

**STATE EXECUTIVE COUNCIL (SEC)
FOR CHILDREN'S SERVICES
Richmond/Henrico Rooms
1604 Santa Rosa Road
Richmond, VA
Thursday, June 15, 2017**

SEC Members Present:

The Honorable William A. (Bill) Hazel, Jr., M.D., Secretary of Health and Human Resources (*Chair*)
Jack Barber, Interim Commissioner, Virginia Department of Behavioral Health
and Developmental Services
The Honorable Richard "Dickie" Bell, Member, Virginia House of Delegates
The Honorable Mary Biggs, Member, Montgomery County Board of Supervisors
Sophia Booker, Service Recipient Representative
Bob Hicks for Dr. Marissa Levine, Commissioner, Virginia Department of Health
The Honorable Catherine Hudgins, Member, Fairfax County Board of Supervisors
Cindi Jones, Director, Department of Medical Assistance Services
Maurice Jones, City Manager, City of Charlottesville
Sandra Karison for Karl Hade, Executive Secretary of the Supreme Court of Virginia
The Honorable Sheila Olem, Council Member, Town of Herndon
Elizabeth O'Shea, Parent Representative
Greg Peters, President and CEO, UMFS
R. Morgan Quicke, County Administrator, Richmond County
Margaret Schultze, Commissioner, Virginia Department of Social Services
The Honorable Frank Somerville, Presiding Judge, 16th Judicial District, Juvenile and Domestic
Relations District Court
Tamara Temoney, Ph.D., Chair, State and Local Advisory Team (SLAT)
Angela Valentine for Andrew Block, Director of the Department of Juvenile Justice

SEC Members Absent:

John Eisenberg, for Steven Staples, Ed.D., Superintendent of Public Instruction, Virginia Department
of Education
Courtney Gaskins, Ph.D., Director of Program Services, Youth for Tomorrow
Jeanette Troyer, Parent Representative
The Honorable Jennifer Wexton, Member, Senate of Virginia

Other Staff Present:

Scott Reiner, Executive Director, OCS
Janet Van Cuyk, Assistant Director, OCS
Eric Reynolds, Assistant Attorney General, Office of the Attorney General
Stephanie Bacote, Program Audit Manager, OCS
Donald Barcomb, Program Auditor, OCS
Marsha Mucha, Administrative Staff Assistant, OCS
Kristi Schabo, Program Consultant, OCS

Call to Order and Approval of Minutes

Secretary Hazel called the meeting to order at 9:35 a.m. and welcomed everyone. Introductions were made. Dr. Hazel provided members with a brief update on activities at the state and national level of interest to the Health and Human Resources Secretariat.

The minutes of the March 23, 2017 meeting were approved without objection. (*Catherine Hudgins and Sheila Olem abstained.*)

Public Comment

There was no public comment.

Executive Director's Report

Mr. Reiner reported on the following items:

- OCS is participating for the first time in a data matching event with the Virginia Longitudinal Data System (VLDS). Results are pending.
- Members were provided with a FY2017 Training Progress Report. As of June 14, over 3,000 persons have been provided training through conferences, specifically designed trainings, and/or on-line training modules on CSA.
- An online course is being developed on the use of special education wraparound funds and should be ready by July 1, 2017. OCS has also started designing a set of courses for CPMT members highlighting their roles and responsibilities. It was suggested that OCS work with the Virginia Municipal League (VML) and the Virginia Association of Counties (VACo) to provide training on CSA to their memberships.
- The FY2018 Training Plan was submitted for approval (*first reading at March meeting*). The Training Plan was approved without objection.
- At this point in time, FY2017 CSA expenditures are approximately 6 ½ percent greater than FY2016. The greatest increase in expenditures (75 percent) is seen in private day education.
- Budget amendment Item 1#6c directs staff of the legislative money committees to examine the options and determine the actions necessary to better manage the quality and costs of private day educational programs currently funded through the CSA. Mr. Reiner noted that he has reached out to the staff of these committees and offered assistance from OCS as it is needed.
- This year's CSA conference had a total of over 650 participants. Overall conference evaluations have been good. Next year's conference, which will celebrate the 25th anniversary of CSA, will be held May 1 and 2, 2018 with the pre-conference session scheduled for April 30.
- OCS staff convened the initial meeting of a work group to examine and recommend revisions to the service delivery and pricing model for independent living arrangements for youth over the age of 18 enrolled in the VDSS Fostering Futures Program. Representation on the work group includes OCS, VDSS, LDSS and private providers.

SLAT Report

Tamara Temoney, SLAT Chair reported that SLAT has finalized their work plan for the upcoming year. SLAT members have decided to focus their work on gaining a better understanding of congregate care, prevention of congregate care and discharge planning.

Dr. Temoney explained that action steps have been developed in each of the three areas (i.e. exploring barriers for potential prevention services, reviewing California's plan for youth in foster care, finding examples of effective discharge planning and expected outcomes). The SEC approved the SLAT work plan without objection.

Dr. Temoney also reported that Charles Walsh (*primary*) and Ivy Sager (*alternate*) have been recommended by the Virginia Association of Community Services Boards for reappointment to SLAT for a three-year term beginning July 1, 2017. A motion was made by Jack Barber, seconded by Sheila Olem and carried to approve the reappointments to SLAT.

Proposed SEC Policy on Response to Audit Findings

Janet Van Cuyk provided background information on the proposed policy. She explained that a public comment period on the Notice of Intent to Develop Policy concluded on May 31 and she noted the summary of public comments received.

Ms. Van Cuyk requested that the SEC approve the proposed policy, SEC Policy 4.7, *Response to Audit Findings with Regard to CSA*, for advancement to the Proposed Stage of policy making. If advanced to the Proposed Stage, the proposed policy will be open for a 60-day public comment period; analyzed for fiscal impact; and reviewed by the Attorney General to ensure statutory authority for the proposed policy-making action.

Proposed policy, SEC Policy 4.7 was approved for advancement to the Proposed Stage on a motion by Greg Peters, seconded by Mary Biggs and carried.

SEC Policy Initiative

Janet Van Cuyk reported that over the course of 24 years, SEC policies have been adopted in varying formats. The SEC has also adopted guidelines that have not been fully incorporated into the Policy Manual. In order to prepare for a subsequent substantive review of all SEC approved documents, OCS is recommending the SEC to authorize OCS to reformat and revise each of the SEC policies to achieve clarity and consistency. This review will not result in any policy changes.

The technical review and revision of the Policy Manual and incorporation of SEC approved guidelines that are already incorporated by reference into or substantially included in the text of the policies was approved on a motion by Margaret Schultze, seconded by Mary Biggs and carried.

Presentation

Chris Gordon, Chief of Staff for Community Health Services and Leslie Hoglund, Director, Division of Population Health Data with the Virginia Department of Health presented on Virginia's Plan for Well-Being. After the presentation, members discussed how activities of the SEC might enhance/contribute to the goals of the Plan and future collaboration.

Member Updates

Dr. Hazel asked members to report on activities within their agencies and organizations. Members reported on upcoming conferences and events. Members continue to work within their agencies, serve on workgroups and advocate through their associations for improvements to services and service delivery for the children, youth and families of Virginia.

Next Meeting and Adjournment

There being no further business the meeting was adjourned at 12:25 p.m.