

**STATE EXECUTIVE COUNCIL (SEC)
COMPREHENSIVE SERVICES ACT FOR AT RISK YOUTH AND FAMILIES
Department of Taxation
1957 Westmoreland Street
Richmond, VA
Thursday, March 19, 2015**

SEC Members Present:

The Honorable William A. (Bill) Hazel, Jr., M.D., Secretary of Health and Human Resources
The Honorable Jennifer Wexton, Member, Senate of Virginia
Michael Farley, CEO, Elk Hill
The Honorable Richard "Dickie" Bell, Member, Virginia House of Delegates
John Eisenberg for Steven Staples, Ed.D., Superintendent of Public Instruction, Virginia Department of Education
The Honorable Patricia O'Bannon, Member, Henrico County Board of Supervisors
Joseph Paxton, County Administrator, Rockingham County, Virginia
Debra Ferguson, Ph.D., Commissioner, Department of Behavioral Health and Developmental Services
Lelia Hopper for Karl Hade, Executive Secretary of the Supreme Court of Virginia
Margaret Schultze, Commissioner, Virginia Department of Social Services
Bob Hicks for Dr. Marissa Levine, Commissioner, Virginia Department of Health
The Honorable Anita Filson, Juvenile and Domestic Relations District Court Judge, 25th Judicial District
The Honorable Catherine Hudgins, Member, Fairfax County Board of Supervisors
Jeanette Troyer, Parent Representative
The Honorable Robert "Rob" Coleman, Vice-Mayor, City of Newport News
Cindi Jones, Director, Department of Medical Assistance Services
Deron Phipps for Andrew Block, Director, Department of Juvenile Justice

SEC Members Absent:

Mary Bunting, City Manager, Hampton, Virginia
Janice Schar, Parent Representative
Greg Peters, President and CEO, UMFS

Other Staff/SLAT Members Present:

Pam Kestner, Special Advisor on Families, Children and Poverty, Health & Human Resources
Eric Reynolds, Assistant Attorney General, Office of the Attorney General
Karen Tompkins, Vice -Chair, State and Local Advisory Team
Susan Cumbia Clare, Executive Director, Office of Comprehensive Services (OCS)
Scott Reiner, Assistant Director, OCS
Marsha Mucha, Administrative Staff Assistant, OCS

Call to Order and Approval of Minutes

Secretary Hazel called the meeting to order at 9:30 a.m. A quorum was present.

Mrs. Clare announced her retirement from state service effective July 1, 2015. Secretary Hazel reported that the SEC's Executive Committee will begin discussions on hiring a new executive director and report back to the SEC.

The minutes of the December 18, 2014 meeting were approved without objection.

Public Comments

Public comments were received from the following individuals on serving youth placed into residential treatment facilities for non-educational reasons and outside of the CSA process:

- Bill Elwood representing the Virginia Coalition of Private Provider Associations (VCOPPA) and the Virginia Association of Independent Specialized Education Facilities (VAISEF)
- Jamie Molbert representing Harbor Point
- Cecilia Kirkman representing SEIU Healthcare
- Jim Gillespie representing the Fairfax – Falls Church CSA
- Janet Areson representing the Virginia Municipal League (VML)
- Victor Evans, representing the Prince William CSA

Workgroup Report on Non-CSA Parental Placements into Residential Treatment Programs

Secretary Hazel reported that Ms. Hopper had reviewed the revised proposed policy with Executive Committee members. The Executive Committee endorsed the additional work completed by the Workgroup convened at the request of the SEC at the December meeting. He further reported that the issue before the SEC today was not adoption of the policy but whether or not to disseminate the proposed policy for a 60-day public comment period.

Ms. Hopper reported for the Workgroup and acknowledged those Workgroup members in attendance. She further reported that the Workgroup spent a great deal of time reviewing the process. In addition to necessary regulatory and contract changes, the workgroup identified a number of actions and matters for the SEC to consider prior to implementation of policy.

Recommended changes to the process would require referral of a child to the local community for assessment and planning as early as possible and prior to the child's admission to a residential treatment facility. Workgroup members also identified the need for development of a "universal notice" that acute facilities and residential treatment facilities would provide to families to outline service options, CSA process, parent rights and responsibilities, etc.

Mrs. Hopper reported that the Workgroup elected not to recommend a policy implementation date, but recommends that the SEC consider the additional actions required before implementation can occur. The Workgroup did acknowledge that there are best practices that can be implemented now such as collaborating earlier in the process when a child is being considered for residential treatment. Work could also begin on development of the "universal notice" to parents.

After discussion, a motion was made by Cindi Jones, seconded by Michael Farley and carried to begin drafting the “universal notice” to parents. An update will be provided at the June SEC meeting.

After additional discussion, a motion was made by Michael Farley, seconded by Joe Paxton and carried to disseminate the proposed policy for a 60-day public comment period. Catherine Hudgins and Patricia O’Bannon voted against the motion.

SEC Retreat Group 4 Report

Joe Paxton reported on behalf of Group 4 as the group had not had an opportunity to report previously. Group 4 had examined the need to ensure appropriate representation of stakeholder interests in SEC decision-making processes.

The Group made several recommendations which have already been implemented. Representatives of VACo and VML have been invited to participate in SLAT meetings to represent local government elected/appointed officials, to actively engage in discussions of SLAT and to serve in the capacity as informal, non-voting stakeholder representatives. The SLAT Chair has been invited to participate in SEC meetings and to actively engage in its discussions.

Proposed Workgroup – Increasing Public Awareness of and Access to Multidisciplinary Planning

Mrs. Clare reported that three of the four small groups convened during the SEC Retreat identified the need and/or made specific recommendations regarding increasing public awareness of local CSA teams and improving family access to local CSA teams for service planning. In addition, the Workgroup appointed by the SEC to make recommendations regarding non-CSA parental placements into residential treatment facilities recommended that the SEC take action to improve public awareness of and access to local CSA teams to reduce such placements.

Mrs. Clare asked that the SEC approve the charter for establishment of the workgroup. The charter was approved without objection. The workgroup will provide final recommendations to the SEC no later than September 2015.

Executive Director’s Report

Mrs. Clare noted that members had copies of the required General Assembly reports. She reported that the same reporting format has been used over the last several years. Mrs. Clare reported an overall slight increase in 2014 expenditures.

Mr. Reiner presented a draft of the OCS FY16 Training Plan for the SEC’s first reading. The final Training Plan will be presented to the SEC for approval at the June meeting. He also presented an update on OCS training activities for the period July 1, 2014 through March 2015.

Mrs. Clare reported on the 2015 General Assembly Session. Legislation presented and passed during the session included:

- Changing the Comprehensive Services Act for At-Risk Youth and Families to the Children's Services Act.
- Directing CPMTs to establish a process for parents or persons who have primary physical custody of a child to refer children in their care to the teams.
- Changing the term "community management team and planning team" to community policy and management team in a section of the Code where the terminology was incorrect.
- Amending member qualifications of SLAT to require the parent representative to have a child who has received services within the purview of CSA and eliminating requirement that local government CPMT representatives serve on a CPMT.

Mrs. Clare also reported that two studies were included in the Appropriation Act:

- A study by the Secretary of Health and Human Resources, in cooperation with the Secretary of Education to provide recommendations regarding the role of the SEC. A report is due by December 1, 2015.
- A study by the SEC to examine and make recommendations for funding the educational costs for students whose placement in or admittance to state or privately operated psychiatric or residential treatment facilities for non-educational reasons has been authorized by Medicaid. A report is due by September 1, 2015.

During discussion, it was noted that the Workgroup report presented today would be utilized for the September report on educational costs.

SEC Committee Reports

Executive Committee - No additional report. Items reviewed by the Executive Committee were covered by previous discussions during the meeting.

Outcome Committee – Mr. Reiner reported on behalf of the Committee. He presented a draft of a Proposed Outcomes Model with six outcome measures and an example of a measurement strategy.

All measures utilize existing data collection requirements so no new data elements would need to be collected. He noted the measures could be used to identify high performing localities, encourage sharing of best practices, review of local practices, and assist in indentifying localities that need technical assistance.

SLAT Report

There was no report from SLAT.

Member Updates

There were no member updates.

Adjournment

There being no further business the meeting was adjourned at 11:40 a.m.