

**STATE EXECUTIVE COUNCIL (SEC)
FOR CHILDREN'S SERVICES
Richmond/Henrico Rooms
1604 Santa Rosa Rd
Richmond, VA
Thursday, March 17, 2016**

SEC Members Present:

The Honorable William A. (Bill) Hazel, Jr., M.D., Secretary of Health and Human Resources (*Chair*)
Jack Barber, Interim Commissioner, Virginia Department of Behavioral Health
and Developmental Services
The Honorable Mary Biggs, Vice-Chair, Montgomery County Board of Supervisors
The Honorable Robert "Rob" Coleman, Vice-Mayor, City of Newport News
John Eisenberg for Steven Staples, Ed.D., Superintendent of Public Instruction, Virginia Department
of Education
The Honorable Anita Filson, Juvenile and Domestic Relations District Court Judge,
25th Judicial District
Courtney Gaskins, Director of Program Services, Youth for Tomorrow
Bob Hicks for Dr. Marissa Levine, Commissioner, Virginia Department of Health
The Honorable Catherine Hudgins, Member, Fairfax County Board of Supervisors
Cindi Jones, Director, Department of Medical Assistance Services
Sandra Karison for Karl Hade, Executive Secretary of the Supreme Court of Virginia
Pam Kestner, Special Advisory on Families, Children and Poverty
Greg Peters, President and CEO, UMFS
Margaret Schultze, Commissioner, Virginia Department of Social Services
Jeanette Troyer, Parent Representative
Angela Valentine for Andrew Block, Director, Department of Juvenile Justice
The Honorable Jennifer Wexton, Member, Senate of Virginia
Eddie Worth, Parent Representative

SEC Members Absent:

The Honorable Richard "Dickie" Bell, Member, Virginia House of Delegates
Maurice Jones, City Manager, City of Charlottesville

Other Staff/SLAT Members Present:

Marsha Mucha, Administrative Staff Assistant, OCS
Scott Reiner, Interim Executive Director, OCS
Eric Reynolds, Assistant Attorney General, Office of the Attorney General
Howard Sanderson, Research Associate Senior, OCS/DSS

Call to Order and Approval of Minutes

Secretary Hazel called the meeting to order at 9:30 a.m. and welcomed everyone. Dr. Hazel recognized the newest SEC member, Eddie Worth, and asked everyone to introduce themselves.

The minutes of the December 3, 2015 meeting were approved without objection.

Public Comments

There were no public comments.

Executive Director's Report

Scott Reiner reported on the following items:

- *FY16 Expenditure Status Update* – Year-to-date expenditures for FY16 are 8.5 percent (\$13M) higher than FY16. The increase is primarily due to an increase in expenditures for special education private day placements.
- *FY16 Training Summary* – Members were provided with a copy of the FY16 OCS Training Progress Report. Mr. Reiner noted that OCS is working with an e-learning developer to develop five CSA training modules for local DSS staff. These training modules will be housed in the Knowledge Center.
- *FY17 Training Plan* – Members were provided a draft of the OCS Training Plan for FY17 for its first reading. Action on the plan will be taken at the SEC's June meeting. Members were asked to submit questions or comments about the Plan to Mr. Reiner.
- *Update on General Assembly Actions* – HB369 that adds membership to the SEC and the State and Local Advisory Team (SLAT) was passed unanimously by the Senate and House of Delegates. The enrolled bill review has been completed and is pending action by the Governor.
- *Budget Actions* – The General Assembly has appropriated \$18M in funding to cover the state share of CSA expenditures for FY16 that resulted from increased expenditures. This amount has also been included in the FY16-F618 biennial budget. Funding of \$500,000 per year for the FY16-FY18 biennium has been provided to support local CSA administrative costs.

Budget language was also included to address issues of reintegration of children receiving special education private day treatment services into their home school districts. Language was also included to assess the barriers to serving students with disabilities in their local public schools.

- *5th Annual CSA Conference* – The Conference will be held April 27-28 in Roanoke. A pre-conference session for CSA coordinators will be held on April 26. The keynote speaker will be Elizabeth Gaines, Forum for Youth Investment speaking on collective impact. Ms. Gaines will also meet with the SEC for a facilitated discussion.

SLAT Report

There was no SLAT report.

Report of the Finance and Audit Committee

Mary Biggs and Catherine Hudgins reported on behalf of the Committee. The Committee met in late January and received an orientation on CSA finances by Interim Director Scott Reiner and on the CSA audit process by OCS Audit Manager, Stephanie Bacote. Both Ms. Biggs and Ms. Hudgins commented on the thoroughness of the review.

At that meeting, Committee members also approved the Committee Charter that was provided to SEC members in their meeting packets. At the Committee's next meeting, members will begin developing policy concerning recommended actions in response to individual audit findings, including denial of funds and corrective actions related to audit findings. The Committee will next meet in April.

Report of the Outcomes Committee

Courtney Gaskins and Jeannette Troyer reported on behalf of the Committee. The Committee met in late January and received a presentation on and reviewed a Local Outcomes Dashboard that utilizes the five indicators from the CSA Executive Scorecard. At that meeting, the Committee also approved the Committee Charter that was provided to SEC members in their meeting packets.

Howard Sanderson provided a demonstration for SEC members of the Local Outcomes Dashboard which will be made available on the CSA website in the near future.

Multi-disciplinary Team Request

Mr. Reiner reported that a request for a multi-disciplinary team (MDT) had been received from the Wythe County CPMT. The request has been vetted by OCS staff. The CPMT proposal is for the current Wythe County "Truancy Team" or interdisciplinary team to serve as an alternate MDT. Youth are referred to the team either by school staff or the Court and meet either the statutory criteria for truancy and are at risk of court involvement, or may already be before the court.

The SEC approved the MDT request without objection.

Electronic Participation Policy

Mr. Reiner reported that at the SEC's December 3, 2015 meeting the SEC voted to disseminate for a 60-day public comment period a proposed policy on participation in meetings of the SEC from remote locations not open to the public under Virginia Code § 2.2.3708.1. The purpose of the proposed policy was to outline a process and requirements for individual members of the SEC to participate in meetings via electronic means.

Mr. Reiner further reported that the proposed policy had been reviewed by the Attorney General's Office and was disseminated for a 60-day public comment period which ended February 8, 2016. No public comments were received.

The SEC approved the proposed policy without objection.

Public Participation in SEC Policy Making

Mr. Reiner reported that at the SEC's December 3, 2015 meeting the SEC voted to disseminate for public comment a Notice of Intent to Develop Policy on Public Participation in Policy Making Activities of the SEC. The purpose of the policy would be to outline a process and requirements for public participation in all policy development by the SEC. The Intent to Develop Policy was disseminated for a public comment period ending February 1, 2016. A total of six comments were received.

SEC members briefly reviewed the draft proposed policy and approved, without objection, dissemination of the proposed policy for a 60-day public comment period.

Request from the Commission on Youth: CSA Special Education Wraparound Funds

Mr. Reiner reported that SEC members had received in their meeting packets a document containing background information and issues raised by the Virginia Commission on Youth (COY) concerning the COY study on the use of federal, state, and local funds for private educational placements of students with disabilities.

The COY study recommends that the SEC revisit existing policy restrictions and budgetary constraints with CSA state pool funds for wraparound services for students with disabilities. The study recommends that the SEC review:

- utilizing the community match rate
- existing parental co-payment policies for additional services not included in the individualized education program (IEP)
- prohibition on using funds for non-educational services provided by school employees

During discussion it was noted by Eric Reynolds that statutory action would be required to address proposed changes to the first two bullet points. Mr. Reiner noted that the SEC did not need to take any action at today's meeting. SLAT could be asked by the SEC to collect and provide feedback from their various constituencies on the existing policy and provide recommendations to the SEC.

System of Care Grant Application

Jack Barber, Janet Lung and Pam Fisher (DBHDS) reported on the new System of Care grant application. If received, the \$3M in grant funding would be utilized to expand System of Care and the use of the High Fidelity Wraparound model from five demonstration projects to other regions of the state.

As part of the application process, a "governance board" is to be named to provide integrity and structure oversight to the project. Ms. Lung asked that the SEC consider serving as that governance board. During discussion, Ms. Lung noted that the expansion of System of Care through this grant opportunity would dovetail nicely with the work the SEC has already done in adopting a policy on intensive care coordination.

After further discussion, a motion was made by Margaret Schultze, seconded by Mary Biggs and carried to name the SEC as the “governance board” for the grant pending a review of the grant application by Secretary Hazel and the Attorney General’s Office for any legal or policy challenges.

Enhancing the System of Care Through the Use of Non-Mandated Funds

Mr. Reiner reported that budget language was introduced but did not pass that would direct the SEC to convene a work group to make recommendations to increase the use of CSA non-mandated funds for those involved in the juvenile justice system and/or long-term school suspension/expulsion. Although the language did not pass, the issue needs to be addressed. Members were asked to begin thinking of ways to encourage discussion of the issue and the type of work group needed to begin examining the issue and to develop recommendations to increase the use of non-mandated funds.

Member Updates

Judge Filson reported that she has been appointed to the circuit court effective July 1. Dr. Hazel and members congratulated her on her appointment.

Secretary Hazel asked members to report on activities within their agencies and organizations. Members reported on the legislative session and noted upcoming conferences. Members continue to work within their agencies, serve on workgroups and advocate through their associations for improvements to services and service delivery to the children, youth and families of Virginia.

Secretary Hazel reported that the SEC Executive Committee will be screening applications for the OCS Executive Director position. The anticipated hire date is by the end of May.

Next Meeting and Adjournment

There being no further business the meeting was adjourned at 11:55 a.m. The next meeting will be held April 27 at the Hotel Roanoke and Conference Center during the CSA Conference.