

**STATE EXECUTIVE COUNCIL (SEC)
FOR CHILDREN'S SERVICES
Richmond/Henrico Rooms
1604 Santa Rosa Road
Richmond, VA
Thursday, December 14, 2017**

SEC Members Present:

The Honorable William A. (Bill) Hazel, Jr., M.D., Secretary of Health and Human Resources (*Chair*)
Jack Barber, Interim Commissioner, Virginia Department of Behavioral Health
and Developmental Services
The Honorable Richard "Dickie" Bell, Member, Virginia House of Delegates
The Honorable Mary Biggs, Member, Montgomery County Board of Supervisors
Andrew Block, Director of the Department of Juvenile Justice
Sophia Booker, Service Recipient Representative
Courtney Gaskins, Ph.D., Director of Program Services, Youth for Tomorrow
Patricia Haymes, for Steven Staples, Ed.D., Superintendent of Public Instruction, Virginia Department
of Education
Bob Hicks for Dr. Marissa Levine, Commissioner, Virginia Department of Health
Cindi Jones, Director, Department of Medical Assistance Services
Elizabeth O'Shea, Parent Representative
Greg Peters, President and CEO, UMFS
Margaret Schultze, Commissioner, Virginia Department of Social Services
The Honorable Frank Somerville, Presiding Judge, 16th Judicial District, Juvenile and Domestic
Relations District Court
Tamara Temoney, Ph.D., Chair, State and Local Advisory Team (SLAT)
Jeanette Troyer, Parent Representative
The Honorable Jennifer Wexton, Member, Senate of Virginia

SEC Members Absent:

The Honorable Catherine Hudgins, Member, Fairfax County Board of Supervisors
Maurice Jones, City Manager, City of Charlottesville
Sandra Karison for Karl Hade, Executive Secretary of the Supreme Court of Virginia
The Honorable Sheila Olem, Council Member, Town of Herndon
R. Morgan Quicke, County Administrator, Richmond County

Other Staff Present:

Maris Adcock, Business Manager, OCS
Anna Antell, Program Consultant, OCS
Stephanie Bacote, Program Audit Manager, OCS
Rendell Briggs, Program Auditor, OCS
Annette Larkin, Program Auditor, OCS
Daniela Lewy, Executive Director, Virginia Governor's Children's Cabinet
Marsha Mucha, Administrative Staff Assistant, OCS
Scott Reiner, Executive Director, OCS
Eric Reynolds, Assistant Attorney General, Office of the Attorney General

Howard Sanderson, Senior Research Analyst, OCS and VDSS
Kristi Schabo, Program Consultant, OCS

Call to Order

Secretary Hazel called the meeting to order at 9:30 a.m. and welcomed everyone. He presented Judge Somerville with his reappointment certificate and pin.

Approval of Minutes

The minutes of the September 21, 2017 meeting were approved without objection.

Public Comment

Public comment was made by Cecelia Kirkman as a public stakeholder. She offered comments on the progress and improved processes made by state agencies in serving children, youth and their families in the Commonwealth.

Executive Director's Report

Mr. Reiner reported on the following items:

- *Status of General Assembly Activity on Private Day Educational Programs* - Staff members of Senate Finance and House Appropriations concluded their work on the General Assembly assignment. They issued a letter to the chairmen of House Appropriations and Senate Finance indicating that more time is needed for additional study of this issue.
- *Reports to the General Assembly* – OCS has submitted five reports that were due to the General Assembly. Those reports were: *Treatment Foster Care Services Under the CSA*; *Private Special Education Services Under the CSA*; *Regional and Statewide Training Regarding CSA*; *Utilization of Residential Care Under the CSA*; and *Impact of the "Incentive" Match Rate for CSA*.
- *Outcome Reports and Activities* –OCS has completed the Performance Measures/Outcome Indicators Report for FY2016. This Report includes six performance indicators which measures the impact of those services on the CSA population.

OCS has recently completed a study on juvenile and criminal justice outcomes. This report focuses on the outcomes of children/youth, under the age of 18, who exited the CSA system in FY2015 and were subsequently arrested or rearrested within a one-year time period. This report was made possible through a data sharing agreement between CSA and DJJ. Plans are now underway for further development and improvement to the reporting capabilities.

Members discussed the Outcomes Indicator Report and CSA/DJJ Report. Of particular note, the necessity for communication and discussion of the performance indicators with key stakeholders at both the association (VML and VACo) and locality level. The use of best practices for training purposes was also discussed. This issue will remain on the agenda for the next meeting.

OCS continues to work with the Virginia Longitudinal Data System (VLDS) on potential data projects, especially around educational outcomes.

Mr. Reiner took the opportunity to thank Secretary Hazel and members of the SEC for their service to the Commonwealth and on behalf of CSA.

FY2016 CSA Service Gap Survey

Mr. Howard Sanderson, OCS Research Analyst, presented on the 2016 Service Gap Survey. This annual report is required by Code. This year's survey was redesigned in an effort to streamline and improve reporting features.

Of note during discussion after Mr. Sanderson's presentation, was the issue of transportation to access services. Transportation was identified as one of the top gaps statewide and in the top three in every region under the Family Support Services Group. Members agreed that they would like a more in-depth look at this issue.

SLAT Report

Dr. Temoney, SLAT Chair, reported on SLAT's December 7 meeting. SLAT recently completed a Family Engagement Survey of CPMTs and FAPTs concerning parent representation on those bodies. SLAT also plans to survey localities on training opportunities for parent representatives. The February 2018 SLAT meeting will focus on preparing recommendations for presentation to the SEC.

Proposed SEC Policy on Response to Audit Findings

Mr. Reiner provided background information on the process to date. He noted that, as agreed upon by the SEC at its September meeting, he held further discussion with SEC members Mary Biggs and Catherine Hudgins along with representatives from VML and VACo. This group addressed the remaining outstanding issues with the proposed policy. The proposed policy was then disseminated for an additional 30 days of public comment. Six comments were received during the comment period.

During discussion, Mary Biggs expressed her appreciation to Mr. Reiner and others for their work on the policy. She also expressed appreciation that a provision for annual review of the policy was included.

Closed Meeting

A motion was made by Margaret Schultze, seconded by Mary Biggs and carried that the State Executive Council convene in a closed meeting pursuant to Virginia Code § 2.2-3711(A)(7) for the purpose of consultation with legal counsel in the provision of legal advice pertaining to the proposed Audit Response policy.

Return to Open Meeting

Secretary Hazel reconvened the meeting in open session. The State Executive Council certified that only public business matters lawfully exempted from open meeting requirements pursuant to the exception in Virginia Code § 2.2-3711(A)(7) of the Virginia Freedom of Information Act and

only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting.

After additional discussion of the proposed policy, Response to Audit Findings, a motion was made by Margaret Schultze to approve the policy, with deletion of 4.7.4.1.B. 3 on page 3 of 6. The motion was seconded by Greg Peters and was approved without objection.

SEC Biennial Report and Proposed FY2018 – FY2020 Goals

Mr. Reiner presented a draft of the *Progress Report on the Children's Services Act*. He noted that this report is due biennially to the General Assembly in accordance with the Appropriation Act.

Mr. Reiner noted the section of the report that contained the Goals and Strategies for the FY2018 – FY 2020 Biennial. These goals and strategies incorporate the FY2018 SLAT Work Plan. After brief discussion, the SEC endorsed the proposed goals and objectives included in the Biennial Report without objection.

Member Updates

Dr. Hazel asked Daniela Lewy to report on two recently completed studies conducted through the Virginia Children's Cabinet. Those studies were a fiscal map of children's support in Virginia which included all programs and funding streams impacting children (except classroom). The other study was an analysis of adverse childhood experiences (ACEs) data by Health Districts. Both reports can be found on the Virginia Children's Cabinet website.

Dr. Hazel asked members to provide an update on activities within their agencies and organizations. Additionally, each member thanked Secretary Hazel for his service.

Next Meeting and Adjournment

At the close of the meeting, Dr. Hazel thanked everyone for their kind words and service. There being no further business the meeting was adjourned at 12:00 p.m. The next meeting of the Council is scheduled for March 15, 2018, contingent on the scheduling of the new Chair.