



COMMONWEALTH of VIRGINIA

OFFICE OF CHILDREN'S SERVICES *Administering the Children's Services Act*

SCOTT REINER, M.S.
Executive Director

November 8, 2016

Ronald W. Branscome, CPMT Chair
Rappahannock Area Community Service Board
600 Jackson Street
Fredericksburg, VA 22408

RE: Stafford County CSA Program Self-Assessment Validation, File No. 48-2014

Dear Mr. Branscome,

In accordance with the Office of Children's Services (OCS) Audit Plan for Fiscal Years 2013-2015, the Stafford County Community Policy and Management Team (CPMT) has completed and submitted the results of the self-assessment audit of your local Children's Service Act (CSA) Program by the established due date of March 31, 2014. An on-site visit was scheduled and conducted by OCS Program Auditors on June 9, 2016 to perform the independent validation phase of the process.

Based on the review and examination of the self-assessment workbook and supporting documentation provided by the Stafford County CSA program, our independent validation:

Concurs Partially Concurs Does Not Concur

with the conclusion reported by the Stafford County CPMT that no significant observations of non-compliance and/or internal control weaknesses were identified in the design or operation of the processes or services conducted on behalf of the Stafford County CSA. The Stafford County CPMT has submitted a complete and satisfactory quality improvement plan addressing all non-significant observations that were identified by the CPMT, which included tasks, responsible parties, and target completion dates. OCS Program Auditors conducted a follow-up of the quality improvement plan and determined that tasks identified have been implemented.

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We would like to thank the Stafford Community Policy and Management Team and related CSA staff for their contributions in completing the CSA Self-Assessment Workbook. We also would like to acknowledge the excellent assistance and cooperation that was provided by Donna S. Krauss, CSA Coordinator during our on-site visit. Ms. Krauss' efforts enabled the audit staff to quickly resolve any questions/concerns that we observed during the validation process. Please feel free to contact us should you have any questions.

Sincerely,


Annette E. Larkin
Program Auditor

cc: Scott Reiner, Executive Director
C. Douglas Barnes, Interim County Administrator
Stafford County
Maria Perrotte, Fiscal Agent and CFO
Stafford County
Donna S. Krauss, CSA Coordinator
Stephanie Bacote, Program Audit Manager
SEC Finance and Audit Committee