

**STATE EXECUTIVE COUNCIL (SEC)
COMPREHENSIVE SERVICES ACT FOR AT RISK YOUTH AND FAMILIES
Elk Hill Farm
1975 Elk Hill Road
Goochland, VA
Friday, June 20, 2014**

SEC Members Present:

The Honorable William A. (Bill) Hazel, Jr., M.D., Secretary of Health and Human Resources
The Honorable Richard "Dickie" Bell, Member, Virginia House of Delegates
Steven Staples, Ed.D., Superintendent of Public Instruction, Virginia Department of Education
Michael Farley, CEO, Elk Hill
Joseph Paxton, Rockingham County Administrator
Debra Ferguson, Ph.D., Commissioner, Department of Behavioral Health and Developmental Services
Lelia Hopper for Karl Hade, Executive Secretary of the Supreme Court of Virginia
Margaret Schultze, Commissioner, Virginia Department of Social Services
Cindi Jones, Director, Department of Medical Assistance Services
Bob Hicks for Dr. Marissa Levine, Commissioner, Virginia Department of Health
The Honorable Martin Nohe, Parent Representative
Greg Peters, President and CEO, UMFS
The Honorable Anita Filson, Juvenile and Domestic Relations District Court Judge (*guest*)

SEC Members Absent:

The Honorable Jennifer Wexton, Member, Virginia Senate
Andrew Block, Director, Department of Juvenile Justice
Mary Bunting, Hampton City Manager
The Honorable Patricia O'Bannon, Member, Henrico County Board of Supervisors

Staff Members Present:

Eric Reynolds, Assistant Attorney General, Office of the Attorney General
Susan Cumbia Clare, Executive Director, Office of Comprehensive Services (OCS)
Scott Reiner, Assistant Director, OCS
Carol Wilson, Program Consultant, OCS
Brady Nemeyer, Program Consultant, OCS
Marsha Mucha, Administrative Staff Assistant, OCS

Call to Order and Approval of Minutes

Secretary Hazel called the meeting to order at 9:40 a.m. He welcomed members and guests and thanked Michael Farley for hosting the SEC meeting and retreat at Elk Hill. A quorum was present.

Mr. Farley welcomed everyone to Elk Hill and introduced Mr. Buford Scott, Chairman Emeritus of the Board of Trustees. Mr. Scott extended greetings on behalf of the Board of Trustees of Elk Hill noting the 44 years of service provided by Elk Hill to children/youth and their families.

Secretary Hazel provided a brief update on the state budget and cross-secretariat initiatives (i.e. upcoming Data Analytics Conference and Children's Cabinet).

The minutes of the December 19, 2013 and March 24, 2014 meetings were approved without objection.

Executive Director's Report

- *SAS Update* – Susan Clare reported that final acceptance of the software application was completed June 16. OCS has collected three years of historical data and is currently collecting the fourth year. The data collected includes: CSA expenditures; Title IV-E foster care expenditures; Medicaid behavioral health services expenditures for those 18 and younger; OASIS, VEMAT and CANS. OCS continues to examine the types of analyses/reporting that can be developed from the data.
- *Conference Evaluations* – Scott Reiner provided a brief evaluation of the 3rd Annual CSA Conference (504 participants). 92% of respondents rated the conference content as good or very good. All but 4% rated the conference logistics as good or very good. There were 26 breakout sessions. The overall average rating for the breakout sessions was 4.45 out of 5.

The 2015 Conference is scheduled to be held April 20 and 21, 2015 at the Hotel Roanoke and Conference Center.

Public Comment

There was no public comment.

State and Local Advisory Team (SLAT) Report

Victor Evans, SLAT Chair reported that SLAT last met on June 5, 2014. He reported on the following items:

- Provided a written report on SLAT's assignment to examine and address inadvertent fiscal incentives for residential placement, parental placement, avoidance of FAPT/MDT process. This issue will be discussed in more detail in Group 1 of today's SEC Retreat.
- SLAT has completed a review of its bylaws. SLAT will discuss the proposed changes at its next meeting and make recommendations to the SEC for approval.
- SLAT has elected a new Chair and Vice Chair for the upcoming fiscal year. Ron Belay will serve as Chair with Karen Tompkins serving as Vice-Chair.
- SLAT, through its Training Committee continues to identify training needs and training delivery methods.

At the close of Mr. Evans' report, Secretary Hazel thanked him for his service as SLAT Chair.

Treatment Foster Care (TFC) Workgroup Report

Carol Wilson reported on behalf of the TFC Workgroup. She provided background information on the SEC's charge to the workgroup to 1) develop a plan for licensed child placing agencies to offer non-treatment foster care services and 2) to create a system of greater uniformity across private child placing agencies in the offered levels of treatment foster care.

The proposed policy "*Purchase of Foster Care Services from Licensing Child Placing Agencies*" and the proposed "*Guidelines for Determining Levels of Care for Foster Care Services with Licensed Child Placing Agencies*" were posted for public comment by OCS on January 8, 2014. The public comment period ended March 10, 2014. The proposed policy and guidelines were revised based on the Workgroup's discussion of the public comments received.

The Workgroup recommends adoption of the proposed policy with an implementation date of July 1, 2015. During discussion it was noted that the Workgroup will continue to review and refine the guidelines. The TFC Policy was adopted on a second from Greg Peters and carried.

FY 2015 OCS Training Plan

Scott Reiner reported that the proposed Training Plan had its first reading at the SEC's March 24, 2014 meeting. He noted that the Code of Virginia requires that OCS "provide for training and technical assistance to localities in the provision of efficient and effective services that are responsive to the strengths and needs of troubled and at-risk youths and their families."

(Secretary Hazel had to leave the meeting and Suzanne Gore, Deputy Secretary, assumed the Chair)

In accordance with provisions of the biennial Appropriation Act, Mr. Reiner presented the proposed FY2015 OCS Training Plan for SEC approval. The Training Plan was approved on a motion by Greg Peters, seconded by Joe Paxton and carried.

Appointment of SLAT Representatives

The following nominations were recommended for appointment to SLAT:

- Juvenile and Domestic Relations District Court Judge – The Honorable Frank Somerville, Primary
- CPMT – LDSS Representatives – Tamara Temoney, Primary and Brad Burdette, Alternate
- CPMT – CSB Representatives – Charles (Chuck) Walsh, Primary and Ivy Sager, Alternate

The nominations were approved on a motion by Joe Paxton, seconded by Martin Nohe and carried.

Adjournment

There being no further business the meeting was adjourned at 10:40 a.m.