

**STATE EXECUTIVE COUNCIL (SEC)
FOR CHILDREN'S SERVICES
Virginia Department of Taxation
1957 Westmoreland Street
Richmond, VA
Thursday, September 20, 2018**

SEC Members Present:

The Honorable Daniel Carey, M.D., Secretary of Health and Human Resources
The Honorable Richard "Dickie" Bell, Member, Virginia House of Delegates
The Honorable Mary Biggs, Member, Montgomery County Board of Supervisors
Andrew Block, Director, Department of Juvenile Justice
Courtney Gaskins, Ph.D., Director of Program Services, Youth for Tomorrow
The Honorable Willie Greene, Vice Mayor, City of Galax
Patricia Haymes, for James Lane, Ed.D., Superintendent of Public Instruction, Virginia Department of Education
The Honorable Catherine Hudgins, Member, Fairfax County Board of Supervisors
Tammy Whitlock for Jennifer Lee, M.D., Director, Department of Medical Assistance Services
R. Morgan Quicke, County Administrator, Richmond County
Karen Reilly-Jones, Chair, State and Local Advisory Team (SLAT)
Nina Marino, for Mira Signer, Chief Deputy Commissioner, Virginia Department of Behavioral Health and Developmental Services
The Honorable Frank Somerville, Presiding Judge, 16th Judicial District, Juvenile and Domestic Relations District Court
Amanda Stanley, President and CEO, DePaul Community Resources
Jessica Stern, Parent Representative
Duke Storen, Commissioner, Virginia Department of Social Services

SEC Members Absent:

Sophia Booker, Service Recipient Representative
Bob Hicks, for M. Norman Oliver, M.D., Commissioner, Virginia Department of Health
Sandra Karison for Karl Hade, Executive Secretary of the Supreme Court of Virginia
Jeanette Troyer, Parent Representative
The Honorable Jennifer Wexton, Member, Senate of Virginia

Other Staff Present:

Maris Adcock, Business Manager, OCS
Marsha Mucha, Administrative Staff Assistant, OCS
Scott Reiner, Executive Director, OCS
Zandra Relaford, Assistant Director, OCS
Eric Reynolds, Assistant Attorney General, Office of the Attorney General
Carol Wilson, Program Consultant, OCS

Call to Order

Secretary Carey called the meeting to order at 9:35 a.m. and welcomed everyone. New members were recognized and introductions were made. Mr. Reiner reported the just announced appointment of Eric Campbell, City Manager of Harrisonburg by the Office of the Secretary of the Commonwealth. Mr. Campbell is filling the position left vacant by the departure of Maurice Jones, a local government representative.

Approval of Minutes

The minutes of the June 21, 2018 meeting were approved on a motion by Dickie Bell, seconded by Mary Biggs and carried.

Public Comment

There was no public comment.

Executive Director's Report

Mr. Reiner reported on the following items:

- *Summary of General Assembly Activity Related to CSA* –
 - As of today, OCS has contracted with a consulting group to conduct the rate setting study for private day special education programs as required by the General Assembly. The study is to be completed by June 30, 2019.
 - The work group developing outcome measures for private day special education programs is in the process of developing a preliminary report containing seven or eight outcome measures. The work group has one additional meeting scheduled for October 3. The deadline for the report is November 1.

Update on Utilization Management (UM) Ad Hoc Work Group

Mary Biggs, a member of the work group reported. The work group has met monthly since June and has considered and agreed upon the following:

- Renaming UM to CSA Continuous Quality Improvement (CQI). Renaming the process will provide clarity about the expected activities and uses a recognized term and approach for data analysis and program improvement.
- Identifying the universe of CQI elements and metrics (as well as data sources) grouped into three broad categories of focus: financial/expenditures, utilization and demographics, and outcomes/impact/practices.
- Developing dashboards that localities can use to help them analyze and digest their data.
- Creating a form or template to guide local review and response.

The last meeting was postponed due to weather. Future workgroup discussions will include development of potential pilot sites, a training plan and any specific policy recommendations for the SEC to consider. At the close of her report, Ms. Biggs thanked OCS Assistant Director, Zandra Relaford for her leadership and guidance to the work group.

State and Local Advisory Team (SLAT) Report

Karen Reilly-Jones, SLAT Chair reported that she, representing the CSA Coordinators Network and Shannon Updike, representing the Virginia Coalition of Private Provider Associations

(VCOPPA) started their positions as SLAT Chair and Vice-Chair in August. She reported on the following items from the August meeting:

- A new format for SLAT meetings to encourage member engagement and discussion to fulfill the responsibilities of the team and enhance SLAT's purpose. SLAT is committed to using SLAT meetings to highlight various efforts that are happening across children and family systems in the Commonwealth and to seeking out opportunities to partner and support these efforts in the most efficient way.
- Reviewed SLAT duties and responsibilities.
- SLAT will continue to address family engagement efforts and the use of congregate care services in CSA.

She noted that the SEC and SLAT had met together in the past to discuss SEC priorities and how the SLAT could support the SEC goals. Considering the number of new members on both teams, SLAT members requested an opportunity to meet with the SEC membership to help gain perspective and direction of the SEC goals.

During discussion following Ms. Reilly-Jones' report, Mr. Block asked what SLAT would say concerning barriers to use of non-mandated funds. After further discussion, Mr. Block made a motion, seconded by Mary Biggs and carried that SLAT review the use of non-mandated funds, including barriers to use of the funds, and best practices.

Audit Repayment Plan – City of Hopewell

Mr. Reiner provided background information on the findings of a special audit review (CSA Audit Report 01-2016) and a routine audit (CSA Audit Report 02-2017) conducted by the OCS program audit team. While the CPMT did not request an appeal of the findings from CSA Audit Report 01-2016, they did initially request an appeal of findings from CSA Audit Report 02-2017.

After further consideration, the CPMT withdrew their appeal and indicated a desire to enter into negotiations to establish a consolidated repayment plan for the findings of both reports. The total amount of denied funds from the two audits is \$896,446.74.

Mr. Reiner noted that members were provided with a proposed Agreement and Plan of Repayment for SEC consideration. The proposed repayment schedule has been negotiated and agreed to by the City of Hopewell. After further discussion, a motion was made by Duke Storen, seconded by Courtney Gaskins and carried to accept the proposed Agreement and Plan of Repayment.

Revision of SEC Policy 2.1.3

Mr. Reiner reported that the 2018 General Assembly made minor changes to §2.2-3708 of the Code of Virginia concerning meetings held through electronic communication means. Revisions are proposed to SEC Policy 2.1.3, Individual Participation in State Executive Council Meetings by Electronic Means, in order to conform to those statutory changes. The revisions to the SEC policy are considered technical adjustments.

A motion was made by Mary Biggs, seconded by Andy Block and carried to accept the revisions to SEC Policy 2.1.3.

Proposed SEC Policy 3.6 – Child and Adolescent Needs and Strengths (CANS)

Mr. Reiner presented the proposed policy for consideration by the SEC for a 60-day public comment period. He noted that a public comment period at the Notice Stage was open from June 25, 2018 through August 10, 2018 and he provided members with a copy of the public comment received concerning the intent to develop a CANS policy.

A motion was made by Courtney Gaskins, seconded by Andy Block and carried to disseminate the proposed policy for a 60-day public comment period.

Presentation

Ann Bevan (DMAS) and Dr. Alexis Aplasca (DBHDS) presented on the Commonwealth of Virginia's behavioral health transformation: Developing a Continuum of Medicaid Mental Health Services. The overall goal of the transformation is to develop, in collaboration with stakeholders' clinical input, recommendations for a comprehensive system transformation plan for Medicaid behavioral health services in the Commonwealth.

Public Comment II

Cory Richardson-Lauve, Vice President for Programs at the Virginia Home for Boys and Girls, thanked members for the opportunity to make public comment twice during SEC meetings (near the beginning and near the end of the agenda) and their thoughtful and sensitive discussion of the Hopewell issue. She also thanked Karen Reilly-Jones for the consistency of services provided by her locality.

Member Updates

Secretary Carey asked members to report on activities within their agencies and organizations. Members reported on initiatives, programs and events. Members continue to work within their agencies, serve on workgroups and advocate through their associations for improvements to services and service delivery for the children, youth and families of Virginia.

Closing Remarks and Adjournment

Secretary Carey provided closing remarks noting the difference between management (doing things right) versus leadership (doing the right thing). There being no further business, the meeting was adjourned at 11:55 a.m. The next meeting is scheduled for December 13, 2018 in the Richmond/Henrico Rooms, 1604 Santa Rosa Road.