

**STATE EXECUTIVE COUNCIL (SEC)**  
**COMPREHENSIVE SERVICES ACT FOR AT RISK YOUTH AND FAMILIES**  
**Henrico Training Center**  
**7701 East Parham Road**  
**Henrico, VA**  
**Thursday, June 18, 2015**

**SEC Members Present:**

The Honorable William A. (Bill) Hazel, Jr., M.D., Secretary of Health and Human Resources  
The Honorable Jennifer Wexton, Member, Senate of Virginia  
Michael Farley, CEO, Elk Hill  
The Honorable Richard “Dickie” Bell, Member, Virginia House of Delegates  
The Honorable Patricia O’Bannon, Member, Henrico County Board of Supervisors  
Joseph Paxton, County Administrator, Rockingham County, Virginia  
Debra Ferguson, Ph.D., Commissioner, Department of Behavioral Health and  
Developmental Services  
Bob Hicks for Dr. Marissa Levine, Commissioner, Virginia Department of Health  
The Honorable Catherine Hudgins, Member, Fairfax County Board of Supervisors  
The Honorable Robert “Rob” Coleman, Vice-Mayor, City of Newport News  
Cindi Jones, Director, Department of Medical Assistance Services  
Mary Bunting, City Manager, Hampton, Virginia  
Greg Peters, President and CEO, UMFS

**SEC Members Absent:**

Andrew Block, Director, Department of Juvenile Justice  
John Eisenberg for Steven Staples, Ed.D., Superintendent of Public Instruction, Virginia Department  
of Education  
Lelia Hopper for Karl Hade, Executive Secretary of the Supreme Court of Virginia  
Margaret Schultze, Commissioner, Virginia Department of Social Services  
The Honorable Anita Filson, Juvenile and Domestic Relations District Court Judge, 25<sup>th</sup> Judicial  
District  
Janice Schar, Parent Representative  
Jeanette Troyer, Parent Representative

**Other Staff/SLAT Members Present:**

Pam Kestner, Special Advisor on Families, Children and Poverty, Health & Human Resources  
Eric Reynolds, Assistant Attorney General, Office of the Attorney General  
Ron Belay, Chair, State and Local Advisory Team  
Susan Cumbia Clare, Executive Director, Office of Comprehensive Services (OCS)  
Scott Reiner, Assistant Director, OCS  
Carol Wilson, Program Consultant, OCS  
Marsha Mucha, Administrative Staff Assistant, OCS

### **Call to Order and Approval of Minutes**

Secretary Hazel called the meeting to order at 9:30 a.m. A quorum was present. Secretary Hazel acknowledged that Senator Wexton would have to leave the meeting early and was providing Catherine Hudgins with her voting proxy.

Dr. Hazel commented that extensive public comment had been received on the proposed policy, Serving Youth Referred to Residential Treatment Facilities for Non-Educational Reasons and Outside of the CSA Process. He indicated that adopting the proposed policy at this time would not be in the best interest of CSA and was being removed as an action item from the agenda. He further indicated that the issue may need to be addressed through legislative or budget actions.

The minutes of the March 19, 2015 meeting were approved without objection.

Dr. Hazel reported that the Executive Committee last met in April, directly before the opening of the CSA Conference. At that meeting members discussed the OCS Executive Director position. He further explained that the Executive Committee has not been able to meet since the April meeting to consider a recommendation on the position to present to the SEC. Because of these circumstances, Dr. Hazel asked the SEC to appoint Scott Reiner to serve as the interim OCS Executive Director. A motion was made by Michael Farley, seconded by Cindi Jones and carried to name Scott Reiner as interim OCS Executive Director.

### **Executive Director's Report**

Susan Clare asked Mr. Reiner to report on the FY16 OCS Training Plan. Mr. Reiner reported that the Training Plan had its first reading by the SEC at the March meeting and was being presented today for approval. Several members offered suggestions for additional trainings on team building/collaboration, perhaps during the CSA Annual Conference. The FY16 OCS Training Plan was approved without objection.

### **SEC Finance Committee Report**

Greg Peters and Joe Paxton reported on behalf of the Finance Committee. The Committee met on May 21 and discussed several topics:

- Revisions to the CSA Critical Service Gaps Survey – improved reporting based on use of the standardized service names.
- Reviewed a draft of the CSA file layout developed by the Data Elements Workgroup. The Data Elements Workgroup will report at the SEC's September meeting.

Mr. Paxton further reported that the SEC Finance Committee recommends that the SEC endorse an OCS budget amendment (2016-2018 biennium) seeking additional state funding (from \$1.6M to \$3.2M) to support local CSA administration. The recommendation was approved without objection.

### **State and Local Advisory Team (SLAT) Report**

Ron Belay reported that he will continue to serve as Chair of SLAT for the upcoming fiscal year. Tamara Temoney will serve as Vice-Chair. He also reported on the following nominations to SLAT:

- CPMT – CSU Representatives – Ron Belay (primary), Mike Scheitle and Vincent Butaitis (alternates)
- CSA Coordinator Representatives – Karen Reilly-Jones (primary), Victor Evans and Nat Leonard (alternates)
- Provider Representative – John Dougherty (primary)
- Parent Representative – Cristy Corbin (alternate)

The nominations were approved on a motion by Joe Paxton, seconded by Michael Farley and carried.

### **UMFS System of Care Presentation**

Nancy Toscano, Vice-President of Strategy and Organizational Improvement, presented on the UMFS public/private system of care partnership established through a grant received from DBHDS. Family support partner, ReNe'e Teague, presented on her family's struggle to find help for her daughter, her relationship with UMFS and how she became a family support partner.

### **Public Comments**

Public comments were received from the following individuals:

- Bill Elwood representing the Virginia Coalition of Private Provider Associations (VCOPPA) and the Virginia Association of Independent Specialized Education Facilities (VAISEF)
- Cecilia Kirkman representing SEIU Healthcare
- Jim Gillespie representing the Fairfax – Falls Church CSA
- Janet Areson representing the Virginia Municipal League (VML)
- Sue Rowland representing Roanoke County

### **Workgroup Report on Non-CSA Parental Placements into Residential Treatment Programs**

Pat Haymes reported on behalf of the Workgroup. Ms. Haymes explained that, at its March 19 meeting, the SEC charged OCS with convening a workgroup to develop guidelines to assist localities with implementation of the proposed policy. In the course of their work, the Workgroup also reviewed the public comments received.

The Workgroup reached consensus in a number of areas including the proposed Universal Notice; early intervention and multi-disciplinary, community based planning; and the involvement of the local CSB in discharge planning for all youth admitted to an acute psychiatric hospital.

The Workgroup discussed other details where they were not able to reach consensus. Some of those details include:

- Timeframes for completion of the assessment by the CSB and FAPT/CPMT and IFSP development.
- Considerations regarding Medicaid member choice of providers and local CSA provider contracting requirements.
- How the process would work for youth admitted to a Level C Psychiatric Residential Treatment Facility (PRTF) prior to being made eligible for Medicaid funding and who are seeking CSA involvement once Medicaid eligibility is established.
- Whether all children and families assessed by the CSB should be referred to the FAPT process (in instances where the CSB recommends and the youth and family agree to a plan of community-based services that would not require CSA financial resources).

The workgroup also identified the following recommendations and clarifications:

- Policy should only apply to Level C Psychiatric Residential Treatment Facilities (PRTF) that are properly licensed by DBHDS and approved by Medicaid as a provider.
- Assessment process should be modeled after the existing VICAP program. Recommend that DMAS initiate actions to establish the appropriate application of the VICAP process to Level C PRTF determinations and seek necessary budgetary support for such extension.
- SEC and OCS should provide clarification of the guidelines for CSA eligibility as a Child in Need of Services (CHINS).

### **Discussion of Medicaid-funded Residential Placement and Local Medicaid Match**

At the end of the Workgroup's report, Catherine Hudgins, made a motion that the SEC include in its September 1 report to the Chairmen of House Appropriations and Senate Finance Committees a recommendation that the FY 2017 Appropriation Act be amended to exclude residential treatment for youth placed by their parents/guardians from the required local Medicaid match for psychiatric residential treatment, and to specify that the required local match only applies to residential treatment of children in the custody of a LDSS, children placed in non-custodial foster care, youth on probation placed pursuant to a court order, and students placed in private special education residential schools through their IEPs.

Ms. Hudgins withdrew her motion in response to a motion offered by Greg Peters. That motion was that the SEC request the Governor to include in the budget submitted to the General Assembly on December 17, 2015, funds sufficient to provide for the educational costs of children admitted to Level C residential treatment centers for non-educational reasons through the Medicaid approval process administered by the DMAS contractor. In addition, the SEC request the Secretary of Health and Human Resources, in conjunction with the Secretary of Education, convene a workgroup to determine the actual level of funding required to fulfill this request and the manner in which it will be executed and administered. The motion was seconded by Joe Paxton. After further discussion, Mr. Peters withdrew his motion.

In response to the motions made by Ms. Hudgins and Mr. Peters, Secretary Hazel explained that he would like to request an extension for the report due by September 1 to the Chairmen of House Appropriations and Senate Finance in order to allow time to develop an OCS budget

request for the FY16-18 biennium. Secretary Hazel noted that he would like to convene a small workgroup to develop recommendations to bring back to the SEC's September meeting.

### **Member Updates**

Secretary Hazel acknowledged those members whose terms were expiring and would be leaving the Council: Mary Bunting, Joe Paxton and Michael Farley. He thanked them for their dedicated service and contributions to the SEC.

He also acknowledged that this would be Mrs. Clare's last SEC meeting and he thanked her for her spirit and hard work on behalf of the SEC and OCS.

### **Adjournment**

There being no further business the meeting was adjourned at 11:50 a.m.