



COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.
Executive Director

OFFICE OF CHILDREN'S SERVICES
Administering the Children's Services Act

August 12, 2019

Ms. Wendy Evans, CPMT Chair
City of Williamsburg CSA Program
401 Lafayette Street
Williamsburg, VA 23185

RE: City of Williamsburg Children's Services Act (CSA) Program Audit
Self-Assessment Validation, File No. 47-2019

Dear Ms. Evans,

In accordance with the Office of Children's Service's (OCS) Audit Plan for Fiscal Year 2019, the City of Williamsburg Community Policy and Management Team (CPMT) has completed and submitted the results of the self-assessment audit of your local CSA Program. An on-site visit was scheduled and conducted by OCS Program Auditors on June 6, 2019 to perform the independent validation phase of the process.

Based on the review and examination of the self-assessment workbook and supporting documentation provided by the City of Williamsburg CSA program, our independent validation:

Concurs Partially Concurs Does Not Concur

with the conclusion reported by the City of Williamsburg CPMT that no significant observations of non-compliance and/or internal control weaknesses were identified in the design or operation of the processes or services conducted on behalf of City of Williamsburg CSA. Auditors conducted a follow-up of the quality improvement plans submitted addressing non-significant observations and determined that all tasks identified have been completed.

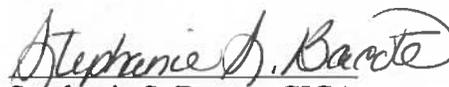
CLIENT COMMENT

Ms. Bacote,
I am in receipt of the draft Self-Assessment validation for the City of Williamsburg supporting our conclusion. I want to personally thank you for your support and guidance during the audit process. I also want to recognize Lori Heflin, CSA Coordinator, for her commitment to the CSA program. Ms. Heflin and the rest of the Williamsburg Human Services staff continue to provide high quality services to best meet the needs of City families.
Thank you,
Wendy Evans

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We would like to thank the City of Williamsburg CPMT and related CSA staff for their contributions in completing the CSA Self-Assessment Workbook. We also would like to acknowledge the excellent assistance and cooperation provided by Lori Heflin, CSA Coordinator during our on-site visit. Ms. Heflin's efforts enabled the audit staff to resolve any questions/concerns that we observed during the validation process. Please feel free to contact us should you have any questions.

Sincerely,



Stephanie S. Bacote, CIGA
Program Audit Manager

cc: Scott Reiner, Executive Director
Andrew O. Trivette, Williamsburg City Manager
Barbara Dameron, CPMT Fiscal Agent
Lori Heflin, CSA Coordinator