

**State Executive Council (SEC) Executive Committee Meeting
Office of Comprehensive Services Conference Room
1604 Santa Rosa Road, Suite 137
Richmond, VA 23229
May 15, 2014**

Attending:

William A. (Bill) Hazel, Jr., M.D., Secretary of Health and Human Resources
The Honorable Richard "Dickie" Bell, Virginia House of Delegates
Margaret Schultze, Commissioner, Virginia Department of Social Services (VDSS)
Joe Paxton, Rockingham County Administrator
Eric Reynolds, Assistant Attorney General
Susan Cumbia Clare, Executive Director, Office of Comprehensive Services (OCS)
Scott Reiner, Assistant Director (OCS)
Marsha Mucha, Administrative Assistant (OCS)

Call to Order

Secretary Hazel called the meeting to order at 10:05 a.m. and welcomed everyone. The minutes of the February 26, 2014 meeting were reviewed and approved without objection.

SEC Retreat Agenda Planning

Members discussed agenda items for the June 20 SEC retreat. The retreat will focus on two main topics and participants will divide into smaller groups for in-depth discussion of the topics:

- *access to services for youth with significant behavioral and mental health needs*
- *improving the operational effectiveness in the administration of CSA*

Along with SEC and SLAT members, a broad range of stakeholder representatives will be invited to participate in the group discussions. In order to allow more time for discussion, groups will not report out at the Retreat but work will be summarized at the SEC's September meeting.

To maximize stakeholder involvement in the Retreat discussion, input on these topics is being solicited through an on-line survey and through a series of roundtables Mrs. Clare is hosting around the state. Also, the SEC at its March meeting asked that SLAT examine ideas for improving SLAT's effectiveness to ensure that the SEC receives constituent perspectives on issues it addresses. Preparation and orientation materials will be disseminated to retreat participants prior to the meeting.

It was announced that Senator Wexton has been appointed to the SEC by the Senate Committee on Rules replacing Senator Edwards. It is anticipated that new SEC appointments will be announced in the next few weeks with new members being invited to attend the Retreat. Mr. Paxton asked that he be provided with SEC membership attendance information.

Review Audit Report

Susan Clare provided the OCS Program Audit Status Report for fiscal year 2014. OCS has been granted approval to hire P-14s in order to address the backlog in self-assessment validations. Localities have been extremely receptive to the audit process and it has been reported that the self-assessments have engaged local teams in working together to improve their CSA programs.

Other Business

SAS Update – Mrs. Clare provided a brief update. Formatting of data fields is complete. Secretary Hazel asked if examples of reports (similar to those currently produced by VDSS and DMAS) using the SAS data could be presented at the Retreat. He also noted that several ideas are being explored for meetings or a conference on the use of analytic tools and the SAS software.

High Fidelity Wraparound - Mr. Reiner reported that a new series of high fidelity wraparound trainings has been scheduled. The series will begin next week in Lynchburg.

Adjournment

There being no further business, the meeting adjourned at 11:05 a.m.