

AGENDA
State Executive Council for Children's Services
June 20, 2019
Department of Taxation
1957 Westmoreland Street
Richmond, VA 23230

- 9:30** **Introductions and Opening Remarks – Dr. Daniel Carey, Chair**
 ➤ **Action Item** – Approval of March 2019 Minutes
- 9:40** **Public Comment**
- 9:50** **Executive Director's Report – Scott Reiner**
- FY2019 Q3 OCS Training Summary
 - Completion of Continuous Quality Improvement Project – Phase I
 - Required Notification re: Section 4-3.01 of the Appropriation Act (Deficit Provision Act)
 - Annual CSA Conference Recap
 - Presentation of the FY2020 CSA Training Plan
 - **Action Item** – Approval of the FY2020 CSA Training Plan
- 10:05** **State and Local Advisory Team Report – Karen Reilly-Jones, SLAT Chair**
 ➤ **Action Item** – Approval of nominations for SLAT membership effective July 1, 2019
- 10:15** **Status of Cost Study for Private Day Special Education – Public Consulting Group**
- 10:30** **Biennial SEC Progress Report and Strategic Plan – Nancy Toscano, Facilitator**
- 11:00** **Addiction and its Impact on Children and Families in the Commonwealth –**
 Jodi Manz, Assistant Secretary of Health and Human Resources
- 11:45** **Member Updates**
- 11:55** **Public Comment II**
- 12:00** **Closing Remarks – Secretary Carey**
- Adjourn**

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**STATE EXECUTIVE COUNCIL (SEC)
FOR CHILDREN'S SERVICES**

Richmond/Henrico Rooms

1604 Santa Rosa Road

Richmond, VA

Thursday, March 21, 2019

SEC Members Present:

The Honorable Daniel Carey, M.D., Secretary of Health and Human Resources

The Honorable Richard "Dickie" Bell, Member, Virginia House of Delegates

The Honorable Mary Biggs, Member, Montgomery County Board of Supervisors

Andrew Block, Director, Department of Juvenile Justice

Sophia Booker, Service Recipient Representative

Eric Campbell, City Manager, City of Harrisonburg

Courtney Gaskins, Ph.D., Director of Program Services, Youth for Tomorrow

The Honorable Willie Greene, Vice Mayor, City of Galax

Bob Hicks, for M. Norman Oliver, M.D., Commissioner, Virginia Department of Health

Sandra Karison for Karl Hade, Executive Secretary of the Supreme Court of Virginia

Tammy Whitlock for Jennifer Lee, M.D., Director, Department of Medical Assistance Services

Mira Signer for S. Hughes Melton, M.D., Commissioner, Virginia Department of Behavioral Health
and Developmental Services

Karen Reilly-Jones, Chair, State and Local Advisory Team (SLAT)

The Honorable Frank Somerville, Presiding Judge, 16th Judicial District, Juvenile and Domestic
Relations District Court

Amanda Stanley, President and CEO, DePaul Community Resources

Jessica Stern, Parent Representative

Carl Ayers for Duke Storen, Commissioner, Virginia Department of Social Services

SEC Members Absent:

Patricia Haymes, for James Lane, Ed.D, Superintendent of Public Instruction, Virginia Department
of Education

The Honorable Catherine Hudgins, Member, Fairfax County Board of Supervisors

R. Morgan Quicke, County Administrator, Richmond County

Jeanette Troyer, Parent Representative

Other Staff Present:

Maris Adcock, Business Manager, OCS

Rendell Briggs, Program Auditor, OCS

Annette Larkin, Program Auditor, OCS

Marsha Mucha, Administrative Staff Assistant, OCS

Kim Piner, Senior Assistant Attorney General, Office of the Attorney General

Scott Reiner, Executive Director, OCS

Kristi Schabo, Program Consultant, OCS

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Introductions and Opening Remarks

Secretary Carey called the meeting to order at 9:35 a.m. and welcomed everyone. Secretary Carey presented appointment certificates and pins to the newest appointments/reappointments to the SEC by the Governor.

The minutes of the December 13, 2018 meeting were approved on a motion by Tammy Whitlock, seconded by Courtney Gaskins and carried.

Public Comment

Bill Elwood, Executive Director of the Virginia Association of Independent Specialized Education Facilities (VAISEF) provided public comment on the Virginia Private Day Special Education Rate Study.

Katie Boyle, Director of Government Affairs, Virginia Association of Counties (VACo), made public comment on the 2% cap on rate increases for private day special education programs. She also thanked Mr. Reiner and OCS staff for their work on the Continuous Quality Improvement (CQI) process.

Janet Areson, Director of Policy Development, Virginia Municipal League (VML), also made public comment on the 2% cap on rate increases for private day special education programs. She asked that OCS keep the SEC and the CSA community informed about the implementation process.

Executive Director's Report

Mr. Reiner reported on the following items:

- *Private Day Special Education Outcomes* – The Department of Education (DOE) in collaboration with OCS has held the first meeting of the implementation advisory group on private day special education outcomes. Collection of outcome data is to begin with the 2019-2020 school year.
- *Update on Private Day Special Education Cost Study* – The General Assembly has extended the study report due date to October 1, 2019. Collection of rates will continue through mid-May.
- *OCS Training Summary (FY19, Quarter2)* – Members received a copy of the training summary in their meeting materials.
- *Upcoming Annual CSA Conference* - The Annual CSA Conference will be held in Roanoke April 30 – May 1, 2019. The Conference keynote speaker will be Jelani Freeman, an attorney and community leader,. The closing keynote speaker will be Jonathan Katov, Founder and CEO of Open Table.

Sophia Booker asked Conference planners to consider a youth keynote speaker for next year's Conference.

Suggested Process for Biennial SEC Progress Report and Strategic Plan

Mr. Reiner reported that a facilitated session with SEC and SLAT members is confirmed for an extended September 19, 2019 SEC meeting. Nancy Toscano, Ph.D., Chief Program and Strategy Officer, UMFS – Richmond, will facilitate the session.

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Dr. Toscano and Mr. Reiner will design a survey to disseminate to SEC and SLAT members to gather their input on areas of focus for strategic planning purposes. The survey results will be available in advance of the September meeting. SEC members will be able to review the current Biennial Progress Report and Strategic Plan at their December meeting before its submission to the General Assembly.

SEC Finance and Audit Committee

Mary Biggs reported on behalf of the re-activated SEC Finance and Audit Committee. The Committee met for the first time on February 27, 2019. The Committee received briefings on the CSA audit process from Stephanie Bacote, the OCS Program Audit Manager and on the CSA budget and current budget issues from Maris Adcock, the OCS Business Manager.

Ms. Biggs further reported that SEC members received a copy of the updated Committee charter, which was revised during the February 27 meeting. She along with Mr. Quicke will serve as co-chairs of the Committee, which will meet twice a year.

State and Local Advisory Team (SLAT) Report

Karen Reilly-Jones, SLAT Chair reported. SLAT's last meeting was February 7, 2019. SLAT continues to centralize information sharing and collaboration efforts to stay informed about the activities of various workgroups and committees that affect the child and family system. SLAT also has included slated times on its agenda for DSS and DMAS updates.

Several of the topics that have been addressed at SLAT include, issues pertaining to DSS background check delays for providers and impact on services and DJJ's efforts for expanding community-based services equitably across the state.

SLAT continues work on finalizing a survey to local stakeholders regarding the use of non-mandated funds. SLAT anticipates that the survey will be disseminated in April with results in by June. SLAT will then prepare recommendations for presentation to the SEC by their next meeting.

SLAT will meet again on April 4.

Continuous Quality Improvement (Utilization Management) Ad Hoc Workgroup

Mary Biggs, a member of the work group reported. Training for the five pilot sites (nine localities) is underway. Training materials and curriculum are being revised based on feedback from the pilot site trainings. The new CQI process will be unveiled at the CSA Conference.

The work group has developed materials including a User Guide, CQI Manual/Toolkit and a Glossary of Common Terms. Next steps include developing capacity to train teams on the CQI process. Ms. Biggs thanked OCS staff for their assistance on the project.

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Family First Prevention Services Act Update

Carl Ayers, Director of Family Services at VDSS, provided an update on strategic planning for implementation of the Act. The vision for Family First is to keep children safe, strengthen families and reduce the need for foster care whenever it is safe to do so.

DMAS/DBHDS Behavioral Health Redesign Update

Dr. Alyssa Ward, Behavioral Health Clinical Director at DMAS provided an update on the behavioral health redesign and the timeline for proposed phased implementation. As the project expands, if SEC members would like to be considered for membership on one of the work groups, please contact Mr. Reiner.

Public Comment II

Amy Atkinson, Executive Director, Virginia Commission on Youth (VCOY), reported that VCOY would host a Foster Care for Legislators Seminar on May 6.

Member Updates

Secretary Carey asked members to report on activities within their agencies and organizations. Members reported on initiatives, programs and events. Members continue to work within their agencies, serve on workgroups and advocate through their associations for improvements to services and service delivery for the children, youth and families of Virginia.

Closing Remarks and Adjournment

Secretary Carey thanked Mr. Ayers and Dr. Ward for their presentations at today's meeting. At the June meeting, there will be a presentation on the opioid crisis by Jodi Manz from the Secretary's Office.

In closing, he noted the need to strive for continuous quality improvement by utilizing high value services to achieve positive outcomes.

There being no future business, the meeting adjourned at 12:00 p.m.

Office of Children's Services
 FY 2019 Training Progress Report (Through March 31, 2019)

| Topic (Presenter) | Organization/Group/Audience | Date | # of Participants |
|--|---|------------------|-------------------|
| High Fidelity Wraparound: Introduction (Days 1 - 2) - Richmond, VA (Anna Antell) | ICC Providers | 7/10-7/11/2018 | 25 |
| CANS and Developing IFSPs (Anna Antell) | Rappahannock County FAPT and Case Managers | 8/2/2018 | 9 |
| High Fidelity Wraparound: Introduction (Days 3 - 4) - Richmond, VA (Anna Antell) | ICC Providers | 8/7-8/8/2018 | 25 |
| CSA Basics (Carol Wilson) | VDSS Eastern Region Local Administrative Staff | 8/14/2018 | 48 |
| High Fidelity Wraparound and CSA Overview (Anna Antell) | ICC Family Support Partners | 8/14-8/16/2018 | 24 |
| High Fidelity Wraparound (Anna Antell) | Children's Mental Health Resource Center | 8/22/2018 | 4 |
| CSA Basics (Kristi Schabo/Zandra Relaford) | Galax and Surrounding CPMT/FAPT | 8/23/2018 | 25 |
| Statewide High Fidelity Wraparound Conference (Charlottesville) | All HFW Workforce and Interested Parties | 9/12/2018 | 236 |
| J&DR Court Best Practice Conference (Scott Reiner) | 16th Judicial District (Culpeper) | 9/18/2018 | 275 |
| CSA Parental Agreements v. Non-Custodials (Carol Wilson) | Harrisonburg/Rockingham CSA | 9/24/2018 | 16 |
| High Fidelity Wraparound: Introduction (Days 1 - 2) - Richmond, VA (Anna Antell) | ICC Providers | 10/1-10/2/2018 | 38 |
| CSA Basics (Carol Wilson) | VDSS Central Region Local Administrative Staff | 10/15/2018 | 33 |
| HFW Overview (Anna Antell) | Lexington/Rockbridge/Buena Vista CSA | 10/18/2018 | 15 |
| CSA Basics for Court Appointed Special Advocates (CASA) (Kristi Schabo) | Henrico and Chesterfield CASA | 10/23/2018 | 15 |
| High Fidelity Wraparound - Intensive Care Coordination (Anna Antell) | Orange County CSA | 10/25/2018 | 10 |
| CANS, Service Planning and Monitoring (Carol Wilson/Anna Antell) | Chesterfield/Colonial Heights FAPT & Case Mgrs. | 10/30/2018 | 75 |
| CSA Update: VCOPPA Annual Critical Issues Symposium (Scott Reiner) | Private Providers | 11/7/2018 | 70 |
| Overview of CSA and Current Issues (Scott Reiner) | VACo Education and HHR Steering Committees | 11/11/2018 | 40 |
| High Fidelity Wraparound: Introduction (Days 3 - 4) - Richmond, VA (Anna Antell) | ICC Providers | 11/26-11/27/2018 | 36 |
| Service Planning and Utilization Review (Anna Antell) | Greene County CSA | 12/18/2018 | 13 |
| HFW Overview (Anna Antell) | Martinsville CSA Partners | 1/28/2019 | 27 |
| HFW Overview (Anna Antell) | Virginia Treatment Center for Children | 2/6/2019 | 23 |
| Using CSA Data for Utilization Management (Zandra Relaford) | Patrick County CPMT (via Go-To-Webinar) | 2/13/2019 | 9 |
| New CSA Continuous Quality Improvement Model -Pilot Testing (Zandra Relaford) | Goochland CPMT | 2/25/2019 | 9 |
| Fiscal Agent Training (Maris Adcock) | Lexington/Rockbridge/Buena Vista CSA | 2/28/2019 | 9 |
| New CSA Continuous Quality Improvement Model -Pilot Testing (Zandra Relaford) | Hampton/Newport News CPMTs | 3/11/2019 | 20 |
| New CSA Continuous Quality Improvement Model -Pilot Testing (Zandra Relaford) | Suffolk/Franklin/Isle of Wight CPMTs | 3/20/2019 | 17 |
| New CSA Continuous Quality Improvement Model -Pilot Testing (Zandra Relaford) | Montgomery County CPMT | 3/21/2019 | 7 |
| 2019 New CSA Coordinator Academy (All OCS Staff) | New CSA Coordinators | 3/26-3/28/2019 | 26 |
| On-Line Training Courses | | | |
| CSA for New LDSS Staff - Module 1 (On-Line) | New LDSS Staff and Other Interested Parties | ongoing | 81 |
| CSA for New LDSS Staff - Module 2 (On-Line) | New LDSS Staff and Other Interested Parties | ongoing | 59 |
| CSA for New LDSS Staff - Module 3 (On-Line) | New LDSS Staff and Other Interested Parties | ongoing | 54 |
| CSA for New LDSS Staff - Module 4 (On-Line) | New LDSS Staff and Other Interested Parties | ongoing | 54 |
| CSA for New LDSS Staff - Module 5 (On-Line) | New LDSS Staff and Other Interested Parties | ongoing | 50 |
| Special Education Wraparound Funding Under the CSA (On-Line) | All CSA Stakeholders | ongoing | 36 |
| CSA Audit Training (On-Line) | All CSA Stakeholders | ongoing | 39 |
| CSA Utilization Management Training (On-Line) | All CSA Stakeholders | ongoing | 56 |
| Can CSA Pay? (On-Line) | All CSA Stakeholders | ongoing | 63 |
| CPMT Training - Module 1 (On-Line) | CPMT Members and Other Interested parties | ongoing | 150 |
| CPMT Training - Module 2 (On-Line) | CPMT Members and Other Interested parties | ongoing | 125 |
| CPMT Training - Module 3 (On-Line) | CPMT Members and Other Interested parties | ongoing | 108 |
| CPMT Training - Module 4 (On-Line) | CPMT Members and Other Interested parties | ongoing | 100 |
| | | | 2154 |

VDH/Q4



COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.
Executive Director

OFFICE OF CHILDREN'S SERVICES
Administering the Children's Services Act

MEMORANDUM

TO: State Executive Council for Children's Services

FROM: Scott Reiner, Executive Director
Office of Children's Services

A handwritten signature in black ink, appearing to read 'Scott Reiner', is written over the printed name in the 'FROM' field.

RE: Deficit Provision Act Notification

DATE: June 20, 2019

In accordance with the Appropriations Act (Chapter 836, Section 4-3.01), I am providing you with the following information. The required form (Appendix A) has been submitted to the Department of Planning and Budget.

Section 4-3.01 Requirements

Section 4-3.01 of Chapter 836 prohibits agencies from obligating or expending general fund amounts in excess of appropriations or obligating or expending at a rate that would result in expenditures in excess of nongeneral fund revenue collections and appropriations, without prior approval by the Governor. The prohibition from incurring a deficit applies to legislative, judicial, and executive branch, and independent agencies that are designated in the Appropriation Act by title and assigned a three digit agency code by DPB.

Agency analysis and monitoring of expenditures against cash, allotments, and appropriations are critical to avoid incurring a deficit at the close of the fiscal year. Agencies must alert DPB as soon as possible if a problem is detected and anticipated at year-end close. Any agency currently aware of potential deficits should notify DPB immediately. Do not wait until year-end close is underway.

Agencies should not assume that expenditures in excess of appropriations will be met from unappropriated nongeneral funds, by transfers from other current appropriations, or from appropriation of a prior-year, unexpended balances. Each agency's request for an appropriation allotment or any other action which requires executive approval will be treated (in the absence of any specific statement to the contrary) as the representation that approval of the request will neither directly nor indirectly result in a deficit.

Pursuant to § 4-3.01, if any agency violates any of the prohibitions stated above and incurs an unauthorized deficit, the Governor is directed to withhold approval of such excess obligation or expenditure. The section stipulates that there will be no reimbursement of said excess, nor shall there be any liability or obligation upon

the state to appropriate funds to address the unauthorized deficit. Instead, those members of the governing board of any such agency who shall have voted therefore, or its head if there be no governing board, making any such excess obligation or expenditure shall be personally liable for the full amount of such unauthorized deficit and, at the discretion of the Governor, shall be deemed guilty of neglect of official duty and be subject to removal from his/her position.

Required Form

Section 4-3.01 also requires the Governor to bring the deficit provision to the attention of the members of the governing board of each state agency or the agency head if there is no governing board. Consistent with this provision, the agency head is directed to acknowledge the receipt of this notification by completing the form found in **Appendix A**.

A signed form is required from each cabinet secretary and all agency heads in the legislative, judicial, and executive branches and the independent agencies. Acknowledgement cannot be delegated and must contain the original signature of the cabinet secretary or agency head.

The heads of agencies with governing boards must also provide each board member with a copy of this notice and of §4-3.01. The governing boards are those specified as supervisory boards in §2.2-2100, Code of Virginia. Agency heads are also requested to provide the material to any board members and fiscal officers who may be appointed in the future.



TRAINING PLAN

Fiscal Year 2020

Developed in accordance with Chapter 854 (Appropriation Act), Item 282, Section B.6

Presented for Approval by the State Executive Council – June 20, 2019

The mission of the Children's Services Act (CSA) is to create a collaborative system of services and funding that is child-centered, family-focused and community-based when addressing the strengths and needs of troubled and at-risk youth and their families in the Commonwealth. One important mechanism for achieving this mission is through development and implementation of a robust training plan. The Code of Virginia requires that the Office of Children's Services (OCS) "provide for training and technical assistance to localities in the provision of efficient and effective services that are responsive to the strengths and needs of troubled and at-risk youths and their families." In accordance with provisions of the Appropriation Act, the Office of Children's Services presents an annual training plan to the State Executive Council for approval. This document outlines the OCS FY2020 Training Plan for the period of July 1, 2019 – June 30, 2020.¹ The list of training topics is intended to be broad and inclusive. Specific training activities will be planned and implemented in response to stakeholder requests and needs, important system-wide initiatives, and within the resources available.

I. GOALS

A. TO INCREASE KNOWLEDGE, SKILLS, AND COMPETENCIES OF INDIVIDUALS HOLDING CSA-SPECIFIC ROLES AND RESPONSIBILITIES TO ENSURE EFFECTIVE IMPLEMENTATION OF THE CSA.

Objectives:

- To enhance effectiveness and positive outcomes for youth and families by ensuring that the core requirements of CSA and the principles of a system of care are known to individuals who serve key roles within the structures of CSA.
- To assure that basic competencies in CSA practice are applied to local operations.
- To enhance the level of knowledge and skills of core members of local CSA team members.
- To support, encourage, and motivate key CSA participants to realize the mission and vision of the CSA and the system of care through collaboration and excellence in practice.

Target Audiences:

- CSA Coordinators; CPMT members; FAPT members; Fiscal Agents; Other local CSA staff (e.g., Utilization Review Specialists)

Possible Topics:

- Overview of evidence-based practices and local implementation
- Transition of psychiatric residential treatment, therapeutic group homes, and treatment foster care case management (behavioral health services) to Medicaid Medallion 4 .0 (with DMAS)
- Planning for the Virginia implementation of the Families First Prevention Services Act

¹ Where appropriate, specific statutory requirements addressed through this training plan are indicated.

- Planning for the implementation of Behavioral Health Redesign through Medicaid
- CSA Mission and Vision/CSA as a System of Care
- Building effective multi-disciplinary teams/collaboration
- Overview and prioritization of local CSA Coordinator responsibilities (§2.2-2649)
- Provision of effective and efficient services (§2.2-2649)
 - Use of data and data analytics to assess service patterns and improve outcomes / Continuous Quality Improvement (Utilization Management) (*Appropriation Act*)
 - Understanding High Fidelity Wraparound and Intensive Care Coordination
 - Utilization Review (*Appropriation Act*)
- Controlling costs and utilizing alternative funding streams and revenues (*Appropriation Act*)
 - Blending & Braiding Funds – Developing a Fiscal Plan
 - Accessing the full array of Medicaid services (*Appropriation Act, with DMAS*)
 - DSS Adoption Assistance funds
- Use of state pool funds: eligibility and decision points; use of Special Education Wraparound funds
- FAPT determination of CHINS: parental agreements and foster care prevention
- Understanding mission, purpose, and outcomes of child-serving agencies
 - Foster care services and the CSA (*Appropriation Act, with DSS*)
 - Requirements regarding IDEA and the use of CSA funds for special education services (*Appropriation Act, with DOE*)
- Building community services/public-private partnerships (*Appropriation Act*)
- Audits of local CSA programs: Compliance monitoring and program improvement; self-assessment process
- Navigating cross-jurisdictional issues: Fostering Connections; transfers across jurisdictions; out-of-state placements
- Administrative and fiscal issues: Local statutory responsibilities (*Appropriation Act*)
- Financial and data reporting requirements of CSA (supplemental funding requests; pool fund reimbursements; LEDRS; understanding service categories and match rates)
- Engaging families, empowering client/family voice and choice

Primary implementation methods:

- Annual New CSA Coordinator Academy
- Regional and local training events
- On-line courses and Webinars
- Presentations to stakeholder groups
- Information disseminated through the CSA website
- Technical assistance in response to specific inquiries

B. TO INCREASE KNOWLEDGE, SKILLS, AND COMPETENCIES OF CHILD SERVING ENTITIES TO MAXIMIZE USE OF CSA PROCESSES AND FUNDING TO EFFECTIVELY SERVE YOUTH AND FAMILIES.

Objective:

- To ensure that the key partners in the CSA gain specific and targeted knowledge and competencies to incorporate CSA into their primary areas of professional responsibility.

Target Audiences:

- Executives, managers, supervisors, and direct service staff in local departments of social services, court service units, community services boards, and school divisions; state level managers in child-serving agencies; juvenile and domestic relations court judges; guardians ad litem; LDSS attorneys; elected and appointed local government officials; private service providers.

Possible Topics:

- Transition of selected children's behavioral health services to Medicaid Medallion 4.0 (with DMAS)
- Planning for the Virginia implementation of the Families First Prevention Services Act
- Foster care services and the CSA (including continued implementation of Fostering Futures, the Kinship Guardian program, Family First Prevention Services Act) (Appropriation Act, with DSS)
- Requirements regarding IDEA and the use of CSA funds for special education services (Appropriation Act, with DOE)
- Vision and mission of CSA
- Accessing CSA funded services
- CANS certification and Super Users training
- Using CANS for service planning

Primary Implementation Methods:

- Stakeholder venues/conferences
- Locality-specific training events
- Virtual learning (on-line) opportunities developed and disseminated in conjunction with partner agencies

Supporting Activities:

- Coordinate with local CSA programs and stakeholder organizations to plan and deliver topical CSA training within agency-specific conferences and training sessions.
- Work with the State and Local Advisory Team (SLAT), the State Executive Council (SEC), partner agencies, and other affiliated organizations (e.g., VML/VACO, VCOPPA, VLSSE, VCASE, VDSS, VDOE) to identify CSA-related training to be incorporated into agency training activities.

C. TO ENHANCE CSA OUTCOMES FOR YOUTH, FAMILIES AND COMMUNITIES BY ADOPTION OF EFFECTIVE, EVIDENCE-BASED AND EVIDENCE-INFORMED PRACTICES.**Objectives:**

- To provide opportunities for CSA stakeholders to learn about and develop competencies in effective, evidence-based models pertaining to the service needs of the CSA population.

Target Audiences:

- All CSA stakeholders

Topics:

- Local implementation and support of evidence-based practices (EBP)
- Best practices and evidence-based practices related to the CSA (*Appropriation Act*)
 - Introduction to Systems of Care
 - Intensive Care Coordination / High Fidelity Wraparound (HFW) Facilitator, Supervisor and Family Support Partner training

- Trauma-informed services within an overall System of Care (in collaboration with DSS and DBHDS)
- Use of the CANS as an outcomes management tool
- Family engagement – families and youth as partners
- Evidence-based/evidence-informed practices in children's services

Primary implementation methods:

- Regional training events in collaboration with partner agencies
- On-line courses and Webinars
- Information developed and disseminated through the CSA website

II. TRAINING AND TECHNICAL ASSISTANCE METHODOLOGIES

A. PROVIDE OCS SPONSORED TRAINING OPPORTUNITIES

Activities:

- Regional EBP training events
- New CSA Coordinator Academy
- Local / regional training events on selected topics

B. INCORPORATE CSA RELATED TRAINING WITHIN STAKEHOLDER VENUES/CONFERENCES

Projected Activities:

- In collaboration with sponsoring entities, conduct training in a variety of venues. Examples include, but are not limited to:
 - Department of Education: Aspiring Leaders of Special Education Academy
 - Virginia League of Social Service Executives training events
 - Virginia Association of Counties/Virginia Municipal League meetings
 - Virginia Association of School Boards
 - Virginia Association of School Superintendents
 - Virginia Coalition of Private Provider Organizations Critical Issues Symposium
 - Virginia Council of Administrators of Special Education semi-annual meetings
 - Virginia Association of Independent Special Education Facilities: Annual Conference
 - Office of Executive Secretary of the Supreme Court: Court Improvement Program training events
 - Office of Executive Secretary of the Supreme Court: Mandatory J&DR Judges Conference and New J&DR Judges orientation events
- Through collaboration with stakeholder agencies, organizations and the State and Local Advisory Team (SLAT), identify and schedule training opportunities.

C. DELIVER TARGETED, HIGH-QUALITY TECHNICAL ASSISTANCE

Objective:

- To respond to stakeholder identified needs for information that will enhance the effectiveness of CSA activities, minimize and/or respond to audit findings, and support overall system of care implementation.

Activities:

- Maintain the “OCS Help Desk” on the CSA website to facilitate prompt, accurate and consistent responses to requests for specific guidance on policy and practice
- Provide targeted on-site training and technical assistance to meet needs identified by OCS, localities, and/or regions
- Provide targeted assistance to facilitate CPMT corrective action/program improvement activities
- Provide on-site and remote technical assistance on frequently asked questions/common issues
- Provide information through the Resource Library of the CSA website (FAQ’s, Fact Sheets)

D. DEVELOP AND OFFER VIRTUAL LEARNING OPPORTUNITIES**Objective:**

- Maximize participation and accessibility of CSA-related training through an array of venues and delivery platforms and designing training to meet diverse learning styles.

Activities:

- Maintain statewide training site for CANS certification
- Administer the CSA domain of the Virginia Learning Center (VLC) to include user account management for local, non-state agency users
- Plan and deliver webinars on “hot topics” (e.g., new policy guidelines, new fiscal reporting systems, best practices, common focal issues raised by CSA stakeholders)
- Develop and implement on-line and other distance learning programs to include:
 - Educational opportunities through the VLC
 - OCS-sponsored webinars
 - Ongoing availability of archived training materials from the annual conferences, webinars, and other sources
 - Use of the CSA website to make available materials from national and other sources of best-practice information

E. PROMOTE AVAILABILITY OF LIVE AND VIRTUAL TRAINING OPPORTUNITIES**Objective:**

- Build participation levels and ensure that various stakeholders are aware of relevant training opportunities provided by both OCS and partner agencies.

Activities:

- Maintain the on-line Training Calendar which provides information about upcoming training events and information on how to enroll in those events
- Support the work of the SLAT to collect, provide to OCS and disseminate information on upcoming training events
- OCS will utilize various communication mechanisms (CSA listserv, CSA website, e-mail lists) to inform stakeholders of relevant upcoming training events

F. EVALUATION

Objective:

- To provide accountability and continuous quality improvement for OCS training activities.

Activities:

- Design course outlines, content, materials, methods of instruction, and evaluation criteria for CSA training activities that reflect the principles of adult learning and best practices in instructional design
- Collect and report information regarding participants (e.g., number, primary professional affiliation) at major CSA training events
- Collect and summarize evaluations of OCS training activities and utilize feedback to refine and improve training activities
- Provide quarterly reports to the State Executive Council summarizing OCS training activities
- Complete and submit an annual report to the General Assembly regarding OCS training activities

Nominees for the State and Local Advisory Team

Subject to Approval by the State Executive Council for Children's Services

June 20, 2019

Local Departments of Social Services (Virginia League of Social Service Executives)

Primary – Rebecca Vinroot, James City County

Alternate – Phyllis Savides, Albemarle County

Local School Divisions (Virginia Council of Administrators of Special Education)

Primary – Angie Neely, Culpeper County Public Schools

Alternate – Susan Aylor, Orange County Public Schools

Juvenile and Domestic Relations Court Judge (Virginia Council of Juvenile and Family Court Judges)

Primary – Hon. Ashley Tunner, 13th Judicial District (City of Richmond)

Alternate –

Parent Representative (NAMI Virginia)

Primary – Pending

Elected Officers (SEC approval not required):

Chair – Karen Reilly-Jones

Vice Chair – Shannon Updike

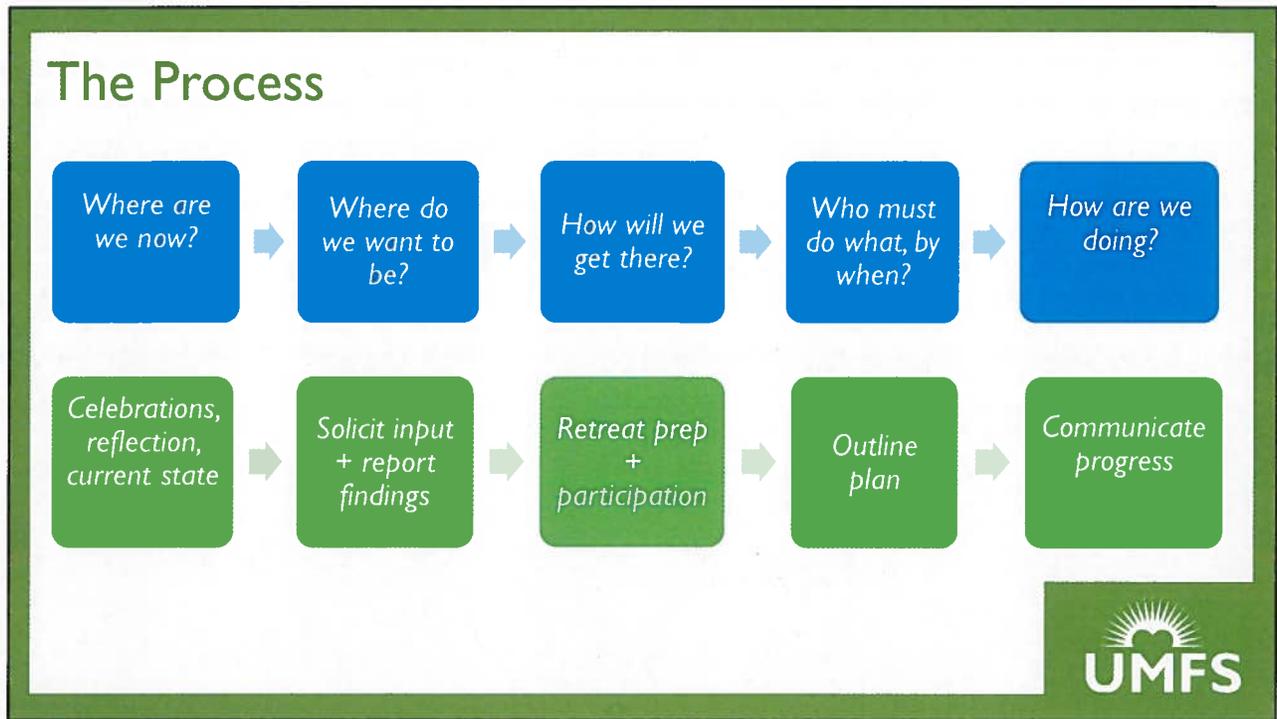
STATE EXECUTIVE COUNCIL Strategic Planning Process



TODAY'S DISCUSSION

-  The Strategic Planning Process
-  Stakeholders + Input Process
-  Retreat Preparation
-  Strategic Planning Retreat Format
-  The Final Product





STAKEHOLDERS + INPUT PROCESS

UMFS
Unwavering champions
for children and families.

Ensuring Representation: Identifying Key Stakeholder Groups

- State Executive Council
- State and Local Advisory Team
 - Private Providers
 - Families/Youth*
- OCS Staff



Gather Input + Report Back

- Surveys (Ad hoc group)
 - Focus Groups
 - Interviews
 - Consolidate Findings + Share Back
-
- HOMEWORK: *Ensuring wide representation from an Equity lens



Process for Survey Monkey

Survey

- List of criteria for administering survey
 - Has experience with CSA (First question of survey?)

Logistics

-When to get the survey; due date; who to send it to; how to forward the link; pre-written paragraph to frame survey;



RETREAT PREPARATION

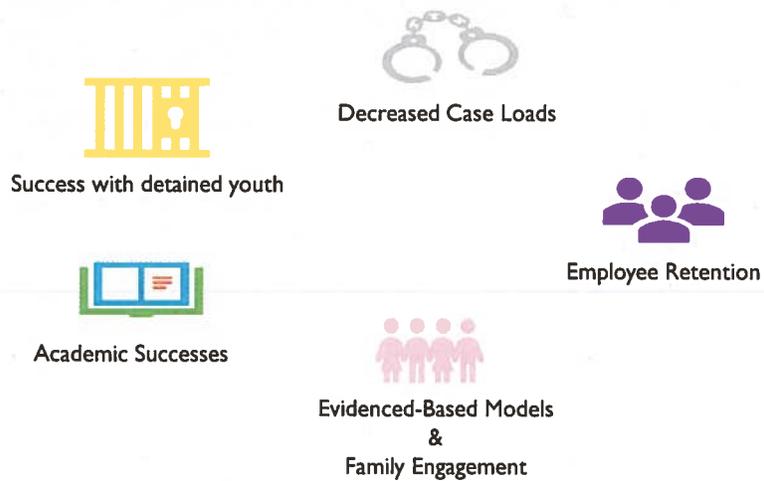


External Trends

| Topic | Lead |
|--------------------------------------|-----------------------------|
| Family First Prevention Services Act | Carl Ayers |
| DJJ Transformation | Valerie Boykin |
| DMAS/DBHDS Re-design | Jennifer Lee/Dr. Alisa Ward |
| Evidence Based Practices | Nina Marino |
| Special Education/Autism | Patricia Haymes |
| Financial Picture | Scott Reiner |



Example Spark: DJJ Transformation



Retreat Preparation

- Pre-reading
- Videos
- Articles
- Stakeholder results
- Access thought leaders affecting children services

HOMEWORK: Come well-prepared on key topics



RETREAT DAY



Retreat Day

- Learning – Share findings from stakeholders, summarize pre-reading
- Reflection – How did we do? What did we learn?
- Feedback – Small group activities + discussion
- Next Steps



Final Product

- Simplicity
- Ownership by SEC + SLAT Members
- Clear Direction
- Theme



THE FINAL PRODUCT



THANK YOU!



State Strategic Planning

Survey links sent out by:

Social Services (Tamara Temoney) – DSS directors

Community Services Boards (Chuck Walsh) – CSB directors

Court Service Units (Martha Carroll) – Local CSU

Schools (Angela Neely) – Directors of Education

Parent Representative (Andelicia Neville) – Families + Youth (separate survey)

Private Provider (Shannon Updike + Amanda Stanley – Private Provider

CSA Coordinator or Program Managers (Karen Reilly-Jones) – CSA Coordinators

Juvenile and Domestic Relations District Court Judges (The Honorable Ashley Tunner) – Judges

State agency representatives (representing self – not sent out to anyone)

- Department of health (Jeannine Uzel)
- Department of Juvenile Justice (Beth Stinnett)
- Department of Social Services (Carl Ayres)
- Department of Behavioral Health and Developmental Services (Nina Marino)
- Department of Medical Assistance Services (Ann Bevan)
- Department of Education (Sabrina Gross)

Overall stakeholder + Family Survey Links are Created

Survey will be sent out – July 8th (prompt 3 times)

Location solidified – July 15th

Survey closes – July 22nd

Survey analysis done – July 31st

Focus groups done by – August 1st

External trends summary due – August 8th

- FFPSA – Carl Ayres
- DJJ Transformation – Valerie Boykin
- DMAS/DBHDS Re-design – Jennifer Lee/Dr. Alisa Ward
- Evidence Based Practices – Nina Marino
- Special Ed/Autism – Patricia Haymes
- Financial picture for state/local – Scott Reiner

Pre-reading sent out August 29th

Leader's guide and prep sent out – Sept 5th (anyone leading an external spark)

SEC Strategic Planning Retreat – Sept 19th