVELOP AND OFFER VIRTUAL LEARNING OPPORTUNITIES

Objective:

- Maximize participation and accessibility of CSA-related training through an array of venues and delivery platforms and designing training to meet diverse learning styles

Activities:

- Maintain statewide training site for CANS certification
- Administer the CSA domain of the Virginia Learning Center (VLC) to include user account management for local, non-state agency users
- Plan and deliver webinars on "hot topics" (e.g., new policy guidelines, new fiscal reporting systems), best practices, common focal issues raised by CSA stakeholders)
- Develop and implement on-line and other distance learning programs to include:
 - Educational opportunities through the VLC
 - OCS-sponsored webinars
 - Ongoing availability of archived training materials from the annual conferences, webinars, and other sources
 - Use of the CSA website to make available materials from national and other sources of best-practices information

E. PROMOTE AVAILABILITY OF LIVE AND VIRTUAL TRAINING OPPORTUNITIES

Objective:

- Build participation levels and ensure that various stakeholders are aware of relevant training opportunities provided by both OCS and partner agencies

Activities:

- Maintain the on-line Training Calendar which provides information about upcoming training events and information on how to enroll in those events
- Support the work of the SLAT to collect, provide to OCS and disseminate information on upcoming training events
- OCS will utilize various communication mechanisms (CSA listserve, CSA website, e-mail lists) to inform stakeholders of relevant upcoming training events

F. EVALUATION

Objective:

- To provide accountability and continuous quality improvement for OCS training activities

Activities:

- Design course outlines, content, materials, methods of instruction, and evaluation criteria for CSA training activities that reflect the principles of adult learning and best practices in instructional design

- Collect and report information regarding participants (e.g., number, primary professional affiliation) at major CSA training events
- Collect and summarize evaluations of OCS training activities and utilize feedback to refine and improve training activities
- Provide quarterly reports to the State Executive Council summarizing OCS training activities
- Complete and submit an annual report to the General Assembly regarding OCS training activities

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