

**STATE EXECUTIVE COUNCIL (SEC)
FOR CHILDREN'S SERVICES
Virginia Department of Taxation
1957 Westmoreland Street
Richmond, VA
Thursday, June 21, 2018**

SEC Members Present:

The Honorable Daniel Carey, M.D., Secretary of Health and Human Resources
The Honorable Richard "Dickie" Bell, Member, Virginia House of Delegates
The Honorable Mary Biggs, Member, Montgomery County Board of Supervisors
Sophia Booker, Service Recipient Representative
Patricia Haymes, for the Superintendent of Public Instruction, Virginia Department of Education
Bob Hicks for the Commissioner, Virginia Department of Health
The Honorable Catherine Hudgins, Member, Fairfax County Board of Supervisors
Sandra Karison for Karl Hade, Executive Secretary of the Supreme Court of Virginia
Jennifer Lee, M.D., Director, Department of Medical Assistance Services
Greg Peters, President and CEO, UMFS
R. Morgan Quicke, County Administrator, Richmond County
The Honorable Frank Somerville, Presiding Judge, 16th Judicial District, Juvenile and Domestic Relations District Court
Tamara Temoney, Ph.D., Chair, State and Local Advisory Team (SLAT)
Jeanette Troyer, Parent Representative

SEC Members Absent:

Andrew Block, Director, Department of Juvenile Justice
Courtney Gaskins, Ph.D., Director of Program Services, Youth for Tomorrow
Duke Storen, Commissioner, Virginia Department of Social Services
The Honorable Jennifer Wexton, Member, Senate of Virginia

Other Staff Present:

Marsha Mucha, Administrative Staff Assistant, OCS
Scott Reiner, Executive Director, OCS
Zandra Relaford, Assistant Executive Director, OCS
Eric Reynolds, Assistant Attorney General, Office of the Attorney General
Kristi Schabo, Program Consultant, OCS

Call to Order

Secretary Carey called the meeting to order at 10:35 a.m. and welcomed everyone. He thanked everyone for adjusting their schedule noting that he had just come from the Governor's announcement regarding reconstituting the Virginia Children's Cabinet.

Secretary Carey recognized two members for their tenure on the SEC. He acknowledged the commitment of Tamara Temoney to the State and Local Advisory Team (SLAT) and thanked her for

her service as SLAT Chair. He also acknowledged Greg Peters whose term on the SEC expires June 30. He thanked Mr. Peters for his contributions as one of the private provider representatives to the SEC. Certificates were presented to both Dr. Temoney and Mr. Peters.

Secretary Carey reported that the City of Hopewell had withdrawn their appeal to the SEC of denial of funds. Mr. Reiner is in conversation with the Hopewell City Manager concerning a repayment schedule. He will report on the issue at the September SEC meeting.

Approval of Minutes

The minutes of the March 15, 2018 meeting were approved on a motion by Greg Peters, seconded by Mary Biggs and carried.

Public Comment

Secretary Carey explained that the SEC would have two public comment periods. The one traditionally held at the beginning of the meeting and one added shortly before adjournment. Adding a second public comment period near the end of the meeting will allow those in attendance to comment on matters discussed and actions taken during the meeting.

There was no public comment.

Executive Director's Report

Mr. Reiner reported on the following items:

- *OCS Assistant Executive Director* – Zandra Relaford the new OCS Assistant Executive Director was introduced. She joined OCS the end of March.
- *Annual CSA Conference* – This year's Conference was held May 1-2 at the Hotel Roanoke and Conference Center with 617 participants in attendance. The Conference keynote speaker was Pulitzer winning journalist and author, Ron Suskind.
- *FY18 OCS Expenditure Projections* – FY18 OCS expenditure reporting will close on September 30, 2018. Additional detail will be provided at the September SEC meeting.
- *Status Report on Administrative Memorandum #18-01* - The memo was issued earlier this year and brought to the attention of the SEC at its March meeting. The memorandum addresses parental consent for information sharing for CSA special education funding. The matter continues under review.
- *Summary of General Assembly Activity Related to CSA* – Mr. Reiner reported on the following activities:
 - Increasing the CSA base state pool appropriation by \$17M in FY19 and \$9M in FY20, which reflects a reduced rate of growth based on the 2% rate increase cap on private special education day programs effective July 1, 2019.
 - Conducting a rate setting study for private day special education programs due June 30, 2019.
 - Capping rate increases for private day special education programs at 2% effective July 2019.
 - Developing (with DOE and a designated list of entities) outcome measures for private day special education programs.

State and Local Advisory Team (SLAT) Report

Dr. Tamara Temoney, SLAT Chair provided the report. She reported that SLAT continues focusing on several areas of their work plan: congregate care and parent representation on the Family Assessment and Planning Team (FAPT) and CPMT.

Dr. Temoney presented nominees to serve as representatives on SLAT on behalf of the following groups/organizations:

- *Local CSA Coordinators:* Karen Reilly-Jones, Victor Evans, Mills Jones
- *Court Service Unit Directors (CSU) Association:* Martha Carroll, Kim Russo, Mike Mackey
- *Private Providers:* Shannon Updike, Kellie Evans, Mike Triggs

The recommendations were approved as presented. Karen Reilly-Jones and Shannon Updike were introduced as SLAT Chair and Vice-Chair, respectively, for the upcoming fiscal year.

FY18 OCS Training Report

Members were provided with a FY18 Training Progress Report. Over 3,000 persons have been provided training through conferences, specifically designed trainings, and/or on-line training modules on CSA.

FY19 Training Plan

Mr. Reiner presented the FY19 Training Plan for Council approval. He noted that the Training Plan serves as an umbrella plan and broad framework for training activities.

Discussion centered on how to evaluate the effectiveness of training and additional ways to provide training for families. OCS will explore family training opportunities through outreach to family associations/organizations/partnerships and report at the September SEC meeting. The Council approved the FY19 Training Plan.

Update on Utilization Management Ad Hoc Work Group

Zandra Relaford reported that the work group's first meeting had been held on June 1, 2018. She noted that the work group is considering ways to address utilization management at the local level. The work group was convened at the direction of the SEC after it was determined that utilization management procedures and practices by local CSA programs is one of the notable trends in audit findings.

The work group will be developing tools and guidance for localities with an anticipated completion date before the end of 2018. The next meeting will be held on July 13.

Notice of Intent to Develop Policy

Mr. Reiner presented a Notice of Intent to Develop Policy (SEC Policy 2.4). The Notice of Intent is in regards to developing policy, based on existing guidance, for the Child and Adolescent Needs and Strengths Assessment (CANS). The intent of the proposed policy would be to provide consolidated and comprehensive guidance to local CSA programs with regard to

the requirements for the use of CANS. The proposed policy would replace all appropriate existing guidance documents.

The Council approved the Notice of Intent to Develop Policy for a 45-day public comment period, effective June 25, 2018.

The Family First Prevention Services Act

Carl Ayers, Director of Family Services at VDSS, presented on the federal Family First Prevention Services Act, which was enacted at the federal level in February and will become effective as early as October 2019. The Family First Prevention Services Act, reforms the federal child welfare financing streams, Title IV-E and Title IV-B of the Social Security Act, to provide services to families who are at risk of entering the child welfare system. He provided a basic overview of the Act and highlighted a number of provisions and changes that will affect the child welfare and CSA systems in Virginia.

Public Comment II

There was no public comment.

Member Updates

Secretary Carey asked members to report on activities within their agencies and organizations. Members reported on initiatives, programs and events. Members continue to work within their agencies, serve on workgroups and advocate through their associations for improvements to services and service delivery for the children, youth and families of Virginia.

Closing Remarks and Adjournment

Secretary Carey provided closing remarks on the opportunity to provide high value services by defining best practices. There being no further business, the meeting was adjourned at 12:50 p.m. The next meeting is scheduled for September 20, 2018 at the Virginia Department of Taxation.