

**STATE EXECUTIVE COUNCIL FOR AT RISK YOUTH AND FAMILIES (SEC)  
FINANCE COMMITTEE MEETING  
Office of Comprehensive Services Conference Room  
April 11, 2013**

**Attendees**

Joe Paxton, Rockingham County Administrator  
Greg Peters, President and CEO, UMFS  
Susan Clare, Executive Director, OCS  
Marsha Mucha, Administrative Assistant, OCS

**Welcome and Introductions**

Susan Clare convened the meeting at 1:30 p.m. She welcomed Mr. Paxton and Mr. Peters and thanked them for their attendance. She reported that Scott Crawford was not going to be able to attend the meeting. Mrs. Clare reported that Ty Parr will be replacing Brady Nemeyer, who recently left OCS, as staff liaison to the Committee. Mr. Parr was unable to attend today's meeting due to a prior commitment.

**Review of Meeting Minutes**

The minutes of the August 27, 2012 meeting were reviewed and approved by consensus.

**Follow-up on Carve-Out Policy**

Mrs. Clare reported that the draft carve-out policy had been disseminated for a 60-day public comment period. She further reported that, questions and comments received during the public comment period, centered around two main issues:

- Does two or more localities refer to two separate governmental localities? The consensus of the Committee was that two or more localities would be eligible to apply if they have their own FIPS.
- Does not to exceed \$100,000 or 5% of their allocation refer to each locality's separate allocation or does it apply to the total allocation of the localities applying jointly for carve-out funds? The consensus of the Committee was that the allocation should be "per jurisdiction" and this phrase will be added to the policy.

Mrs. Clare further reported that DPB interprets that removing the restriction on a locality's ability to apply for supplemental funding represents increased fiscal impact to CSA. Thus, the SEC will need to pass the policy with contingency that funding must be obtained for implementation.

After further discussion, the Finance Committee agreed to recommend that the SEC:

- Adopt policy contingent on funding
- Direct Mrs. Clare to seek funding

### **Discussion of Private Provider/Locality Meetings**

Mrs. Clare reported that OCS had facilitated one meeting in Gate City. Feedback of the meeting suggests that some of the vendors attending thought of it more as a vendor fair. She noted that OCS wants to encourage providers to attend these meeting who are willing to partner and work with localities in the development of new services. Mrs. Clare further reported that Ty Parr has agreed to follow-up with the Services Gap Survey and OCS would like to begin working on arranging additional regional meetings after the CSA Conference. Committee members discussed the feasibility of arranging some type of meeting at the conference for providers and localities. Mrs. Clare will see if this would be possible.

Committee members discussed process for improving the Services Gap Survey. They also discussed the possibility of a survey to be completed by private providers. The Committee decided to invite selected stakeholders to participate on ad hoc workgroup to gather feedback and different perspectives on the Services Gap Survey.

### **Adjourn**

There being no further business the meeting adjourned at 2:30 p.m.