

**AGENDA**  
**State and Local Advisory Team (SLAT)**  
*Thursday, April 4, 2019*  
*Richmond Room*  
*1604 Santa Rosa Road*  
*Richmond, VA 23229*  
*9:30- 12:00pm*

	Person Responsible	Time Allocated	Outcome	Follow up?
<b>Introductions and Opening Remarks</b>	Karen Reilly-Jones	10 minutes		
<b>Approval of Minutes</b>	Karen Reilly-Jones	5 minutes		
<b>Public Comment</b>		10 minutes		
<b>DSS and DMAS/DBHDS workgroup updates</b>		20 minutes		
<b>Other Member Updates:</b>		30 minutes		
<b>State:</b>				
1. DOH	Jeannine Uzel			
2. DJJ	Valerie Boykin			
3. DSS	Carl Ayers			
4. DBHDS	Nina Marino			
5. DMAS	Ann Bevan			
6. DOE	Sabrina Gross			
<b>Local:</b>				
1. DSS	Tamara Temoney			
2. CSA	Karen Reilly-Jones			
3. CSB	Chuck Walsh			
4. CSU	Martha Carroll			
5. Judge	Hon. Ashley Tunner			
6. Parent	Andelicia Neville			
7. Provider	Shannon Updike			
8. Schools	Angela Neely			
<b>OCS Report</b>	Kristi Schabo	20 minutes		
<b>SEC follow up – Non-mandated survey review</b>	Karen Reilly-Jones	30 minutes		
<b>Adjourn</b>				

**2019 Meeting Schedule: June 6, August 1, October 3 and December 5**



**MINUTES – February 7, 2019  
STATE & LOCAL ADVISORY TEAM (SLAT)  
CHILDREN’S SERVICES ACT  
Tuckahoe Area Library  
1901 Starling Drive  
Henrico, VA**

**Members Present:** Karen Reilly-Jones, SLAT Chair, CSA Coordinators Network; Shannon Updike, SLAT Vice-Chair, VCOPPA; Michael Triggs, VCOPPA; The Honorable Ashley Tunner, Juvenile and Domestic Relations District Court Representative; Nina Marino, DBHDS; Sabrina Gross, DOE; Valerie Boykin, DJJ; Kim Russo, CPMT – CSU Representative; Donna Boyce, DMAS; Chuck Walsh, CPMT – CSB Representative; Rebecca Vinroot, CPMT – LDSS Representative; Angela Neely, CPMT – School Representative; Susan Aylor, CPMT – School Representative

**Members Absent:** Andelicia Neville, Parent Representative; Carl Ayers, VDSS; Jeannine Uzel, VDH

**OCS Staff Members and Guests Present:** Scott Reiner, Zandra Relaford, Maris Adcock, Marsha Mucha, Kristi Schabo, (guest list attached)

**Introductions and Chair Remarks**

Karen Reilly-Jones, SLAT Chair, called the meeting to order at 9:35 a.m. She welcomed members and guests. Introductions were made.

**Approval of Minutes**

The December 6, 2018 meeting minutes were approved on a motion by Ashley Tunner, seconded by Angela Neely and carried.

**Public Comment**

There was no public comment.

**DSS and DMAS/DBHDS Workgroup Updates**

Mrs. Reilly-Jones reported that SLAT had asked to receive in-depth updates on the Family First Preventions Services Act (VDSS) and Virginia’s behavioral health transformation (DMAS) at today’s meeting. However, neither agency was able to have representatives in attendance who could provide the updates. Mr. Reiner, along with Rebecca Vinroot and Nina Marino, shared information they had in conjunction with activities surrounding both initiatives. OCS will also distribute available materials about the DMAS/DBHDS behavioral health redesign.

During discussion, several SLAT members raised concerns about the length of time it currently takes VDSS to complete background checks. New background check requirements regarding the completion of background investigations before an individual can begin work (the previously allowed exemption allowing work as long as the employee was not alone with a child prior to the results of the background check is no longer allowed) will further hinder recruitment and exacerbate the problem that already exists. Mr. Reiner will communicate these concerns to VDSS.

### **Member Updates**

Members reported on legislative activities and the statuses of ongoing projects, new programs, grant opportunities, and upcoming conferences/events. Members also continue to work within their agencies and advocate through their associations for improvements to services and service delivery for the children, youth and families of Virginia.

### **OCS Report**

Zandra Relaford reported on the following:

- *General Assembly Session* – OCS is actively engaged in review of introduced legislation and collaboration with other state agencies to address policy and fiscal impact of various pieces of legislation.
- *SLAT Terms* – Terms expire on June 30, 2019 for CPMT – LDSS and CPMT - schools, along with parents and the juvenile and domestic relations district court judges. The current representatives were asked to solicit nominations from their organizations for the next term and to forward nominations to Mrs. Relaford by June 1.
- *CSA Conference* – Kristi Schabo provided a brief update. The Conference will be held April 30 – May 1, 2019 with a pre-conference session scheduled for April 29. The keynote speaker will be Jelani Freeman and the ending keynote speaker will be Jon Katov. Registration is now open.
- *Continuous Quality Improvement (CQI)* - Mills Jones reported on utilization management improvement activities, which is now CSA Continuous Quality Improvement (CQI). The new process uses a recognized term and approach for data analysis and program improvement. Training for the five pilot sites (nine localities) will be held during February and March with an unveiling of the new CQI process at the CSA Conference. Mr. Jones thanked Howard Sanderson, OCS Senior Research Analyst, for his work on the project.
- *Cost Study of Private Day Special Education Programs* – Data collection is in progress. At the request of the Virginia Association of Independent Specialized Education Facilities (VAISEF), the deadline for submission of data has been extended to February 28. A final report is due in June.

### **SLAT Work Plan Discussion**

Members reviewed and discussed the draft CSA non-mandated funds survey, which applies to those localities who utilize the funds and those who do not. Mrs. Reilly-Jones noted that the purpose of the survey is to improve SLAT's understanding of the use and/or lack of use of CSA non-mandated funds and report back to the SEC on the use of non-mandated funds, including barriers to use of the funds and best practices.

During discussion, members suggested addressing myths and misinformation concerning use of non-mandated funds that have persisted over time. They also discussed dissemination of the survey and who should receive/complete the survey. Based on discussion and other feedback, Mrs. Reilly-Jones will restructure the survey and send to SLAT members. SLAT will discuss how the survey should be presented at their April meeting.

### **Adjournment and Next Meeting**

There being no further business, the meeting adjourned at 12:00 p.m. The next meeting will be held on April 4, in the Richmond Room, 1604 Santa Rosa Rd., in Richmond.



## CSA Non-Mandated Funds Survey

DRAFT 3.20.19

**Target audience:** CSBs, Court Services Units, community stakeholders, and CPMT members

**Purpose:** To improve the State and Local Advisory Team's understanding of the use and /or lack of use of allocated CSA non-mandated funds to guide the State Executive Council on program practices.

### Introduction:

#### **Protected Funds (Non-Mandated)**

Each year localities may utilize a specific amount of their total state base pool allocation, to provide services to children and families not in the mandated (sum sufficient) CSA population but who otherwise meet CSA eligibility criteria. This amount is typically referred to as non-mandated or "protected" funds.

The amount that each locality is permitted to protect is determined by a statewide formula. Each locality is informed of their level of protected funds prior to the beginning of each fiscal year. If the "protected" amount is not spent on non-mandated children, it may be used to address the funding needs of the mandated population.

These funds provide local CPMTs with flexibility in serving children and families who need interventions, services, and supports, but who do not meet the "mandated" CSA eligibility criteria. These children and youth are typically referred by the local court service unit, the community services board, local schools (not for private day placement), or by direct referral from families.

#### **Did you know?**

- When meeting CSA program eligibility; services purchased with non-mandated funds can be used for an array of services such as intensive care coordination, parent coaching, therapeutic camp, residential treatment, assessments, etc?
- That many referral sources can (and do) access non-mandated services like Court Services, Schools, and Community Services Board, Social Services, Interagency teams, and families?
- That 48% of localities (62) currently do not use their allocated non-mandated funds (average \$54,653 per locality)?

**SURVEY #1 For localities that utilize non-mandated funds:**

What types of services/population does your locality typically use for non-mandated cases?

- ICC
- Parent coaching/support
- IIH
- Mentoring
- Evaluations/assessments
- Out of school time-programs
- Group home
- Residential
- Other:

Please rate:

Use of non-mandated funds are fully integrated into local CSA practice.

**Strongly Agree      Agree      Disagree      Strongly Disagree      Undecided**

Barriers exist for full integration of non-mandated funds.

**Strongly Agree      Agree      Disagree      Strongly Disagree      Undecided**

If barriers exist, please explain.

**OPEN**

The use of non-mandated funds positively supports local CSA Mission and program goals.

**Strongly Agree      Agree      Disagree      Strongly Disagree      Undecided**

The use of non-mandated funds reduces the use of Sped Wrap funds.

**Strongly Agree      Agree      Disagree      Strongly Disagree      Undecided**

The use of non-mandated funds has no impact on the use of SPED Wrap funds.

**Strongly Agree      Agree      Disagree      Strongly Disagree      Undecided**

The locality's annual budgeting process is a non-issue and local funds for non-mandated funds are included.

**Strongly Agree      Agree      Disagree      Strongly Disagree      Undecided**

Local resources (money, case management, Local policies, providers, etc.) are available to support use of non-mandated funds.

**Strongly Agree      Agree      Disagree      Strongly Disagree      Undecided**

CPMT regularly reviews local outcomes for non-mandated services on the CSA program.

**Strongly Agree      Agree      Disagree      Strongly Disagree      Undecided**

There are local restrictions on the types of services funded through non-mandated.

**Strongly Agree      Agree      Disagree      Strongly Disagree      Undecided**

If so, please explain.

**OPEN**

What suggestions do you have to promote expanding your locality's practice in utilizing non-mandated funds?

**OPEN**

Any other thoughts?

**OPEN**

**SURVEY #2**

**For localities that do not use CSA non-mandated funds**

What are the top three reasons why your locality does not use CSA non-mandated funds?

- **Too complicated to use**
- **Local match rate**
- **Not enough allocated to make it worth it**
- **No need for it- other resources available in the community**
- **Lack of providers in area**
- **FAPT determines other ways to serve with CSA funds (CHINS, SPED Wrap, Parent placements, etc.)**
- **Other:**

Has this changed over the last 5 or more years? Y/N If so, how?

There are adequate resources available to serve children and family needs without using non-mandated funds.

**Strongly Agree      Agree      Disagree      Strongly Disagree      Undecided**

If so, please explain the available resources?

**OPEN**

There are gaps in local service systems that non-mandated funds could support.

**Strongly Agree      Agree      Disagree      Strongly Disagree      Undecided**

Your locality has no interest in using CSA non-mandated funds.

**Strongly Agree      Agree      Disagree      Strongly Disagree      Undecided**

If non-mandated funds were available, what types of services do think would be most beneficial to your locality?

- **ICC**
- **Parent coaching/support**
- **IIH**
- **Mentoring**
- **Evaluations/assessments**
- **Out of school time-programs**
- **Group home**
- **Residential**
- **Other:**

What suggestions do you have to address barriers to the use of non-mandated funds?

**OPEN**

Any other thoughts?

**OPEN**