



# COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.  
Interim Executive Director

OFFICE OF CHILDREN'S SERVICES  
*Administering the Children's Services Act*

May 19, 2016

Ms. Carla Alpern, CPMT Chair  
Louisa County CSA Program  
953 Davis Highway  
Mineral, VA 23117

RE: Louisa County Children's Services Act (CSA) Program  
Audit Self-Assessment Validation, File No. 44-2015

Dear Ms. Alpern,

In accordance with the Office of Children's Service's (OCS) Audit Plan for Fiscal Years 2013-2015, the Louisa County Community Policy and Management Team (CPMT) has completed and submitted the results of the self-assessment audit of your local CSA Program by the established due date of May 31, 2015. An on-site visit was scheduled and conducted by OCS Program Auditors on April 6, 2016 to perform the independent validation phase of the process.

Based on the review and examination of the self-assessment workbook and supporting documentation provided by the Louisa County CSA program, our independent validation:

Concurs                       Partially Concurs                       Does Not Concur

with the conclusion reported by the Louisa County CPMT that no significant observations of non-compliance and/or internal control weaknesses were identified in the design or operation of the processes or services conducted on behalf of Louisa County CSA. The Louisa County CPMT has submitted a complete and satisfactory quality improvement plan addressing all non-significant observations that were identified by the CPMT, which included tasks, responsible parties, and target completion dates. OCS Program Auditors conducted a follow-up of the quality improvement plan and determined that tasks identified have been implemented and/or are currently in progress. We respectfully request that you periodically update our office once quality improvement tasks have been fully completed.

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We would like to thank the Louisa County CPMT and related CSA staff for their contributions in completing the CSA Self-Assessment Workbook. We also would like to acknowledge the excellent assistance and cooperation that was provided by Whitney Deane, CSA Coordinator during our on-site visit. Ms. Deane's efforts enabled the audit staff to quickly resolve any questions/concerns that we observed during the validation process. Please feel free to contact us should you have any questions.

Sincerely,



Stephanie S. Bacote, CIGA  
Program Audit Manager

cc: Scott Reiner, Interim Executive Director  
Christian Goodwin, Louisa County Administrator  
Phil Trayer, CPMT Fiscal Agent  
Whitney Deane, CSA Coordinator