



COMMONWEALTH of VIRGINIA

Scott Reiner, M.S.
Executive Director

OFFICE OF CHILDREN'S SERVICES

Administering the Children's Services Act

March 27, 2017

Mr. Mark Gleason, CPMT Chair
Warren County CSA Program
209 West Criser Road, Suite 300
Front Royal, VA 22630

RE: Warren County Children's Services Act (CSA) Program
Audit Self-Assessment Validation, File No. 54-2015

Dear Mr. Gleason,

In accordance with the Office of Children's Service's (OCS) Audit Plan for Fiscal Years 2013-2015, the Warren County Community Policy and Management Team (CPMT) has completed and submitted the results of the self-assessment audit of your local CSA Program. An on-site visit was scheduled and conducted by OCS Program Auditors on June 27, 2016 to perform the independent validation phase of the process.

Based on the review and examination of the self-assessment workbook and supporting documentation provided by the Warren County CSA program, our independent validation:

Concurs Partially Concurs Does Not Concur

with the conclusion reported by the Warren County CPMT that no significant observations of non-compliance and/or internal control weaknesses were identified in the design or operation of the processes or services conducted on behalf of Warren County CSA. . The Warren County CPMT has submitted a complete and satisfactory quality improvement plan addressing all non-significant observations that were identified by the CPMT, which included tasks, responsible parties, and target completion dates. OCS Program Auditors conducted a follow-up of the quality improvement plan and determined that tasks identified have been implemented and/or are currently in progress. We respectfully request that you periodically update our office once quality improvement tasks have been fully completed.

Mr. Mark Gleason, CPMT Chair
March 27, 2017
Page 2

We would like to thank the Warren County CPMT and related CSA staff for their contributions in completing the CSA Self-Assessment Workbook. We also would like to acknowledge the assistance and cooperation that was provided by Jeannie Decker, CSA Coordinator during our on-site visit. Ms. Decker's efforts enabled the audit staff to resolve any questions/concerns that we observed during the validation process. Please feel free to contact us should you have any questions.

Sincerely,


Stephanie S. Bacote, CIGA
Program Audit Manager

cc: Scott Reiner, Executive Director
Douglas P. Stanley, Warren County Administrator
Andre Fletcher, CPMT Fiscal Agent
Jeannie Decker, CSA Coordinator
SEC Finance and Audit Committee