

# **State Executive Council for Children's Services**

## **Executive Committee**

**May 18, 2017  
1:30 PM – 3:00 PM  
Patrick Henry Building  
Richmond, VA 23229**

### **AGENDA**

1. Approval of February 2017 Meeting Minutes
2. Legislative Activity
  - Workgroup on private day special education – Status
3. Changes to DMAS Regulations (Certificate of Need process) – Effective date July 1, 2017
4. Discussion: Reformat of CSA/SEC Policy Manual
  - No change in policy
  - Standardization of format
  - Inclusion of relevant statutory authority
  - Integration of relevant SEC approved guidelines
  - Periodic review process
5. June SEC meeting agenda
  - Presentation on the VDH "Plan for Well-Being"
  - Approval of Proposed stage of policy making – OCS Responses to Audit Findings
  - Approval of FY2018 Training Plan
6. OCS Audit Program Update
7. Update on OCS Data Integration and Outcomes Activities
8. OCS Fiscal Update
  - FY2017 CSA expenditure status

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**State Executive Council (SEC) Executive Committee Meeting  
Hanover Room, 1604 Santa Rosa Road  
Richmond, VA 23229  
February 16, 2017**

**Attending:**

William A. (Bill) Hazel, Jr., M.D., Secretary of Health and Human Resources  
Mary Biggs, Member, Montgomery County Board of Supervisors  
Andrew Block, Director, Department of Juvenile Justice (DJJ)  
Cindi Jones, Director, Department of Medical Assistance Services (DMAS)  
Pamela Kestner, Deputy Secretary, Health and Human Resources  
Daniela Lewy, Executive Director, Governor's Children's Cabinet  
Greg Peters, President and CEO, UMFS  
Margaret Schultze, Commissioner, Virginia Department of Social Services (VDSS)  
Eric Reynolds, Assistant Attorney General, Office of the Attorney General  
Scott Reiner, Executive Director, Office of Children's Services (OCS)  
Maris Adcock, Business Manager (OCS)  
Marsha Mucha, Administrative Assistant (OCS)

**Absent:**

The Honorable Richard "Dickie" Bell, Member, Virginia House of Delegates

**Call to Order and Approval of Minutes**

Secretary Hazel called the meeting to order at 10:05 a.m. and welcomed everyone. The minutes of the November 17, 2016 meeting were reviewed and approved without objection.

**New SEC Member**

Scott Reiner reported that Elizabeth O'Shea from McLean will be filing the unexpired term (parent representative) of Eddie Worth who recently resigned from the Council.

**Summary of General Assembly Activity**

Mr. Reiner reported that the Governor's introduced budget includes an additional \$85.7M in general funds for CSA for the 2017-2018 biennium. He noted that this amount includes funding for a six percent annual growth (in FY18) in CSA expenditures as projected by the Department of Planning and Budget.

Two (language only) budget amendments have been introduced regarding private educational placements – Item 285 #1h directs development of an implementation plan to transfer CSA funding for students with disabilities to DOE. Item 285 #1s directs that an Implementation Workgroup for Private Day Options be convened.

**Changes to DMAS Regulations**

Cindi Jones provided members with an update on the DMAS residential treatment and IACCT regulations. Emergency regulations were signed by the Governor and will become effective July 1, 2017. The emergency regulations are available on the Town Hall website. Public comment will be accepted from February 20, 2017 through March 22, 2017.

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### **Member Updates**

Secretary Hazel asked members to provide brief updates on legislation and other activities within their agencies. It was also announced that Pam Kestner had accepted a position as Deputy Director of the Department of Housing and Community Development. Committee members wished her well in her new position.

### **March SEC Meeting Agenda**

Mr. Reiner reported that the SEC's Finance and Audit Committee would be meeting this afternoon. The Committee is expected to recommend to the SEC that a Notice of Intent to Develop Policy be approved by the SEC at its March meeting for dissemination regarding development of a policy in response to audit findings with regard to CSA.

Mr. Block was also asked to make a presentation at the March SEC meeting on the DJJ transformation initiative.

### **SEC Finance and Audit Committee Update**

As reported above, the SEC's Finance and Audit Committee will be meeting this afternoon. Mr. Reiner reported that the Committee has been drafting proposed policy that will provide direction to the OCS Executive Director in response to audit findings of non-compliance by local CSA programs.

Mr. Reiner noted several recent self-reported findings including ineligible services and the use of a non-Medicaid vendor.

### **OCS Update**

Mr. Reiner reported on the following:

- A new OCS Assistant Director, Janet Van Cuyk, has been hired and will start on March 25.
- An additional audit staff member is under recruitment.
- A small group of CSA coordinators worked with CSA staff to redesign the Services Gap Survey. The Survey will be made available in early March.
- A New CSA Coordinator Academy will be held March 21 – 23.
- Registration is now open for the CSA Conference which will be held in April. OCS, Program Consultant, Kristi Schabo, is the OCS contact for this year's Conference.
- The Local Expenditure, Data and Reimbursement System (LEDRS) was initiated for the 2017 CSA program year. As of July 1, 2016, the new reporting system combines data and expenditure reporting from localities into one report. Most localities have been able to make a smooth transition; however, several large localities have not been able to report due to local software issues. A single submission process will become effective July 1, 2017.
- Projected expenditures (year to date status) are not available due in part to acclimation by localities to the new LEDRS reporting system and delays in reporting expenditures.
- CANVaS 2.0 is due for release next week.

### **Adjournment**

There being no further business, the meeting adjourned at 11:25 a.m. without objection.

## **(DRAFT) SEC POLICY 4.7**

### **RESPONSE TO AUDIT FINDINGS WITH REGARD TO CHILDREN'S SERVICES ACT AUDIT FINDINGS**

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#### **4.7.1 PURPOSE**

To provide guidance to the Office of Children's Services (OCS) and improve transparency for localities when the OCS Executive Director is carrying out his or her duties under the State Executive Council for Children's Services (SEC) Policy 4.6 (Denial of Funds) in responding to OCS audit noncompliance findings by local Children's Services Act (CSA) programs.

#### **4.7.2 AUTHORITY**

Section 2.2-2648 of the *Code of Virginia* authorizes the SEC, paraphrased in relevant part, to do the following:

- (i) Establish interagency programmatic and fiscal policies which support the purposes of CSA (subdivision D (3));
- (ii) Provide for dispute resolution procedures for administrative actions that support the purposes of the CSA (subdivision D (4));
- (iii) Provide for the administration of necessary functions that support the work of the OCS (subdivision D (6));
- (iv) Establish and oversee the operation of an informal review and negotiation process with the OCS Executive Director and a formal dispute resolution procedure before the SEC, to include formal notice and an appeals process, should the Executive Director or SEC find, upon a formal written finding, that a community policy and management team (CPMT) failed to comply with any provision of CSA (subdivision D (19)); and
- (v) Deny state funding to a locality, in accordance with (iv) in this section, where the CPMT fails to provide services that comply with CSA and other applicable statutes or policies (subdivision D (20)).

#### **4.7.3 DEFINITIONS**

“*Audit*” means a review by OCS employees of a local CSA program’s policies, procedures, and practices through interview, observation, and the review of documentation to determine compliance, in whole or in part, with the requirements of a state or federal statute, including the applicable Appropriations Act provisions, regulation, or policy, whether it is specific to the CSA or are those promulgated by the participating agencies, that governs the operations of local CSA programs.

“*Noncompliance Finding*” means the local CSA program has not met the requirements, in whole or in part, of a state or federal statute, including the applicable Appropriations Act provisions, regulation, or policy, whether it is specific to the CSA or are those promulgated by the participating agencies that governs the operations of local CSA programs. There are three levels of noncompliance findings outlined in this SEC policy.

#### 4.7.4 NONCOMPLIANCE FINDING LEVELS

The subsection delineates three levels of noncompliance findings as defined above. The parameters and examples provided in each level are not exhaustive but shall guide OCS in determining into which level any noncompliance finding is categorized based on the noncompliance finding's similarity to the general parameters and specific examples provided below.

##### 4.7.4.1 Noncompliance Level Three Finding

- A. *General Parameters:* Audit findings in this category are case specific and occur when CSA state pool funds have been reimbursed when the expenditure is not authorized by statute, regulation, or policy.
- B. *Examples of Specific Noncompliance Level Three Findings:*
1. The child and/or family are ineligible for CSA funding per §§ 2.2-5211 and 2.2-5212 of the *Code of Virginia* or documentation of eligibility (e.g., an Individualized Education Program [IEP] or a Child in Need of Services [CHINS] eligibility determination) was not available for review during the audit;
  2. The CSA funding was reimbursed for services required to be paid through an alternative funding source (e.g., failure to utilize Title IV-E or Medicaid funds in eligible cases);
  3. Medicaid funding was not sought and/or denial of Medicaid funding was not documented despite the service being reimbursable by Medicaid and the child is covered under Medicaid;
  4. Services were not recommended by a Family Assessment or Planning Team (FAPT) or Multidisciplinary Team (MDT) and/or an Individual and Family Service Plan (IFSP) was not developed, except where a local CPMT policy allows such expenditures to be exempt from FAPT or IFSP requirements (e.g., "maintenance only" foster care or IEP-mandated placements);
  5. The funding was not approved by the CPMT;
  6. Utilization of the state pool funds violated participating agency statutes, regulations, or policies, such as:
    - a. Payment for Enhanced Foster Care Maintenance when the Virginia Department of Social Services' (VDSS) Virginia Enhanced Maintenance Assessment Tool (VEMAT) policy was not followed;
    - b. Title IV-E funding was denied due to error; or
    - c. The local DSS used an unapproved/unlicensed foster home placement.
  7. Services were within the scope of responsibility of another agency (e.g., services to students with disabilities provided in the public school setting; administrative costs of a local DSS such as paternity testing, drug screening, or legal services

- related to prosecuting child abuse and neglect; case management by a local DSS for youth committed to the Department of Juvenile Justice (DJJ));
8. The service provider did not meet licensing requirements for the specific service (e.g., behavioral health providers or providers [LCPA, day care] requiring licensure by VDSS);
  9. The use of a non-Medicaid provider, when the child and/or family were Medicaid eligible, and there is no substantiation that a Medicaid provider was unavailable or inappropriate;
  10. Failure to refund to CSA recoveries made against previously claimed costs (e.g., child support collections, Title IV-E recoveries, or retroactive Medicaid payments for services);
  11. Failure to correct erroneous expenditure reports that require adjustments to CSA match rate categories; and
  12. Expenditures claimed after September 30 which were incurred in the previous fiscal year.

#### **4.7.4.2 Noncompliance Level Two Finding**

- A. *General Parameters:* Findings in this category are case specific and involve a violation of an applicable statute, regulation, or policy but, had the requirements been followed, would have been eligible for reimbursement through state pool funds. Findings may be mitigated by corrective action already implemented on a case-specific basis (e.g., FAPT or CPMT action was not timely made but was taken in a reasonable time thereafter).
- B. *Examples of Specific Noncompliance Level Two Findings:*
  1. Assessments with the mandatory uniform assessment instrument (i.e., CANS) are not completed in accordance with established requirements (e.g., initial, annual, or discharge assessments);
  2. FAPT did not adopt recommendations and/or an IFSP was not developed in a timely manner (e.g., an LDSS emergency placement was not heard by FAPT within 14 days of placement, but the requirements were completed within a reasonable [e.g., 30 day] time period), except where CPMT policy allows an exemption to the requirement;
  3. CPMT did not approve services and expenditures in a timely manner but did so within a reasonable (e.g., 30 day) time period;
  4. There was missing or inadequate documentation (e.g., utilization review, missing elements of an IFSP, parental contribution assessments, provider progress notes, CHINS eligibility determinations, parental participation in service planning, VEMAT documentation, or parental agreements) during the audit but enough

information was available to determine the service was eligible for state pool fund reimbursement; and

5. There was missing, incomplete, or inaccurate financial documentation (e.g., purchase orders, invoices, or vendor contracts) but enough documentation to determine that the service was eligible for state pool fund reimbursement.

#### **4.7.4.3 Noncompliance Level One Finding**

A. *General Parameters:* Audit findings in this category are *not* child specific but represent failure to meet statutory, regulatory, or policy requirements.

B. *Examples of Specific Noncompliance Level One Findings:*

1. CPMT policies are incomplete, obsolete, or do not align with applicable statutes, regulations, or policies;
2. Lack of evidence of long-range community planning and utilization management activities;
3. FAPT and CPMT membership does not meet statutory requirements, and meaningful efforts to correct this noncompliance are not provided;
4. Required Statement of Economic Interest submissions of designated FAPT and CPMT members are not completed in compliance with statutory requirements;
5. There are inadequate fiscal controls (e.g., separation of purchasing and payment authority);
6. There are inadequate CSA-related information technology security controls (e.g., users sharing accounts or passwords); and
7. The locality failed to properly reconcile CSA reimbursement requests with other fiscal systems.

#### **4.7.5 REVIEW OF FINDINGS BY OCS**

The OCS Executive Director shall review (i) the audit report; (ii) any response, including corrective actions and quality improvement plans from the locality, (iii) the recommendation of the auditor(s); and (iv) any OCS internal staff review prior to responding to the noncompliance finding.

#### **4.7.6 RESPONSES TO NONCOMPLIANCE FINDINGS**

##### **4.7.6.1 Response to Level Three Findings**

The OCS Executive Director shall (i) require a corrective action plan and (ii) recover the noncompliant state pool fund reimbursements upon the first and any second or subsequent Noncompliance Level Three Finding.

#### **4.7.6.2 Response to Level Two Findings**

- A. *First Level Two Noncompliance Finding:* The OCS Executive Director shall require the locality to submit a corrective action plan on the first instance of Noncompliance Level Two Finding.
- B. *Second or Subsequent Level Two Finding:* The OCS Executive Director shall (i) require a corrective action plan and (ii) recover the state pool funds on any second or subsequent Level Two Noncompliance Finding. Subsequent findings may occur on the next regularly scheduled audit or on any occasion on which follow-up monitoring of previously agreed upon corrective action occurs.

#### **4.7.6.3 Response to Level One Findings**

- A. *First Noncompliance Level One Finding:* The OCS Executive Director shall require the locality to submit a corrective action plan on the first instance of Noncompliance Level One Finding.
- B. *Repeat Noncompliance Level One Finding:* The OCS Executive Director shall suspend state pool fund reimbursements on any second or subsequent instance of a Noncompliance Level One Finding until the corrective action plan is implemented. Subsequent findings may occur on the next regularly scheduled audit or on any occasion on which follow-up monitoring of previously agreed upon corrective action occurs.
- C. *Corrective Action Plan Compliance:* Once a local CSA program is in compliance with all applicable requirements of a Noncompliance Level One Finding resulting in suspension of state pool fund reimbursements, all funds will be retroactively released and new requests for reimbursement will be approved.

#### **4.7.6 APPEAL OF OCS RESPONSE**

An appeal of the action taken by the Executive Director of OCS shall be pursued by the CPMT in accordance with SEC Policy 3.4 (Dispute Resolution Process).

#### **4.7.7 POLICY REVIEW**

This policy will be subject to annual review by the SEC Finance and Audit Committee to determine whether there are necessary modifications that should be recommended to the findings in each Noncompliance Finding Level.



## **TRAINING PLAN Fiscal Year 2018**

*Developed in accordance with Chapter 780 (Appropriation Act), Item 285, Section B.6  
Approved by the State Executive Council – June 15, 2017*

The mission of the Children's Services Act (CSA) is to create a collaborative system of services and funding that is child-centered, family-focused and community-based when addressing the strengths and needs of troubled and at-risk youth and their families in the Commonwealth. One important mechanism for achieving this mission is through development and implementation of a robust training plan. The Code of Virginia requires that the Office of Children's Services (OCS) "provide for training and technical assistance to localities in the provision of efficient and effective services that are responsive to the strengths and needs of troubled and at-risk youths and their families." In accordance with provisions of the Appropriation Act, the Office of Children's Services presents an annual training plan to the State Executive Council for approval. This document outlines the OCS FY2018 Training Plan for the period of July 1, 2017 – June 30, 2018.<sup>1</sup> The list of training topics is intended to be broad and inclusive. Specific training activities will be planned and implemented in response to stakeholder requests and needs, important system-wide initiatives, and within the resources available.

### **I. GOALS**

#### **A. TO INCREASE KNOWLEDGE, SKILLS, AND COMPETENCIES OF INDIVIDUALS HOLDING CSA-SPECIFIC ROLES AND RESPONSIBILITIES TO ENSURE EFFECTIVE IMPLEMENTATION OF THE CSA.**

##### **Objectives:**

- To enhance effectiveness and positive outcomes for youth and families by ensuring that the core requirements of CSA and the principles of a system of care are known to individuals who serve key roles within the structures of CSA.
- To assure that basic competencies in CSA practice are applied to local operations.
- To enhance the level of knowledge and skills of core members of local CSA team members.
- To support, encourage, and motivate key CSA participants to realize the mission and vision of the CSA and the system of care through collaboration and excellence in practice.

##### **Target Audiences:**

- CSA Coordinators; CPMT members; FAPT members; Fiscal Agents; Other local CSA staff (e.g., Utilization Review Specialists)

##### **Possible Topics:**

- CSA Mission and Vision/CSA as a System of Care
- Building effective multi-disciplinary teams/collaboration
- Overview and prioritization of local CSA Coordinator responsibilities (§2.2-2649)
- Provision of effective and efficient services (§2.2-2649)

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<sup>1</sup> Where appropriate, specific statutory requirements addressed through this training plan are indicated.

- Use of data and data analytics to assess service patterns and improve outcomes
- Understanding High Fidelity Wraparound and Intensive Care Coordination
- Utilization Management and Utilization Review (*Appropriation Act*)
- Controlling costs and utilizing alternative funding streams and revenues (*Appropriation Act*)
  - Blending & Braiding Funds – Developing a Fiscal Plan
  - Accessing the full array of Medicaid services (*Appropriation Act, with DMAS*)
  - DSS Adoption Assistance funds
- Use of state pool funds: eligibility and decision points; use of Special Education Wraparound funds
- FAPT determination of CHINS: parental agreements and foster care prevention
- Understanding mission, purpose, and outcomes of child-serving agencies
  - Foster care services and the CSA (*Appropriation Act, with DSS*)
  - Requirements regarding IDEA and the use of CSA funds for special education services (*Appropriation Act, with DOE*)
- Guidelines for Therapeutic Foster Care and negotiating contracts with TFC providers (*Appropriation Act*)
- Building community services/public-private partnerships (*Appropriation Act*)
- CSA program audits: compliance monitoring and program improvement; self-assessment process
- Navigating cross-jurisdictional issues: Fostering Connections; transfers across jurisdictions; out-of-state placements
- Administrative and fiscal issues: Local statutory responsibilities (*Appropriation Act*)
- Financial and data reporting requirements of CSA (supplemental funding requests; pool fund reimbursements; LEDRS; understanding service categories and match rates)
- Engaging families, empowering client/family voice and choice
- Contracting: regional contracts, negotiating terms, performance-based contracts
- Audits of local CSA programs

**Primary implementation methods:**

- Annual CSA Conference
- Annual New CSA Coordinator Academy
- On-line courses and Webinar training
- Information disseminated through the CSA website

**B. TO INCREASE KNOWLEDGE, SKILLS, AND COMPETENCIES OF CHILD SERVING ENTITIES TO MAXIMIZE USE OF CSA PROCESSES AND FUNDING TO EFFECTIVELY SERVE YOUTH AND FAMILIES.**

**Objective:**

- To ensure that the key partners in the CSA gain specific and targeted knowledge and competencies to incorporate CSA into their primary areas of professional responsibility.

**Target Audiences:**

- Executive managers, supervisors, and direct service staff in local departments of social services, court service units, community services boards, and school divisions; state level managers in child-serving agencies; juvenile and domestic relations court judges; guardians ad litem; LDSS attorneys; elected and appointed local government officials; private service providers.

**Topics:**

- Foster care services and the CSA (*Appropriation Act, with DSS*)
- Requirements regarding IDEA and the use of CSA funds for special education services (*Appropriation Act, with DOE*)
- Vision and mission of CSA
- Accessing CSA funded services
- CANS certification and Super Users training
- Using CANS for service planning

**Primary Implementation Methods:**

- Stakeholder venues/conferences
- Locality-specific training events
- Virtual learning (on-line) opportunities developed and disseminated in conjunction with partner agencies

**Supporting Activities:**

- Coordinate with local CSA programs and stakeholder organizations to plan and deliver topical CSA training within agency-specific conferences and training sessions.
- Work with the State and Local Advisory Team (SLAT), the State Executive Council (SEC), partner agencies, and other affiliated organizations (e.g., VML/VACO, VCOPPA, VLSSE) to identify CSA-related training to be incorporated into agency training requirements and plans.

**C. TO ENHANCE CSA OUTCOMES FOR YOUTH, FAMILIES AND COMMUNITIES BY ADOPTION OF EFFECTIVE, EVIDENCE-BASED AND EVIDENCE-INFORMED PRACTICES.****Objectives:**

- To provide opportunities for CSA stakeholders to learn about and develop competencies in effective, evidence-based models pertaining to the service needs of the CSA population.

**Target Audiences:**

- All CSA stakeholders

**Topics:**

- Best practices and evidence-based practices related to the CSA (*Appropriation Act*)
  - Introduction to Systems of Care
  - Intensive Care Coordination / High Fidelity Wraparound (HFW) Facilitator, Supervisor and Family Support Partner training
  - Trauma-informed services within an overall System of Care (in collaboration with DSS and DBHDS)
  - Use of the CANS as an outcomes management tool
  - Family engagement – families and youth as partners
  - Evidence-based/evidence-informed practices in children's services

**Primary implementation methods:**

- Annual CSA Conference
- Collaborative training efforts with partner agencies
- On-line and Webinar training
- Information developed and disseminated through the CSA website

**II. TRAINING AND TECHNICAL ASSISTANCE METHODOLOGIES**

**A. DELIVER OCS SPONSORED TRAINING OPPORTUNITIES**

**Activities:**

- Conduct Annual CSA Conference
- Conduct Pre-conference CSA Coordinator session at CSA Conference
- Conduct New CSA Coordinator Academy
- Regional training events on selected topics

**B. DELIVER CSA RELATED TRAINING WITHIN STAKEHOLDER VENUES/CONFERENCES**

**Projected Activities:**

- In collaboration with sponsoring entities, conduct training in a variety of venues. Examples include, but are not limited to:
  - Department of Education: Aspiring Leaders of Special Education Academy
  - Department of Education: New Directors of Special Education Academy
  - Virginia League of Social Service Executives training events
  - Virginia Association of Counties/Virginia Municipal League meetings
  - Virginia Coalition of Private Provider Organizations Critical Issues Symposium
  - Virginia Association of Independent Special Education Facilities: Annual Conference
  - Office of Executive Secretary of the Supreme Court: Court Improvement Program training events
  - Office of Executive Secretary of the Supreme Court: Mandatory J&DR Judges Conference
- Through collaboration with stakeholder agencies and organizations, identify and schedule venues.
- Through collaboration with stakeholder agencies and organizations and the State and Local Advisory Team (SLAT), identify training needs and appropriate training venues/opportunities.

**C. DELIVER TARGETED, HIGH-QUALITY TECHNICAL ASSISTANCE**

**Objective:**

- To respond to stakeholder identified needs for information that will enhance the effectiveness of CSA activities, minimize and/or respond to audit findings, and support overall system of care implementation

**Activities:**

- Maintain the "OCS Help Desk" on the CSA website to facilitate prompt, accurate and consistent responses to requests for specific guidance on policy and practice
- Provide targeted on-site training and technical assistance to meet needs identified by OCS, localities, and/or regions
- Provide targeted assistance to facilitate CPMT corrective action/program improvement activities
- Provide on-site and remote technical assistance on frequently asked questions/common issues

- Provide information through the Resource Library of the CSA website (FAQ's, Fact Sheets)

#### **D. DEVELOP AND OFFER VIRTUAL LEARNING OPPORTUNITIES**

**Objective:**

- Maximize participation and accessibility of CSA-related training through an array of venues and delivery platforms and designing training to meet diverse learning styles

**Activities:**

- Maintain statewide training site for CANS certification
- Administer the CSA Knowledge Center (KC) to include user account management for local, non-state agency users
- Plan and deliver webinars on "hot topics" (e.g., new policy guidelines, new fiscal reporting systems), best practices, common focal issues raised by CSA stakeholders)
- Develop and implement on-line and other distance learning programs to include:
  - Educational opportunities through the Knowledge Center
  - OCS-sponsored webinars
  - Ongoing availability of archived training materials from the annual conferences, webinars, and other sources
  - Use of the CSA website to make available materials from national and other sources of best-practices information

#### **E. PROMOTE AVAILABILITY OF LIVE AND VIRTUAL TRAINING OPPORTUNITIES**

**Objective:**

- Build participation levels and ensure that various stakeholders are aware of relevant training opportunities provided by both OCS and partner agencies

**Activities:**

- Maintain the on-line Training Calendar which provides information about upcoming training events and information on how to enroll in those events
- Support the work of the SLAT to collect, provide to OCS and disseminate information on upcoming training events
- OCS will utilize various communication mechanisms (CSA listserve, CSA website, e-mail lists) to inform stakeholders of relevant upcoming training events

### **III. EVALUATION**

**Objective:**

- To provide accountability and continuous quality improvement for OCS training activities

**Activities:**

- Identify and assess measurable objectives for CSA training activities
- Design course outlines, content, materials, methods of instruction, and evaluation criteria for CSA training activities that reflect the principles of adult learning and best practices in instructional design

- Collect and report information regarding participants (e.g., number, primary professional affiliation) at major CSA training events
- Collect and summarize evaluations of OCS training activities and utilize feedback to refine and improve training activities
- Provide quarterly reports to the State Executive Council summarizing OCS training activities
- Complete and submit an annual report to the General Assembly regarding OCS training activities

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## CSA POOL REIMBURSEMENT REQUEST REPORT COMPARISON (FY14 -FY17)

Today's Date: May 15, 2017

Net Total Expenditures as of May 15, 2017 of each Fiscal Year.

Net Total Expenditures include all reports with a status of 1 or greater (All non-pended reports)

EXPENDITURE DESCRIPTION	NET TOTAL EXPENDS FY14	NET TOTAL EXPENDS FY15	NET TOTAL EXPENDS FY16	NET TOTAL EXPENDS FY17	\$ CHG	% CHG
<b>NUMBER OF REPORTS</b>	1,153	1,166	1,172	1,218	46	
<b>1. MANDATED SERVICES / RESIDENTIAL / CONGREGATE CARE</b>						
1a. Foster Care - IV-E children in Licensed Residential Congregate Care ; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	2,020,225	2,341,107	2,069,127	1,929,584	-139,543	-6.7%
1b. Foster Care - all others in Licensed Residential Congregate Care	13,037,493	14,136,311	12,583,260	10,801,301	-1,781,959	-14.2%
1c. Residential Congregate Care – CSA Parental Agreements ; DSS Noncustodial Agreements	6,246,540	6,613,789	7,375,911	7,924,459	548,548	7.4%
1d. Non-Mandated Services/Residential/Congregate	531,575	878,082	738,681	833,907	95,225	12.9%
1e. Educational Services - Congregate Care	24,180,969	26,499,628	27,961,107	29,101,428	1,140,321	4.1%
- School Referred Residential - Non-Educational Services	0	0	0	0	0	0 %
<b>2. OTHER MANDATED SERVICES</b>						
2a. Therapeutic (Treatment) Foster Care – IV-E	17,118,259	19,297,264	20,910,235	23,401,660	2,491,426	11.9%
2a.1 Therapeutic (Treatment) Foster Care	32,614,817	31,504,809	28,230,075	25,433,256	-2,796,820	-9.9%
2a.2 Therapeutic (Treatment) Foster Care – CSA Parental Agreements ; DSS Noncustodial Agreements	513,532	290,762	314,591	432,884	118,293	37.6%
2b. Specialized Foster Care – IV-E ; Community Based Services	1,070,914	1,241,760	685,208	-5,376	-690,584	-100.8%
2b.1 Specialized Foster Care	2,850,811	2,958,917	2,274,044	-46,008	-2,320,052	-102.0%
2c. Family Foster Care – IV-E ; Community Based Services	612,923	861,585	1,394,654	1,380,157	-14,497	-1.0%

Pool Totals Comparison by Category - Statewide

2d.	Family Foster Care Maintenance only	2,473,997	1,833,052	-4,945	-1,837,997	-100.3%
2e.	Family Foster Care – Children receiving maintenance and basic activities payments; independent living Stipend/Arrangements	7,449,059	10,220,513	13,311,682	3,091,169	30.2%
2f.	Community - Based Services	19,278,566	23,200,127	26,096,506	2,896,380	12.5%
2f.1	Community Transition Services – Direct Family Services to Transition from Residential to Community	1,324,261	1,235,424	670,381	-565,043	-45.7%
2g.	Alternative Day Placement/ SPED Private Day	71,079,491	88,986,477	95,734,997	6,748,520	7.6%
2h.	Wrap Services for Students with Disabilities	1,035,899	1,162,075	1,399,824	237,749	20.5%
2i.	Psychiatric Hospitals/Crisis Stabilization Units	4,140	193,440	130,835	-62,605	-32.4%
3.	Non-Mandated Services/Community-Based	2,368,279	2,568,749	2,501,852	-66,897	-2.6%
	<b>GRAND TOTALS:</b>	<b>205,811,751</b>	<b>233,936,378</b>	<b>241,028,384</b>	<b>7,091,634</b>	<b>3.0%</b>

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