



# COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.  
Executive Director

## OFFICE OF CHILDREN'S SERVICES *Administering the Children's Services Act*

### **Administrative Memo #19-01**

**To:** CSA Coordinators  
CPMT Chairs  
Members of the State Executive Council for Children's Services  
Members of the State and Local Advisory Team

**From:** Scott Reiner 

**Re:** Updated CSA Policy Manual

**Date:** January 15, 2019

The Office of Children's Services (OCS) is pleased to release an updated version of the CSA Policy Manual to reflect changes made since the previous release. I hope that you find this resource useful and a valuable tool in operating your local Children's Services Act programs. Specific changes are as follows:

1. Update of Policy 2.1.3 (Individual Participation in State Executive Council Meetings by Electronic Means) to reflect statutory changes passed by the 2018 General Assembly.
2. Revisions to Policy 3.6 (Mandatory Uniform Assessment Instrument).
3. Addition of Policy 4.7 (Response to Audit Findings with Regard to the Children's Services Act).

The revised Policy Manual is available on the CSA website at:

<http://csa.virginia.gov/Resources/PolicyGuides>

As always, questions about CSA policy and practice may be directed to any of the staff at the Office of Children's Services.